

# ADMISSIONS POLICIES

1. Southern Utah University (SUU) is committed to admitting students who demonstrate adequate academic preparation to pursue higher education. Students will be admitted to the University as a whole, rather than to specific programs, majors, or courses, since some departments may be required to limit enrollments. Admission to specific majors, programs, or courses will be addressed, as necessary to maintain academic quality, by various colleges and departments of the University.

2. Southern Utah University will admit applicants without regard to age, race, color, religion, sex, marital status, national origin or disability.

3. In order to better serve students, both in reducing failure rates among under-prepared students and in accelerating study for advanced students, SUU requires new enrollees to provide credentials of their educational preparation. Courses at SUU assume a certain level of achievement; the credentials ensure the proper placement of students in appropriate classes for maximum educational achievement, depending upon educational goals. The following tests and/or performance tools will be used: high school transcripts or GED, ACT or SAT scores, college transcripts and/or TOEFL. Graduate students are required to successfully complete one of the following exams: GMAT, GRE, Miller's Analogy. Graduate students should check with their graduate school to determine the appropriate test.

## ACADEMIC STANDARDS

1. The academic standards program helps students perform more nearly to their potential. Help concerning ability, study habits, choices of major, or personal problems is offered through the Student Development Center.

2. In order to remain in good scholastic standing, a student must achieve a cumulative grade point average of 2.0 or "C" on all coursework taken at SUU.

3. Students who fail to meet this standard will be placed on academic probation until their cumulative GPAs are at least 2.0. Students with two consecutive semesters of less than 2.0 GPA will be suspended from SUU.

4. Students who are suspended from school for academic reasons in accordance with the above policy, may apply for readmission, after two semesters have lapsed, by writing a letter of application for readmission to the chairman of the Academic Standards Committee.

5. Developmental Courses. Students who are under-prepared in the given subject areas of English, mathematics, and reading are required to take developmental courses if their evaluating materials show a need. Remedial courses will be funded through fees assessed students found deficient in core classes, unless federal or other such funds are available. If a student is under-prepared in one of these subject areas, for example, in mathematics, he or she will not

be allowed to take courses numbered 1000 or above that rely upon mathematics until he or she has completed developmental courses in mathematics. Such developmental courses will be numbered from 0900 to 1010. Students at SUU must complete 122 semester hours of courses numbered 1000 through 4000 for graduation.

6. Accelerated Programs. Students whose high school transcripts, ACT or SAT scores, CLEP examinations, or AP credits indicate they are advanced students will be advised into accelerated programs at the University.

## PETITION FOR ACADEMIC RENEWAL

1. An undergraduate student currently enrolled at SUU may petition the provost for academic renewal. This procedure permits students to request that their academic record be reviewed for the purpose of discounting, for cumulative grade point average computation, a course with a D plus or lower grade. These classes must have been entered on the student's academic record eight or more calendar years prior to the time of the request for renewal. Under this procedure, these particular courses would not count toward the total requisite hours required for graduation.

2. The renewal option can be used only once during a student's undergraduate career. This procedure does not apply to graduate students or to students pursuing a second undergraduate degree.

## UNDERGRADUATE ADMISSIONS

### Admission of New Freshmen

1. SUU admits graduates from accredited high schools. Freshman students must meet the Admissions Index (**on following page**) which is a combination of high school cumulative GPA and ACT scores. Persons who have not graduated from high school, but whose high school class has graduated, will be considered for admission on an individual basis upon completion of a GED and ACT/SAT. A GED composite score of 50 and minimum sectional score of 45 and ACT/SAT scores equaling or exceeding the average score of the entering SUU freshmen class are required for admission. In reference to the Admissions Index chart on the following page, the numbers across the top of the grid are the range of possible high school GPAs; those down the left side of the grid represent various scores a student might earn on the ACT or SAT test. A student's personal Admission Index is the number within the chart at the intersection of the the line down from the student's actual GPA and across from the student's actual test score. For example: a student with a GPA of 3.0 and an ACT score of 22 has a personal Admissions Index Number of 99. The following are guidelines for determining the likely admission status of students: (A) An applicant whose personal Admissions Index is above 95 is admitted automatically, provided the student has had an acceptable level of achievement in recommended high school courses. (B) With an index score between 84 and 85 and the recommended high school courses, applicants will be reviewed and will likely be admitted. (C) With an index

score between 84 and 80, students will be reviewed, case by case, for possible admission. (D) Indices below 80 will most likely ensure denial of admission for students.

2. Secondary school students who intend to enter SUU should, in most cases, have completed specific preparatory coursework. The University will require adequate competency in material contained in the following courses which normally should be taken in high school:

English Four units (years), emphasizing composition and literature

Mathematics Four units, at least one of which is intermediate algebra

Biological and/or Physical Science Two units, one of which includes a laboratory experience

Social Sciences

Two units, one of which is American History and Government

Additional Units

Four units from at least two of the following: foreign languages, fine arts, social or behavioral science, mathematics (requiring algebra as a prerequisite), laboratory science, or vocational-technical subjects (business, industrial arts, industrial trades). Selection of these units should be based on career goals.

Competency in the above courses will be judged by ACT/SAT scores.

*(See previous page for explanation of the chart below)*

### ADMISSIONS INDEX

TESTSCORE		GPA																														
Enhanced	ACT	SAT	4.0	3.9	3.8	3.7	3.6	3.5	3.4	3.3	3.2	3.1	3.0	2.9	2.8	2.7	2.6	2.5	2.4	2.3	2.2	2.1	2.0	1.9	1.8	1.7	1.6	1.5	1.4	1.3	1.2	1.1
36	1600	142	140	139	137	135	133	132	130	128	126	124	123	121	119	117	116	114	112	110	108	107	105	103	101	100	98	96	94	93	91	
35	1580	140	138	137	135	133	131	130	128	126	124	122	121	119	117	115	114	112	110	108	106	105	103	101	99	98	96	94	92	91	89	
34	1530	138	136	135	133	131	129	128	126	124	122	120	119	117	115	113	112	110	108	106	104	103	101	99	97	96	94	92	90	89	87	
33	1460	136	134	133	131	129	127	126	124	122	120	118	117	115	113	111	110	108	106	104	102	101	99	97	95	94	92	90	88	87	85	
32	1410	134	132	131	129	127	125	124	122	120	118	116	115	113	111	109	108	106	104	102	100	99	97	95	93	92	90	88	86	85	83	
31	1360	133	131	130	128	126	124	123	121	119	117	115	114	112	110	108	107	105	103	101	99	98	96	94	92	91	89	87	85	84	82	
30	1320	131	129	128	126	124	122	121	119	117	115	113	112	110	108	106	105	103	101	99	97	95	94	92	90	89	87	85	83	82	80	
29	1280	129	127	126	124	122	120	119	117	115	113	111	110	108	106	104	103	101	99	97	95	94	92	90	88	87	85	83	81	80	78	
28	1240	127	125	124	122	120	118	117	115	113	111	109	108	106	104	102	101	99	97	95	93	92	90	88	86	85	83	81	79	78	76	
27	1210	126	124	123	121	119	117	116	114	112	110	108	107	105	103	101	100	98	96	94	92	91	89	87	85	84	82	80	78	77	75	
26	1170	124	122	121	119	117	115	114	112	110	108	106	105	103	101	99	98	96	94	92	90	89	87	85	83	82	80	78	76	75	73	
25	1140	122	120	119	117	115	113	112	110	108	106	104	103	101	99	97	96	94	92	90	88	87	85	83	81	80	78	76	74	73	71	
24	1100	120	118	117	115	113	111	110	108	106	104	102	101	99	97	95	94	92	90	88	86	85	83	81	79	78	76	74	72	71	69	
23	1060	118	116	115	113	111	109	108	106	104	102	100	99	97	95	93	92	90	88	86	84	83	81	79	77	76	74	72	70	69	67	
22	1030	117	115	114	112	110	108	107	105	103	101	99	98	96	94	92	91	89	87	85	83	82	80	78	76	75	73	71	69	68	66	
21	990	115	113	112	110	108	106	105	103	101	99	97	96	94	92	90	89	87	85	83	81	80	78	76	74	73	71	69	67	66	64	
20	950	113	111	110	108	103	104	103	101	99	97	95	94	92	90	88	87	85	83	81	79	78	76	74	72	71	69	67	65	64	62	
19	910	111	109	108	106	104	102	101	99	97	95	93	92	90	88	86	85	83	81	79	77	76	74	72	70	69	67	65	63	62	60	
18	860	109	107	106	104	102	100	99	97	95	93	91	90	88	86	84	83	81	79	77	75	74	72	70	68	67	65	63	61	60	58	
17	820	108	106	105	103	101	99	98	96	94	92	90	89	87	85	83	82	80	78	76	74	73	71	69	67	66	64	62	60	59	57	
16	770	106	104	103	101	99	97	96	94	92	90	88	87	85	83	81	80	78	76	74	72	71	69	67	65	64	62	60	58	57	55	
15	720	104	102	101	99	97	95	94	92	90	88	86	85	83	81	79	78	76	74	72	70	69	67	65	63	62	60	58	56	55	53	
14	670	102	100	99	97	95	93	92	90	88	86	84	83	81	79	77	76	74	72	70	68	67	65	63	61	60	58	56	54	53	51	
13	600	100	98	97	95	93	91	90	88	86	84	82	81	79	77	75	74	72	70	68	66	65	63	61	59	58	56	54	52	51	49	
12	540	99	97	95	94	92	90	89	87	85	83	81	80	78	76	74	73	71	69	67	65	64	62	60	58	57	55	53	51	50	48	
11	480	97	95	94	92	90	88	87	85	83	81	79	78	76	74	72	71	69	67	65	63	62	60	58	56	55	53	51	49	48	46	
10	430	95	93	92	90	88	86	85	83	81	79	77	76	74	72	70	69	67	65	63	61	60	58	56	54	53	51	49	47	46	44	
9	400	93	91	90	88	86	84	82	81	79	77	75	74	72	70	68	67	65	63	61	59	58	56	54	52	51	49	47	45	44	42	
8	380	92	90	89	87	85	83	82	80	78	76	74	73	71	69	67	66	64	62	60	58	57	55	53	51	50	48	46	44	43	41	
7	350	90	88	87	85	83	81	80	78	76	74	72	71	69	67	65	64	62	60	58	56	55	53	51	49	48	46	44	42	41	39	
6	320	88	86	85	83	81	79	78	76	74	72	70	69	67	65	63	62	60	58	56	54	53	51	49	47	46	44	42	40	39	37	
5	290	86	84	83	81	79	77	76	74	72	70	68	67	65	63	61	60	58	56	54	52	51	49	47	45	44	42	40	38	37	35	

## ENROLLMENT PROCEDURES

1. To enroll as a new, full-time freshman:
  - a. Complete an Application for Admission (available from high school guidance offices, the SUU webpage at [www.suu.edu](http://www.suu.edu) or the SUU Admissions Office) and forward it to the SUU Admissions Office with the admission application fee of \$25.
  - b. Forward an official high school transcript or Graduation Equivalency Diploma (GED) scores with the application.
  - c. Arrange to take the American College Test (ACT) or Scholastic Aptitude Test (SAT) and have the scores sent to SUU. Applicants who have been out of high school seven years or more are not required to submit ACT/SAT scores.
2. To enroll in one or more courses on a part-time basis:
  - a. Complete an Application for Admission (available from the SUU Admissions Office) and forward it to the Admissions Office together with an admissions fee.
  - b. Consult with an academic adviser in the Student Development Center.

