

ACADEMIC POLICIES

UNDERGRADUATE ADMISSIONS

- Application Deadlines
- Admission Standards
 - Graduated from Accredited High School
 - Completed GED Certificate
 - Home School or Unaccredited High School
- Standards for Transfer Students
- Standards for Returning Students
- Standards for Second Baccalaureate Students
- Standards for non-degree seeking Students
- Standards for International Students
 - Freshman admission
 - Transfer admission
- Early Admission
- Concurrent Enrollment
- Students at Utah Community and Applied Technology Colleges
- Admission Status
 - University Status
 - College Status
 - Conditional Status
 - Probationary Status
 - Non-degree Seeking Status
 - Denied Status
 - Residency Status
- Western Undergraduate Exchange (WUE)
- Appeals
- Petition for Academic Renewal
- Admission Requirements (table 1)
- Undergraduate Admissions Index (table 2)
- University Preparatory Core (table 3)

GRADUATE ADMISSION

- Enrollment Procedures
- Graduate Assistantships

DEGREES AND AREAS OF STUDY

DEGREE REQUIREMENTS

- A. Master's Degrees
- B. Bachelor's Degrees
 - Requirements for Bachelor of Arts and Science Degrees
 - Requirements for the Bachelor of Interdisciplinary Studies Degrees
 - Requirements for a Second Bachelor's Degree
- C. Associate of Applied Science Degree and Certificate Programs

GENERAL EDUCATION REQUIREMENTS

GENERAL EDUCATION COURSES

BACHELOR'S DEGREE ACADEMIC PLANNER

UNDERSTANDING CATALOG TERMINOLOGY

GRADES AND CREDIT POLICIES

- A. Grades
- B. Academic Credit
- C. Credit by Examination and Individual Study
- D. Advanced Placement
- E. International Baccalaureate

- F. Honor Roll and Graduation with Honors
- G. Student/Faculty Scholarship Creativity Day

REGISTRATION

- A. Registration
- B. Withdrawal from the University
- C. Enrollment Status
- D. Academic Advisement

ACADEMIC ADVISEMENT

- A. Undergraduate Orientation and Advisement
 - First Year Experience
- B. Student Success Center
 - Testing Services
- C. University Studies

FEES AND FINANCIAL AID

ADMISSIONS

The Admissions Office, located north of the rotunda in the Sharwan Smith Center, furnishes application forms and information about SUU. The Admissions Office arranges for admissions counseling and for campus visits. Staff in the Admissions Office will evaluate your application materials. The following sections define the deadlines for applying for admission, the process by which the Admissions Office determines your admission status, and the standards that you must meet to be admitted to SUU. See Table 1 for a summary of admission requirements.

APPLICATION DEADLINES

You are encouraged to plan early to apply to Southern Utah University. Deadlines for undergraduate admissions for enrollment in Fall, Spring and Summer semesters are one week before classroom instruction begins. You may submit application materials at any time before the deadline. The earlier you apply, the more likely you are to secure an early registration time and a seat in the courses you want to take.

TABLE 1: ADMISSION REQUIREMENTS

To apply for undergraduate admission, submit all materials indicated in the appropriate list below to the Admissions Office. Your application may be submitted on the web at www.suu.edu.

NEW FRESHMEN IN ACADEMIC PROGRAMS

- Application for Admission Form
- One-time, nonrefundable, \$30 application fee
- Official high school transcript showing all courses completed and date of graduation or GED test scores (NOTE: If you are currently enrolled in high school, you may receive a preliminary admission decision by submitting high school transcripts after your junior year.)
- Official ACT or SAT results posted on your high school transcript or received directly from the testing agency

TRANSFER STUDENT IN ACADEMIC PROGRAMS

- Application for Admission Form
- One-time, nonrefundable, \$30 application fee
- Official transcript from each college or university attended (NOTE: If you are attending another college, you may receive a preliminary admission decision by sending an in-progress transcript of your work to date.)

If you will transfer to SUU with fewer than 15 transferable semester credits, also submit the following.

- Official high school transcript showing date of graduation or GED test scores
- Official ACT or SAT results

RETURNING STUDENTS IN ACADEMIC PROGRAMS

If you are a SUU student who has not attended for one semester or more (not including summer), you must

ADMISSIONS STANDARDS

SUU wants you to succeed as a college student doing college-level work. The University has adopted admission standards to help you prepare for college.

STANDARDS FOR FRESHMEN

Graduated from an Accredited High School

If you graduated from an accredited high school and are under 21, you will be considered for *university admission* based on your combined high school grades and test scores on either the ACT or SAT test. SUU's admission index (See Table 2) is used to determine your admissions status. This index assigns more weight to your high school grades than your test scores. For example, if your GPA (grade point average) is 3.0 on a 4-point scale, you are a likely candidate for admission. A GPA of 2.0 requires an ACT score of 21 or SAT combined score of 990.

In addition, you should have completed the courses recommended as specific preparatory coursework in high school (See Table 3).

reapply for admission by submitting a new Application for Admission Form. Also submit any of the following that are needed to complete your file.

- One-time, nonrefundable, \$10 application fee
- Official transcripts from all other colleges attended
- Official high school transcript or GED test scores, if you have earned fewer than 15 transferable semester credits
- Official ACT or SAT results, if you have earned fewer than 15 transferable semester credits

SECOND BACCALAUREATE APPLICANT IN AN UNDERGRADUATE ACADEMIC PROGRAM

- Application for Admission Form
- One-time, nonrefundable, \$30 application fee
- Official transcripts from each college or university attended

NON-DEGREE-SEEKING APPLICANTS

- Application for Admission Form
- One-time, nonrefundable, \$30 application fee

INTERNATIONAL APPLICANTS

- Application for Admission Form
- One-time, nonrefundable, \$50 application fee
- Academic records
- Official TOEFL scores
- Verification of financial resources to cover one full year of expenses

Also refer to "Standards for International Students" in this section for immigration information.

GRADUATE PROGRAM APPLICANTS

If you wish to pursue graduate studies, apply through the SUU Admissions Office for the specific program in which you are interested.

If you graduated from high school and are 21 or older, you will be considered for *university admission* if you had at least a 2.0 cumulative high school GPA.

Completed GED Certificate

If you completed the GED you will be considered for university admission if your standard score average on the GED is at least 500 (50 if you completed the GED prior to January 2002) and you have an ACT composite score of at least 20 (or SAT combined score of at least 800)

Home School or Unaccredited High School Graduate

If you graduated from an unaccredited high school or home school program and did not complete a GED, you will be considered for college admission with an ACT composite score of at least 21 (or SAT combined score of at least 990).

STANDARDS FOR TRANSFER STUDENTS

If you have earned fewer than 15 transferable credits, you will be considered for admission status on the basis of your high school transcript or GED and your transcript of college work.

If you have earned more than 15 transferable credits, you will be considered for university admission status on the basis of your college transcript. You will be considered for university admission status if you were in good academic standing at the last institution you attended and have a cumulative GPA (grade point average) of 2.0 (based on transferable credits from all colleges and universities). If you have a GPA of less than 2.0, you will be considered for admission on probationary status.

If you were dismissed from a college or university for cause, admission is unlikely, but will be considered on a case-by-case basis.

TABLE 2: UNDERGRADUATE ADMISSIONS INDEX

TEST SCORE		GPA																													
Enhanced ACT	SAT	4.0	3.9	3.8	3.7	3.6	3.5	3.4	3.3	3.2	3.1	3.0	2.9	2.8	2.7	2.6	2.5	2.4	2.3	2.2	2.1	2.0	1.9	1.8	1.7	1.6	1.5	1.4	1.3	1.2	1.1
36	1600	142	140	139	137	135	133	132	130	128	126	124	123	121	119	117	116	114	112	110	108	107	105	103	101	100	98	96	94	93	91
35	1580	140	138	137	135	133	131	130	128	126	124	122	121	119	117	115	114	112	110	108	106	105	103	101	99	98	96	94	92	91	89
34	1530	138	136	135	133	131	129	128	126	124	122	120	119	117	115	113	112	110	108	106	104	103	101	99	97	96	94	92	90	89	87
33	1460	136	134	133	131	129	127	126	124	122	120	118	117	115	113	111	110	108	106	104	102	101	99	97	95	94	92	90	88	87	85
32	1410	134	132	131	129	127	125	124	122	120	118	116	115	113	111	109	108	106	104	102	100	99	97	95	93	92	90	88	86	85	83
31	1360	133	131	130	128	126	124	123	121	119	117	115	114	112	110	108	107	105	103	101	99	98	96	94	92	91	89	87	85	84	82
30	1320	131	129	128	126	124	122	121	119	117	115	113	112	110	108	106	105	103	101	99	97	95	94	92	90	89	87	85	83	82	80
29	1280	129	127	126	124	122	120	119	117	115	113	111	110	108	106	104	103	101	99	97	95	94	92	90	88	87	85	83	81	80	78
28	1240	127	125	124	122	120	118	117	115	113	111	109	108	106	104	102	101	99	97	95	93	92	90	88	86	85	83	81	79	78	76
27	1210	126	124	123	121	119	117	116	114	112	110	108	107	105	103	101	100	98	96	94	92	91	89	87	85	84	82	80	78	77	75
26	1170	124	122	121	119	117	115	114	112	110	108	106	105	103	101	99	98	96	94	92	90	89	87	85	83	82	80	78	76	75	73
25	1140	122	120	119	117	115	113	112	110	108	106	104	103	101	99	97	96	94	92	90	88	87	85	83	81	80	78	76	74	73	71
24	1100	120	118	117	115	113	111	110	108	106	104	102	101	99	97	96	94	92	90	88	86	85	83	81	79	78	76	74	72	71	69
23	1060	118	116	115	113	111	109	108	106	104	102	100	99	97	96	93	92	90	88	86	84	83	81	79	77	76	74	72	70	69	67
22	1030	117	115	114	112	110	108	107	105	103	101	99	98	96	94	92	91	89	87	85	83	82	80	78	76	75	73	71	69	68	66
21	990	115	113	112	110	108	106	105	103	101	99	97	96	94	92	90	89	87	85	83	81	80	78	76	74	73	71	69	67	66	64
20	950	113	111	110	108	103	104	103	101	99	97	95	94	92	90	88	87	85	83	81	79	78	76	74	72	71	69	67	65	64	62
19	910	111	109	108	106	104	102	101	99	97	95	93	92	90	88	86	85	83	81	79	77	76	74	72	70	69	67	65	63	62	60
18	860	109	107	106	104	102	100	99	97	95	93	91	90	88	86	84	83	81	79	77	75	74	72	70	68	67	65	63	61	60	58
17	820	108	106	105	103	101	99	98	96	94	92	90	89	87	85	83	82	80	78	76	74	73	71	69	67	66	64	62	60	59	57
16	770	106	104	103	101	99	97	96	94	92	90	88	87	85	83	81	80	78	76	74	72	71	69	67	65	64	62	60	58	57	55
15	720	104	102	101	99	97	95	94	92	90	88	86	85	83	81	79	78	76	74	72	70	69	67	65	63	62	60	58	56	55	53
14	670	102	100	99	97	95	93	92	90	88	86	84	83	81	79	77	76	74	72	70	68	67	65	63	61	60	58	56	54	53	51
13	600	100	98	97	95	93	91	90	88	86	84	82	81	79	77	75	74	72	70	68	66	65	63	61	59	58	56	54	52	51	49
12	540	99	97	95	94	92	90	89	87	85	83	81	80	78	76	74	73	71	69	67	65	64	62	60	58	57	55	53	51	50	48
11	480	97	95	94	92	90	88	87	85	83	81	79	78	76	74	72	71	69	67	65	63	62	60	58	56	55	53	51	49	48	46
10	430	95	93	92	90	88	86	85	83	81	79	77	76	74	72	70	69	67	65	63	61	60	58	56	54	53	51	49	47	46	44
9	400	93	91	90	88	86	84	82	81	79	77	75	74	72	70	68	67	65	63	61	59	58	56	54	52	51	49	47	45	44	42
8	380	92	90	89	87	85	83	82	80	78	76	74	73	71	69	67	66	64	62	60	58	57	55	53	51	50	48	46	44	43	41
7	350	90	88	87	85	83	81	80	78	76	74	72	71	69	67	65	64	62	60	58	56	55	53	51	49	48	46	44	42	41	39
6	320	88	86	85	83	81	79	78	76	74	72	70	69	67	65	63	62	60	58	56	54	53	51	49	47	46	44	42	40	39	37
5	290	86	84	83	81	79	77	76	74	72	70	68	67	65	63	61	60	58	56	54	52	51	49	47	45	44	42	40	38	37	35

STANDARDS FOR RETURNING STUDENTS

If you have earned fewer than 15 academic semester credits, you will be considered for admission on the basis of your high school transcript or GED and your college record. If you are returning to SUU with 15 or more credits, you will be considered for admission based on your academic record at SUU and at any colleges or university you have attended since. To be admitted with university admission status, you must have left SUU in good academic standing and must have earned at least a 2.0 cumulative GPA for your work at the colleges or university you have attended since leaving SUU. If you were on academic probation when you left SUU, you will be considered for admission on probationary status.

STANDARDS FOR SECOND BACCALAUREATE DEGREE STUDENTS

If you already have a baccalaureate degree and will take undergraduate courses, you must have a 2.0 GPA for university admission. Once admitted you are advised to meet with the department chair of your major to determine your course requirements.

STANDARDS FOR NON-DEGREE-SEEKING STUDENTS

If you are applying for admission solely to take courses of interest, applying for non-degree-seeking status is a convenient option. This status simply requires that you have a high school diploma or a GED. You can register for any combination of courses totaling 7 or fewer credits or a maximum of 2 courses, even if these courses total more than 7 credits. Any credits that you earn as a non-degree-seeking student can be applied toward a degree at a later date. Please be aware that non-degree seeking students are not eligible to receive federal financial aid. Students who were dismissed from any college or university within the last semester are ineligible for non-degree-seeking status.

