



Policy Statement concerning Catalog Contents

The purpose of the Southern Utah University Catalog is to provide current, articulate and accurate information about Southern Utah University for guidance of prospective students, for faculty and administrative officers, for students currently enrolled, and for other education or allied agencies.

Catalogs, bulletins, course and fee schedules, etc., are not to be considered as binding contracts between Southern Utah University and students. The university and its divisions reserve the right at any time, without advance notice, to: (a) withdraw or cancel classes, courses, and programs; (b) change fee schedules; (c) change the academic calendar; (d) change admission and registration requirements; (e) change the regulations and requirements governing instruction in, and graduation from, the university and its various divisions; and (f) change any other relations affecting students. Changes shall go into force whenever the proper authorities so determine, and shall apply not only to prospective students but also to those who are degree-seeking at the time in the university. When economic and other conditions permit, the university tries to provide advance notice of such changes. In particular, when an instructional program is to be withdrawn, the university will make every reasonable effort to ensure that students who are within two years of completing the graduation requirements, and who are making normal progress toward the completion of those requirements, will have the opportunity to complete the program which is to be withdrawn.

It is the policy of Southern Utah University to provide equal education and employment opportunities, services, and benefits to students and employees without regard to race, color, national origin, sex, creed, age or handicap in accordance with title VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972. Sections 799A and 845 of the Public Health Act, and Sections 503 and 504 of the Rehabilitation Act of 1973, where applicable, as enforced by the U.S. Department of Health, Education, and Welfare.

Note: The courses contained in this catalog do not preclude or limit the university in its offerings for any semester or session nor do they restrict the university to the time block (semester) represented by the approved academic calendar.

Disclaimer: A number of organizational changes will be considered by the Board of Trustees and the Board of Regents. Please see your advisor. Updated information will be posted in the online catalog at the SUU website <http://www.suu.edu/academics/catalog/>.

<p>REGISTRATION CALENDARS</p> <p>SUMMER 2004 MAYMESTER CLASSES May 10 to May 28</p> <p>Tuesday, May 11 Last day to drop regular session without a W on record</p> <p>First Session: June 1-July 2 Second Session: July 6-August 6 Regular Session: June 1-August 6</p> <p>SUMMER 2004 REGISTRATION CALENDAR</p> <p>Wednesday, April 7 Graduates and Seniors</p> <p>Thursday, April 8 Open registration</p> <p>Students may register beginning at 8 a.m. weekdays. Students must pay for classes as they register.</p> <p>In-person registration will continue each working day for both sessions from 8 a.m. to 4 p.m. up to and including the first day of class.</p> <p>Tuesday, June 1 First day for regular and first session classes, also last day of registration for those sessions.</p> <p>Friday, June 4 First Session: Last day to drop regular and first session classes without a W on record.</p> <p>Friday, July 2 First Session classes end.</p> <p>Monday, July 5 Independence Day holiday – no classes, offices closed</p> <p>Tuesday, July 6 First day for second session classes, also last day of registration.</p> <p>Thursday, July 8 Grades are due from instructors for First Session classes</p> <p>Friday, July 9 Second Session: Last day to drop without a W on transcript.</p> <p>Friday, July 23 Pioneer Day holiday – no classes, offices closed.</p> <p>Friday, August 6 Last day of second session classes.</p> <p>Wednesday, August 11 Grades are due from instructors for Regular and Second Session classes.</p> <p>PAYMENT/FINANCIAL DATES</p> <table border="0"> <tr> <td>SUU Refund Policy</td> <td>1st/Reg</td> <td>2nd</td> </tr> <tr> <td>100% up to and including</td> <td>June 7</td> <td>July 12</td> </tr> <tr> <td>50% up to and including</td> <td>June 14</td> <td>July 19</td> </tr> <tr> <td>0% after</td> <td>June 14</td> <td>July 19</td> </tr> </table>	SUU Refund Policy	1st/Reg	2nd	100% up to and including	June 7	July 12	50% up to and including	June 14	July 19	0% after	June 14	July 19	<p>HOUSING/RESIDENT LIVING</p> <p>Tuesday, June 1 Last day for First/Regular Session check-in, subject to availability.</p> <p>Tuesday, July 6 Last day for Second Session check-in, subject to availability.</p> <p>Housing Cancellations Refund Schedule Please contact the Housing and Resident Living Office (435-576-7966).</p> <p>Meal Plan Cancellation Refund Schedule Please contact the Food Service Office (435-586-7780).</p> <p>FALL 2004 REGISTRATION CALENDAR</p> <ul style="list-style-type: none"> ▪ Advisement for fall should be taken advantage of while students are still on campus. ▪ Class schedules may be purchased through the Bookstore and is also available on the web (www.suu.edu). <p>Advance registration begins for fall semester, according to the alphabetic sequence for students' last names:</p> <p>In-person registration and telephone registration (435-586-7714) are between the hours of 8 a.m. and 4 p.m. Registration is also available on the web (www.suu.edu).</p> <p>Registration begins for all Graduate Students. Tuesday, April 13</p> <p>Registration begins for SENIORS. Tuesday, April 13 A-L Wednesday, April 14 M-Z</p> <p>Registration begins for JUNIORS and students completing the associate or certificate of completion for the next graduation. Thursday, April 15 A-L Friday, April 16 M-Z</p> <p>Registration begins for SOPHOMORES. Monday, April 19 A-L Tuesday, April 20 M-Z</p> <p>Registration begins for ADVANCED FRESHMEN. Wednesday, April 21 A-L Thursday, April 22 M-Z</p> <p>NEW FRESHMEN Beginning May 10, 2004 new freshmen may access the online pre-advising program to reserve a class schedule prior to attending University Orientation. This program can be accessed at http://www.suu.edu/ss/success/. New freshmen registration will be conducted during University Orientation. All new freshmen are required to attend one of the on-campus University Orientation sessions. Contact the Student Success Center to sign up for one of the following days:</p> <p style="text-align: center;">June 15, 16, 18 July 2, 9, 26, 30 August 6, 9, 20, 25, 26</p> <p>Student Success Center 351 West Center St. Cedar City, UT 84720 435-586-5419 ssc@suu.edu or http://www.suu.edu/ss/success</p>
SUU Refund Policy	1st/Reg	2nd											
100% up to and including	June 7	July 12											
50% up to and including	June 14	July 19											
0% after	June 14	July 19											