## ADMISSION OF TRANSFER STUDENTS

Students transferring to SUU from other accredited colleges or universities may be admitted upon review of their academic record. The transcript of the transfer student should reveal an academic record at least equal to that required of resident students who remain in good standing. Students who have fewer than 30 semester hours to transfer will be required to meet freshman admission standards.

Students with more than 30 semester hours but not an associate degree are likely to be admitted with a 2.25 GPA or higher.

Students may be admitted with a 2.00 to 2.24 GPA, but are likely to be denied admission with less than a 2.00 GPA. Students who have been awarded the Associate of Applied Science (AAS) degree must satisfy the general education requirements of SUU. Graduates of Utah's accredited community colleges holding the Associate of Arts (AA) or Associate of Science (AS) degree, and students from other four-year colleges and universities in the Utah System of Higher Education whose registrar certifies that they have completed 62-64 semester hours and appropriate general education requirements will be admitted to SUU if they have a 2.00 or higher GPA, and will not be required to complete additional general education requirements at SUU for the bachelor's degree. However, the American Government requirement must be completed at SUU if it has not been accomplished previously. SUU reserves the right to review and evaluate all other transcripts of transfer students and require additional course work as necessary.

## TRANSFER STUDENT ENROLLMENT PROCEDURES

1. To enroll as a transfer student from another college or university:

- a. Complete an Application for Admission (available from the SUU Admissions Office or on the SUU webpage) and forward it to the Admissions Office together with an admissions fee.
- b. Forward an official transcript from each college or university attended.

## ADMISSION OF RETURNING STUDENTS

After an absence of two or more semesters from SUU, a student may be readmitted by submitting a new application. A readmission fee is required. If a student has been out on academic probation, the readmission procedures outlined in the "Academic Standards" section must be followed. A student who attended spring semester and plans to return in the fall does not apply for readmission.

## RETURNING STUDENT ENROLLMENT PROCEDURES

1. To enroll again, after interrupting full-time studies at SUU:
  - a. Complete an Application for Admission (available from the Admissions Office at SUU or on the SUU webpage) and forward it to the Admissions Office. A readmission fee is required if the student has been away from SUU for two or more semesters.
  - b. Register for coursework through the normal registration process.

## ADMISSION OF FOREIGN STUDENTS

SUU will admit foreign students under special conditions. Each applicant will be considered on an individual basis. Foreign students must maintain their legal student status or they will be required to reapply to INS for reinstatement.

## FOREIGN STUDENT ENROLLMENT PROCEDURES

1. To enroll as a foreign student:
  - a. Complete an application and other forms for foreign students (available from the Admissions Office at SUU) and forward them to the Admissions Office together with an admissions application fee.
  - b. The Test of English as a Foreign Language (TOEFL) will be required of all students whose native language is not English. The following scores are required for admission:  
**Institutional TOEFL** . . . . . TOEFL score, 500  
Minimum sectional scores . . . . . Listening, 50;  
Reading, 50; Structure writing, 50.  
OR  
**International TOEFL** . . . . . TOEFL Score, 173  
Minimum sectional score:. . . . . Listening, 16;  
Reading, 17; Structure writing, 18.

The SUU Student Development Center should also be consulted relative to the appropriate level of competence required.

c. The candidate must also submit official transcripts in English from each secondary school or college or university attended.

d. Evidence that financial support is adequate must also be provided.

e. Subscribe to the Health and Accident insurance program available through the University, or show evidence of personal health and accident insurance.

## 2. To enroll as a foreign student with No-TOEFL

a. Admissions to the Half-Half program allowing non-TOEFL students to take two SUU classes while completing ELSC studies will require successful completion (grade of B or better) of three top-level ELSC courses.

b. Candidates for admissions to the Half-Half program must have a 15-minute interview with a panel of three SUU faculty members appointed by the Admissions Office. This panel will assess communicative fluency and will make a recommendation to the Admissions Office on whether the candidates should be admitted to the program.

c. All students admitted to the Half-Half program will be required to take a Bridge Course (University Studies 1310, "Student Success") designed to help them understand and succeed in the American university setting. Students will be required to pay surcharge for this course. The surcharge amount may be obtained by contacting the Cashier's Office at SUU.

d. Once admitted to the University under the no-TOEFL program, students will be required to return to the ELSC for remedial work if they are placed on academic probation because of a cumulative grade-point average of less than 2.0.

e. If international students with a first language other than English appear headed for a D or F in any class, their professors and counselors may recommend that they drop that class and arrange for additional courses through the ELSC so as to keep them in compliance with INS regulations governing minimum academic load.

f. Half-Half students are required to complete academic advisement through the Student Development Center prior to registering for university courses.

## EARLY ADMISSIONS

1. Early Admission is a condition in which the student leaves the high school entirely and is admitted as a university freshman in a regular university program. Students of high school age who wish to be admitted early on a full-time basis, may be admitted under the following conditions:

a. Must meet the minimum requirements of the

admissions index.

b. Must be comparative to junior or senior standing in the public school system.

c. The parent, guardian or sponsoring agency must provide written approval.

d. The principal of the high school or other designated official must provide written approval.

e. The student must complete an admission application form, provide a high school transcript or GED and ACT scores, and pay the application fee.

f. The SUU Academic Standards and Admissions Committee must give approval.

## CONCURRENT ENROLLMENT

1. A program of University level coursework for high school students who are eligible and who are also currently enrolled in high school. Students of high school age who wish to be involved in concurrent enrollment may do so under the following conditions:

a. The student must complete a concurrent enrollment admissions form, submit ACT score if available, and pay the application fee. (This one time application fee applies toward formal admission as a matriculated student following high school graduation. Students who attend another institution of higher learning before enrolling at SUU will be subject to the readmission fee).

b. The parent or guardian and the principal of the high school or other designated official, must provide written approval on the concurrent enrollment application form.

c. The high school student must be of junior or senior standing as per University Admissions Policy. He/she must have a cumulative high school GPA of 3.25 and be recommended by the high school principal, or other designated official, on a specific course by course basis. A cumulative high school GPA of 2.5 is required for students desiring to take only Applied Technology courses. The student's University GPA must be at least 2.0 for each previous Concurrent Enrollment course. The Academic Standards and Admissions Committee must give approval.

d. Students from nontraditional/unaccredited high schools desiring concurrent enrollment are subject to the same criteria.

*Concurrent enrollment students will not be:*

1. considered matriculated as full-time students. Following high school graduation, such students will be required to submit a complete high school transcript and ACT scores to be matriculated as full-time students.

2. eligible for financial aid

## READMISSION

1. After an absence of two or more semesters from Southern Utah University, a student may be readmitted by submitting a new application (plus a reapplication fee).
2. If a student has been out on academic probation, he/she may follow specific outlined procedures discussed in SUU's policy on academic standards.

If the student has been away from school because of military service, service to a church, working, or for other reasons, he/she simply applies for readmission and pays the reapplication fee.

## SUMMER ENRICHMENT PROGRAMS

Summer Session University classes for qualified high school students. Students who wish admission should contact the dean of continuing education.

## ADMISSION OF GRADUATE STUDENTS

Southern Utah University continues to offer master's degrees in accounting and in education. Students pursuing a master's degree in education may obtain a degree in elementary or secondary education. Two additional graduate programs, a master of business administration (MBA) and master of fine arts (MFA) in arts administration have begun enrolling students for the 2000-2001 school year. For application and admission information about any of the master's degree options, please call the Admissions Office at (435) 586-7740.

## GRADUATE STUDENT ENROLLMENT PROCEDURES

To apply for admissions:

1. Complete and return to the SUU Admissions Office the Masters Program Admissions Application along with an application fee.
2. Arrange with each college or university previously attended to send two official transcripts. Transcripts submitted by the applicant are considered unofficial. Transcripts from different institutions accumulated on one record are not acceptable.
3. Submit three letters of recommendation.
4. Submit a letter of verification of teaching credentials (M.Ed. candidates only).
5. Submit copies of graduate exams scores.

## ACADEMIC ASSISTANCE

To assure continued access to educational opportunities for all motivated individuals within our society, selected students who may need additional preparation for college work may be required to take diagnostic examinations or may be enrolled directly in developmental courses.

For example, new applicants who appear to lack

competency in English or mathematics, or who may lack appropriate credentials which can be assessed, will be required to complete a series of diagnostic tests offered by SUU's Student Development and Testing Center or academic departments. Such students who are underprepared in English or mathematics will be required to take developmental courses if their evaluating materials show a need. Additional fees for these courses will be assessed, and enrollment in English and mathematics coursework numbered above 100 may be restricted until the developmental courses are completed.

## UTAH RESIDENCY STATUS

A student classified as a non-resident of the State of Utah is required to pay non-resident tuition. Any non-resident student who has reason to believe he or she can qualify for resident status should file a petition with the director of admissions before registering. The deadline for filing the petition is 10 days following the first day of class of the semester for which residency is requested. Petition forms are available in the Admissions Office. Each petition will be considered in accordance with the following provisions of Title 53-34-22 of the Utah Code Annotated (Supp. 1963).

The meaning of the word "resident" shall be determined by reference to the general law of the subject of domicile, except, that the following rules shall apply:

1. No person can acquire a domicile by living in the State of Utah when such person lives in the State of Utah for the purpose of attending or enabling a minor child to attend an institution of higher education.
2. Students whose family residence is not in Utah cannot acquire a domicile unless they have lived in the state for 12 consecutive months prior to registration in a post-high school educational institution.
3. A student whose family moves to Utah with the intent of taking up permanent residence shall be immediately eligible to register as a Utah resident student, providing the move to Utah was not for the primary purpose of allowing one or more family members to attend an institution of higher education as a resident.
4. Students shall not lose their domicile for educational purposes by the removal of their parents or guardian during the continuous period of their higher education.
5. The domicile of a minor shall be that of their father; in the event of the death of their father, that of their mother; and in the event of the death of both parents, that of the last deceased parent unless a guardian has been appointed. In the event of a divorce or separation, the domicile of the minor shall be that of the person to whom custody has been awarded.
6. Each person serving in the United States Armed Forces, assigned to duty in Utah, and members of the family of such persons who live in Utah shall be deemed residents.
7. Any American Indian who is enrolled on the tribal rolls by a tribe whose reservation or trust lands lie partly or wholly within Utah or whose border is at any point contiguous with the border of Utah or any American Indian who is a member of a federally recognized tribe and who has graduated from

a high school in Utah, shall be entitled to resident status.

A prospective student whose credentials indicate out-of-state status is classified as a non-resident.

A change in residence status is not an automatic procedure. Students who wish more information may consult with the staff in the Admissions Office.

### **WESTERN UNDERGRADUATE EXCHANGE**

Southern Utah University participates in the Western Undergraduate Exchange (WUE), a program of the Western Interstate Commission for Higher Education (WICHE) and other western states. Through WUE, certain students not residents of Utah may enroll at SUU in designated programs, paying resident tuition plus 50 percent of that amount. WUE students do not pay the higher charge for nonresident tuition. Selection criteria, established by the University, will be designed to admit the most able applicants. Accounting, elementary education, general education and nursing majors are not available to WUE students.