STANDARDS FOR INTERNATIONAL STUDENTS

For Freshman Admission: You will be considered for admission on the basis of your secondary school transcript or marksheets and the results of the Test of English as a

Foreign Language (TOEFL). Your secondary school grades must convert to a minimum U.S. GPA (grade-point average) of 2.0, along with completing the pre-university requirements of your home country. If the transcript or marksheets are not in English, you must submit the official documents in the native language along with translated copies that have been verified or attested by the school you attended. In addition, you must achieve a minimum score of 500 on the paper-based TOEFL or 173 on the computer-based TOEFL.

For Transfer Admission: If you have completed some coursework or a degree at the college or university level, you will be considered for admission as a transfer student on the basis of your college or university transcripts or marksheets and the results of the TEOFL. Your transcripts or marksheets must convert to a minimum U.S. GPA (grade-point average) of 2.25. If the transcript or marksheets are not in English, you must submit the official documents in the native language along with translated copies that have been verified or attested by the school you attended. You must provide transcripts or marksheets from each college or university you have attended, along with a syllabus or course description in English (for any courses taken outside the U.S.), in order to receive transfer credit.

Transcripts submitted for transfer credit from schools located outside the U.S. must be evaluated by a third-party evaluation firm, if the SUU Admissions Office decides such an evaluation report is needed. If you have completed the equivalent to a U.S. bachelor’s degree, your transcripts will not be evaluated.

Transfer students must achieve a minimum score of 500 on the paper- based TOEFL or 173 on the computer-based TOEFL.

Along with the academic records and official TOEFL scores noted above, all international students must submit the following:

- application for admission;
- nonrefundable processing fee of \$50; and
- verification of financial resources to cover one full year of expenses.

If you meet all admission requirements, the Admissions

TABLE 3: UNIVERSITY PREPARATORY CORE

Courses recommended for high school students who intend to enter SUU

<u>SUBJECT AREA</u>	<u>UNITS</u>	<u>COURSES</u>	<u>RESTRICTIONS</u>
English	4	Composition, Literature	None
Mathematics	4	Applied Math, Algebra, Geometry Statistics, Trigonometry, Calculus	At least intermediate algebra
Social Sciences	2	World History, Geography, Psychology, Sociology, U.S. History, American Government, Economics	At least one class in American History and Government
Biological and/or Physical Sciences	2	Anatomy, Biology, Chemistry, Earth Science, Geology, Physiology, Physics, Zoology	At least one laboratory experience
Other College Preparation	4	Foreign languages, fine arts, social or behavioral science, vocational subjects	Selection should be based on career goals

Office will issue the I-20 form required to obtain an F-1 student visa.

International students must be covered by the university's student health insurance policy. The cost of this policy is automatically included in student fees. If you have your own health insurance policy, you may be able to have this requirement waived by providing evidence each semester that your own policy is equivalent to SUU's. This evidence must be submitted to the Admissions Office within the first 10 working days of the semester.

EARLY ADMISSIONS

If you are a high school student and wish to apply for admission to SUU on a full-time basis, you must meet the following requirements:

- meet the minimum requirements of the admissions index;
- be a junior or senior in high school;
- have written approval of a parent, guardian or sponsoring agency;
- have written approval of the high school principal or designee;
- complete SUU admission requirements (application form, payment of application fee, transcripts and test scores); and
- have approval of the SUU Academic Standards Committee.

CONCURRENT ENROLLMENT

If you would like to attend high school and college courses at the same time, you may be eligible for concurrent enrollment at SUU. Options include taking SUU courses at your high school campus or taking courses at an SUU site. To take courses on your high school campus, consult your high school counselor. To take courses at an SUU site, contact SUU's concurrent enrollment office in Continuing Education. You will need to:

- complete a concurrent enrollment admissions form;
- obtain the signature of a parent and high school counselor or principal;
- be of junior or senior standing in high school; and
- have a minimum high school GPA of 2.5.

Concurrent enrollment students will be matriculated at SUU after high school graduation and submission of a complete SUU admissions application, high school transcript, and ACT scores. Once matriculated at SUU, students are eligible for financial aid.

STUDENTS AT UTAH COMMUNITY AND APPLIED TECHNOLOGY COLLEGES

If you are a student at a Utah community college or applied technology college, you are eligible for SUU university or college admission as a transfer student by meeting the standards described above.

ADMISSION STATUS

After reviewing your application and supporting materials, the Admissions Office assigns a particular admission status. Specifically, you will either be admitted with university, college, conditional, probationary, or non-degree seeking

status, or be denied admission to the university. Each type of admission status is defined below.

University Status: You meet all requirements for admission to SUU and no special restrictions apply to your admission.

College Status: You have been accepted for admission but with provisions. Within three semesters you must complete a minimum of 16 credits of course work: one English composition course, one mathematics course, the student success course, one computer literacy course, and a course from one of the Knowledge Areas that make up the General Education curriculum. You must earn a grade of C or better in these courses.

You are assigned college status if any of the following apply:

- you met SUU's requirements for high school grade-point average and ACT/SAT scores, but an English or Mathematics sub-score warranted placement in a developmental program;
- you are a graduate of a Utah high school, but ACT/SAT scores are below SUU minimum for university admission status;
- you earned a GED or graduated from an unaccredited high school or home school; and
- you were originally denied admission to the University, but were then admitted by the Admissions Committee after requesting review of special circumstances.

Conditional Status: You have been accepted for admission, but you have been granted this status because the transcript you submitted was incomplete. Once the Admissions Office reviews your complete, official transcript, you will be assigned a final admission status. Your admission under conditional status may remain in effect for no longer than one semester. You will not be able to register for subsequent semesters until your status changes.

Probationary Status: You must attain at least a 2.0 grade-point average in your first semester at SUU. If you fail to do so, you will be dismissed from the university and will be ineligible to attend SUU for at least one semester. If you are dismissed from the University a second time, you will be ineligible to attend for at least one year.

You are assigned probationary status if any of the following apply:

- You transferred to SUU with less than a 2.0 GPA for your previous college-level study.
- You attended SUU and left the university on academic probation. Even if you have successfully completed courses at another institution since leaving SUU, you will reenter on probationary status.

Non-degree-seeking Status: Designed for students applying solely to take courses of interest, non-degree-seeking status allows you to enroll for up to 7 credits or two classes per semester. These credits can be used toward a degree if you are later admitted as a degree-seeking student. However, non-degree-seeking students are ineligible for federal financial aid at SUU.

Denied Status: You do not meet the standards for admission and are denied as a degree-seeking student. You may inquire about enrollment as a part-time, non-degree seeking student or appeal this decision.

Residency Status: Residency is determined by Utah law on domicile, and the following rules apply:

If you are classified as a non-resident of the State of Utah, you are required to pay non-resident tuition. If you believe you can qualify for resident status you should file a petition with the director of admissions before registering. The deadline for filing the petition is 21 days following the first day of class of the semester for which residency is requested. Petition forms are available in the Admissions Office. Each petition will be considered in accordance with Utah law.

To guide your decision, here is what the law says:

The meaning of the word "resident" shall be determined by reference to the general law of the subject of domicile, except, that the following rules shall apply:

1. *A person who has come to Utah and established residency for the purpose of attending an institution of higher education shall, prior to registration as a resident student:*

a. *Maintain continuous Utah residency status while completing 60 semester credit hours at a regionally accredited Utah Higher Education institution or an equivalent number of applicable contact hours at a Utah College of Applied Technology; and*

b. *Demonstrate by additional objective evidence, including Utah voter registration, Utah driver's license, Utah vehicle registration, employment in Utah, payment of Utah resident income taxes, and Utah banking connections, and the establishment of a domicile in Utah and that the student does not maintain a residence elsewhere.*

2. *Personnel of the United States Armed Forces assigned to active duty in Utah, and the immediate members of their families residing with them in this state are entitled to resident status for tuition purposes. Upon the termination of active duty status, the military personnel and their family members are governed by the standards applicable to nonmilitary persons.*

3. *Aliens who have been granted immigrant or permanent resident status in the United States are classified for purposes of resident status according to the same criteria applicable to citizens.*

4. *Any American Indian who is enrolled on the tribal rolls of a tribe whose reservation or trust lands lie partly or wholly within Utah or whose border is at any point contiguous with the border of Utah, and any American Indian who is a member of a federally recognized or known Utah tribe and who has graduated from a high school in Utah, is entitled to resident student status.*

5. *A prospective student whose credentials indicate out-of-state status is classified as a non-resident.*

A change in residence status is not an automatic procedure. If you need more information, consult with the staff in the Admissions Office.

WESTERN UNDERGRADUATE EXCHANGE

SUU participates in the Western Undergraduate Exchange (WUE), a program of the Western Interstate Commission for Higher Education (WICHE) and other western states. Through WUE, certain students not residents of Utah may enroll at SUU in designated programs, paying resident tuition plus 50 percent of that amount. WUE students do not pay the higher charge for nonresident tuition. The University has developed selection criteria to admit the most able applicants. Accounting, elementary education, general education and nursing majors are not available to WUE students.

Because SUU participates, residents of Utah may enroll under the same terms in designated institutions and programs in other participating states. If you are interested in more information, visit the Admissions Office. If you are a Utah resident, you can also get more information about WUE programs in other states from the WICHE/WUE Coordinator, Utah System of Higher Education, 60 South 400 West, Salt Lake, City, Utah 84101-1284, (801) 321-7101 or from WICHE Student Exchange Programs, PO Box 9752, Boulder CO, 80301-9752, (303) 541-0200).

APPEALS

You may file an appeal for special consideration if unusual or extenuating circumstances prevent you from meeting the admission standards, the application deadline, requirements of college status, or Utah residency requirements. To file an appeal, apply to the Office of Admissions.

PETITION FOR ACADEMIC RENEWAL

Undergraduate students currently enrolled at SUU may request that their academic record be reviewed for the purpose of discounting, for cumulative GPA computation, a course with a D plus or lower grade. These classes must have been entered on the student's academic record five or more calendar years prior to the time of the request for review. The following conditions and procedures apply:

- The renewal option can be used only once during a student's undergraduate career.
- Students pursuing a second baccalaureate degree or a graduate degree are ineligible.
- "Renewed" courses do not count toward the total hours required for graduation.
- Petition is made to the dean of the student's major college or school.

GRADUATE ADMISSION

The School of Continuing and Professional Studies administers graduate studies for the University.

Southern Utah University will admit applicants without regard to age, race, color, religion, sex, marital status, national origin or disability.

Southern Utah University continues to offer master's degrees in accounting, education, business administration and fine arts administration. For application and admission information about any of the master's degree options, please call the Admissions Office at (435) 586-7740.

GRADUATE STUDENT ENROLLMENT PROCEDURES

To apply for admissions:

1. Complete and return to the SUU Admissions Office the Graduate Programs Admissions Application along with an application fee. Graduate applications can be picked up in the Admission Office or via the SUU Web page at www.suu.edu/ss/admissions/forms/MastersApplication.html

2. Arrange with each college or university previously attended to send two official transcripts. Transcripts submitted by the applicant are considered unofficial. Transcripts from different institutions accumulated on one record are not acceptable.

3. Submit three letters of recommendation.

4. Submit a letter of verification of teaching credentials (M.Ed. candidates only).

5. Submit copies of graduate exams scores. Graduate students are required to successfully complete one of the following exams:

M.Ed.	MAT or GRE
M.Acc	GMAT
MBA	GMAT
MFA	GRE

6. Other information required:

MFA	Statement of Purpose
MFA	Resume
M.Acc	Photo
MBA	Photo
M.Ed.	Essay

Prospective graduate students should check with the department of their intended academic plan to determine if additional admissions requirements are necessary

APPLICATION DEADLINE AND DATES

The application deadline for students with a bachelor's degree in a business field is July 15.

The application deadline for students with a bachelor's degree in a non-business field is May 1. Business fields include accounting, business economics, finance, management, marketing, etc.

The application deadline for students applying for the Master of Fine Arts program is March 31.

GRADUATE ASSISTANTSHIPS

Graduate assistantships are available in limited number in nearly all graduate programs.

Graduate assistantships must meet or exceed all criteria for entering and maintaining graduate status and make satisfactory progress toward the degree. Information on graduate assistantships is available from deans or coordinators of graduate programs.

SOUTHERN UTAH UNIVERSITY PROGRAMS OF STUDY 2003-2004

Program: A combination of courses and related activities leading toward a discrete degree (AAS, BA/BS, Masters) or resulting in credits that can be applied to one of these degrees, including vocational programs (certificates).

