

SUUWN Board Meeting
October 2, 2018; 11:00 a.m. - 12:00 p.m.
Hunter Conference Center: Charles Hunter Room

Present: Laura Davis, Jacqueline Russell, Jennifer Hunter, Deena Marchal, Angela Pool-Funai, Ali Siahpush, David Tufte, Erin Oliverson

Absent: Shalini Kesar, Ann Marie Allen, Nikki Koonz, Aimee Kaiser, Mindy Benson

1. Minutes from the September 4, 2018 Board Meeting were presented and approved by the Board.
2. Jennifer introduced our new Student Representative, Erin Oliverson.
3. **Constitution and Bylaws:** All received the proposed changes to the Constitution and Bylaws discussed in the September 4, 2018 meeting and voted to accept the changes as requested. These proposed changes will be taken to the General Meeting on October 30th for acceptance.
4. **Communication Protocols:** Those present discussed the protocol for communication about SUUWN Events and information. While events have been put in the calendar, distribution of flyers and other materials is unclear. Is it possible to get on the Portal to advertise several upcoming events? What about digital signage? Other ideas and avenues to reach both Faculty/Staff and students who may want to be involved. Jacqueline suggested creating a handbook to address some of the logistics of the organization for future officers and committee chair members. Jen and Deena will discuss with Nikki and find out what more can be done.
5. **Educational and Professional Development -- Laura Davis**
 - a. The October Critical Conversations topic will be Women Empowering Women. This will be held on October 9, 2018 in ED 104 at 4:00 p.m.
 - b. The Fall Leadership/Mentor Panel will be held on October 30, 2018 from 3:30 to 5:00 p.m. in the Charles Hunter Room.
 - i. Jen has reserved the room and ordered food.
 - ii. Jean Boreen, Dean of HSS, has confirmed that she will speak at the Fall Panel. Other potential speakers include President Wyatt, Nina Barnes, and Maria Martinez with the CDI.
 - iii. The agenda will include:
 1. Housekeeping Items
 2. Welcome from President Wyatt
 3. Panel Discussion
 - iv. Swag will be provided - backpacks, chapstick and candy to panel presenters
 - v. Jacqueline will design and forward the flyer to the Board for approval and distribution.
 - c. Spring Panel: This will be held February 26th in the Charles Hunter Room of the Hunter Conference Center.
 - i. Critical Conversations will be cancelled for that month and the topic of "Diversity" will be the topic of the Spring Panel.
 - ii. Potential Speakers will be Schvalla Rivera, and Jayci Bash.
6. **Social & Welcoming - Ali**
 - a. The September Meet and Greet went well, even though it was not well advertised. There were 26 men and women in attendance and a great representation of men who want to be involved.
 - b. End of Year Ice Cream Social will be held on April 23rd. The Board discussed holding it adjacent to the Library to attract students and faculty. We will create a handout similar

to the welcoming handout that was given to new faculty/staff at the beginning of the Fall 2018 Semester.

7. UWHEN Conference - April 7th:

- a. The Spring Conference will be held on April 7th in St. George, Utah. The Registration Fee is \$35 per person. We should have a presence there.
 - i. Deena and Jen will reserve two (2) 15-Passenger Vans to transport those who are interested in going.
 - ii. Aimee will look into getting a group grant from the Staff Association to pay for the registration fee.
 - iii. Angela will check the budget to see what was budgeted for re: travel and let the Board know at the next meeting

8. Misc.:

- a. Deena is on the Committee for a breast cancer community event "Run, Walk & Roll for Breast Cancer" which will be held on October 20th at the Cedar City Canyon Park. She will get a flyer to Jen to include on the Outreach Website/Calendar.

9. Meeting Adjourned at 12:05 p.m.