Because SUU participates, residents of Utah may enroll under the same terms in designated institutions and programs in other participating states.

Information about WUE programs available at SUU may be obtained from the Admissions Office. Utah residents may obtain information about WUE programs in other states from WICHE WUE Coordinator, Utah System of Higher Education, 3 Triad Center, Number 550, Salt Lake City, UT 84180-1205, (801) 321-7124 or from WICHE Student Exchange Program, P.O. Drawer P, Boulder, CO 80301-9752 (303) 497-0210.

CIP Code	Field of Study	Master's	Bachelor's	Associate		Pages
52.0301	Accounting	M.Acc.	BA/BS		minor	60, 62
	Administrative Support				minor	67
1.0101	Agriculture			AAS	minor	132
2.0101	Agriculture Science and Industries		BIS			131
	Apparel Design & Textiles				minor	138
50.0701	Art		BA/BS		minor	115
13.1302	Art Education		BA/BS		minor	117
13.1302	Art Education Composite		BA/BS			115
50.0704	Arts Administration	MFA				113
47.0604	Automotive Technology			AAS	minor	certificate 77
14.0501	Biological Engineering			APE		150
26.0101	Biology		BA/BS		minor	128
13.1322	Biology Education		BA/BS			129
52.0201	Business Administration	MBA				61
	Business Education				minor	67
13.1303	Business Education Composite		BA/BS			67, 68
	CAD Technology				minor	75
48.0703	Cabinet Making and Millwork			AAS		78
14.0701	Chemical Engineering			APE		150
13.1323	Chemistry Education		BS		minor	146
40.0501	Chemistry-Professional		BS		minor	145
40.0501	Chemistry-Professional Health Care		BS			146
14.0801	Civil Engineering			APE		150
52.0408	Clerical Technology					certificate 70
48.0501	CNC Machining					certificate 78
9.0101	Communication		BA/BS		minor	97
13.1331	Communication Education		BA/BS		minor	97
14.0901	Computer Engineering			APE		150
11.0401	Computer Information Systems		BA/BS	AAS	minor	68
11.0701	Computer Science		BS		minor	143
	Computer Science Education				minor	143
46.0403	Construction Management		BA/BS			73
46.0201	Construction Technology			AAS	minor	certificate 73
43.0104	Criminal Justice		BA/BS	AAS	minor	74
50.0301	Dance		BA/BS		minor	118
13.1324	Dance Education		BA/BS		minor	82, 119
48.0101	Design Technology			AAS		74
20.0102	Early Childhood Development			AAS	minor	139
13.1204	Early Childhood Education					license 139
40.0703	Earth Science		BS			148
40.0703	Earth Systems		BS			147
45.0601	Economics		BIS		minor	65
	Education	M.Ed.				88
46.032	Electrical					apprenticeship 156

CIP Code	Field of Study	Master's	Bachelor's	Associate		Pages
14.1001	Electrical Engineering			APE		151
47.0105	Electronics Technology			AAS	minor	76
13.1202	Elementary Education		BA/BS			89
15.0603	Engineering Technology		BA/BS			75, 76
23.0101	English		BA		minor	100
13.1305	English Education		BA		minor	101
14.1401	Environmental Engineering			APE		151
19.0101	Family & Consumer Science		BA/BS			138
13.1308	Family & Consumer Science Ed.Composite		BA/BS			138
	Family Life Education				minor	138
52.0801	Finance		BA/BS		minor	62
16.0901	French		BA		minor	102
13.1325	French Education		BA		minor	91, 102
	Geography				minor	111, 146
	Geography Education				minor	111
40.0601	Geology		BS		minor	144
	Geology Education				minor	148
16.0501	German		BA		minor	103
13.1326	German Education		BA		minor	91, 103
50.0402	Graphic Design		BA/BS			117
	Health Education				minor	82
45.0801	History		BA/BS		minor	109
13.1328	History Education		BA/BS		minor	109
20.0501	Interior Design			AAS	minor	140
	International Business				minor	63
45.0901	International Relations					certificate 108
	Journalism Education				minor	99
13.0501	Library Media				minor	license 92
1.0301	Livestock Farm Management			AAS		certificate 133
52.0201	Management		BA/BS		minor	63
52.1201	Management Information Systems		BA/BS		minor	64
52.0601	Managerial Economics		BA/BS			64
52.1401	Marketing		BA/BS		minor	65
	Marketing Education				minor	68
14.1801	Materials Science Engineering			APE		151
27.0101	Mathematics		BA/BS		minor	143
13.1311	Mathematics Education		BA/BS		minor	143
14.1901	Mechanical Engineering			APE		152
52.0401	Medical Secretary					certificate 156
51.0708	Medical Transcription					certificate 156
13.1007	Mild/Moderate Special Education				minor	license 95
	Military Science				minor	71, 72
50.0901	Music		BA		minor	121
13.1312	Music Education Composite		BS			122

CIP Code	Field of Study	Master's	Bachelor's	Associate		Pages	
51.1601	Nursing (through WSU)		BSN	AAS		135, 136	
51.1614	Nursing Assistant Training				certificate	157	
	Nutrition & Food Science				minor	140	
52.0204	Office Management Technology			AAS		69	
22.0103	Paralegal			AAS		69	
13.1314	Physical Education		BS		minor	81, 82	
	Physical Education Sports/Coaching Education				minor	82, 83	
13.1316	Physical Science Education Composite		BA/BS			148	
	Physics				minor	149	
	Physics Education				minor	149	
46.0503	Plumbing				apprenticeship	157	
45.1001	Political Science		BA/BS		minor	110	
13.1317	Political Science Education		BA/BS		minor	110	
51.0899	Pre-Allied Health	<i>Courses taken while completing a bachelor degree</i>					154
52.0601	Pre-Business	<i>Courses taken prior to entry into a business degree program</i>					60-64
51.1101	Pre-Dental	<i>Courses taken while completing a bachelor's degree</i>					153
14.0101	Pre-Engineering	<i>Two-year APE transfer program</i>					149
22.0102	Pre-Law	<i>Courses taken while completing a bachelor's degree</i>					111
51.1102	Pre-Medicine	<i>Courses taken while completing a bachelor's degree</i>					153
51.1103	Pre-Pharmacy	<i>Courses taken while completing a bachelor's degree</i>					154
51.1104	Pre-Veterinary	<i>Courses taken while completing a bachelor's degree</i>					153
42.0101	Psychology		BA/BS		minor	105	
13.1317	Psychology Education		BA/BS		minor	105	
44.0401	Public Administration				certificate	108	
	Reading, K-12 Education				minor	92	
13.1205	Secondary Education				license	92	
52.0401	Secretarial Technology			AAS		70	
52.0299	Small Business Management Technology			AAS		70	
13.1317	Social Sciences Education Composite		BA/BS			110	
	Social Work (U of U program)	MSW				111	
45.1101	Sociology		BA/BS		minor	110	
13.1317	Sociology Education		BA/BS		minor	110	
16.0905	Spanish		BA		minor	103	
13.133	Spanish Education		BA		minor	91, 103	
13.1001	Special Education		BA/BS			94	
	Speech Education				minor	98	
13.1309	Technology Education Composite		BA/BS			76, 77	
50.0501	Theatre Arts		BA/BS		minor	124	
13.1324	Theatre Arts Education		BA/BS		minor	124	
13.1324	Theatre Arts Education Composite		BA/BS			125	
30.9999	University Studies		BIS			164	

# DEGREE REQUIREMENTS

The following degrees, majors or emphases and minors are offered at SUU:

## A. ASSOCIATE OF APPLIED SCIENCE (AAS) DEGREE AND CERTIFICATE PROGRAMS

SUU offers certificates of achievement and the Associate of Applied Science (AAS) degrees to students completing less-than-baccalaureate programs. Requirements for specific programs are found under the specific program area of the catalog. Ordinarily these programs are completed in one to two years.

Through the Division of Applied Technology, SUU offers eight areas of occupational training. These programs may result in certificate of completion, associate of applied science degree, or simply refresher training through individual coursework. The programs are fully accredited and meet the standards of the Utah State Board of Vocational Education.

### REQUIREMENTS FOR AN ASSOCIATE OF APPLIED SCIENCE DEGREE

Candidates for an AAS degree must:

1. Complete a minimum of 64 credit hours.
2. Complete course requirements of the subject major in one or more of the closely related applied technology programs. Achievement of an overall GPA of 2.0 ("C") is required.
3. Complete 18 credit hours in general education from basic groups as specified, or as detailed in the various programs. Nine credit hours in communication, math and English; nine credit hours in separate areas of the four categories: fine arts, humanities, social sciences and science.

### REQUIREMENTS FOR AN ASSOCIATE OF PRE-ENGINEERING DEGREE

Candidates for an AP degree must:

1. Complete a minimum of 65 credit hours.
2. Complete course requirements in one of the eight engineering areas. A grade of "C" or better must be earned in each required course.
3. Complete at least 18 credit hours of general education.

### REQUIREMENTS FOR A CERTIFICATE OF ACHIEVEMENT

Candidates for a certificate of achievement must earn a minimum number of credit hours as specified under the particular program listing in the academic department offering that award.

## B. BACHELOR'S DEGREES

The Bachelor's Degree is awarded in recognition of successful completion of a minimum of 122 credit semester hours.

Students seeking a Bachelor's Degree must register in one of five academic colleges—Humanities and Social

Sciences, Performing and Visual Arts; Business, Technology and Communication; Education; or Science, and must select a major and a minor, or a composite major or a double major.

## GRADUATION REQUIREMENTS FOR BACHELOR'S DEGREE

To earn a baccalaureate degree at SUU, students must satisfy the following requirements:

### CREDITS

A minimum of 122 credits in classes with numbers of 1000 or higher is required for the Bachelor's Degree. Cumulative GPA, including transfer credits, must be at least 2.0. Also, SUU cumulative GPA must be at least 2.0 to qualify for graduation. Some departments maintain even higher GPA requirements. Moreover, several departments will not accept courses in majors or minors with grades less than "C-." Candidates for the BA degree must complete a minimum of 16 credits in one foreign language. If a transfer student has not completed the American Government requirement in his or her general education program, this must be completed at SUU, as all students graduating must have satisfied this requirement.

Courses numbered 5000 and higher or courses with a CED abbreviation will not apply to undergraduate credit. They are not included in the minimum of 122 credit hours.

### DECLARING A MAJOR

A student must declare a major after the student has completed 60 semester credit hours.

### ACADEMIC MAJOR

All baccalaureate degrees must be awarded with a major. Minimum requirements are 30 credit hours in the major. Major requirements are listed under department headings which should be consulted for detailed guidelines. Students seeking an emphasis within a degree will be required to complete all coursework appropriate to the emphasis, as directed by the department head. Composite majors require a minimum of 43 credit hours. A student seeking a dual major will be required to meet all the course work requirements and meet the total cumulative number of hours in terms of upper division, total number of hours for residency, total number of hours for graduation, and possess a minimum of 60 credit hours in the dual major.

### ACADEMIC MINOR

Many degree-granting programs authorized by the University offer a formal minor. A minimum of 16 credits is required. Minor requirements are listed under department headings which should be consulted for detailed guidelines.

### UPPER-DIVISION WORK

A minimum of 40 credit hours in upper-division courses

(3000 level or higher) is required at accredited senior colleges or universities.

