

# Faculty Engagement and Contribution Five-Year Plan and Report

## Guidelines for the College of Performing and Visual Art (CPVA)

Tenured

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- 1) Faculty Engagement & Contribution Plan (see Appendix A)
- 2) Faculty Engagement & Contribution Report (1-3 page narrative, see Appendix A)

### APPENDICES & SUPPORTING DOCUMENTATION

For the time period of the academic calendar

**Department P & T Criteria** (provide a link to Department Criteria)

#### TEACHING PORTFOLIO

##### Required

1. List of Courses Taught & Student Evaluations

##### If Applicable Include

1. Samples of Assignments- based on department criteria
2. Curriculum Development, Instructional Delivery Design, and innovative approaches
3. Summary of Guest Teaching & Hosting
4. Student Achievements (under your mentorship)
5. Teaching Development
6. Adjudicating and Portfolio Evaluation
7. Other Sources of Evidence of Teaching Effectiveness

#### SCHOLARLY AND CREATIVE

Documentation and content based on department P & T Criteria

#### SERVICE / LEADERSHIP

Documentation and Content based on department P & T Criteria

**FACULTY ENGAGEMENT & CONTRIBUTION PLAN**

**(To be completed by faculty member submitting report, in consultation with the promotion & Tenure Mentorship Team and the Department Chair**

**Name of Faculty Member \_\_\_\_\_**

**The completed *Faculty Engagement & Contribution Plan* is limited to three (3) pages. Please refer to the definitions of Faculty Engagement, Teaching Effectiveness, Service/Leadership, and Scholarship found in Policy 6.1, VIII, as well as to Policy 6.28 Faculty Professional Responsibility. This plan will be reviewed and approved by the P&T Mentorship Team and the Department Chair, and it will be filed in the College/School Dean's office.**

**How do you plan to be an engaged faculty member in the coming year? How will your contributions\* align with SUU 's student-centered mission and your departmental evaluation criteria?**

**\*Some contributions, especially in Scholarship and Service/Leadership, support SUU's student-centered mission even when they do not directly relate to students. Faculty articulate how their contributions relate to SUU's mission in the space above.**

## FACULTY ENGAGEMENT & CONTRIBUTION REPORT

(To be completed by faculty member submitting report)

Name of Faculty Member \_\_\_\_\_

The completed *Faculty Engagement & Contribution Report* is limited to three (3) pages, plus supporting documentation as defined by the department. Please refer to the definitions of Faculty Engagement, Teaching Effectiveness, Service/Leadership, and Scholarship found in Policy 6.1, VIII, as well as to Policy 6.28 Faculty Professional Responsibility. This report will be reviewed and evaluated by the P&T Mentorship Team and the Department Chair, and it will be filed in the College/School Dean's office.

How were you an engaged faculty member in the previous year? How did your contributions\* align with SUU's student-centered mission and your departmental evaluation criteria?

**\*Some contributions, especially in Scholarship and Service/Leadership, support SUU's student-centered mission even when they do not directly relate to students. Faculty articulate how their contributions relate to SUU's mission in the space above.**

# TEACHING PORTFOLIO

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## **1. List of Courses Taught & Student Evaluations**

[One sample syllabi could be attached]

### Fall Semester

For each course you instructed during this semester please include the following:

- 1. [Course Number], [Course Name]**
  - a. Enrollment
  - b. Format (Lecture, Studio, Other)
  - c. Student Evaluation

### Spring Semester

For each course you instructed during this semester please include the following:

- 1. [Course Number], [Course Name]**
  - a. Enrollment
  - b. Format (Lecture, Studio, Other)
  - c. Student Evaluations

### Summer Semester

For each course you instructed during this semester please include the following:

- 1. [Course Number], [Course Name]**
  - a. Enrollment
  - b. Format (Lecture, Studio, Other)
  - c. Student Evaluations

Appendices & Supporting Documentation: Teaching

**Optional** (unless required by your department P&T Policy)

1. Samples of Assignments- based on department criteria
2. Curriculum Development, Instructional Delivery Design and Innovation
3. Summary of Guest Teaching & Hosting (if applicable)
4. Student Achievements (under your mentorship)
5. Teaching Development
6. Adjudications and Portfolio Evaluations
7. Other Sources of Evidence of Teaching Effectiveness

# Scholarly & Creative

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## **Documentation & Content based on department P & T Criteria**

[Add links or upload files where appropriate (I.e. audio, video, images or other documentation)]

# Service/Leadership

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## **Documentation and Content based on department P & T Criteria**

### **Summary of Service/Leadership Activities**

[Documentation of your service/leadership in department, college, university, professional, and community activities and committee assignments and briefly summarize your contribution and impact in each area where applicable. Please do not simply list committee assignments.]