CIP Code	Field of Study	Master's	Bachelor's	Emphases	Associate		
52.0301	Accounting	M.Acc.	BA/BS				
1.0101	Agriculture				AAS	minor	certificate
2.0101	Agriculture Science and Industries		BIS	Agribusiness Animal Science General Agriculture Plant Science			
50.0701	Art		BA/BS	Ceramics and Sculpture Drawing and Painting General Art Graphic Design Illustration Secondary Art Education		minor minor	
50.0701	Art Composite		BA/BS				
13.1302	Art Education		BA/BS			minor	
50.0704	Arts Administration	MFA					
31.0503	Athletic Training		BS				
47.0604	Automotive Technology				AAS	minor	certificate
14.0501	Biological Engineering				APE		
26.0101	Biology		BA/BS	Botany Teaching Zoology		minor	
13.1322	Biology Education		BA/BS				
52.0201	Business Administration	MBA					
48.0703	Cabinet Making and Millwork				AAS		
14.0701	Chemical Engineering				APE		
40.0501	Chemistry		BS	Health Care Professional		minor minor	
13.1323	Chemistry Education		BS			minor	
14.0801	Civil Engineering				APE		
48.0103	Civil Design						certificate
48.0501	CNC Machining						certificate
9.0101	Communications		BA/BS	Advertising Broadcasting Interpersonal Communication Journalism Public Relations		minor	
14.0901	Computer Engineering				APE		
11.0701	Computer Science		BS	Geographic Information Sys.		minor	
13.1321	Computer Science Education		BS			minor	
46.0403	Construction Management		BA/BS				
46.0201	Construction Technology				AAS	minor	certificate

► DEGREES & AREAS OF STUDY

CIP Code	Field of Study	Master's	Bachelor's	Emphases	Associate		
43.0104	Criminal Justice		BA/BS		AAS	minor	
50.0301	Dance		BA/BS			minor	
13.1324	Dance Education		BA/BS			minor	
48.0101	Design Technology				AAS	minor	certificate
20.0102	Early Childhood Development				AAS	minor	
13.1204	Early Childhood Education						license
45.0601	Economics		BA/BS			minor	
13.0405	Educational Administration/Supervisory*	M.Ed.					license
46.0302	Electrical						apprenticeship
14.1001	Electrical Engineering				APE		
47.0105	Electronics Computer Technology				AAS	minor	
13.1202	Elementary Education	M.Ed.	BA/BS				
15.0603	Engineering Technology		BA/BS	CAD-CAM		minor	certificate
				Electronics		minor	certificate
				Geographic Information Sys.		minor	
14.1301	Engineering, Integrated		BS				
23.0101	English		BA	Literature		minor	
				Creative Writing		minor	
	English as a Second Language (ESL)	M.Ed.					license
13.1305	English Education		BA			minor	
14.1401	Environmental Engineering				APE		
19.0101	Family & Consumer Science		BA/BS	Early Childhood Development		minor	
				Interior Design		minor	
				Nutrition & Food Science		minor	
13.1308	Family & Consumer Science Ed. Composite		BA/BS				
52.0801	Finance		BA/BS				
16.0901	French		BA			minor	
13.1325	French Education		BA			minor	
45.0701	Geographic Information Systems						certificate
	Geography					minor	
	Geography Education					minor	
40.0703	Geology		BS	Earth Science		minor	
				Professional		minor	
16.0501	German		BA			minor	
13.1326	German Education		BA			minor	
13.1004	Gifted and Talented Ed. Concentration*	M.Ed.					
	Graphic Design		BA/BS			minor	
	Health Education						
45.0801	History		BA/BS			minor	
13.1328	History Education		BA/BS			minor	
11.0401	Information Systems		BA/BS	Business Teaching		minor	license
				Geographic Information Systems		minor	
				Graphic Arts		minor	

* Concentration within the M.Ed. degree

CIP Code	Field of Study	Master's	Bachelor's	Emphases	Associate		
11.0401	Information Systems		BA/BS	Networking/Telecommunications Programming	AAS		minor
				User Support Services	AAS		
11.0301	Information Systems Applications			Networking/Telecommunications	AAS		
				User Support Services	AAS		
13.0501	Instructional Technology Ed.*	M.Ed.					
20.0501	Interior Design				AAS		minor
45.0901	International Relations						certificate
	Journalism Education						minor
13.0501	Library Media						minor license
1.0301	Livestock Farm Management				AAS		certificate
52.0201	Management		BA/BS				minor
52.1401	Marketing		BA/BS				
	Marketing Education						minor
14.1801	Materials Science Engineering				APE		
27.0101	Mathematics		BA/BS	Actuarial Science			minor
				Bioinformatics			
				Pure Mathematics			minor
13.1311	Mathematics Education	M.Ed.	BA/BS				minor
14.1901	Mechanical Engineering				APE		
52.0404	Medical Secretary						certificate
51.0708	Medical Transcription						certificate
13.1007	Mild/Moderate Special Education (dual major needed)						license
	Military Science						minor
50.0901	Music		BA	K-12 Music			minor
				Secondary Vocal			
				Secondary Instrumental			
				Performance			
13.1312	Music Education Composite		BS				minor
52.1204	Networking/Telecommunications				AAS		
51.1601	Nursing (through WSU)		BSN		AAS		
51.1614	Nursing Assistant Training						certificate
	Nutrition & Food Science						minor
22.0103	Paralegal/Legal Assistant				AAS		
13.1314	Physical Education		BS	Teaching			minor
				Athletic coaching			
				Dance education			
	Physical Education Sports/Coaching Education						minor
13.1316	Physical Science Education Composite	M.Ed.	BA/BS				
	Physics						minor
	Physics Education						minor
46.0503	Plumbing						apprenticeship
45.1001	Political Science		BA/BS				minor

* Concentration within the M.Ed. degree

► DEGREES & AREAS OF STUDY

CIP Code	Field of Study	Master's	Bachelor's	Emphases	Associate	
51.0899	Pre-Allied Health			Courses taken while completing a bachelor degree		
52.0601	Pre-Business			Courses taken prior to entry into a business degree program		
51.1101	Pre-Dental			Courses taken while completing a bachelor degree		
14.0101	Pre-Engineering			Two-year APE transfer program		
3.0501	Pre-Forestry			Courses taken while completing a bachelor degree		
22.0102	Pre-Law			Courses taken while completing a bachelor degree		
51.1005	Pre-Medical Technology			Courses taken while completing a bachelor degree		
51.1102	Pre-Medicine			Courses taken while completing a bachelor degree		
51.1103	Pre-Pharmacy			Courses taken while completing a bachelor degree		
51.0806	Pre-Physical Therapy			Courses taken while completing a bachelor degree		
51.1104	Pre-Veterinary			Courses taken while completing a bachelor degree		
42.0101	Psychology		BA/BS			minor
13.1317	Psychology Education					minor
44.0401	Public Administration					certificate
13.1315	Reading, K-12 Education	M.Ed				minor endorsement
	Science Education					
13.1205	Secondary Education	M.Ed.				license
13.1317	Social Science Education Composite		BA/BS			
44.0701	Social Work (U of U program)	MSW				
45.1101	Sociology		BA/BS			minor
16.0905	Spanish		BA			minor
13.1330	Spanish Education		BA			minor
13.1001	Special Education (dual major needed)	M.Ed.	BA/BS			license
	Speech Education					minor
13.1309	Technology Education Composite		BA/BS	Career and Technical		
50.0501	Theatre Arts		BA/BS	Acting/Directing		minor
				Design Technical Theatre		
13.1324	Theatre Arts Education		BA/BS			minor
11.0101	User Support Services (see Information Systems)				AAS	
30.9999	Multi/interdisciplinary Studies		BIS			

DEGREE REQUIREMENTS

Southern Utah University offers the following degrees:

- Master of Accountancy
- Master of Business Administration
- Master of Education
- Master of Fine Arts
- Master of Social Work (University of Utah degree at SUU)
- Bachelor of Arts
- Bachelor of Interdisciplinary Studies
- Bachelor of Science
- Associate of Applied Science

A. MASTER'S DEGREES

Degree requirements for master's programs are administered through sponsoring colleges. Details on the programs are available by contacting the deans of the sponsoring schools or colleges.

Master of Accountancy

Dean, School of Business

Master of Arts in Communication (Proposed)

Dean, College of Humanities and Social Science

Master of Business Administration

Dean, School of Business

Master of Education

- Specialities in the M.Ed.:
- Educational Administration Supervisory License
- Gifted and Talented Education
- Instructional Technology
- Physical Science (under development)
- Reading
- Social Science (under development)
- Dean, College of Education

Master of Fine Arts

Dean, College of Performing and Visual Arts

Master of Social Work

Program coordinator for the University of Utah

B. BACHELOR'S DEGREES

Common requirements for all bachelor's degrees include the following:

1. A minimum of 122 semester credit hours in courses numbered 1000 or higher.
2. A minimum of 40 upper division credit hours (courses numbered 3000 or above).
3. Minimum GPA requirements for course work in the major and a minimum GPA of 2.0 overall in work taken at SUU as well as a combined SUU and transfer GPA.
4. Completion of SUU general education, major and/or minor course work.
5. A minimum of 20 upper division credits and 50 percent of the credit hours required for the major must be completed in residence.

6. Completion of specific requirements for one of the bachelor's degrees offered by the university:

7. A major and minor, composite major, or dual major are required.

Bachelor of Arts

This degree must include a foreign language or ASL (American Sign Language) requirement which may be met by one of the following:

1. A minimum of 16 semester credit hours in one foreign language.
2. Documentation of language proficiency through an examination administered by the language and literature department or through an examination by a recognized testing agency.
3. Students for whom English is a second language may meet the BA foreign language requirement by verifying their proficiency in their (non-English) native language in cooperation with the language and literature department and verifying their proficiency in English as a second language by either passing an ESL exit test or passing the ESL special examination.
4. Documentation of a minimum proficiency level in American Sign Language through an examination administered by any accredited institution of higher education. The signer must produce and maintain American Sign Language with continuity and precision.

Bachelor of Science

This degree must include successful completion of 12 credit hours in mathematics or laboratory science that emphasize scientific inquiry through either experimental, analytical or statistical methods. It may include the completion of Math 1010 (Math 1010 will not count toward a general education requirement). Electives, GE, or required courses in the major or minor may satisfy this requirement. The additional science/math courses requirement for the BS degree can be met by successfully completing courses in agriculture, astronomy, biology, chemistry, computer science, geology, mathematics, physics, nutrition and food science, and kinesiology (PE 3060).

Bachelor of Interdisciplinary Studies Degree

This degree serves students in an individualized academic program across diverse fields of study. Graduates from this degree program cannot be approved for state certification as a teacher.

The Interdisciplinary Studies Degree was designed to allow students to develop, with directed faculty assistance and appropriate administrative approval, a composite major which is interdisciplinary and which is not currently an approved major at SUU. While this program offering is intended to be somewhat flexible, no request will be approved unless the student candidate and faculty adviser have jointly planned and organized the proposed composite major which constitutes the Interdisciplinary Studies Degree.

For this reason, a Proposed Program Outline must be submitted by the student, with faculty adviser approval, to the head of the department in which most of his/her courses are to be taken for his/her approval. This Proposed Program Outline should be submitted as early as possible in the student's undergraduate career and must include all courses

which are to constitute the composite interdisciplinary major (44 to 67 credits as outlined below).

If the Proposed Program Outline is approved, the student will submit a formal application to the department chair for the Bachelor of Interdisciplinary Studies Degree by outlining all proposed coursework (composite major, general education, and elective classes) on a Graduation Worksheet form obtained from the Registrar's Office. This formal application must be approved by the department chair and the dean. It should be submitted as soon as possible in the student's career; however, the requirement that at least 20 upper division credit hours of the proposed composite major must be "directed study approved by faculty adviser, department head and dean" mandates that the formal application be approved at least two semesters in advance of baccalaureate program completion.

The degree's general guidelines are as follows:

1. Courses may be drawn from all existing University courses which fill Bachelor's Degree requirements.

2. The composite major of the program must be interdisciplinary in nature and not, therefore, a major traditionally taken in an academic department or currently approved at SUU.

3. The selection of the faculty adviser by the student is subject to mutual agreement, except that the adviser must be in the subject-matter discipline and department in which most of the composite major courses are located. Such an assignment also determines the department chair and dean for approval purposes.

4. For record-keeping purposes, the student is coded into the respective department and College whose department chair and dean approve the proposed interdisciplinary program. This coding does not imply, however, that the student or the program is covered by all of the regulations of the department for its traditional majors.

5. Interdisciplinary Studies students are governed by the University's general requirements for graduation:

(a) Completion of an interdisciplinary composite major of 44 to 67 credits (no minor is required for Interdisciplinary Studies major);

6. Of the 44 to 67 credits required for the composite major:
 (a) At least 20 of the credits required for the composite major must be upper division credits which are to be completed at SUU after the formal application for an interdisciplinary Studies Degree program has been approved by the department chair and the dean;

(b) Only classes with grades of "C-" or higher will be counted within the composite major;

(c) No courses with pass/fail grading may be used for the composite major, unless approved at the time the formal application is submitted;

(d) No more than 40 hours from any single department can be counted toward the composite major;

(e) Two options exist for the 44 to 67 credit hours in the composite major:

(1) The student must take at least 17 credit hours in each of two different disciplines at SUU, (the total of the two disciplines equaling 44 or more credits).

OR

(2) The student must take at least, respectively, 17, 10, and 7 credit hours from at least three different disciplines at SUU (the total of the three disciplines equaling 44 or more credit hours).

Majors for the Bachelor of Interdisciplinary Studies Degree.

Agricultural Science and Industries

(see School of Applied Sciences and Technology)

Geographic Information Systems*

(see School of Applied Sciences and Technology, GIS division)

Natural Resources and Environmental Studies*

(see College of Humanities and Social Sciences or College of Science, Department of Biology or

College of Science, Department of Physical Science)

**These interdisciplinary degree programs have been approved in particular areas and are awarded under the authority of the appropriate dean, but have not yet been approved by the Board of Regents.*

REQUIREMENTS FOR A SECOND BACHELOR'S DEGREE

Students seeking a second Bachelor's Degree, either sequentially or concurrently, must complete a minimum of 30 credit hours earned after the first degree (when one degree is completed and awarded), and must meet department major requirements in which the degree is sought, including residency. That is: completion of at least 20 upper division credits at SUU. In addition, at least 50 percent of the credit hours required for the second major must be completed at SUU.

DECLARING A MAJOR

It is strongly recommended that a student declare a major after the student has completed 45 semester credit hours. It is required that a student declare a major after completing 60 credit hours.

ACADEMIC MAJOR

All baccalaureate degrees must be awarded with a major. Minimum requirements are 30 credit hours in the major. Major requirements are listed under department headings which should be consulted for detailed guidelines. Students seeking an emphasis within a degree will be required to complete all coursework appropriate to the emphasis, as directed by the department head. Composite majors require a minimum of 43 credit hours. A student seeking a dual major will be required to meet all the course work requirements and meet the total cumulative number of hours in terms of upper division, total number of hours for residency, total number of hours for graduation, and possess a minimum of 60 credit hours in the dual major.