### **COURSEWORK IN RESIDENCE**

Candidates for a Bachelor's Degree at SUU must complete a minimum of 40 credit hours of upper division coursework at accredited senior colleges. At least 20 of the upper division credits and at least 50 percent of the credit hours required for the major must be completed at SUU.

### **Graduation Exercises**

Candidates for graduation need to process the necessary paperwork, pay the charges and make the appropriate clearances with the Registrar's, Cashier's and Alumni Offices prior to December 1.

All bachelor candidates are required to attend the graduation exercises unless excused by the provost.

Caps and gowns are required for graduate's participation in commencement ceremonies and must be ordered by February 1.

Students who are candidates for graduation during the summer term, who have 12 credit hours or less to complete their degree requirements, will be given the option of participating in the commencement exercises of the current year or of the following year.

### **Changes in Academic Requirements**

In general, the requirements for graduation to be met by each student shall be the requirements of the class with which a student graduates. This has also been interpreted to mean that a student will meet the graduation requirements in force at the time he/she first registers at the University provided he/she remains in continuous residence (not including summer sessions) until graduation. However, if the requirements for graduation or for major and minor fields are changed while a student is in residence, the student shall have the option of deciding to meet the new requirements if he/she so desires. He/she may not combine the old and the new requirements but must elect to follow one or the other.

### **SPECIAL REQUIREMENTS FOR B.A. AND B.S. DEGREES**

Candidates for the bachelor of arts degree will complete all general University requirements for graduation, including major and minor fields of study. Each candidate will complete a minimum of 16 credit hours in foreign language study in one foreign language. A maximum of 16 credit hours of special examination credit may be granted for any one foreign language. A maximum of 30 total hours may be counted toward graduation by any combination of special course examinations or individual study.

Those students completing a minimum of 122 credit hours, including general education, major and minor requirements, will have satisfied requirements for the B.S. degree.

### **REQUIREMENTS FOR BACHELOR OF INTERDISCIPLINARY STUDIES DEGREE**

Graduates from this degree program cannot be approved for state certification as a teacher.

The Interdisciplinary Studies Degree was designed to allow students to develop, with directed faculty assistance and appropriate administrative approval, a composite major which is interdisciplinary and which is not currently an approved major at SUU. While this program offering is intended to be somewhat flexible, no request will be approved unless the student candidate and faculty adviser have jointly planned and organized the proposed composite major which constitutes the Interdisciplinary Studies Degree.

For this reason, a Proposed Program Outline must be submitted by the student, with faculty adviser approval, to the head of the department in which most of his courses are to be taken for his/her approval. This Proposed Program Outline should be submitted as early as possible in the student's undergraduate career and must include all courses which are to constitute the composite interdisciplinary major (44 to 67 credits as outlined below).

If the Proposed Program Outline is approved, the student will submit a formal application to the department chair for the Bachelor of Interdisciplinary Studies Degree by outlining all proposed coursework (composite major, general education, and elective classes) on a Graduation Worksheet form obtained from the Registrar's Office. This formal application must be approved by the department chair and the dean. It should be submitted as soon as possible in the student's career; however, the requirement that at least 20 upper division credit hours of the proposed composite major must be "directed study approved by faculty adviser, department head and dean" mandates that the formal application be approved at least two semesters in advance of baccalaureate program completion.

The degree's general guidelines are as follows:

1. Courses may be drawn from all existing University courses which fill Bachelor's Degree requirements.
2. The composite major of the program must be interdisciplinary in nature and not, therefore, a major traditionally taken in an academic department or currently approved at SUU.
3. The selection of the faculty adviser by the student is subject to mutual agreement, except that the adviser must be in the subject-matter discipline and department in which most of the composite major courses are located. Such an assignment also determines the department chair and dean for approval purposes.
4. For record-keeping purposes, the student is coded into the respective department and College whose department chair and dean approve the proposed interdisciplinary program. This coding does not imply, however, that the student or the program is covered by all of the regulations of the department for its traditional majors.
5. Interdisciplinary Studies students are governed by the University's general requirements for graduation:
  - (a) Completion of a minimum of 122 credits in classes with numbers of 1000 or higher;
  - (b) Maintenance of a minimum overall GPA of 2.00 ("C") ;
  - (c) Completion of the general education requirements

(including skills courses);

(d) Completion of an interdisciplinary composite major of 44 to 67 credits (no minor is required for Interdisciplinary Studies major);

(e) Completion of a total of 40 upper division credits in courses numbered 3000 or above.

(f) Completion of residency requirements: namely completion of a minimum of 40 credits of upper division coursework at accredited senior colleges. At least 20 of the upper division credits and at least 50 percent of the courses required for the interdisciplinary composite major must be completed at SUU.

6. Of the 44 to 67 credits required for the composite major:

(a) At least 20 of the credits required for the composite major must be upper division credits which are to be completed at SUU after the formal application for an interdisciplinary Studies Degree program has been approved by the department chair and the dean;

(b) Only classes with grades of "C-" or higher will be counted within the composite major;

(c) No courses with pass/fail grading may be used for the composite major, unless approved at the time the formal application is submitted;

(d) No more than 40 hours from any single department can be counted toward the composite major;

(e) Two options exist for the 44 to 67 credit hours in the composite major:

(1) The student must take at least 17 credit hours in each of two different disciplines at SUU, (the total of the two disciplines equaling 44 or more credits).

OR

(2) The student must take at least, respectively, 17, 10, and 7 credit hours from at least three different disciplines at SUU (the total of the three disciplines equaling 44 or more credit hours).

## **REQUIREMENTS FOR A SECOND BACHELOR'S DEGREE**

Students seeking a second Bachelor's Degree must complete a minimum of 30 credit hours earned after the first degree (when one degree is completed and awarded), and must meet department major requirements in which the degree is sought, including residency. That is: completion of at least 20 upper division credits at SUU. In addition, at least 50 percent of the credit hours required for the second major must be completed at SUU.

## **C. MASTER'S DEGREES**

Southern Utah University offers Master's Degrees in four fields of professional study. The Master of Accountancy and the Master of Business Administration degrees are offered through Business and Technology; the Master of Education degree through Education; and the Master of Arts Administration degree through Performing and Visual Arts. Details regarding these graduate programs are available by contacting the deans of the respective colleges.

A Master of Social Work is available through the University of Utah on the SUU campus.

## **GENERAL EDUCATION REQUIREMENTS**

Human beings have in the past, do now, and no doubt will continue to carry on basic human activities.

- General Education empowers students to function after graduation as independent thinkers and learners and as able contributors to the world society as educated human beings.
- General Education presumes that students have or will acquire basic skills in critical and analytical thinking, in written and oral communication, in thinking through abstract concepts, and in creative problem solving.
- General Education assists students to have a more global awareness of environment, culture, heritage, values, and dynamics of civilization.
- General Education enables students to achieve a higher intellectual and ethical growth so they can respond with discipline and maturity to the problems of a changing world throughout their lifetimes.

### **General Education Requirements:**

General Education Core of 5 Courses. In Fine Arts, Humanities, Social Sciences, and Sciences, a minimum of two courses per area. These credits total a minimum of 36 semester hours for University requirements.

- General Education Core: Adequate proficiency in communication, composition, mathematics, information literacy and American Government.
- General Education: Knowledge and understanding of Fine Arts, Humanities, Social Sciences, and Sciences.

**Students are encouraged to visit the Student Development Center or telephone (435) 586-5419 for assistance in academic planning.**

# A HELPFUL GUIDE

## Who Should Take General Education Requirements?

All students registered for a baccalaureate or an associate degree will have to fulfill their General Education requirements as outlined by their academic program. Those enrolled in the Associate of Applied Science, Associate of Pre-Engineering or Certificate of Proficiency programs should consult the General Catalog for their requirements.

## When Should General Education Requirements Be Satisfied?

Normally, General Education requirements should be taken during a student's freshman through junior years creating a schedule that balances General Education requirements with courses from the student's major, minor and elective classes. Some academic programs vary and students should consult the departmental requirements in the catalog and their advisers for specific course selections.

## Are There Alternate Ways of Fulfilling General Education Requirements?

Yes. Students may complete many of their requirements through taking Advanced Placement courses in high school and/or taking a series of tests under the College Level Examination Program (CLEP). Refer to the "Grades and Academic Standards" section of the SUU General Catalog for more information on these programs.

## When Are Pre-college Level Courses Recommended?

Students with an English ACT subset score between 17 and 22 must take English 1010. Students with English scores below 17 are required to take English 0990. Students with a Math ACT subset score less than 20 must take Math 1010. Students with ACT subset scores below 15 in Math are required to take Math 0990. Students may take a diagnostic test and, if necessary, take at their own expense, a combination of pre-college math courses.

## How Many General Education Credits Are Required?

A minimum of 12 courses (36 semester credits) is required in general education in the following areas: General Education Core (five courses), Fine Arts (two courses), Humanities (two courses), Social Sciences (two courses), and Science (two courses).

## How Many Credits Are Required For A Bachelor's Degree?

A minimum of 122 semester credits in classes with numbers of 1000 or higher is required for the bachelor's degree. A minimum GPA of 2.0 is required for graduation, but some departments maintain even higher GPA requirements. Candidates for the BA degree must complete a minimum of 16 semester credits in one foreign language.

*For more information on testing, contact the Student Development Center, (435) 586-5419.*

*The chart on the following page depicts the 2000-2001 General Education Requirements for SUU baccalaureate degree programs. Students are encouraged to consult an adviser and review their major requirements for specific General Education course selection. Students working toward Associate of Applied Science degrees or certificate programs should consult their degree programs for General Education requirements.*

