

## Chapter 12 – Academic Advising and Support

Students are responsible for seeking academic advisement and monitoring progress toward graduation. Advisors are available in each college/school and in the Student Success Center to render assistance. Students should work with advisors prior to registration to ensure progress toward a degree or certificate of their choice. All students who have earned less than 60 credits are required to be advised each semester before registration. Students who have declared a major should be advised by their respective college advisor. Undeclared students will be advised in the student success center. Academic advisors will clear students to register after advising has taken place. The following guidelines are available to assist students in seeking academic advisement:

1. The Student Success Center primarily advises students who have not declared majors, students who have been admitted to college connections and students on academic probation.
2. Students needing advisement regarding their chosen major or minor should go to the college/school offering the major or minor.

### University Advisement

Advising helps students regarding education programs, courses of instruction, policies and procedures, career options, and information resources. Both the student and the advisor have specific roles.

### The Student's Role in Advisement

Southern Utah University expects students to be responsible for their own academic progress as they move through the University. To accomplish this objective, each student will:

1. Assume responsibility for knowing the rules, regulations, and policies of the University and the requirements pertaining to the student's degree program, and will consult the University catalog, class schedule, student handbook, academic planner, and meet with an academic advisor;
2. Furnish a current address and immediately inform the Registrar's Office of any changes of address;
3. Make contact with the advisor upon arrival on campus, and see him/her at least once semester;
4. Visit his/her advisor immediately after being placed on academic warning or probation;
5. Notify the appropriate dean's office and the Registrar's Office of any change in intended major or any problems experienced with advisement; and
6. Use the appropriate catalog that governs each student's graduation requirements.

### The Staff and Faculty's Role in Advisement

1. Each college, school or department formulates its own plan to meet undergraduate advising needs of declared majors.
2. Faculty or staff with advising assignments will communicate with students who indicate an intended major, outlining requirements and preparatory work expected for the specific degree programs.
3. Advisors provide information for students working toward their major. The information and communication is designed to help students understand course requirements, prerequisites, and course frequency and sequencing to enable them to complete their academic objectives as efficiently and as well prepared as possible.

### Undeclared Majors

For students who have not declared a major, the Student Success Center provides academic advising to help students fulfill their general education requirements and to select a major field of study.

Southern Utah University will allow students to remain undeclared until they have earned 45 semester hours. Some academic majors require that specific courses be taken during the freshman and

sophomore years. Students should, therefore, declare their intended major as early as possible to ensure proper advisement.

### Declaring or Changing Majors

Students are encouraged to declare an intended major. This can be done at the time of admission to the University. Students are allowed to change their major at any time during the semester by obtaining an advisor's signature on a change of major form and returning the form to the Registrar's Office.

### Academic Support for Athletes

A professional staff member provides academic counseling to students in intercollegiate athletics. This support, mandated and supported by the NCAA, is intended to insure academic success and progress toward graduation. Advisement for athletes is an extension of the University's approach to academic advisement for all students and is designed to assist student-athletes with the transition into college and with continuing progress toward academic goals.

### Student Success Center

The Student Success Center, located in the Sharwan Smith Center, offers services which help students adjust to college life, select college courses, identify academic and career options, and provide information and registration for a variety of tests.

The Student Success Center also houses the SUU Learning Center, which provides free tutoring for a wide range of subjects. Academic advisors in the Student Success Center assist students with selecting an academic major, completing general education requirements, and evaluating educational goals. In addition, advisors work with students in choosing appropriate fields of study and resolving issues that impact students' academic success. Students on academic probation are required to work with the student progress coordinator located in the Student Success Center.

### Testing Services

Testing services in the Student Success Center administers the ACT Assessment, SAT I & II, College-Level Exam Program (CLEP), Police Officer Selection Test (POST), Law School Admission Test (LSAT), The PRAXIS Series, Graduate Record Examinations (GRE) (subject only), Pharmacy College Admissions test (PCAT), Test of English as a Foreign Language (TOEFL), and other testing programs as needed. Applications, some study material and other information for these exams are available in the Student Success Center. In addition, the center also offers a variety of inventories to assist with major, career and life decisions. Testing arrangements can be made on an individual basis.

### The Learning Center

The Learning Center located with the Student Success Center is designed to help students enjoy academic success while becoming independent learners. Free peer tutoring is available for math, chemistry, biology, physics, geology, foreign languages, business courses, writing, reading and study skills, and other subjects as needed.

Assistance in organizing and facilitating study groups is also available. Videos that accompany math 1010, 1030, 1040, 1050, and 1060 textbooks are available for viewing when students miss class or need to review. Contact the Student Success Center for more information.

### Additional Academic Support Services

**University Orientation** acquaints students with the services, facilities, opportunities, and responsibilities of being a student at Southern Utah University. UNIV 1010 is a one credit hour course required of all first-time freshmen. The class is offered at various times during the summer to prepare students for fall semester and it is offered prior to classes in spring semester. Paralleling the fall orientation program are opportunities for parents to better understand SUU. Questions regarding University Orientation should be directed to the staff of the Student Success Center in the Sharwan Smith Center.

### The First-Year Experience

The First Year Seminar course (UNIV 1000) is required of first time freshmen students at SUU. Coordinated by the Student Success Center, the class helps students to succeed and to become involved at SUU. Through this course, students realize the importance of general education, develop a framework for understanding their university experiences, and become more goal-oriented in their academic and extracurricular experiences. Students matriculating to SUU with 30 or more semester hours completed may waive UNIV 1000.