ACADEMIC MINOR

Many degree-granting programs authorized by the University offer a formal minor. A minimum of 16 credits is required. Minor requirements are listed under department headings which should be consulted for detailed guidelines.

UPPER-DIVISION WORK

A minimum of 40 credit hours in upper-division courses (3000 level or higher) is required at accredited senior colleges or universities.

COURSEWORK IN RESIDENCE

Candidates for a Bachelor’s Degree at SUU must complete a minimum of 40 credit hours of upper division coursework at accredited senior colleges. At least 20 of the upper division credits and at least 50 percent of the credit hours required for the major must be completed at SUU.

GRADUATION EXERCISES

Candidates for graduation need to process the necessary paperwork, pay the charges and make the appropriate clearances with the Registrar’s, Cashier’s and Alumni offices prior to December 1.

All degree candidates are expected to attend graduation exercises. Those unable to attend must notify the registrar prior to May 1.

Caps and gowns are required for graduate’s participation in commencement ceremonies and must be ordered by February 1.

Students who are candidates for graduation during the summer term, who have 12 credit hours or less to complete their degree requirements, will be given the option of participating in the commencement exercises of the current year or of the following year.

Changes in Academic Requirements

In general, the requirements for graduation to be met by each student shall be the requirements of the class with which a student graduates. This has also been interpreted to mean that a student will meet the graduation requirements in force at the time he/she first registers at the University provided he/she remains in continuous residence (not including summer sessions) until graduation. However, if the requirements for graduation or for major and minor fields are changed while a student is in residence, the student shall have the option of deciding to meet the new requirements if he/she so desires.

See the catalog graduation information on page 37

C. ASSOCIATE OF APPLIED SCIENCE DEGREES AND CERTIFICATE PROGRAMS

SUU offers the Associate of Applied Science (AAS) and Associate of Pre-Engineering (APE) Degrees and certificates of achievement to students completing specific programs. Ordinarily these programs are completed in one to two years.

Through the school of applied science and technology, SUU offers eight areas of occupational training accredited through standards of the Utah Board of Vocational Education.

REQUIREMENTS FOR AN ASSOCIATE OF APPLIED SCIENCE DEGREE

Candidates for an AAS degree must:

1. Complete a minimum of 64 credit hours.
2. Complete course requirements as outlined by the program degree. An overall GPA of 2.0 (“C”) is required. Refer to specific programs for GPA requirements in the field of study.
3. Complete a minimum of 20-21 credit hours in general education as follows:
 - A minimum of one course in each of the following core categories, Literacy (English), Quantitative Literacy

(Mathematics) Information Literacy, Computer Literacy, and Student Success.

- Three courses representing three of six remaining general education categories.
- Students should check the department AAS requirements to determine if specific general education classes are recommended (English 1010 will satisfy the requirement for an AAS degree)

REQUIREMENTS FOR AN ASSOCIATE OF PRE-ENGINEERING DEGREE

Candidates for an APE degree must:

1. Complete a minimum of 65 credit hours.
2. Complete course requirements in one of the eight engineering areas. A grade of “C” or better must be earned in each required course.
3. Complete at least 10 credit hours of general education.

REQUIREMENTS FOR A CERTIFICATE OF ACHIEVEMENT

Candidates for a certificate of achievement must earn a minimum number of credit hours as specified under the particular program listing in the academic department offering that award.

GENERAL EDUCATION REQUIREMENTS

Beginning with this catalog, the University introduces a revised general education requirement. Please read this section of the catalog carefully. Students are encouraged to visit the Student Success Center or telephone (435) 586-5419 for assistance in academic planning.

Rationale for General Education

General Education at SUU reflects a long tradition in American higher education, affirmed by accrediting agencies, to assist students in becoming self-reliant scholars and versatile individuals. This tradition ensures that students achieve university-level skills in writing, speech, and mathematics; encounter the fields of the humanities and fine arts; understand American institutions; become acquainted with the methods and topics of science; think about the values of their own and other cultures; and consider differences and interrelationships among people as well as fields of knowledge.

Pursuing a bachelor's degree enables students to pursue skills or technical knowledge for a job, as well as to explore human issues, enhance curiosity, develop new ideas, expand mental horizons, enhance logical coherence and insight, and participate more intelligently, sensitively and deliberately in shaping communities and the world.

Students should regard the combination of general education courses, major and minor courses, and elective courses that they may take as related parts of a whole, rather than competing parts. Undergraduate students have a unique opportunity to pursue intellectual and creative interests that they may have and to explore a range of subject matter to discover what interests them and what does not. Studies of broad fields of knowledge, coupled with the development of necessary life skills, help students gain perspective in their own lives plus promote the general societal welfare.

Finally, general education must keep pace with changes in knowledge by staying alert to connections between traditional disciplines and technology. Likewise, general education must inform students that the world is perceived in different ways. Hence, students must acquire appropriate investigative, interpretative, and communicative competencies to intelligently and humanely come to terms with a diverse world. Through this pattern of learning, citizens acquire knowledge useful for guiding societies on a sustainable course.

Responsibility

General education is a fundamental responsibility of American higher education as well as a foundation for student learning. To discharge this responsibility, the University must deliver appropriate resources to the faculty, and faculty must design and transmit to students the means to achieve general education goals. Both the institution and the faculty must satisfy University constituents that these ends are being achieved satisfactorily and in ways consistent with the mission of the University.

Within the context of the general education structure, students are responsible for developing their individual goals and for acting as partners in learning. Students are responsible for meeting with an academic adviser on a regular basis to build a class schedule, to receive counsel on academic progress, and to seek advice on general education courses that best meet their goals.

Definition of Terms

Assessment: Activities of measurement and evaluation that demonstrate through multiple approaches that learning outcomes and intended competencies are achieved.

Articulation: The process of transferring courses and course credits between institutions.

Goals: The curricular intent regarding the academic skills and knowledge content of general education.

Competencies: Denotes illustrative expectations (re: learning outcomes) for student performance in general education. Competencies may be measured in various ways.

Skills Areas: Basic proficiencies integral to higher education.

Knowledge Areas: General fields of study that may include either single or multiple disciplines.

The SUU General Education Program

For a bachelor's degree, the General Education program requires 36-37 semester hours as detailed on pages 29-30. For an associate degree, 20-21 semester hours are required in the following areas:

- A minimum of one course in each of the following core categories, Literacy (English), Quantitative Literacy (Mathematics), Information Literacy, Computer Literacy and Student Success.
- Three courses representing three of six remaining general education categories.
- Students should check the department AAS requirements to determine if specific general education classes are recommended.

Assessment

The University's General Education program is based on goals, competencies and systematic assessment to document evidence of competence and goal achievement. Departments offering general education courses are expected to identify learning outcomes within courses and appropriate assessment activities to measure student learning. Not all assessment approaches will be used in all general education classes. Course syllabi will explain the assessment activities of specific courses.

Policy Regarding General Education

The University provides alternate means of satisfying requirements in the general education program. Students may complete general education requirements through Advanced Placement (AP) courses in high school or by taking a series of tests under the College Level Examination

Program (CLEP). Students interested in alternate means of satisfying general education requirements should refer to the “Credit by Examination and Individual Study” section of this catalog or contact the Student Development Center (telephone 586-5419) or their adviser.

Transfer of General Education Credits

Students transferring to SUU from another institution are required to forward an official transcript for each college or university attended. Credits earned in general education from a campus in the Utah System of Higher Education are transferable to SUU. Credits earned at community college or at a university outside of the state of Utah will be evaluated before acceptance for transfer to SUU.

SKILLS AREAS

1. COMMUNICATION

Goal: To develop students’ effective use of the English language and quantitative and other symbolic systems essential to their success in school and in the world. Students should be able to read and listen critically and to write and speak with thoughtfulness, clarity, coherence, and persuasiveness.

Suggested Competencies:

- analyze and evaluate their own and others’ speaking and writing
- conceive of writing and speaking as a recursive process that involves many strategies, including generating materials, evaluating sources when used, drafting, rehearsing, revising, and editing
- make formal written and oral presentations employing correct diction, syntax, usage, grammar, and mechanics
- focus on a purpose (e.g., explaining, problem solving, persuading) and vary approaches to writing and speaking based on that purpose
- respond to the needs of different venues and audiences and choose words for appropriateness and effect
- communicate effectively interpersonally by using active listening, self-disclosure, appropriate conflict and anger management skills and recognizing the difference between content and relational forms and the importance of non-verbal elements when communicating
- communicate effectively in groups by listening, reflecting, responding appropriately and in context, and using leadership skills and decision-making strategies
- use mathematical, statistical models, standard quantitative symbols, and various graphical tactics to present information with clarity, accuracy, and precision

2. HIGHER-ORDER THINKING

Goal: To develop students’ ability to distinguish among opinions, facts, and inferences; to identify underlying or implicit assumptions; to make informed judgments; and to solve problems by applying evaluative standards.

Suggested Competencies:

- recognize the problematic elements of presentations of

information and argument and formulate diagnostic questions to resolve issues and solve problems

- use linguistic, mathematical or other symbolic approaches to describe problems, identify alternative solutions, and make reasoned choices among those solutions
- analyze and synthesize information from a variety of sources and apply the results to resolving complex situations and problems
- defend conclusions using relevant evidence and reasoned argument
- reflect on and evaluate their critical-thinking processes
- identify fallacies of formal and informal logic

3. INFORMATION MANAGEMENT

Goal: To develop students’ abilities to locate, organize, store, retrieve, evaluate, synthesize and annotate information from print, electronic, and other sources in preparation for solving problems and making informed decisions.

Suggested Competencies:

- assess and/or generate information from a variety of sources, including the most contemporary technological information services
- demonstrate proficiency in the use of computer operating systems, data bases, word processing, and spread-sheets and their application in major fields of study
- evaluate information for its currency, usefulness, truthfulness, and accuracy
- organize, store, and retrieve information efficiently
- reorganize information for an intended purpose, such as research projects and web pages
- present information clearly and concisely, using traditional and contemporary technologies

4. THE VALUING PROCESS

Goal: To develop students’ abilities to understand the moral and ethical values of a diverse society and to understand that many courses of action are guided by value judgments about the way things ought to be. Students should be able to make informed decisions through identifying personal values and the values of others and through understanding how such values develop. They should be able to analyze the ethical implications of choices made on the basis of these values.

Suggested Competencies:

- compare and contrast historical and cultural ethical perspectives and belief systems
- use cultural, behavioral, and historical knowledge to clarify and articulate a personal value system
- recognize the ramifications of one’s value decisions on self and others
- recognize conflicts within and between value systems and recognize and analyze ethical issues as they arise in a variety of contexts

- consider multiple perspectives, recognize biases, and deal with ambiguity

KNOWLEDGE AREAS

1. AMERICAN INSTITUTIONS

Goal: To develop students' understanding of American political institutions, primarily the constitution and the institutions of government. A content-specific knowledge area, courses in this area implement the statutory directive that students will demonstrate a reasonable understanding of the history, principles, form of government and economic system of the United States as part of a degree program.

Suggested Competencies:

- demonstrate an understanding of essential concepts, historical events, and mastery of material regarding American institutions
- read and evaluate primary and secondary source material
- describe and explain the constitution of the United States
- understand the social, political, cultural, economic, and historical settings and processes of the United States

2. SOCIAL AND BEHAVIORAL SCIENCE

Goal: To develop students' understanding of themselves and the world around them through study of content and the processes used by historians and social and behavioral scientists to discover, describe, explain, and/or predict human behavior and social systems. Students must understand the diversities and complexities of the cultural and social world, past and present, and come to an informed sense of self and others.

Suggested Competencies:

- explain social institutions, structures, and processes across a range of historical periods and cultures
- develop and communicate hypothetical explanations for individual human behavior within the large-scale historical or social context
- draw on history and the social sciences to evaluate contemporary problems
- describe and analytically compare social, political, economic, cultural, and historical settings and processes other than one's own
- explain the social-scientific method to test research questions and draw conclusions

3. FINE ARTS

Goal: To develop students' understanding of the ways in which humans have addressed their condition through imaginative work; to deepen their understanding of how that imaginative process is informed and limited by social, cultural, linguistic, and historical circumstances; and to appreciate the world of the creative imagination as a form of knowledge and a link between the arts and society.

Suggested Competencies:

- describe the scope and variety of works in the fine arts (e.g., art, music, theatre arts, and dance)
- identify the aesthetic standards used to make critical judgments in various artistic fields
- develop a plausible understanding of the differences and relationships among multi-cultural, classical, and popular cultures
- articulate a response based upon aesthetic standards to observance of works in the fine arts
- participate in practical applications of creative artistic endeavors

4. HUMANITIES

Goal: To develop students' understanding of human thought through works of literature, theology and philosophy; to deepen their understanding of how human processes are informed and limited by social, cultural, linguistic and historical circumstances; and to appreciate the ideas of others and in cultures and countries not their own.

Suggested Competencies:

- understand human global and historical contexts of the humanities
- understand themes, cultures, and issues concerning human beings
- integrate moral, ethical and aesthetic consideration across multiple contexts
- use reason and communication to articulate human issues and aesthetic judgments
- recognize another's humanity in relation to one's own

5. LIFE AND PHYSICAL SCIENCES

Goal: To develop students' understanding of the principles and procedures of science and to cultivate their abilities to apply the empirical methods of scientific inquiry. Students should understand how scientific discovery changes theoretical views of the world, informs our imaginations, and shapes human history. Students should also understand that science is shaped by historical and social contexts.

Suggested Competencies:

- explain how to use the scientific method and how to develop and test hypotheses in order to draw defensible conclusions
- evaluate scientific evidence and argument
- describe concepts of the nature, organization and evolution of natural systems
- explain how humans interact with natural systems
- understand the relationships between science and the application of scientific knowledge

Again, courses in each Knowledge Area are intended to address each of the four Skills Areas, and both areas are to be made part of the assessment activities of the course.