GEN. ED. CORE	FINEARTS	SOCIAL SCIENCES	PHYSICAL SCIENCE
<p><b>English Requirement</b> Complete one of the following: (C)</p> <p><b>ENGL 2010</b> Expository Writing <b>ENGL 2110</b> Projects in Composition</p> <p>Students with an English ACT score between 17-22 are required to take ENGL1010. Students with scores below 17 are required to take ENGL 0990.</p> <hr/> <p><b>Math Requirement</b> Complete one of the following: (C)</p> <p>AP Calculus (Score of 3 or better) <b>MATH 1030</b> Quantitative Analysis <b>MATH 1040</b> Applied Statistics <b>MATH 1050</b> College Algebra <b>MATH 1090</b> Finite Math <b>MATH 1100</b> Business Calculus <b>MATH 1210</b> Calculus I <b>MATH 2040</b> Applied Statistics-Business Emphasis</p> <p>(Any other MATH course requiring Intermediate Algebra as a prerequisite.)</p> <p>Students with a Math ACT score of less than 20, or who have not taken Intermediate Algebra in high school or college, must take MATH 1010 before taking any of the courses listed above. Students with scores below 15 are required to take MATH 0990.</p> <hr/> <p><b>Communication Requirement</b> Complete the following: (C)</p> <p><b>COMM 1010</b> Essentials of Communication Lecture <b>COMM 1011</b> Essentials of Communication Seminar</p> <hr/> <p><b>Information Literacy Requirement: (C)</b></p> <p><b>LM 1010</b> Information Literacy</p> <p>Students are encouraged to take this course before accruing 30 semester hours at SUU.</p> <hr/> <p><b>American Government and Institutions Requirement</b> Complete one of the following: (I)</p> <p><b>ECON 1740</b> US Economic History <b>HIST 1700</b> American Civilization <b>POSC 1100</b> Am. National Govt.</p>	<p>Complete one of the following: (F)</p> <p><b>ART 1010</b> Art Appreciation <b>MUSC 1010</b> Intro to Music <b>TA 1010</b> Survey of Theatre</p> <hr/> <p>Complete one of the following: (F)</p> <p><b>New dept. and course number not used above</b></p> <p><b>ART 1010</b> Art Appreciation <b>ART 1110</b> Drawing I <b>ART 1610</b> Ceramics I <b>ART 2710</b> Art History I: Ancient <b>ART 2720</b> Art History II: Ages of Faith <b>ART 2730</b> Art History III: Rebirth of Reason &amp; Regalia <b>ART 2740</b> Art History IV: Modern <b>DANC 1010</b> Dance Appreciation <b>MUSC 1010</b> Intro to Music <b>TA 1010</b> Survey of Theatre <b>TA 1110</b> Acting I</p> <hr/> <p style="text-align: center;"><b>HUMANITIES</b></p> <hr/> <p>Complete two of the following in two different areas: (H)</p> <p><b>COMM 1310</b> Listening/Thinking Critically <b>COMM 2050</b> Mass Media &amp; Society <b>COMM 2080</b> Intro to Advertising <b>COMM 2380</b> History and Appreciation of Film <b>ENGL 2500</b> Intro to Literature <b>ENGL 2510</b> Intro to Poetry <b>FREN 1010</b> Elementary French I <b>GERM 1010</b> Elementary German I <b>HIST 1010</b> Intro to Western Civilization <b>HIST 1020</b> Intro to Western Civilization <b>HONR 1010</b> Critical and Creative Thinking <b>HU 1010</b> Intro to Humanities <b>SPAN 1010</b> Elementary Spanish I</p>	<p>Complete two of the following: (S)</p> <p><b>In two different areas</b></p> <p><b>BA 1010</b> Business in Society <b>BA 2350</b> Legal Issues in Society <b>CJ 1010</b> Intro to Criminal Justice <b>COMM 2150</b> Intercultural Communication <b>ECD 1500</b> Lifespan Human Development <b>*ECON 1010</b> Survey of Economics <b>FCS 2400</b> Marriage and Family Relations <b>GEOG 1200</b> World Cultural Geography <b>GEOG 1450</b> Human Geography <b>POSC 1020</b> Intro to Political Thought <b>POSC 1110</b> State and Local Government <b>POSC 2100</b> Intro to International Relations <b>PSY 1010</b> General Psychology <b>SOC 1010</b> Intro to Sociology <b>SOC 1020</b> Social Problems <b>TECH1950</b> Technology and Society</p> <p><i>*ECON 1010 is intended for non-business majors and may not be used to substitute for any other required economics course.</i></p>	<p>Complete one of the following: classes—plus lab unless otherwise noted: (P)</p> <p><b>CHEM 1010</b> Intro to Chemistry <b>CHEM 1020</b> Intro to Chem Lab* <b>CHEM 1110</b> Elem. Inorg. Chem <b>CHEM 1120</b> Elem. Inorg. Chem Lab <b>CHEM 1210</b> Chem Principles I <b>CHEM 1220</b> Chem. Princ. I Lab <b>GEOG 1100</b> Physical Geography <b>GEOG 1110</b> Physical Geog Lab <b>GEOL 1011-1026</b> Special Topics in Geology <b>GEOL 1210</b> Historical Geology <b>GEOL 1220</b> Historical Geol Lab <b>PHSC 1010</b> Conceptual Physics <b>PHSC 1020</b> Concept Physics Lab* <b>PHSC 1080</b> Intro to Astronomy <b>PHSC 1090</b> Intro to Astron Lab* <b>PHSC 2010</b> College Physics <b>PHSC 2020</b> College Physics Lab</p> <p><i>*Labs optional for General Education. Refer to General Catalog for major requirements.</i></p> <hr/> <p style="text-align: center;"><b>LIFE SCIENCE</b></p> <hr/> <p>Complete one of the following classes PLUS the appropriate lab: (B)</p> <p><b>AGSC 1010</b> Agriculture &amp; Society <b>AGSC 1100</b> Principles of AnSci <b>BIOL 1010</b> Principles of Biology <b>BIOL 1030</b> General Biology I <b>BIOL 1040</b> General Biology I Lab <b>BIOL 1050</b> General Biology II <b>BIOL 1060</b> General Biology II Lab <b>BIOL 2000</b> Nat. History Studies <b>BIOL 2010</b> Human Physiology <b>BIOL 2020</b> Human Physiol Lab <b>BIOL 2050</b> Southern Utah Flora <b>BIOL 2110</b> Microbiology <b>BIOL 2120</b> Microbiology Lab <b>BIOL 2210</b> Human Anatomy <b>BIOL 2220</b> Human Anatomy Lab <b>BIOL 2230</b> Human Sexuality <b>BIOL 3000</b> New Scientific Understanding of Living Systems (for high school AP students only) <b>NFS 1020</b> Sci Found/Human Nutr <b>NR1010</b> Intro to Nat Resources</p>

If a transfer student has not completed the American Government requirement in his or her general education program, this must be completed at SUU.

By prior approval of your department chair, more advanced classes may be counted toward general education.

**( ) Indication on Transcript**

C: Core    B: Biology    F: Fine Arts    H: Humanities    S: Social Science    P: Physical Science    I: American Institutions

## GENERAL ED CORE REQUIREMENTS

### **COMM 1010 Essentials of Communication (Lect) (1:0)**

An examination of communication in the interpersonal, intercultural and mass media environments.

### **COMM 1011 Essentials of Communication (Sem) (2:0)**

Practice in composing and delivering various kinds of speeches, work in small group interaction.

### **ECON 1740 US Economic History (3:0)**

An introduction to the economic history of the United States with analysis of patterns of economic growth and conflict from the founding of the nation to the present.

### **ENGL 2010 Expository Writing (3:0)**

This course emphasizes the development of an effective academic style in explanatory and argumentative essays that make use of traditional rhetorical patterns. A major research paper is required. *Prerequisite: ENGL 1010. \$10 fee*

### **ENGL 2110 Projects in Composition (3:0)**

These writing-intensive courses draw from thematic academic subject matters. Students may choose a course from multiple topics. Check the English section of the General Catalog for a complete list. *Prerequisite: ENGL 1010 or ACT score of 19 or above. \$10 fee*

### **HIST 1700 American Civilization (3:0)**

The fundamentals of American history including political, economic, and social development of institutions and ideas.

### **LM 1010 Information Literacy (1)**

An on-line orientation course in library research resources focusing on specific areas such as books, serials, reference, computer researching and information from the internet.

### **MATH 1030 Quantitative Analysis (3:0)**

Explorations of contemporary mathematical thinking, motivated by its application to problems in modern society; emphasizes development of skill in analytical reasoning. This course is designed to help generate a positive attitude toward and an interest in mathematics. *Prerequisite: Math ACT score of at least 20 or Intermediate Algebra.*

### **MATH 1040 Applied Statistics (4:0)**

An introduction to the basic concepts and methods of statistical data analysis. Descriptive statistics, statistical graphs, statistical estimation techniques and hypothesis testing, regression and correlation; chi-square application, one-way ANOVA. *Prerequisite: MATH 1010 or equivalent and fundamental computer skills.*

### **MATH 1050 College Algebra (4:0)**

Functions, inverse functions, logarithmic and exponential functions, conic sections, systems of equations and inequalities, polynomial equations, matrices and determinants, sequences and series, probability. *Prerequisite: MATH 1010 or Intermediate Algebra, or 22 or higher on the ACT. A graphics calculator is required.*

### **MATH 1090 Finite Math (3:0)**

Linear equations, linear mathematical models, systems of linear equation and matrices, linear programming (graphical and the simplex method), probability, counting principles, logarithmic functions, markov chains, game theory. Mathematics of finance. *A graphic calculator is required. Prerequisite: MATH 1010 or equivalent.*

### **MATH 1100 Business Calculus (3:0)**

Brief calculus course that focuses on application. Topics covered include limits, derivatives, integration, functions of several variables, and optimization. *Prerequisite: MATH 1090.*

### **MATH 1210 Calculus I (4:0)**

Functions and limits; the derivative, differentiation techniques, and applications; elementary antiderivative skills; the finite integral and its applications. Coverage includes applying the ideas and techniques of calculus to algebraic, trigonometric, exponential, and logarithmic functions. A graphics calculator is required. Prerequisites: trigonometry and advanced algebra. This should include MATH 1050 and 1060 or a pre-college background of at least two and one-half years of algebra, geometry, and one-half year of trigonometry.

### **MATH/BA 2040 Applied Statistics - Bus. Emphasis (4:0)**

An introduction to the basic concepts and methods of statistical data analysis. Descriptive statistics, statistical graphs, statistical estimation techniques and hypothesis testing, regression and correlation; chi-square application, one-way ANOVA. *Prerequisite: MATH 1010 or equivalent and fundamental computer skills.*

### **POSC 1100 American National Government (3:0)**

Sources of democratic ideas and principles of the constitutional system. Cultural, group, party and governmental influences on the process of public policy making. The administration and impact of public policy.

## FINE ARTS

### **ART 1010 Art Appreciation (3:0)**

Art orientation. A study of the principles and ideas underlying visual art expression and a survey of major periods, styles, and artists. Illustrated lectures.

### **ART 1110 Drawing I (3:0)**

Various approaches and techniques in drawing and pictorial organization. Principles and elements of graphic presentation are stressed.

### **ART 1610 Ceramics I (3:0)**

An introductory course in ceramics comprising a series of projects to acquaint the student with basic hand building, throwing and trimming techniques as well as the basic ceramic processes, including glazing, decorating and introduction to firing.

### **ART 2710 Art History I: Ancient (3:0)**

A contextual survey of Prehistoric art in Europe, and of art

from the ancient Near East, Egypt, the Aegean, Greece, Etruria, and Rome, and of Early Christendom, including art of Byzantium.

**ART 2720 Art History II: Ages of Faith (3:0)**  
A study of Islamic art, the early art of India, China, Japan, the Americas, and Africa, and from Medieval Europe including the Romanesque and Gothic periods.

**ART 2730 Art Hist. III: Rebirth, Reason & Regalia (3:0)**  
A counterpoint of Western artistic traditions from around 1350 to the French and American revolutions and from India, China, Japan, and the Americas beginning roughly at the same period.

**ART 2740 Art History IV: Modern (3:0)**  
A survey of modern art, primarily in Europe and the United States but also including a study of art from the Pacific and from Africa in the modern era, which profoundly influenced the development of modern art.

**DANC 1010 Dance Appreciation (3:0)**  
A survey course to introduce the student to the various disciplines of dance. History and criticism of dance styles will be included.

**MUSC 1010 Introduction to Music (3:0)**  
This course is designed to expose the general listener to the principal forms of traditional Western art music as well as multicultural musical genres through the study of music history and literature.

**TA 1010 Survey of Theatre (3:0)**  
A survey course to introduce the student to the various elements of theatre. A slight treatment of its history and background and the building of a basis for sound criticism in the field.