### Convocations

Designed to promote personal growth by introducing speakers and artists of national and international reputation, the SUU Convocations program serves to stimulate thought provoking conversation and critical thinking surrounding current issues related to a variety of social, artistic, scientific, and educational topics.

Convocations are open to both the general public and to the campus community. For information about registering for convocations credit, please refer to the Student Success Center or to a college advisor.



### UNIVERSITY STUDIES

Student Success Center  
Sharwan Smith Room 177 ~ (435) 586-5419

University Studies courses are general courses that are designed to enhance the academic and personal life of the student.

COURSE DESCRIPTIONS		
UNIV 1000	First Year Seminar (C)	(1)
The First Year Seminar connects students with faculty, staff, and other students and the university community. This First Year Seminar is designed to help launch students' university careers successfully and to equip students with the tools and abilities that will increase their career and academic skills. Students will also participate in service learning activities and convocation. Co-requisite LM 1010. (Fall, Spring)		
UNIV 1010	University Orientation	(1)
Offered at a variety of times during the summer and before spring semester, Orientation provides academic advisement, social activities and events to introduce students to SUU. Acquaints students with the services, facilities, opportunities and responsibilities of campus life. Required of all first-time freshmen.		
UNIV 1015	College Connections	(3)
This course provides new students with an extended orientation to the academic expectations and demands of higher education. Admissions requirement for new students with index scores 84 or below.		
UNIV 1020	Strategies for Success	(2)
This course addresses a variety of issues relevant to student success.		
UNIV 1030	Governors Honor Academy	(6)
The academy is a ten-day program designed for Utah's most gifted high-school leaders and scholars entering grade 12. The objective of the program is to cultivate the brightest of Utah's high school students in high quality leadership, personal achievement, academics, and community service.		
The program provides students with a stimulating curriculum of study with subjects ranging from science to Shakespeare and from creativity to leadership. These, and other subjects, are discussed by a dynamic Academy Faculty and many distinguished lecturers with corporate, government, media, and other professional backgrounds. Students attending the Governor's Honors Academy will obtain a broader vision of personal potential for leadership, develop a keener ability to create and implement new ideas, learn fresh approaches and new skills in group dynamics, acquire an increased awareness of personal goals and objectives, and achieve a collegiate orientation to develop their future. For information, visit the GHA website at <a href="http://www.suu.edu/gha">http://www.suu.edu/gha</a> or <a href="http://www.suu.edu">http://www.suu.edu</a> . Email: <a href="mailto:info@suu.edu">info@suu.edu</a> . For additional information on the Governor's Honor Academy, please contact the Admission Office at (435) 586-7740.		

<b>Academic Advisors</b>				
<b>For Students Who Have Declared a Major:</b>				
<b>College/School</b>	<b>Name</b>	<b>Phone</b>	<b>E-Mail</b>	<b>Location</b>
<b>Computing, Integrated Engineering and Technology</b>	<del>Craig Degener</del> <del>Sharon Brown</del>	(435) 865-8702	<del>degener@suu.edu</del> <del>brownsh@suu.edu</del>	TH 118
<b>Business</b>	Paula Alger	(435) 865-8157	<a href="mailto:alger@suu.edu">alger@suu.edu</a>	BU 303C
<b>Education &amp; Human Development</b>	Ruth Billhimer	(435) 865-8083	<a href="mailto:billhimer@suu.edu">billhimer@suu.edu</a>	MC 212A
<b>Physical Education</b>	Rick Lambson	(435) 586-7822	<a href="mailto:lambson@suu.edu">lambson@suu.edu</a>	PE 214
<b>Humanities/Social Science</b>	Kelly Lid-Stephens	(435) 865-8430	<a href="mailto:lid@suu.edu">lid@suu.edu</a>	ST 177G
<b>Psychology</b>	Jennifer Hedrick	(435) 865-8248	<a href="mailto:hedrick@suu.edu">hedrick@suu.edu</a>	GC 208D
<b>Performing/Visual Arts</b>	Dan Frezza	(435) 586-7814	<a href="mailto:frezzad@suu.edu">frezzad@suu.edu</a>	SH 101A
<b>Science</b>	Debbie Franklin	(435) 865-8703	<a href="mailto:franklin@suu.edu">franklin@suu.edu</a>	SC 311
<b>Nursing</b>	Vikki Robertson	(435) 586-1906	<a href="mailto:robertson@suu.edu">robertson@suu.edu</a>	GC 008E
<b>For Students who have not declared a major please see the staff in the Student Success Center</b>				
Student Success Center	Jeb Branin	(435) 586-5419	<a href="mailto:branin@suu.edu">branin@suu.edu</a>	ST 177
Student Success Center	Blaine Edwards	(435) 586-5419	<a href="mailto:edwardsb@suu.edu">edwardsb@suu.edu</a>	ST 177
Student Success Center	Patrick Clarke	(435) 586-5419	<a href="mailto:clarke@suu.edu">clarke@suu.edu</a>	ST 177
Student Success Center	Nancy DeLaet	(435)586-5419	<a href="mailto:delaetn@suu.edu">delaetn@suu.edu</a>	ST 177
<b>For students in Intercollegiate athletics, please see the advisor to ensure eligibility</b>				
NCAA athletes	Chene Williams	(435) 865-8159	<a href="mailto:williamsc@suu.edu">williamsc@suu.edu</a>	MC 108

Students can access degree requirements online by:

- Logging onto the SUU homepage ([www.suu.edu](http://www.suu.edu))
- Clicking on "Academics"
- Clicking on one of the university's colleges
- Clicking on "Academic Advising"