*Core course requirements: It is recommended that students complete the English and Quantitative Literacy Requirements before they have accumulated 60 credit hours at SUU.

ENGLISH REQUIREMENT (C)

Complete six credit hours with a grade of C- or above

- ENGL 1010 Introduction to Academic Writing (3)
- ENGL 2010 Intermediate Writing: Selected Topics . . . (3)

English 1010 may be waived for students with ACT English subscores of 29 or above. Students with an ACT English subscore below 17 must take English 1000 as a co-requisite to English 1010

QUANTITATIVE LITERACY REQUIREMENT (C)

(Mathematics)

Complete one of the following:

A. Complete at least 3 credit hours with a grade of C- or above:

- MATH 1030 Quantitative Reasoning (3)
- MATH 1040 Introduction to Statistics (4)
- MATH 1050 College Algebra (4)
- MATH 1090 Finite Mathematics (3)
- MATH 1100 Business Calculus (3)
- MATH 1210 Calculus I (4)
- MATH 2040 Applied Statistics - Business Emphasis . . . (4)

or

Any other MATH course requiring Intermediate Algebra as a prerequisite.

To enroll in any general education math class must have a math ACT subscore of at least 23 or pass the appropriate developmental math class(es) with a C- or better grade. Students are placed into developmental courses as indicated by the student's math ACT subscore: Math ACT subscores 18-22 take MATH 1010, math ACT subscores 11-17 MUST take a math placement test and follow the recommendation, math ACT subscores 10 or below take MATH 0900. Any student with ACT scores that are more than two years old MUST take the math placement exam and follow the placement recommendation. Any student, regardless of ACT math subscore, may take the math placement exam and receive a current math placement recommendation. There is a \$15 fee to take the math placement exam. See the math placement section (page 181) of the SUU general catalog or consult an academic adviser for more information.

B. Achieve a score of 3 or higher on the AP calculus or AP statistics examination

INFORMATION LITERACY REQUIREMENT (C)

Complete one credit hour with a grade of C- or above

- LM 1010 Information Literacy (1)

STUDENT SUCCESS REQUIREMENT (C)

Complete one credit hour with a grade of C- or above

- UNIV 1000 Student Success (1)

COMPUTER LITERACY REQUIREMENT (C)

Complete three credit hours with a grade of C- or above

- CS 1000 Intro to Computers and the Internet (3)
- ISA 1050 Overview of Computer Applications (3)

AMERICAN INSTITUTIONS REQUIREMENT (I)

- ECON 1740 U. S. Economic History (3)
- HIST 1700 American Civilization (3)
- POSC 1100 American National Government (3)

or

AP Test score of 3 or higher in American History or American Government

KNOWLEDGE AREAS REQUIREMENT

Complete 19 credit hours with a minimum of 3 credit hours in each knowledge area.

Knowledge Area: Fine Arts (F):

- ART 1010 Introduction to Art (3)
- ART 1110 Drawing I (3)
- ART 1120 Two-dimensional Design (3)
- ART 1610 Ceramics I (3)
- ART 2710 Art History I, Ancient (3)
- ART 2720 Art History II, Ages of Faith (3)
- ART 2730 Art History III, Rebirth, Reason & Regalia (3)
- ART 2740 Art History IV, Modern (3)
- COMM 1180 Introduction to Photography (3)
- COMM 2380 History and Appreciation of Film (3)
- DANC 1010 Inside the Art of Dance (3)
- DANC 1100 Classical Ballet I (2)
- DANC 1110 Modern Dance I (2)
- DANC 1120 Tap Dance I (1)
- DANC 3500 Dance History (3)
- MUSC 1010 Introduction to Music (3)
- TA 1013 Inside the Art of Theatre (3)
- TA 1113 Acting I (3)
- TA 1713 Script Analysis (3)
- TA 3713 Theatre History I: The Classic Theatre . . . (3)
- TA 3723 Theatre History II: Realism, Post Realistic and Contemporary Theatre (3)

Knowledge Area: Interdisciplinary (D):

- BA 1010 Business and Society (3)
- ENGR 1020 Engineering Fundamentals (3)
- HONR 1010 Critical and Creative Thinking Across Disciplines (3)
- HSS 1120 Introduction to Diversity (3)
- HSS 1200 Introduction to Environmental Studies . . (3)
- PSCI 2010 Planetary Geology (3)

Knowledge Area: Humanities (H):

- COMM 1010 Essentials of Communication Lecture (1)/
- COMM 1011 Essentials of Communication Seminar (2)
- COMM 1310 Thinking and Listening Critically (3)
- COMM 2030 Ethics, Moral Choice & Society (3)
- ENGL 2060 Creative Writing (3)

If a transfer student has not completed the American Government requirement in his or her general education program, this must be completed at SUU.

By prior approval of your department chair, more advanced classes may be counted toward general education.

() Indication on Transcript

C: Core D: Interdisciplinary F: Fine Arts H: Humanities I: American Institutions L: Life Science P: Physical Science S: Social and Behavioral Sciences

► GENERAL EDUCATION COURSES

ENGL 2300	Mythology	(3)
ENGL 2500	Introduction to Literature	(3)
ENGL 2510	Introduction to Poetry	(3)
FREN 1010	Beginning French I	(4)
FREN 1020	Beginning French II	(4)
FREN 2010	Intermediate French I	(4)
FREN 2020	Intermediate Grammar & Conversation	(4)
GERM 1010	Beginning German I	(4)
GERM 1020	Beginning German II	(4)
GERM 2010	Intermediate German	(4)
GERM 2020	Intermediate Grammar & Conversation	(4)
GERM 3520	History of Languages	(3)
HIST 1010	Introduction to Western Civilization I	(3)
HIST 1020	Introduction to Western Civilization II	(3)
HU 1010	Introduction to Humanities	(3)
PHIL 1010	Introduction to Philosophy	(4)
SPAN 1010	Beginning Spanish I	(4)
SPAN 1020	Beginning Spanish II	(4)
SPAN 2010	Intermediate Spanish	(4)
SPAN 2020	Intermediate Grammar & Conversation	(4)
ASL 1050	American Sign Language I*	(2)
ASL 1060	American Sign Language II*	(2)

*Both ASL classes must be taken for humanities credit.

Knowledge Area: Social and Behavioral Sciences (S):

BA 2350	Legal Issues in Society	(3)
CJ 1010	Introduction to Criminal Justice	(3)
COMM 2050	Mass Media and Society	(3)
COMM 2080	Introduction to Advertising	(3)
COMM 2150	Intercultural Communication	(3)
ECD 1500	Human Development Through the Lifespan**	(3)
ECON 1010	Economics as a Social Science	(3)
ECON 1740	U. S. Economic History	(3)
	<i>(if not used as a core requirement)</i>	
ECON 2010	Principles of Microeconomics	(3)
ECON 2020	Principles of Macroeconomics	(3)
FCS 2400	Marriage and Family Relations	(3)
FCS 3400	Consumer in American Society	(3)
FIN 2870	Personal Finance	(3)
GEOG 1200	World Cultural Geography	(3)
GEOG 1450	Human Geography	(3)
GEOG 3600	Geography of Utah	(3)
GEOG 3620	Geography of North America	(3)
HIST 1700	American Civilization	(3)
	<i>(if not used as a core requirement)</i>	
POSC 1020	Introduction to Political Thought	(3)
POSC 1100	American National Government	(3)
	<i>(if not used as a core requirement)</i>	
POSC 1440	Introduction to the Middle East	(3)
POSC 2100	Introduction to International Relations	(3)
POSC 2200	Comparative Politics	(3)
PSY 1010	General Psychology	(3)
PSY 1110	Lifespan Development**	(3)
PSY 2100	Psychology of Gender	(3)
PSY 2200	Psychology of Ethnicity	(3)
SOC 1010	Introduction to Sociology	(3)
SOC 1020	Modern Social Problems	(3)

TECH 1950	Technology in Society	(3)
-----------	-----------------------	-----

**Students may take either ECD 1500 or PSY 1110, not both.

Knowledge Area: Life Science* (L):**

AGSC 1010	Agriculture and Society	(3)
AGSC 1100	Principles of Animal Science	(3)
BIOL 1010	Principles of Biology	(3)
BIOL 1030	General Biology I Lecture	(3)
BIOL 1040	General Biology I Lab	(1)
BIOL 1050	General Biology II Lecture	(3)
BIOL 1060	General Biology II Lab	(1)
BIOL 2000	Natural History Studies	(3)
BIOL 2010	Human Physiology	(3)
BIOL 2020	Human Physiology Lab	(1)
BIOL 2050	Southern Utah Flora	(3)
BIOL 2110	Microbiology	(3)
BIOL 2120	Microbiology Lab	(1)
BIOL 2210	Human Anatomy	(3)
BIOL 2220	Human Anatomy Lab	(1)
BIOL 2230	Human Sexuality	(3)
NFS 1020	Scientific Foundations of Human Nutrition	(3)
NR 1010	Introduction to Natural Resources	(3)

Knowledge Area: Physical Science* (P):**

CHEM 1010	Introduction to Chemistry	(3)
& CHEM 1020	Introduction to Chemistry Lab	(1)
CHEM 1110	Elementary Chemistry	(3)
& CHEM 1130	Elementary Chemistry Lab	(1)
CHEM 1210	Chemical Principles I	(3)
& CHEM 1230	Chemical Principles I Lab	(1)
GEOG 1100	Physical Geography	(3)
& GEOG 1110	Physical Geography Lab	(1)
GEOG 3220	Weather and Climate	(3)
& GEOG 3230	Weather and Climate Lab	(1)
GEO 1010	Selected Topics in Geology	(3)
& GEOL 1020	Selected Topics in Geology Lab	(1)
GEOL 1110	Physical Geology	(3)
& GEOL 1120	Physical Geology Lab	(1)
GEOL 1210	Historical Geology	(3)
& GEOL 1220	Historical Geology Lab	(1)
GEOL 2210	Geology of Southern Utah	(3)
& GEOL 2220	Geology of Southern Utah Lab	(1)
GEOL 2230	Geology of National Parks	(3)
& GEOL 2240	Geology of National Parks Lab	(3)
PHSC 1010	Conceptual Physics	(3)
& PHSC 1020	Conceptual Physics Lab	(1)
PHSC 1080	Introduction to Astronomy	(3)
& PHSC 1090	Introduction to Astronomy Lab	(1)
PHSC 2010	College Physics I	(4)
& PHSC 2020	College Physics I Lab	(1)
PHSC 2030	College Physics I Recitation	(1)
PHSC 2210	Physics for Scientists and Engineers I	(4)
PHSC 2220	Physics for Scientists and Engineers I Lab	(1)
PHSC 2230	Physics for Scientists & Eng I Recitation	(1)

***NOTE: Labs in some science courses are required to be taken concurrently with the lecture. Consult an adviser for more information.

If a transfer student has not completed the American Government requirement in his or her general education program, this must be completed at SUU.

By prior approval of your department chair, more advanced classes may be counted toward general education.

() Indication on Transcript

C: Core D: Interdisciplinary F: Fine Arts H: Humanities I: American Institutions L: Life Science P: Physical Science
S: Social and Behavioral Sciences

BACHELOR'S DEGREE ACADEMIC PLANNER — 2003-2004 CATALOG

I. GENERAL EDUCATION REQUIREMENTS: Complete a minimum of 36-37 credit hours as follows;

A. **Core Course Requirements and American Institutions Requirement (17-18 credits):** It is recommended that students complete the English and quantitative literacy requirements before they have accumulated 60 credit hours at SUU.

1. **English Requirement (C)** Complete six credit hours with a grade of C- or above.

ENGL 1010 (3) and ENGL 2010 (3)

Completed ENGL 1010 Credits: 3

Completed ENGL 2010 Credits: 3

English 1010 may be waived for students with ACT English subscores of 29 or above. Students with an ACT English subscore below 17 must take English 1000 as a co-requisite to English 1010

2. **Quantitative Literacy Requirement (C)** Complete one of the following:

A. Complete a minimum of 3 credits with a grade of C- or above:

MATH 1030 (3), MATH 1040 (4), MATH 1050 (4), MATH 1090 (3), MATH 1100 (3), MATH 1210 (4), MATH 2040 (4) or any other MATH course requiring intermediate algebra as a prerequisite.