**TA 1110 Acting I (3:0)**  
Fundamental acting techniques with stress choosing clear character objectives and options.

## HUMANITIES

**COMM 1310 Thinking and Listening Critically (3:0)**  
A study of critical thinking and reasoning skills toward messages delivered and received through various communication formats. The course is designed to aid the student in the ability to define a problem, select pertinent information for the solution of the problem, recognize stated and unstated assumptions, formulate and select relevant hypotheses, and make valid conclusions and inferences.

**COMM 2050 Mass Media and Society (3:0)**  
A study of the power and responsibility of newspapers, magazines, radio, television, broadcast networks, motion pictures, relay and satellite systems and their significance in contemporary society.

**COMM 2080 Introduction to Advertising (3:0)**  
An introduction to the history, principles, strategies and techniques of advertising procedures.

**COMM 2380 History and Appreciation of Film (3:0)**  
Understanding and appreciating the cinema as a mass communication medium, as a social force and as an art form.

**ENGL 2500 Introduction to Literature (3:0)**  
An introduction to the critical study of fiction. Its purpose is to provide the student with basic principles of literary analysis of fiction.

**ENGL 2510 Introduction to Poetry (3:0)**  
A beginning course in the forms and values of verse, ancient and modern; a study of the relationship between poetic structure and meaning. Practice in scansion, explication, and evaluation. This course is the introduction to the English major and is the prerequisite to all upper division English courses.

**FREN 1010 Elementary French I (4:0)**  
Designed for students with little or no language experience. This course will emphasize conversation, vocabulary building, and basic grammar.

**GERM 1010 Beginning German I (4:0)**  
Designed for students with no previous experience, this course will emphasize vocabulary, pronunciation, listening, speaking, reading and writing skills.

**HIST 1010 Intro to Western Civilization (3:0)**  
An introductory examination of Mesopotamian, Egyptian, and European civilizations, from antiquity to early modern Europe. These civilizations are examined from several historical perspectives, including political, social, intellectual, economic and gender-related.

**HIST 1020 Intro to Western Civilization (3:0)**  
An introductory examination of European history beginning in the early modern period and ending with current European affairs. Political, social and cultural developments in Europe are examined, including gender-related studies.

**HU 1010 Introduction to Humanities (3:0)**  
A survey of some of the most important literary, philosophical, artistic and musical monuments of Western culture from the Greeks to the present.

**SPAN 1010 Elementary Spanish I (4:0)**  
This is a beginning course designed for students with little or no foreign language experience. The course will emphasize conversation, vocabulary building, and basic grammar.

## SOCIAL SCIENCES

**BA 1010 Business in Society (3:0)**  
A survey course introducing the basic problems of American business. Organization, management, production, marketing, and distribution.

**BA2350 Legal Issues in Society (3:0)**

A course designed for non-business majors and vocational students covering a survey of the legal issues in society. The course will cover basic aspects of business transactions including law of contracts, agency, sales, and negotiable instruments.

**CJ 1010 Introduction to Criminal Justice (3:0)**

Purpose, function and history of law enforcement, courts, and correction. Overview of crime and its impact on American society.

**COMM 2150 Intercultural Communication (3:0)**

A study of the ways people communicate within and between cultures, including a consideration of cultural contexts and the relationship between culture and communication.

**ECD 1500 Lifespan Human Development (3:0)**

Emphasizes and examines aspects of human development across the lifespan. Includes a holistic view of developmental changes that integrate theories, research and application. Overview of the development of the individual and the family in society.

**ECON 1010 Survey of Economics (3:0)**

This course provides an overview of principles of economics as they relate to individuals, business firms, government, and the nation. Specific topics include the issues of poverty, crime, pollution, health care, international trade policy, unemployment, inflation, and the national debt. This course is intended for non-business majors, and may not be used to substitute for any other required economics course.

**FCS 2400 Marriage and Family Relations (3:0)**

An overview of interpersonal and marital relationships as well as healthy family relationships. This course focuses on understanding of self and multi-functions of the American family.

**GEOG 1200 World Cultural Geography (3:0)**

Study of major world regions; emphasizes current activities and problems. Basic geographic concepts discussed. Cultural, economic, political and environmental considerations.

**GEOG 1450 Human Geography (3:0)**

Focuses on contemporary geographic perspectives of peoples, their activities and cultural characteristics, including language, religion, population, politics, settlement, economic development, and environmental concerns.

**POSC 1010 Intro. to PoliSci:  
Gov. & the Individual (3:0)**

Introduces the methods, scope, subfields and vocational opportunities of the field of political science; provides an understanding of the origins, development, and nature of democracy by comparing it with nondemocratic systems.

**POSC 1110 State and Local Government (3:0)**

Function, structure and process of state and local government policy making within the context of the federal system.

**POSC 2100 Intro to International Relations (3:0)**

A fundamental introduction to the essential definitions, concepts, theories, authors, institutions and contemporary background for an understanding of current international affairs.

**PSY 1010 General Psychology (3:0)**

Psychology is the scientific study of behavior. This course provides a broad overview of this field of science.

**SOC 1010 Introduction to Sociology (3:0)**

Designed to give students a foundation for all future sociological studies. Develops an understanding of the role of social organization on human interaction. Introduces definitions, terms and concepts used in sociological literature.

**SOC 1020 Social Problems (3:0)**

A study of current cultural, economic and social aspects of specific problems such as unemployment, poverty, racial and gender inequality, divorce, crime and delinquency, and health and illness, including an appreciation of the links and ties between these such modern social problems, and their connection to the broader structural issues of inequality and the distinctive arrangement of economic priorities in America today.

**TECH 1950 Technology in Society (3:0)**

A course dealing with the impact of technology on society. The course covers the evolution of technology, reviewing the major thrusts which brought about the current technological revolution. Emphasis is placed on how technology serves society and improves our way of life.

## PHYSICAL SCIENCE

**CHEM 1010 Introduction to Chemistry (4:1)**

A general course dealing with basic fundamentals in chemistry that apply to everyday living. No previous algebra, physics, or chemistry required.

**CHEM 1020 Introduction to Chemistry Lab (0:1)**

The lab to accompany CHEM 1010.

**CHEM 1110 Elementary Inorganic Chemistry (5:1)**

A general introduction to inorganic chemistry designed for family and consumer sciences, agriculture, nursing, and other students who need only one year of basic chemistry. No previous chemistry or physics required. Prerequisite: high school algebra or MATH 1010 taken concurrently.

**CHEM 1120 Elementary Chemistry Lab (0:1)**

Elementary chemistry laboratory.

**CHEM 1210 Chemical Principles I (4:1)**

An introductory chemistry course designed for students in engineering, physical science, pre-medical, pre-dental, pre-pharmacy, or pre-veterinary medicine. For all students who need more than one year of chemistry. *Prerequisites: two years of high school algebra or MATH 1010, or high school chemistry.*

**CHEM 1220 Chemical Principles I Lab (0:1)**

The lab to accompany CHEM 12010.

**GEOG 1100 Physical Geography (3:1)**

A geographic analysis of the processes and distributions of the elements of Earth's natural environment, i.e. atmosphere, lithosphere, biosphere, and hydrosphere.

**GEOG 1110 Physical Geography Lab (0:1)**

Laboratory to accompany GEOG 1100. Required for social science composite majors, geography minors, and geography teaching minors. Optional for all others. COREQUISITE: GEOG 1100.

**GEOL 1010 Intro. to Geology: Selected Topics (3:0)**

Multiple topics. Check the geology section of the General Catalog for more details.

**GEOL 1020 Intro. to Geology: Sel. Topics Lab (0:1)**

Multiple topics. Check the geology section of the General Catalog for more details.

**GEOL 1110 Physical Geology (3:0)**

For science majors. The course meets the geology requirement for students in forestry, engineering, and agriculture. A study of the materials constituting the earth, the processes acting upon them to produce various land forms, seas, mountains, and other features.

**GEOL 1120 Physical Geology Lab (0:1)**

A laboratory designed to reinforce the concepts taught in GEOL 1120. Major topics include earth materials, interior and surficial processes, and their interaction. COREQ: GEOL 1110.

**GEOL 1210 Historical Geology (3:1)**

A study of the principles of historical geology, evolution of life, and the general historical events of the geological past. PREREQ: GEOL 1110 with lab.

**GEOL 1220 Historical Geology Laboratory (0:1)**

A lab designed to complement GEOL 1210. The laboratory experience emphasizes application of geological principles and the interpretation of data related to the geologic development of North America. COREQ: GEOL 1210.

**PHSC 1010 Conceptual Physics (3:1)**

A conceptual, non mathematical introduction to physics. Topics in mechanics include motion, Newton's laws of motion, momentum, energy, rotational motion, and gravity. *Prerequisite: MATH 1010.*

**PHSC 1020 Conceptual Physics Lab (0:1)**

A laboratory accompanying PHSC 1010. A hands on approach to the topics covered in the Lecture course. Optional.

**PHSC 1080 Introduction to Astronomy (3:1)**

A conceptual study of basic astronomy including the night sky as observed from the earth, apparent and real motions of celestial objects, a short history of the development of

theories and tools used in astronomy, the wave and particle theories of light and their application, an overview of the solar system including planets, comets, asteroids, and meteors and a non-mathematical approach to the nature of stars, stellar evolution, and cosmology. Designed for non-science majors and those seeking a science endorsement for teaching Earth Science in secondary schools. Lab is optional except for Earth Science endorsements. *Prerequisite: MATH 1010.*

**PHSC 1090 Introductory Astronomy Lab (0:1)**

A laboratory accompanying PHSC 1080. Identification of the constellations of the night sky, co-ordinates systems used in the sky, skills in observation and telescope operation, theoretical experiments will all be part of this hands on laboratory. Students will attend lab at the University Observatory one evening every other week.

**PHSC 2010 College Physics (4:1)**

A trigonometric and algebra based introductory course in physics. Topics in mechanics including vectors, motion in one and two dimensions, Newton's laws of motion, work and energy, momentum and collisions, circular motion and rotational dynamics will be studied. Additional topics include solids and fluids, and selected topics in thermodynamics. *Prerequisites: MATH 1060.*

**PHSC 2020 College Physics Lab (0:1)**

A laboratory accompanying PHSC 2010. Computer data acquisition and hands on experience with the concepts and topics discussed in the lecture. Optional.

## LIFE SCIENCE

**AGSC 1010 Agriculture and Society (3:0)**

Designed to increase the student's awareness of the significant role agriculture plays in today's society. The course will use agriculture topics to teach critical thinking skills, the scientific method and problem-solution concepts which are all involved in the decision making process. Topics will mainly focus on current issues and technology.

**AGSC 1100 Principles of Animal Science (3:0)**

A survey of scientific principles applied to the production of agricultural animals and the products they yield. The course is a series of instructional modules covering domestic animal products and bio-economics, health and behavior, genetics, reproduction, and feeding and nutrition. Is also offered via concurrent enrollment over EDNET.

**BIOL 1010 Principles of Biology (3:0)**

Mechanisms of living systems with emphasis on the impact of biological problems on human affairs. Course is designed to foster critical thinking, problem solving and the application of scientific thinking in biology. Not intended for science majors.

**BIOL 1030 General Biology I (3:1)**

Introduction to biology for science majors. Organization and function of cells, expression and transmission of genetic information, processes of evolution, and evolution of major groups of organisms. Emphasis on critical analysis of

experimental observations. Concurrent enrollment in BIOL 1040 required.

