FAAR Folder Organization – Tenure Track

1. Folder titled “General”

 1a. FAAR Content sheet and order

 1b. Current FAAR Summary Narrative

 1c. Department LRT Definitions

2. Folder titled “Teaching”

 2a. . Philosophy of Teaching

2b. Self-Evaluation (quantitative/qualitative)- Based on statement below

2c. Peer Review- one minimum

2d. List of Courses Taught

2.e Selected Samples of Syllabi

2.f Samples of Assignments (not actual student work)

2g. Curriculum and Course Development (if applicable)

2h. Summary of Guest Teaching (if applicable)

2i. Student Achievements (under your mentorship)

2j. Summary of Evaluations from Students for Productions, Concerts, etc. (if applicable)

2k. Student Evaluations (actual documents for most recent year)

3. Folder titled “Scholarly/Creative”

 3a. Listing of Scolarly/Creative for the current FAAR year

 3b. Supporting Documents for Scholarly/Creative

4. Folder titled Service

 4a. Listing of Service for the current FAAR year broken down into subcategories – Department, University, Community and Profession as needed

 4b. Supporting Documents for Service

5. Collegiality

 5a. Narrative statement of collegiality