*To enroll in any general education math class must have a math ACT subscore of at least 23 or pass the appropriate developmental math class(es) with a C- or better grade. Students are placed into developmental courses as indicated by the student's math ACT subscore: Math ACT subscores 18-22 take MATH 1010, math ACT subscores 11-17 MUST take a math placement test and follow the recommendation, math ACT subscores 10 or below take MATH 0900. **Any student with ACT scores that are more than two years old MUST take the math placement exam and follow the placement recommendation.** Any student, regardless of ACT math subscore, may take the math placement exam and receive a current math placement recommendation. There is a \$15 fee to take the math placement exam. See the math placement section (page 181) of the SUU general catalog or consult an academic adviser for more information.*

B. Achieve a score of 3 or higher in the AP calculus or AP statistics examination.

Completed Class _____ Credits _____

3. **Information Literacy Requirement (C)** Complete one credit hour with a grade of C- or above:

LM 1010 (1)

Completed LM 1010 Credits: 3

4. **Student Success (C)** Complete one credit hour with a grade of C- or above:

UNIV 1000 (1) Recommended for students to complete during their first term at SUU

Completed UNIV 1000 Credits: 3

5. **Computer Literacy Requirement (C)** Complete three credit hours with a grade of C- or above:

CS 1000 (3), ISA 1050 (3)

Completed Class _____ Credits _____

6. **American Institutions Requirement (I)** Complete 3 credit hours

ECON 1740 (3), HIST 1700 (3), POSC 1100 (3)

OR AP Test score of 3 or higher in American History or American Government

Completed Class _____ Credits _____

B. **Breadth/Knowledge Areas Requirement: Complete 19 credit hours as indicated in each knowledge area.**

7. **Knowledge Area—Fine Arts (F)** Complete a minimum of three (3) credits from the following:

ART 1010 (3), ART 1110 (3), ART 1120 (3), ART 1610 (3), ART 2710 (3), ART 2720 (3), ART 2730 (3), ART 2740 (3), COMM 1180 (3), COMM 2380 (3), DANC 1010 (3), DANC 1100 (2), DANC 1110 (2), DANC 1120 (1), DANC 3500 (3), MUSC 1010 (3), TA 1013 (3), TA 1113 (3), TA 1713 (3), TA 3713 (3), TA 3723 (3)

Completed Class _____ Credits _____

8. Knowledge Area—Interdisciplinary (D) Complete a minimum a three (3) credits from the following:
BA 1010 (3), ENGR 1020 (3), HONRS 1010 (3), HSS 1120 (3), HSS 1200 (3), or PSCI 2010 (3)

Completed Class _____ Credits _____

9. Knowledge Area—Humanities (H) Complete a minimum of three (3) credits from the following:
ASL 1050* (2), ASL 1060* (2), COMM 1010 & 1011 (3), COMM 1310 (3), COMM 2030 (3), ENGL 2060 (3), ENGL 2300 (3), ENGL 2500 (3), ENGL 2510 (3), FREN 1010 (4), FREN 1020 (4), FREN 2010 (4), FREN 2020 (4), GERM 1010 (4), GERM 1020 (4), GERM 2010 (4), GERM 2020 (4), GERM 3520 (3), HIST 1010 (3), HIST 1020 (3), HU 1010 (3), PHIL 1010 (3) SPAN 1010 (4), SPAN 1020 (4), SPAN 2010 (4), SPAN 2020 (4)

Completed Class _____ Credits _____ **Both ASL classes must be taken for humanities credit.*

10. Knowledge Area—Social & Behavioral Science (S) Complete a minimum of three (3) credits from the following:
BA 2350 (3), CJ 1010 (3), COMM 2050 (3), COMM 2080 (3), COMM 2150 (3), ECD 1500 (3), ECON 1010 (3), ECON 1740 (3) (if not used as a core requirement), ECON 2010 (3), ECON 2020 (3), FCS 2400 (3), FCS 3400 (3), FIN 2870 (3), GEOG 1200 (3) GEOG 1450 (3), GEOG 3600 (3), GEOG 3620 (3), HIST 1700 (3) (if not used as a core requirement), POSC 1020 (3), POSC 1100 (3) (if not used as a core requirement), POSC 1440 (3), POSC 2100 (3), POSC 2200 (3), PSY 1010 (3), PSY 1110** (3), PSY 2100 (3), PSY 2200 (3), SOC 1010 (3), SOC 1020 (3), TECH 1950 (3)**

Completed Class _____ Credits _____

***Students may take either ECD 1500 or PSY 1110, not both.*

11. Knowledge Area—Life Science* (L)** Complete a minimum of three (3) credits from the following:
AGSC 1010 (3), AGSC 1100 (3), BIOL1010 (3), BIOL1030 (3) & BIOL 1040 (1), BIOL 1050 (3) & BIOL 1060 (1), BIOL 2000 (3) BIOL 2010 (3) & BIOL 2020 (3), BIOL 2050 (3), BIOL 2110 (3) & BIOL 2120 (1), BIOL 2210 (3) & BIOL 2220 (1), BIOL 2230 (3), NFS 1020 (3), NR 1010 (3)

Completed Class _____ Credits _____

12. Knowledge Area—Physical Science* (P)** Complete a minimum of four (4) credits from the following, with lab:
CHEM 1010 (3) & CHEM 1020 (1), CHEM 1110 (3) & CHEM 1130 (1), CHEM 1210 (4) & CHEM 1230 (1), GEOG 1100 (3) & GEOG 1110 (1), GEOG 3220 (3) & GEOG 3230 (1), GEOL 1010 (3) & GEOL 1020 (1), GEOL 1110 (3) & GEOL 1120 (1), GEOL 1210 (3) & GEOL 1220 (1), GEOL 2210 (3) & GEOL 2220 (1), GEOL 2230 (3) & GEOL 2240 (1), PHSC 1010 (3) & PHSC 1020 (1), PHSC 1080 (3) & PHSC 1090 (1), PHSC 2010 (4) & PHSC 2020 (1), PHSC 2030 (1), PHSC 2210 (4) & PHSC 2220 (1), PHSC 2230 (1)

Completed Class _____ Credits _____

****Labs in some science courses are required to be taken concurrently with the lecture. Consult an adviser for more information.*

II. MAJOR REQUIREMENTS: See catalog and department adviser for specific major requirements.

Major _____ Required credits _____

III. MINOR REQUIREMENTS: See catalog and department adviser for specific minor requirements.

Minor _____ Required credits _____

IV. ELECTIVES: Electives are college-level classes that are not considered part of your major, minor or general education requirements.

V. UNIVERSITY REQUIREMENTS

A. Bachelor of Arts degrees require a minimum of 16 semester hours of one foreign language.

BA language credit _____

OR

B. Bachelor of Science degrees require 12 semester hours of math or science.

BS Math/Science credit _____

C. A bachelor's degree requires a minimum of 122 semester hours and at least 40 of those 122 semester hours must be 3000 level courses or higher.

Upper division credit _____

D. Candidates for a bachelor's degree at SUU must complete at least 20 of their 40 upper division hours and at least 50 percent of the credit hours required for the major at SUU.

UNDERSTANDING CATALOG TERMINOLOGY

UNDERSTANDING COURSE NUMBERING

SUU uses the following course numbering system:

0001-0999	Development courses, Applied Technology Center courses, no graduation credit
1000-1999	Lower Division, intended for freshmen
2000-2999	Lower Division, intended for sophomores
3000-3999	Upper Division, intended for juniors
4000-4999	Upper Division, intended for seniors
5000-5999	Upper Division, Graduate Courses
6000-6999	Advanced Graduate courses

Course descriptions are found in each department's entry.

The course title is followed by a set of numbers. The set of numbers indicates the division of time between lecture or class discussion credit hours and the second number indicates the number of laboratory or shop hours. Adding together the two numbers gives the total number of credit hours which the course carries. Example: a science course listed (4:1)—the course carries 4 lecture hours of credit and 1 laboratory hour, for a course total of 5 credit hours. An accounting course listed (3:0)—the course carries 3 lecture hours of credit and no laboratory requirement.

Some courses carry variable credit. These are specified by either a hyphen or slash. Examples: a theatre arts listing (1-5:0) indicates that an amount of credit between 1 and 5 hours is available. A chemistry seminar listing (2/4/6:0) indicates that the course can be taken for 2, 4 or 6 hours credit. Variable laboratory hours are similarly listed.

Special credit is available through most departments for work completed through readings and conferences (4830), workshops or institutes (2920 and 4920) cooperative education (2840 and 4840) and 4890/5890 internship sponsored by SUU. Consult the department chair for more information on these programs.

NOTE: TBA denotes TO BE ARRANGED. It is the student's responsibility to contact the course instructor.

USEFUL DEFINITIONS

The academic terms defined below are used throughout this catalog.

Course. A subject, or an instructional subdivision of a subject, offered through a single semester.

1 Credit. Indicates one semester credit hour; representing approximately one hour of the student's

time each week in attendance in a class, lecture or seminar per semester. (Could require up to three hours effort per week.)

Composite teaching major. 47 semester hour minimum in a field approved by the Utah State Office of Education.

Composite major. 52 semester hour minimum in a discipline; no minor is required.

Curriculum. An organized program of study arranged to provide a sequence of professional education.

Discipline. A branch of learning or field of study such as history, chemistry or accounting.

Electives. Courses that students may choose to take, as contrasted with required courses.

Emphasis. 12 semester hour minimum within the major.

Major. 36 semester hour minimum in a regent approved discipline that is nationally classified by the U.S. Department of Education.

Major (Education). 36 semester hour minimum in a regent approved discipline that is nationally classified by the U.S. Department of Education and is approved by the Utah State Office of Education.

Minor. 16 semester hour minimum in a regent approved discipline.

Minor (Education). 18 semester hour minimum in a regent approved discipline as approved by the Utah State Office of Education

Option. A choice within a specialization as defined by a department.

Prerequisite. A course or other education requirement that must be completed prior to another course or before proceeding to more advanced study.

Semester. Approximately one-third of the academic year, either fall, spring or summer.

Seminar. A small group of advanced students studying a subject under a faculty member's supervision.

Track. A focus within a graduate program.

COURSE PREFIXES

The following course prefixes are in accordance with the registrar's classification system.

ACCT	Accounting
ADT	Apparel Design & Textiles
AGSC	Agricultural Science
ASL	American Sign Language
AST	Applied Science & Technology
ART	Art
AA	Arts Administration

AUTO	Automotive Technology	PVA	Performing and Visual Arts
BU	Business	POSC	Political Science
BA	Business Administration	PSCI	Physical Science
BIOL	Biology	PSY	Psychology
CCET	CAD/CAM Engineering Technology	RANG	Range Management
CE	Civil Engineering	SCED	Secondary Education
CPS	Continuing and Professional Studies	SCI	Science
CHEM	Chemistry	SOC	Sociology
CJ	Criminal Justice	SOSC	Social Science
CM	Construction Mgmt.	SPAN	Spanish
COMM	Communication	SPED	Special Education
CS	Computer Science	STIT	Short Term Intensive Training
DANC	Dance/Theatre Arts	TA	Theatre Arts
ECD	Early Childhood Development	TE	Technology Education
ECON	Economics	TECH	Technology
EDRG	Education reading	TRAN	Medical Transcription
EDUC	Education	UNIV	University Studies
EET	Electronics Engineering Technology		
ELED	Elementary Education		
ENGL	English		
EESL	English as a second language		
ENGR	Engineering		
FCS	Family & Consumer Sci.		
FIN	Finance		
FREN	French		
GEOG	Geography		
GEOL	Geology		
GERM	German		
HIST	History		
HONR	Honors		
HSS	Humanities and Social Science		
HU	Humanities		
ID	Interior Design		
ISA	Information Systems Applications		
LANG	Language		
LM	Library Media		
MACS	Mathematics and Computer Science		
MATH	Mathematics		
MGMT	Management		
MILS	Military Science		
MKTG	Marketing		
MUSC	Music		
NAT	Nursing Assistant Training		
NFS	Nutrition & Food Sci.		
NR	Natural Resources		
NURS	Nursing		
PE	Physical Education		
PHIL	Philosophy		
PHSC	Physics		
PLGL	Paralegal		

GRADES AND CREDIT POLICIES

A. GRADES

1. The following grades and numeric point values are used to compute the cumulative grade point average (GPA):

A	Excellent	4.0
A-	Excellent	3.7
B+	Above average	3.3
B	Above average	3.0
B-	Above average	2.7
C+	Average	2.3
C	Average	2.0
C-	Average	1.7
D+	Below average	1.3
D	Below average	1.0
D-	Below average	0.7
F	Failure	0.0
UW	Unofficial withdrawal	0.0

2. Courses with the following notations in the grade column are not used in computing the GPA, the graduation hours, or the total hours completed:

AU Audit: Indicates the student was allowed to attend a class without earning credit or a grade. See paragraph III below.

I Incomplete: Indicates the student was unable to complete the course for a legitimate reason after having completed a substantial portion of the required work. See paragraph II below.

NC No credit: Indicates the student registered for a course on a pass/fail basis.

T Temporary: Indicates the course is being continued in the subsequent semester and a grade and credits will be calculated when the course is complete and a letter grade has been issued. The “T” grade is approved for specific courses only.

P Passed: Indicates a pass/fail course was passed; no points are assigned but credit is earned.

W Withdrawal: Indicates the student withdrew from the course after the third week and prior to the 10th week of instruction.

3. The grade point average (GPA) is calculated by dividing the total number of credits accumulated into the sum of all grade points earned. A minimum GPA of 2.00 is required for graduation but some departments maintain even higher GPA requirements. Grades of “P” or “F” may be given in certain courses where attendance or class activity are one of the major factors in determining performance.

Incomplete Grades

An incomplete grade is placed on a student’s record by the instructor when for some unusual reason the student is unable to complete the assigned coursework by the end of the semester/term and, through contract with the instructor, with copies of the contract filed in the instructor’s department and submitted to the Registrar’s Office with the grade roll, the student agrees to complete the work within the contract time. An incomplete grade should be granted only if the student has completed the majority of the course and is passing the class at the time. If the contract is not satisfied by the student, then the incomplete shall be changed by the instructor (or, if the instructor is not available, by the department) to the grade of “F” or the grade agreed upon by virtue of the contract. If no report is received by the Registrar’s Office, the grade will be changed automatically to an “F.” The student should not register again to complete the work of an incomplete. Students shall not be allowed to submit assignments or other work for grade changes outside of the term in which they are taking a class, unless an incomplete contract has been signed. The only exception to this policy is for clerical error. (See grade appeal).

The instructor is responsible for submission of a completed grade when the student has completed the required work.

Repeated Classes

(a) A student may elect to repeat a course for grade change or improvement. The highest grade received will be used in computing the grade average at graduation with “RP” added to all other attempts of that course (see exception in b). Courses taken at other colleges and repeated at SUU will not qualify for change of grade unless the student can provide the Registrar written proof from the appropriate SUU department that the courses involved were of similar content.

(b) A student may elect to repeat a course more than once for credit which can apply toward graduation. However, a statement indicating the course can be repeated for credit must appear in the SUU Catalog course description. Unless such a statement is included in a course description, the repeated class shall not apply to the 122 credit hours required to graduate.