**BIOL 1040 General Biology Laboratory I (0:1)**  
Laboratory to accompany BIOL 1030. Concurrent enrollment in BIOL 1030 required.

**BIOL 1050 General Biology II (3:1)**  
Introduction to biology for science majors. Pathways of energy transformation in living systems, biology of vascular plants, biology of animals, ecology and biogeography. Concurrent enrollment in BIOL 1060 required.

**BIOL 1060 General Biology Laboratory II (0:1)**  
Laboratory to accompany BIOL 1050. Concurrent enrollment in BIOL 1050 required.

**BIOL 2000 Natural History Studies (3:0)**  
Investigation of ecoregions, habitats and animals of southwestern Utah in laboratory and field. Emphasis on investigation skills, use of equipment, and analysis of information.

**BIOL 2010 Human Physiology (3:1)**  
Functions of organ systems of the human body with emphasis on basic mechanisms. Concurrent enrollment in BIOL 2020 is required.

**BIOL 2020 Human Physiology Laboratory (0:1)**  
Laboratory to accompany BIOL2010. Concurrent enrollment in BIOL 2010 required.

**BIOL 2050 Southern Utah Flora (3:0)**  
Field and laboratory studies of the major plant communities of southwestern Utah with emphasis on identification of common species.

**BIOL 2110 Microbiology (3:1)**  
Biology of microorganisms and their effects on human activities. Concurrent enrollment in BIOL 2120 required.

**BIOL 2120 Microbiology Laboratory (0:1)**  
Laboratory to accompany BIOL 2110. Concurrent enrollment in BIOL 2110 required.

**BIOL 2210 Human Anatomy (3:1)**  
Structure of the human body with emphasis on the muscular, skeletal, circulatory and nervous systems. Concurrent enrollment in BIOL 2220 required.

**BIOL 2220 Human Anatomy Laboratory (0:1)**  
Laboratory to accompany BIOL2210. Concurrent enrollment in BIOL 2210 required.

**BIOL 2230 Human Sexuality (2:0)**  
Study of physiological, behavioral, legal and ethical aspects of human sexuality.

**BIOL 3000 The New Scientific Understanding of Living Systems (3:0)**  
Investigation and evaluation of current ideas in the natural sciences that challenge conventional views of evolution and

the organization of living systems, including theory of complexity, Gaia theory, and deep ecology. *Prerequisite: AP biology or equivalent.*

**NFS 1020 Scientific Foundations of Human Nutrition (3:0)**

An introduction to the science of nutrition and the relationship of food intake and health. Nutrient requirements and food selection to meet those requirements are discussed. Students evaluate their own food intake and eating behaviors and learn to be informed consumers of food and nutrition information.

**NR 1010 Introduction to Natural Resources (3:0)**  
Survey of the professions of forest, range, and wildlife management and relation of conservation and multiple use of wild land resources to the welfare of the state and nation.

# UNDERSTANDING CATALOG TERMINOLOGY

## UNDERSTANDING COURSE NUMBERING

SUU uses the following course numbering system:

- 0001-0999 Development courses, Applied Technology Center courses, no graduation credit
- 1000-1999 Lower Division, intended for freshmen
- 2000-2999 Lower Division, intended for sophomores
- 3000-3999 Upper Division, intended for juniors
- 4000-4999 Upper Division, intended for seniors
- 5000-5999 Upper Division, Graduate Courses
- 6000-6999 Advanced Graduate courses

Course descriptions are found in each department's entry.

The course title is followed by a set of numbers. The set of numbers indicates the division of time between lecture or class discussion credit hours and the second number indicates the number of laboratory or shop hours. Adding together the two numbers gives the total number of credit hours which the course carries. Example: a science course listed (4:1)—the course carries 4 lecture hours of credit and 1 laboratory hour, for a course total of 5 credit hours. An accounting course listed (3:0)—the course carries 3 lecture hours of credit and no laboratory requirement.

Some courses carry variable credit. These are specified by either a hyphen or slash. Examples: a theatre arts listing (1-5:0) indicates that an amount of credit between 1 and 5 hours is available. A chemistry seminar listing (2/4/6:0) indicates that the course can be taken for 2, 4 or 6 hours credit. Variable laboratory hours are similarly listed.

Special credit is available through most departments for work completed through readings and conferences (4830), workshops or institutes (2920 and 4920) cooperative education (2840 and 4840) and 4890/5890 internship sponsored by SUU. Consult the department chair for more information on these programs.

**NOTE: TBA denotes TO BE ARRANGED. It is the student's responsibility to contact the course instructor.**

## USEFUL DEFINITIONS

The academic terms defined below are used throughout this catalog.

**Course.** A subject, or an instructional subdivision of a subject, offered through a single semester.

**1 Credit.** Indicates one semester credit hour; representing approximately one hour of the student's time each week in attendance in a class, lecture or seminar per semester. (Could require up to three hours effort per week.)

**Composite major.** A primary field of specialized study which includes a major and an internal minor and contains 43 to 59 credits.

**Curriculum.** An organized program of study arranged to provide a sequence of professional education.

**Discipline.** A branch of learning or field of study such as history, chemistry or accounting.

**Electives.** Courses that students may choose to take, as contrasted with required courses.

**Emphasis.** A sub-area of specialized study within a degree or major of fewer than 23 credits.

**Major.** A primary field of specialized study of from 30 to 40 credits.

**Minor.** A secondary field of specialized study of from 16 to 24 credits.

**Prerequisite.** A course or other education requirement that must be completed prior to another course or before proceeding to more advanced study.

**Semester.** Approximately one-third of the academic year, either fall, spring or summer.

**Seminar.** A small group of advanced students studying a subject under a faculty member's supervision.

## COURSE PREFIXES

The following course prefixes are in accordance with the registrar's classification system.

<b>ACCT</b>	Accounting	<b>HONR</b>	Honors
<b>ADT</b>	Apparel Design & Textiles	<b>HU</b>	Humanities
<b>AGSC</b>	Agricultural Science	<b>ID</b>	Interior Design
<b>ART</b>	Art	<b>LANG</b>	Language
<b>BA</b>	Business Admin	<b>LM</b>	Library Media
<b>BCIS</b>	Business Education/ Computer Info Systems	<b>MACS</b>	Mathematics/ Computer Science
<b>BIOL</b>	Biology	<b>MATH</b>	Mathematics
<b>CCET</b>	CAD/CAM Engineering Technology	<b>ME</b>	Mechanical Engineering
<b>CE</b>	Civil Engineering	<b>MGMT</b>	Management
<b>CED</b>	Continuing Education Division	<b>MILS</b>	Military Science
<b>CHEM</b>	Chemistry	<b>MIS</b>	Management Information Systems
<b>CJ</b>	Criminal Justice	<b>MKTG</b>	Marketing
<b>CM</b>	Construction Management	<b>MSE</b>	Materials Science Engineering
<b>COMM</b>	Communication	<b>MUSC</b>	Music
<b>CS</b>	Computer Science	<b>NFS</b>	Nutrition & Food Science
<b>DANC</b>	Dance/Theatre Arts	<b>NR</b>	Natural Resources
<b>DT</b>	Design Technology	<b>NURS</b>	Nursing
<b>ECD</b>	Early Child Development	<b>PE</b>	Physical Education
<b>ECON</b>	Economics	<b>PHSC</b>	Physics
<b>EDUC</b>	Education	<b>PLGL</b>	Paralegal
<b>EE</b>	Electrical Engineering	<b>POSC</b>	Political Science
<b>EET</b>	Electronics Engineering Technology	<b>PSCI</b>	Physical Science
<b>ELED</b>	Elementary Education	<b>PSY</b>	Psychology
<b>ENGL</b>	English	<b>RANG</b>	Range Management
<b>ENGR</b>	Engineering	<b>SCED</b>	Secondary Education
<b>FCS</b>	Family & Consumer Sciences	<b>SCI</b>	Science
<b>FIN</b>	Finance	<b>SOC</b>	Sociology
<b>FREN</b>	French	<b>SOSC</b>	Social Science
<b>GEOG</b>	Geography	<b>SPAN</b>	Spanish
<b>GEOL</b>	Geology	<b>SPED</b>	Special Education
<b>GERM</b>	German	<b>STIT</b>	Short Term Intensive Training
<b>HIST</b>	History	<b>TA</b>	Theatre Arts
		<b>TECH</b>	Technology
		<b>TRAN</b>	Medical Transcription
		<b>UNIV</b>	University Studies

# GRADES AND CREDIT POLICIES

## A. GRADES

Grades are assigned to course work at the University as follows:

"A"	Outstanding/excellent performance
"B"	Good/above average performance
"C"	Average/fair performance
"D"	Unsatisfactory/below average performance
"F"	Failure/poor performance
"W"	Withdrawal (after the third week and prior to the 10th week of instruction.)
"UW"	Failure because of non-attendance without formal withdrawal.
"I"	Incomplete
"IP"	In progress
"AU"	Auditor or listener (no credit earned)
"P"	passed (no honor points assigned but credit earned)

Grade points are assigned to grades as follows:

One credit of "A"	earns 4.0 grade points
One credit of "A-"	earns 3.7 grade points
One credit of "B+"	earns 3.3 grade points
One credit of "B"	earns 3.0 grade points
One credit of "B-"	earns 2.7 grade points
One credit of "C+"	earns 2.3 grade points
One credit of "C"	earns 2.0 grade points
One credit of "C-"	earns 1.7 grade points
One credit of "D+"	earns 1.3 grade points
One credit of "D"	earns 1.0 grade points
One credit of "D-"	earns 0.7 grade points

The grade point average (GPA) is calculated by dividing the total number of credits accumulated into the sum of all grade points earned. A minimum GPA of 2.00 is required for graduation but some departments maintain even higher GPA requirements. Credits of "P", "W" and "I" are disregarded in computing grade point averages. Grades of "P" or "F" may be given in certain courses where attendance or class activity are the major factors in determining performance.

### Incompletes

An incomplete grade is placed on a student's record by the instructor when for some unusual reason the student is unable to complete the assigned course work by the end of the semester, and through contract with the instructor, with copies of the contract filed by the instructor's department and submitted to the Registrar's Office with the grade roll, the student agrees to complete the work within the contract time. An incomplete grade should be granted only if the student has completed the majority of the course and is passing the class at the time. If the contract is satisfied by the student, the incomplete will be submitted by the instructor (or, if the instructor is not available, by that department) to the Registrar's Office. If no report is received by the Registrar's Office, the grade will be changed automatically, after one year, to an "F." The student should not register again to

complete the work of an incomplete. Students shall not be allowed to submit assignments or other work for grade changes outside of the term in which they are taking a class, unless an incomplete contract has been signed. The only exception to this policy is for clerical error, which is limited to a two-year time frame. The instructor is responsible for submission of a completed grade when the student's makeup work has been accomplished.

### Auditing

Students must register to audit any class. Such audit hours will be part of their total load, and they shall pay tuition at the same rate as students taking the course for credit. No credit is given for audited courses.

### Repeated Classes

(a) A student may elect to repeat a course for grade change or improvement. The highest grade received will be used in computing the grade average at graduation with "RP" added to all other attempts of that course (see exception in b). Courses taken at other colleges and repeated at SUU will not qualify for change of grade unless the student can provide the Registrar written proof from the appropriate SUU department that the courses involved were of similar content.