Friday, August 27
New Student Welcome

Monday, August 30
Fall Semester classes begin

Note: Students who have accepted a scholarship or financial aid and have registered and are not going to attend must follow the withdrawal policy outlined in the official University catalog. All students are responsible for selecting and paying for classes they want.

Friday, September 3
Last day of registration and adding classes. Add policy will be enforced. First Session: Last day to drop classes without **W** on transcript. Drop policy will be enforced.

Monday, September 6
Labor Day – no classes, offices closed.

Monday, September 13
Regular session: Last day to drop classes without **W** on transcript. Drop policy will be enforced.

Thursday, October 21
First block ends.

Friday, October 22
Second block begins.

Monday, October 25
Harvest Holiday - no classes, offices closed.

Friday, October 29
Last day to withdraw from an individual class with a **W** on the transcript. Drop policy will be enforced.

Wednesday-Friday, November 24-26
Thanksgiving Recess – no classes, offices closed.

Friday, December 10
Final day of Fall Semester classes

Monday, December 13
Study day.

Tuesday-Friday, December 14-17
Finals.

Monday, December 20
New Freshman Orientation

Wednesday, December 22
Grades are due from instructors.

Credit Load Approval
An undergraduate may enroll in 20 semester hours or fewer (18 hours or fewer in a summer term, including Maymester) without written approval of his/her department chair or dean. Beyond those maximum credit hour loads, the approval of the department chair or dean is needed. Undeclared majors must obtain the approval of the director of the Student Success Center. A graduate student may enroll in 15 hours or fewer, including the summer Maymester, without written approval of his/her dean. Beyond the maximum credit hour load, the dean's approval is needed and must be obtained before registration.

PAYMENT/FINANCIAL DATES

Friday, September 3
Late payment fee of \$15.00 per week will be charged on all unpaid balances until account is paid in full. Fee will be assessed at the end of business each Friday.

SUU Tuition Refund Policy:
Tuition and course fees will be refunded according to the schedule provided below to any student in residence who, upon proper application to the Registrar's Office, withdraws from school before the end of the semester. No refund will be granted to students who are requested to withdraw from the University for cause of scholarship or any other cause.