(c) The University reserves the right to deny access to courses for students wishing to enroll following a third attempt. The University will grant additional attempts based on the student’s ability to benefit as determined by the appropriate department or discipline. This is a general University policy; additional enrollment may be more restrictive in selective programs and courses (e.g., student teaching).

Grade Reports

A grade report for the previous semester is furnished without cost to the student when he/she returns for the next semester. Grades are also available on the internet with a PIN number obtained through the Registrar’s Office.

If a student finds omissions or errors in a grade report, the student must make application to the Registrar’s Office for a review of the record not later than the last day of the next semester in residence. All errors or omissions in student

records will be researched and an attempt made to correct them. In no case may a student make application for a change after two years have elapsed.

Change of Grades

Grades may be changed only for legitimate reasons by the instructor who submitted the original grade. A grade appeal process is also available through SUU policy 6.19, Grade Appeal. The time limit on changing grades is two years after the posting of the incorrect grade.

The Registrar's Office will process a change of grade upon receipt of a "Change of Grade Card" from the instructor. The cards are obtained from the Registrar's Office. These cards must not be sent with students. The instructor may send them by campus mail or take them to the Registrar's Office.

Grade Appeal

A student may request a change of grade for any of three reasons: (1) a clerical or computational error was made by the instructor in assigning the grade, (2) the instructor lost or damaged student work that had been completed and submitted as assigned, or (3) the instructor evaluated the student's work on the basis of different factors than were used to evaluate the work of the other students in the course.

The student will first discuss the request for change of grade with the instructor. If the matter cannot be resolved, the student may appeal to the department head. If resolution is still not reached, the student may appeal to the dean of the College. Appeal to the dean must be initiated within six months after the end of the course. If discussion with the dean does not resolve the matter, the dean will refer the appeal to the College Grade Committee. The College Grade Committee will rule on the matter within two months of the date of the appeal to the dean. (Refer to the University Policies and Procedures Manual for additional information.)

B. ACADEMIC CREDIT

Credit is computed on the basis of hours per semester. The number of hours of credit granted is on the basis of the number of clock hours per week required in class attendance, laboratory work and outside preparation. Credit granted for individual courses ranges from one to 15 credit hours per semester.

Full-Time Status

Full-time student registration is 12 or more credits per semester, with 15 credits being considered a normal load. Students receiving financial aid or scholarship assistance must carry 12 credit hours per semester to be full-time students.

Credit Hour Load

An undergraduate may enroll in 20 semester hours or less (18 hours or less in a summer term, including pre-session) without written approval of his or her department chair or dean. Beyond these maximum credit hour loads, the approval of the department chair is needed. Undeclared majors must obtain the approval of the director of the Student Success Center. Students enrolled through the

School of Continuing and Professional Studies must obtain that dean's approval. Approval must be obtained before registering.

A graduate student may enroll in 15 semester hours or less, including the summer pre-session without written approval of his or her dean. Beyond this maximum credit hour load, the dean's approval is needed. Approval must be obtained before registering.

Old Credit

Students returning to college after the lapse of a number of years should note that no credit earned more than 20 years prior to the date at which a degree is to be granted will be counted toward the credit requirement of the major or minor fields.

Graduate Courses for Undergraduates

An undergraduate student who has senior standing and a grade-point-average of at least 3.0 may enroll in 6000-level graduate courses provided that such enrollment does not cause the student's total credit hour load to exceed 16 credits for the term. At the time of authorized enrollment, the student must choose whether the graduate credits will be applied toward electives within the bachelor's program or reserved as graduate credit to be applied toward a graduate program at a future date. Graduate credits for a specific course earned under this provision cannot be applied simultaneously to both an undergraduate and graduate degree or program. Before registering for courses, the student must have the approval of the course instructor and the department chair where the credit will be applied. The graduate credit will be assessed graduate tuition and fees, and once earned, the credit may be used for graduate credit at SUU only after the student is admitted to a graduate program of the University. The maximum amount of such credit that will be accepted at SUU is nine hours.

Auditing

Auditing students have the right of full participation in class. Students must register to audit any class. Such audit hours will be part of their total load, and they shall pay tuition at the same rate as students taking the course for credit. No credit is given for audited courses.

Extended Day, Outreach and Electronic Delivery Credit

Extended day, outreach, or classes delivered through electronic media and taught by regular faculty at SUU shall count as resident credit. It is expected that some courses, particularly in major and minor fields, will have to be taught on campus due to facilities required.

Continuing Education Students

Students enrolled in continuing education classes are not automatically admitted to an undergraduate program. They may be admitted to the University upon meeting the admissions requirements published in this catalog. Successful completion of continuing education courses (minimum GPA of 2.0) may be taken into consideration in making the admissions decision but do not guarantee admission or readmission into the University.

Cooperative Education

The cooperative education program is to provide students an opportunity to participate in a directed work experience for academic credit. Prior approval must be obtained to participate. A student can earn three, six, or eight credits during a semester of work placement. The employer and a departmental faculty member will evaluate the proposed work experience and determine the credit to be awarded. Up to 12 credits can be applied toward a student's major and up to six can be applied to a minor field. Work experience will not be offered until at least 27 credit hours have been earned in a two-year program or until 80 credit hours have been earned in a four-year program. Additional information may be obtained through the appropriate academic dean's office. Although the institution does not guarantee to place every student who desires to participate, effort will be made to find a suitable work experience. Students participating in this program will register for credit and pay the regular tuition and fees.

Catalog Graduation Requirements

Generally, the catalog of the academic year in which a student first enrolls at SUU determines the graduation requirements for the student. Students may select a subsequent catalog if they are continuously enrolled. A returning student must select the current catalog upon reentry. Once the catalog selection has been made, a student has six years to complete graduation requirements or the requirements roll to a subsequent catalog, as a student may choose. All requirements must come from the same catalog.

C. CREDIT BY EXAMINATION AND INDIVIDUAL STUDY

A total of 30 semester hours of credit can be achieved by a combination of special course examinations, credit by portfolio, or individual study. A maximum of 16 semester hours of credit can be acquired in any one academic discipline by special course examination. Permission to take special examinations for course credit must be obtained from the faculty member and the department chair. Such permission will not be granted for the purpose of a change of grade if the student has already taken the course.

SUU provides the opportunity for students to obtain credit by examination or individual study several ways: (1) the Advanced Placement Program (AP) (See section D below.); (2) the College Level Examination Program (CLEP); (3) foreign language experience; (4) Credit by Exam for a particular course of study; and (5) individual study.

Request forms for Credit by Exam may be obtained at the Registrar's Office.

The following are general guidelines in awarding credit for a particular course:

1. Credit by Exam is given only to students currently enrolled at SUU.
2. A maximum of 30 general education credit hours may be applied toward graduation from Credit by Exam and CLEP.
3. A maximum of six credit hours may be awarded in any

one area of general education from a combination of Credit by Exam and CLEP.

4. Class work taken prior to CLEP examination will be considered and may reduce the hours of credit given by examination.

5. A maximum of 16 credit hours can be acquired in any one academic discipline by special course examination. Such credit will be given only with the consent of the faculty member and the department head.

6. Special Examination credit for languages will be for a pass/fail grade only. Students may test out of a maximum of 16 credit hours per language.

College Level Examination Program (CLEP)

A student may earn up to six hours of credit for each general CLEP examination. The four general exams are:

- English Composition
- Humanities (fine arts and humanities)
- Social Science/History
- Natural Science (physical and biological)

If a student receives a passing score on these exams, credit will be granted. This credit may be used to fill some General Education requirements at SUU.

Students will be allowed to CLEP out of general education courses in natural science except the lab portion of the course.

To request information about these exams, contact the Student Success Center, (435) 586-5419.

Credit by Portfolio

Designed specifically for people who have experience manifested by portfolio and documentable as their personal work by records or letters from those aware of the activity. The portfolio should already exist as a result of previous work and should not be something created for the purpose of gaining credit. The academic department granting credit must administer credit by portfolio on a course-by-course basis. The faculty teaching the course for which credit is granted award the pass/fail grade and credit. Credits by portfolio are excluded from residency for a bachelor's degree. The credit by exam limits as stated above would apply.

D. ADVANCED PLACEMENT (AP)

Up to eight semester hours of university credit will be granted for a composite grade of 5, 4 or 3 on any Advanced Placement examination taken by a high school student at the completion of a full-year course, with class meetings held each day of the school year, organized according to the description published by the Committee on Advanced Placement of the College Entrance Examination Board. Credits earned through AP testing may be used to fill some of the general education requirements of the University. These credits may be earned in addition to the 30 semester hours of credit discussed in (C) above.

E. INTERNATIONAL BACCALAUREATE

Students completing the International Baccalaureate program with a score of 5, 6, or 7 will receive the same credit

given Advanced Placement in the same subjects. Students should request the posting of the eligible credit through the Registrar's Office.

**F. HONOR ROLL AND GRADUATION
WITH HONORS**

A semester honor roll will be published by SUU to recognize those students who achieve a semester average of 3.60 or higher on a minimum enrollment of 15 or more letter grade credits (does not include pass/fail classes or credit by exam). At time of graduation, a grade point average of at least 3.8 is required for the award of Summa Cum Laude; an average of at least 3.6 is required for the award of Magna Cum Laude. (These are based on cumulative GPA including transfer credits)

**G. STUDENT/FACULTY SCHOLARSHIP
CREATIVITY DAY**

The Annual Student/Faculty Scholarship Creativity Day is intended to encourage and promote scholarship and creativity among faculty and students. The conference honors and showcases the co-operative efforts between members of both groups to enhance academic, professional and personal growth. With this end in mind, students and faculty are given the opportunity to present their research and other examples of scholarship and creativity through various mediums. Faculty and students also attend workshops centered on the theme of promoting undergraduate scholarship and creativity.

REGISTRATION

A. REGISTRATION

Each student should complete registration for classes at the time and place designated by the University. Times and dates for each semester are published in the year-round class schedule bulletin. No student will be permitted to register for a course later than the end of the first week of the course. Exception: open-entry open-exit courses in which registration must be approved by the course instructor.

Changes in Registration (Add or Drop)

Any student may change his or her schedule of courses by completing an official form available at the Registrar's Office subject to the following limitations:

1. No course may be added after the first week of the term. Any exception to the add policy requires instructor and department chair signatures.

2. For regular fall or spring semester, withdrawal from an individual course must be made prior to the end of the ninth week of the term. If the student withdraws during the first three weeks, no record of the course will appear on his/her transcript. If the withdrawal occurs between the fourth and ninth week, a "W" for that course will appear on the transcript. For other sessions and terms, such as summer terms, withdrawal must be made before 60 percent of the term has expired.

3. A student should be aware that all classes he/she drops must be properly processed through the Registrar's Office. If a student stops attending a class without officially withdrawing, he/she will receive a "UW" (failure) for the course. This grade is calculated in the GPA as an "F."

A charge of \$2.00 will be assessed for each class dropped. Since it is costly to both the student and SUU to make changes, students are encouraged to make class selections only after consultation and guidance from an adviser.

Senior Citizen Registration

Utah residents, age 62 and over, are permitted to enroll, on a space available basis, at any of the state's public universities and colleges, on a tuition-free, audit basis. They will be required to pay a \$10 per semester administrative fee. Where applicable, senior citizens will be charged a fee for use of consumable materials. Senior Citizens must register at the Registration Office on or after the first day of class.

B. WITHDRAWAL FROM THE UNIVERSITY

Students are permitted to withdraw totally from the University any time prior to finals for the semester. A student withdrawing after the third week will have a "W" recorded for each course for which he/she is registered. To withdraw from the University the following steps must be completed:

1. Obtain official withdrawal form from the Registrar's Office.
2. Obtain the required signatures on the withdrawal form, including cashier.
3. Return completed form to the Registrar's Office for official dropping of courses.

C. ENROLLMENT STATUS

A student's status (full or part time) at the University depends on the number of credit hours for which he or she is enrolled each semester, as follows:

	Full time	Part time
Undergraduate	12 and over	fewer than 12
Graduate	9 and over	fewer than 9

To qualify for full benefits of the department of veterans' affairs, or to be eligible for an SUU scholarship, students must be full time.

Occasionally, other agencies outside the University, in order to qualify students for certain benefits, may require a different level of enrollment than that which is defined in the above table.

Class Standing

An undergraduate student's year level or class standing depends on the number of semester hours successfully completed, as follows:

Hours completed	Year (level)
0 to 29	First (freshman)
30 to 59	Second (sophomore)
60 to 89	Third (junior)
90+	Fourth (senior)

D. REGISTRATION CALENDARS

SUMMER 2003

Wednesday, April 2: Graduate and senior registration

Thursday, April 3: Open registration

Students may register beginning at 8 a.m. weekdays. Students must pay for classes as they register. In-person registration will continue each working day for both sessions from 8 a.m. to 4 p.m. up to and including the first day of class.

Monday, May 12: Pre-session begins

Friday, May 23: Pre-session ends

Monday, May 26: Memorial Day holiday

Tuesday, May 27: First day for regular and first session classes, also last day of registration for those sessions.

Monday, June 2: Last day to drop regular and first session classes without a W on record. Last day of refund.

Monday, June 9: Last day to withdraw from regular and first session classes.

Friday, June 27: First Session classes end.

Monday, June 30: First day for second session classes, also last day of registration.

Wednesday, July 2: Grades are due from instructors for First Session classes

Friday, July 4: Independence Day holiday, no classes, offices closed.

Monday, July 7: Last day to drop second session classes with a W on record.

Monday, July 14: Last day to withdraw from a second session class.

Thursday, July 24: Pioneer Day holiday, no classes, offices closed.

Friday, August 1: Last day of second session classes.

Wednesday, August 6: Grades are due from instructors for Regular and Second Session classes.

PAYMENT/FINANCIAL DATES

Refund Policy	1st/Reg	2nd
100% up to and including	June 2	July 7
50% up to and including	June 9	July 14
0% after	June 9	July 14

HOUSING/RESIDENT LIVING DATES

Tuesday, May 27: Last day for First/Regular Session check-in, subject to availability.