(b) A student may elect to repeat a course more than once for credit which can apply toward graduation. However, a statement indicating the course can be repeated for credit must appear in the SUU Catalog course description. Unless such a statement is attached to a course description, the repeated class shall not apply to the 122 credit hours required to graduate. All courses identified for "repeat credit" must be approved by the Deans' Council specifying how many times the course can be repeated. When a student wishes to repeat a repeatable course, the **last** grade received will be used in computing the grade average at graduation with "RP" added to all other attempts of the course.

(c) The University reserves the right to deny access to courses for students wishing to enroll following a third attempt. Implementation of this policy will be predicated upon the student's ability to benefit as determined by the appropriate department or discipline. This is a general university policy; additional enrollment may be more restrictive in selective courses. For example: student teaching.

### Grade Reports

A grade report for the previous semester is furnished without cost to the student when he/she returns for the next semester. Grades are also available on the internet with a PIN number obtained through the Registrar's Office.

If a student finds omissions or errors in a grade report, the student must make application to the Registrar's Office for a review of the record not later than the last day of the next semester in residence. All errors or omissions in student records will be researched and an attempt made to correct them. In no case may a student make application for a change after two years have elapsed.

## Change of Grade

Grades may be changed by an instructor if he finds an incorrect grade has been assigned to a student's work through clerical error. Such a grade correction may be processed by submitting the corrected grade directly to the Registrar's Office on a "Change of Grade Card" obtainable in the Registrar's Office. These cards must not be sent with students, but may be sent by campus mail or taken to the Registrar's Office by the faculty member.

## B. ACADEMIC CREDIT

Credit is computed on the basis of hours per semester. The number of hours of credit granted is on the basis of the number of clock hours per week required in class attendance, laboratory work and outside preparation. Credit granted for individual courses ranges from one to 15 credit hours per semester. Full-time student registration is 12 or more credits per semester, with 15 credits being considered a normal load. Students receiving financial aid or scholarship assistance must carry 12 credit hours per semester to be full time students.

### Extended Day, Outreach and TV Credit

Extended day, outreach, or TV classes taught by regular faculty at SUU shall count as resident credit. It is expected that some courses, particularly in major and minor fields, will have to be taught on campus due to facilities required.

### Old Credit

Students returning to college after the lapse of a number of years should note that no credit earned more than 20 years prior to the date at which a degree is to be granted will be counted toward the credit requirement of the major or minor fields.

### Cooperative Education

The cooperative education program is to provide students an opportunity to participate in a directed work experience for academic credit. Prior approval must be obtained to participate. A student can earn three, six, or eight credits during a semester of work placement. The employer and a departmental faculty member will evaluate the proposed work experience and determine the credit to be awarded. Up to 12 credits can be applied toward a student's major and up to six can be applied to a minor field.

Work experience will not be offered until at least 27 credit hours have been earned in a two-year program or until 80 credit hours have been earned in a four-year program.

Additional information may be obtained through the appropriate academic dean's office. Although the institution does not guarantee to place every student who desires to participate, effort will be made to find a suitable work experience. Students participating in this program will register for credit and pay the regular tuition and fees.

## C. CREDIT BY EXAMINATION AND INDIVIDUAL STUDY

A total of 30 semester hours of credit can be achieved by a combination of special course examinations or individual study. A maximum of 16 semester hours of credit can be acquired in any one academic discipline by special course examination. Permission to take special examinations for course credit must be granted by the faculty member and the department chair. Such permission will not be granted for the purpose of a change of grade if the student has already taken the course.

SUU provides the opportunity for students to obtain credit by examination or individual study several ways: (1) the Advanced Placement Program (AP) (See section D below.); (2) the College Level Examination Program (CLEP); (3) foreign language experience; (4) Credit by Exam for a particular course of study; and (5) individual study.

Request forms for Credit by Exam may be obtained at the Registrar's Office.

The following are general guidelines in awarding credit for a particular course:

1. Credit by Exam is given only to students currently enrolled at SUU.
2. A maximum of 30 general education credit hours may be applied toward graduation from Credit by Exam and CLEP.
3. A maximum of six credit hours may be awarded in any one area of general education from a combination of Credit by Exam and CLEP.
4. Class work taken prior to CLEP examination will be considered and may reduce the hours of credit given by examination.
5. A maximum of 16 credit hours can be acquired in any one academic discipline by special course examination. Such credit will be given only with the consent of the faculty member and the department head.
6. Special Examination credit for languages will be for a pass/fail grade only.

### COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)

A student may earn up to six hours of credit for each general CLEP examination. The four general exams are:

- English Composition
- Humanities (fine arts and humanities)
- Social Science/History
- Natural Science (physical and biological)

If a student receives a passing score on these exams, credit will be granted. This credit may be used to fill some General Education requirements at SUU.

To request information about these exams, contact the Student Development Center, (435) 586-5419.

### D. ADVANCED PLACEMENT (AP)

Up to eight semester hours of university credit will be granted for a composite grade of 5, 4 or 3 on any Advanced Placement examination taken by a high school student at the completion of a full-year course, with class meetings held each day of the school year, organized according to the

description published by the Committee on Advanced Placement of the College Entrance Examination Board. Credits earned through AP testing may be used to fill some of the general education requirements of the University. These credits may be earned in addition to the 30 semester hours of credit discussed in (C) above.

#### **E. INTERNATIONAL BACCALAUREATE**

Students completing the International Baccalaureate program with a score of 5, 6, or 7 will receive the same credit given Advanced Placement in the same subjects. Students should request the posting of the eligible credit through the Registrar's Office.

#### **F. HONOR ROLL AND GRADUATION WITH HONORS**

A semester honor roll will be published by SUU to recognize those students who achieve a semester average of 3.60 or higher on a minimum enrollment of 15 or more letter grade credits (does not include pass/fail classes or credit by exam). At time of graduation, a grade point average of at least 3.8 is required for the award of Summa Cum Laude; an average of at least 3.6 is required for the award of Magna Cum Laude. (These are based on cumulative GPA including transfer credits).

#### **Grade Appeal**

A student may request a change of grade for any of three reasons: (1) a clerical or computational error was made by the instructor in assigning the grade, (2) the instructor lost or damaged student work that had been completed and

submitted as assigned, or (3) the instructor evaluated the student's work on the basis of different factors than were used to evaluate the work of the other students in the course.

The student will first discuss the request for change of grade with the instructor. If the matter cannot be resolved, the student may appeal to the department head. If resolution is still not reached, the student may appeal to the dean of the College. Appeal to the dean must be initiated within six months after the end of the course. If discussion with the dean does not resolve the matter, the dean will refer the appeal to the College Grade Committee. The College Grade Committee will rule on the matter within two months of the date of the appeal to the dean. (Refer to the University Policies and Procedures Manual for additional information.)

#### **Continuing Education Students**

Students enrolled in continuing education classes are not automatically admitted to an undergraduate program. They may be admitted to the University upon meeting the admissions requirements published in this catalog. Successful completion of continuing education courses (minimum GPA of 2.0) may be taken into consideration in making the admissions decision but do not guarantee admission or readmission into the University.

# REGISTRATION AND ACADEMIC ADVISEMENT POLICIES

## A. REGISTRATION

Each student should complete registration for classes at the time and place designated by the University. Times and dates for each semester are published in the year-round class schedule bulletin. No student will be permitted to register for a course later than the end of the third week of the course. Exception: open-entry open-exit courses in which registration must be approved by the course instructor.

The normal class load per semester is 15 credit hours. Maximum class load without special permission is 21 credit hours. A student may register at credit levels of 21.5 to 25 hours only after one week of classes has elapsed, with approval of the instructor, with verification of a 3.0 accumulative GPA at SUU, and the approval of the department chair (over his or her major). General Education majors must have the signature of the Student Development Center. Students desiring to register for 26 credit hours or more must have prior approval of the provost. Instructors will make no concessions for conflicts created by overload hours.

### Changes in Registration

Any student may change his or her schedule of courses by completing an official form available at the Registrar's Office subject to the following limitations:

1. No course may be added after the third week of the term. Classes added after the first week into the term require a signature of the instructor. Any exception to the add policy requires instructor and department chair signatures. Additional signatures may be required by individual departments.

2. Withdrawal from an individual course must be made prior to the end of the ninth week of the term. If the student withdraws during the first three weeks, no record of the course will appear on his/her transcript. If the withdrawal occurs between the fourth and ninth week, a "W" for that course will appear on the transcript.

3. A student should be aware that all classes he/she drops must be properly processed through the Registrar's Office. This includes obtaining an instructor's signature after the third week of the term. If a student stops attending a class without officially withdrawing, he/she will receive a "UW" (failure) for the course. This grade is calculated in the GPA as an "F."

A charge of \$2.00 will be assessed each class dropped. Since it is costly to both the student and SUU to make changes, students are encouraged to make class selections only after consultation and guidance from an adviser.

### Senior Citizen Registration

Utah residents, age 62 and over, are permitted to enroll, on a space available basis, at any of the state's public universities and colleges, on a tuition-free, audit basis. They will be required to pay a \$10 per semester

administrative fee. Where applicable, senior citizens will be charged a fee for use of consumable materials. Senior Citizens must register at the Registration Office on or after the first day of class.

## B. WITHDRAWAL FROM THE UNIVERSITY

Students are permitted to withdraw totally from the University any time prior to finals for the semester. A student withdrawing after the third week will have a "W" recorded for each course for which he/she is registered. To withdraw from the University the following steps must be completed:

1. Obtain official withdrawal form from the Registrar's Office.
2. Obtain the required signatures on the withdrawal form.
3. Return completed form to the Registrar's Office for official dropping of courses.
4. Finalize withdrawal by taking completed form and student activity card to the Cashier's Office and obtain allowable refund.

## C. ENROLLMENT STATUS

A student's status (full or part time) at the University depends on the number of credit hours for which he or she is enrolled each semester, as follows:

	Full time	Part time
Undergraduate	12 and over	fewer than 12
Graduate	9 and over	fewer than 9

To qualify for full benefits of the department of veterans' affairs, or to be eligible for an SUU scholarship, students must be full time.

Occasionally, other agencies outside the University, in order to qualify students for certain benefits, may require a different level of enrollment than that which is defined in the above table.

### Class Standing

An undergraduate student's year level or class standing depends on the number of semester hours successfully completed, as follows:

Hours completed	Year (level)
0 to 29	First (freshman)
30 to 59	Second (sophomore)
60 to 89	Third (junior)
90 to graduation	Fourth (senior)

## D. ACADEMIC ADVISEMENT

Students are responsible for seeking academic advisement and monitoring their progress toward graduation. Advisers are available to render assistance and students should work with advisers prior to registration to ensure progress toward a degree or certificate of their choice. The following guidelines are available to assist students in seeking academic advisement:

1. The Student Development Center provides academic advisement for general education requirements and for students who have not declared majors.
2. Students needing advisement regarding their chosen major or minor should go to the department offering the

major or minor. The department will then provide an academic adviser for the student. Students who wish to change their major field may do so at the Registrar's Office.

3. Students pursuing a Bachelor's of Interdisciplinary Studies should seek advisement from the departments associated with each of their chosen disciplines.

4. New students should receive initial academic advisement from the Student Development Center prior to registering for their first term at SUU. Transfer students with a declared major should also seek advisement from the department offering the major.