The amount of tuition and course fees refundable to a full- or part-time student, who officially withdraws from the University, shall be as follows:

Aug 30 through Sep 5	100%
September 6 through 12	70%
September 13 through 19	50%
After September 19	0%

SPRING 2005 REGISTRATION CALENDAR

Registration begins for all Graduate Students.
Friday, November 12

Registration begins for SENIORS.
Friday, November 12 M-Z
Monday, November 15 A-L

Registration begins for JUNIORS and students completing the associate or certificate of completion for the next graduation.
Tuesday, November 16 M-Z
Wednesday, November 17 A-L

Registration begins for SOPHOMORES.
Thursday, November 18 M-Z
Friday, November 19 A-L

Registration begins for ADVANCED FRESHMEN.
Monday, November 22 M-Z
Tuesday, November 23 A-L

NEW FRESHMEN
New freshmen registration will be conducted during University Orientation. All new freshmen are required to attend one of the on-campus University Orientation sessions. Contact the Student Success Center to sign up for one of the following days:

Monday, December 20, 2004
Friday, January 7, 2005

Student Success Center
351 West Center St.
Cedar City, UT 84720
435-586-5419
ssc@suu.edu or <http://www.suu.edu/ss/success>

<p>Friday, January 7 New Freshman Orientation</p> <p>Monday, January 10 Spring Semester begins.</p> <p>Friday, January 14 Last day of registration. First Session: Last day to drop without W on transcript. Drop policy will be enforced.</p> <p>Monday, January 17 Martin Luther King, Jr. holiday – no classes, offices closed.</p> <p>Monday, January 24 Regular Session: Last day to drop classes without W showing on transcript. Drop policy will be enforced</p> <p>Monday, February 21 President’s Day holiday – no classes, offices closed</p> <p>Thursday, March 3 First block ends.</p> <p>Friday, March 4 Second block begins.</p> <p>Thursday, March 10 Second Session: Last day to withdraw from an individual class with a W on the transcript. Drop policy enforced.</p> <p>Monday, March 14 – Friday, March 18 Spring Recess</p> <p>Monday, March 21 Last day to withdraw from an individual class with a W on the transcript. Drop policy enforced.</p> <p>Friday, March 25 and Monday, March 28 Good Friday holiday and Easter holiday</p> <p>Friday, April 29 End of Spring Semester classes</p> <p>Monday, May 2 Study day</p> <p>Tuesday, May 3 – Friday, May 6 Finals</p> <p>Saturday, May 7 Commencement</p> <p>Wednesday, May 11 Grades are due from instructors.</p> <p>Credit Load Approval An undergraduate may enroll in 20 semester hours or fewer (18 hours or fewer in a summer term, including Maymester) without written approval of his/her department chair or dean. Beyond those maximum credit hour loads, the approval of the department chair or dean is needed. Undeclared majors must obtain the approval of the director of the Student Success Center. A graduate student may enroll in 15 hours or fewer, including the summer Maymester, without written approval of his/her dean. Beyond the maximum credit hour load, the dean’s approval is needed and must be obtained before registration.</p>	<p>PAYMENT/FINANCIAL DATES</p> <p>Friday, January 14 Late payment fee of \$15.00 per week will be charged on all unpaid balances until account is paid in full. Fee will be assessed at the end of business each Friday.</p> <p>SUU Tuition Refund Policy: Tuition and course fees will be refunded according to the schedule provided below to any student in residence who, upon proper application to the Registrar’s Office, withdraws from school before the end of the semester. No refund will be granted to students who are requested to withdraw from the University for cause of scholarship or any other cause.</p> <p>The amount of tuition and course fees refundable to a full- or part-time student, who officially withdraws from the University, shall be as follows:</p> <table style="margin-left: 40px;"> <tr> <td>January 10 through 16</td> <td style="text-align: right;">100%</td> </tr> <tr> <td>January 17 through 23</td> <td style="text-align: right;">70%</td> </tr> <tr> <td>January 24 through 30</td> <td style="text-align: right;">50%</td> </tr> <tr> <td>After January 30</td> <td style="text-align: right;">0%</td> </tr> </table>	January 10 through 16	100%	January 17 through 23	70%	January 24 through 30	50%	After January 30	0%
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