Monday, June 30: Last day for Second Session check-in, subject to availability.

Housing Cancellations Refund Schedule: Please contact the Housing and Resident Living Office (435-576-7966).

Meal Plan Cancellation Refund Schedule: Please contact the Food Service Office (435-586-7780).

FALL 2003 REGISTRATION CALENDAR

Advisement for Fall may be taken advantage of while students are still on campus.

Class schedules may be purchased through the Bookstore or the Admissions Office and are also available on the web (www.suu.edu).

Advance registration begins for fall semester, according to the alphabetic sequence for students' last names:

In-person registration and telephone registration (435-586-7714) are between the hours of 8 a.m. and 4 p.m. Registration is also available on the web (www.suu.edu).

Registration begins for all Graduate Students

Monday, April 7

Registration begins for SENIORS

Monday, April 7 I-P
 Tuesday, April 8 Q-Z
 Wednesday, April 9 A-H

Registration begins for JUNIORS and students completing the associate or certificate of completion for the next graduation.

Thursday, April 10 Q-Z
 Friday, April 11 A-H
 Monday, April 14 I-P

Registration begins for SOPHOMORES

Tuesday, April 15 A-H
 Wednesday, April 16 I-P
 Thursday, April 17 Q-Z

Friday, April 18: Good Friday holiday

Registration begins for ADVANCED FRESHMEN

Monday, April 21 A-H
 Tuesday, April 22 I-P
 Wednesday, April 23 Q-Z

NEW FRESHMEN

Beginning May 5th, 2003, new freshmen may access the online pre-advising and registration program to reserve a class schedule prior to attending University Orientation. This program can be accessed at www.suu.edu/ss/sdc. New freshmen registration will be conducted during University Orientation. All new freshmen are required to attend one of the on-campus University Orientation sessions. Contact Student Success Center to sign up for one of the following days:

June 9, 10, 11, 13, 20, 27
 July 14, 21, 25
 August 1, 8, 15, 20, 21

Student Success Center
 351 West Center St.
 Cedar City, UT 84720
 435-586-5419
sdcs@suu.edu
www.suu.edu/ss/sdc

Friday, July 4: Independence Day, no classes, offices closed.

Thursday, July 24: Pioneer Day, no classes, offices closed.

Friday, August 22: New Student Welcome

Monday, August 25: Fall Semester classes begin

Note: Students who have accepted a scholarship or financial aid and have registered and are not going to attend must follow the withdrawal policy outlined in the official University catalog. All students are responsible for selecting and paying for classes they want.

Friday, August 29: Last day of registration and adding classes. Add policy will be enforced.

Monday, September 1: Labor Day, no classes, offices closed.

Friday, September 12: Last day to drop classes without W showing on transcript. Drop policy will be enforced.

Tuesday, October 14: First block ends.

Wednesday, October 15: Second block begins.

Monday, October 20: Harvest Holiday, no classes, offices closed.

Friday, October 24: Last day to withdraw from an individual class with a W on the transcript. Drop policy will be enforced.

Wednesday-Friday, November 26-28: Thanksgiving Recess, no classes, offices closed.

Thursday, December 4: Final day of Fall Semester classes

Friday, December 5: Study day.

Monday-Thursday, December 8-11: Finals.

Thursday, December 11: End of term.

Tuesday, December 16: Grades are due from instructors.

CREDIT LOAD APPROVAL

An undergraduate may enroll in 20 semester hours or fewer (18 hours or fewer in a summer term, including pre-session) without written approval of his/her department chair or dean. Beyond those maximum credit hour loads, the approval of the department chair or dean is needed. Undeclared majors must obtain the approval of the director of the Student Development Center. A graduate student may enroll in 15 hours or fewer, including the summer pre-session, without written approval of his/her dean. Beyond the maximum credit hour load, the dean's approval is needed and must be obtained before registration.

PAYMENT/FINANCIAL DATES

Friday, August 29

Late payment fee of \$15.00 per week will be charged on all unpaid balances until account is paid in full. Fee will be assessed at the end of business each Friday.

Tuition Refund Policy:

Tuition and course fees will be refunded according to the schedule provided below to any student in residence who, upon proper application to the Registrar's Office, withdraws from school before the end of the semester. No refund will be granted to students who are requested to withdraw from the University for cause of scholarship or any other cause.

The amount of tuition and course fees refundable to a full- or part-time student, who officially withdraws from the University, shall be as follows:

August 25 through 29	100%
September 2 through 5	70%
September 8 through 12	50%
After September 12	0%

**SPRING 2004
REGISTRATION CALENDAR**

Registration begins for all Graduate Students.
Monday, November 17

Registration begins for SENIORS.
Monday, November 17 Q-Z
Tuesday, November 18 A-H
Wednesday, November 19 I-P

Registration begins for JUNIORS and students completing the associate or certificate of completion for the next graduation.
Thursday, November 20 A-H
Friday, November 21 I-P
Monday, November 24 Q-Z

Registration begins for SOPHOMORES.
Tuesday, November 25 I-P
Wed-Fri., Nov 26-28 Thanksgiving Recess
Monday, December 1 Q-Z
Tuesday, December 2 A-H

Registration begins for ADVANCED FRESHMEN.
Wednesday, December 3 I-P
Thursday, December 4 Q-Z
Friday, December 5 A-H

NEW FRESHMEN
Monday, December 15 A-H
Tuesday, December 16 I-P
Wednesday, December 17 Q-Z

Tuesday, December 23, 2003 - January 1, 2004
Campus closed for Christmas recess.

Monday, January 12: Spring Semester begins.

Friday, January 16: Last day of registration.

Monday, January 19: Martin Luther King, Jr. holiday, no classes, offices closed.

Friday, January 30: Last day to drop classes without W showing on transcript.

Monday, February 16: President's Day holiday, no classes, offices closed

Wednesday, March 3: First block ends.

Thursday, March 4: Second block begins.

Monday, March 8 - Friday, March 12: Spring Recess

Monday, March 15: Last day to withdraw from an individual class with a W on the transcript. Drop policy enforced.

Friday, April 9 and Monday, April 12: Good Friday holiday and Easter holiday

Thursday, April 29: End of Spring Semester classes

Friday, April 30: Study day

Monday, May 3 - Thursday, May 6: Finals

Saturday, May 8: Commencement

Tuesday, May 11: Grades are due from instructors.

PAYMENT/FINANCIAL DATES

Friday, January 16

Late payment fee of \$15.00 per week will be charged on all unpaid balances until account is paid in full. Fee will be assessed at the end of business each Friday.

Tuition Refund Policy

Tuition and course fees will be refunded according to the schedule provided below to any student in residence who, upon proper application to the Registrar's Office, withdraws from school before the end of the semester. No refund will be granted to students who are requested to withdraw from the University for cause of scholarship or any other cause. The amount of tuition and course fees refundable to a full- or part-time student, who officially withdraws from the University, shall be as follows:

January 12 through 16	100%
January 19 through 23	70%
January 26 through 30	50%
After January 30	0%

ACADEMIC ADVISEMENT

Students are responsible for seeking academic advisement and monitoring progress toward graduation. Advisers are available in each college/school and in the Student Success Center to render assistance and students should work with advisers prior to registration to ensure progress toward a degree or certificate of their choice. The following guidelines are available to assist students in seeking academic advisement:

1. The Student Success Center provides academic advisement for students who have not declared majors and students who have been admitted to the college tier.
2. Students needing advisement regarding their chosen major or minor should go to the college/school offering the major or minor.

A. UNDERGRADUATE ORIENTATION AND ADVISEMENT

University Orientation

University Orientation acquaints students with the services, facilities, opportunities, and responsibilities of being a student at Southern Utah University. UNIV 1010 is a one credit hour course required of all first-time freshmen. The class is offered at various times during the summer to prepare students for fall semester and it is offered the week prior to classes in spring semester. Paralleling the fall orientation program are opportunities for parents to better understand SUU. Questions regarding University Orientation should be directed to the staff of the Student Success Center in the Sharwan Smith Center.

The First-Year Experience

A success course (UNIV 1000) is required of first time students at SUU. Coordinated by the Student Success Center, the class helps students to succeed and to become involved at SUU. Through this course, students realize the importance of general education, develop a framework for understanding their university experiences, and become more goal-oriented in their academic and extracurricular experiences.

University Advisement

Advising helps students regarding education programs, courses of instruction, policies and procedures, career options, and information resources. Both the student and the adviser have specific roles.

The Student's Role in Advisement

Southern Utah University expects students to be responsible for their own academic progress as they move through the University. To accomplish this objective, each student will:

1. Assume responsibility for knowing the rules, regulations, and policies of the University and the requirements pertaining to the student's degree program, and will consult the University catalog, class schedule, and student handbook and academic planner;
2. Furnish a current address and immediately inform the Registrar's Office of any changes of address;

3. Make contact with the adviser upon arrival on campus, and see him/her at least once each academic year;
4. Visit his/her adviser immediately after being placed on academic warning or probation;
5. Notify the appropriate dean's office and the Registrar's Office of any change in intended major or any problems experienced with advisement; and
6. Use the appropriate catalog that governs each student's graduation requirements.

The Faculty's Role in Advisement

1. Each college, school or department formulates its own plan to meet undergraduate advising needs of declared majors.
2. Faculty or staff with advising assignments will communicate with students who indicate an intended major, outlining requirements and preparatory work expected for the specific degree programs.
3. Advisers provide information for students working toward their major. The information and communication is designed to help students understand course requirements, prerequisites, and course frequency and sequencing to enable them to complete their academic objectives as efficiently and as well prepared as possible.

Undeclared Majors

For students who have not declared a major, the Student Success Center provides academic advising designed to help students fulfill their general education requirements and to select a major field of study.

Southern Utah University will allow students to remain undeclared until they have earned 30 semester hours. However, it is becoming more common for academic majors to require that specific courses be taken during the freshman and sophomore years. Students should, therefore, declare their intended major as early as possible to ensure proper advisement in the academic major.

Declaring or Changing Majors

Students are encouraged to declare an intended major. This can be done at the time of admission to the University. Students are allowed to change their major at any time during the semester at the Registrar's Office.

Academic Support for Athletes

A professional staff member provides academic counseling to students in intercollegiate athletics. This support, mandated and supported by the NCAA, is intended to insure academic success and progress toward graduation. Advisement for athletes is an extension of the University's approach to academic advisement for all students and is designed to assist student-athletes with the transition into college and with continuing progress toward academic goals.

B. STUDENT SUCCESS CENTER

The Student Success Center, located in the Sharwan Smith Center 169, offers services which help students adjust to college life, select college courses, identify academic and career options and provide information and registration opportunities for a variety of tests.

STUDENT DEVELOPMENT SERVICES

Academic advisers in the Student Success Center assist students with selecting an academic major, completing general education requirements and evaluating educational goals. In addition, advisers work with students in choosing appropriate fields of study and resolving issues that impact students' academic success.

TESTING SERVICES

Testing services in the Student Success Center administers the General Education Development Test (GED), ACT Assessment, SAT I & II, College-Level Exam Program (CLEP), Police Officer Selection Test (POST), Law School Admission Test (LSAT), Medical College Admission Test (MCAT), The PRAXIS Series, Graduate Record Examinations (GRE)(subject only), and other national testing programs as needed. Applications, some study material and other information for these exams are available in the Student Success Center. In addition, the center also offers a variety of inventories to assist with major, career and life decisions. Testing arrangements can be made on an individual basis.

THE TUTORING CENTER

The Tutoring Center is designed to help students enjoy academic success while becoming independent learners. Free peer tutoring is available for math, chemistry, biology, physics, geology, foreign languages, business courses, writing, reading and study skills, and other subjects as needed.

Assistance in organizing and facilitating study groups is also available. Videos that accompany math 1010, 1030, 1040, 1050 and 1060 textbooks are available for viewing when students miss class or need to review.

Contact the Student Success Center for more information.

facilities, opportunities and responsibilities of campus life. Some assignments will be required during the first semester on campus. *Required of all first-time freshmen.*

UNIV 1020 Career Decisions (2)

A course designed to assist student in improving their decision-making skills and in making a tentative occupation choice based on knowledge of themselves and the world of work.

UNIV 1030 Governors Honor Academy (3)

The academy is a ten-day program designed for Utah's most gifted high-school leaders and scholars entering grades 11 and 12. The objective of the program is to cultivate the brightest of Utah's high school students in high quality leadership, personal achievement, academics and community service.

The program provides students with a stimulating curriculum of study with subjects ranging from science to Shakespeare and from creativity to leadership. These, and other subjects, are discussed by a dynamic Academy Faculty and many distinguished lecturers with corporate, government, media and other professional backgrounds. Students attending the Governor's Honors Academy will obtain a broader vision of personal potential for leadership, develop a keener ability to create and implement new ideas, learn fresh approaches and new skills in group dynamics, acquire an increased awareness of personal goals and objectives, and achieve a collegiate orientation to develop their future. For information, visit the GHA website at www.suu.edu/gha, <http://www.suu.edu> email Conference@suu.edu or call the director of the Governor's Honors Academy at (435) 865-8219.

C. UNIVERSITY STUDIES

Student Success Center
ST 169
Phone: (435) 586-5419

University Studies courses are general courses that are designed to enhance the academic and personal life of the student.

COURSE DESCRIPTIONS

UNIV 1000 Student Success (D) (1)

This basic course in student success connects students with the thinking, habits, communities, and infrastructures of academia and the professional world. It engages faculty and support services to serve students during their first semester at SUU. The success course introduces students to theories in leadership, learning, and diversity. (Fall, Spring)

UNIV 1010 University Orientation (1)

Offered at a variety of times during the summer and before spring semester, the Orientation provides academic advisement, social activities and events to introduce students to SUU. Acquaints students with the services,