

APPROVAL FORM FOR FACULTY-AUTHORED MATERIALS
TO BE USED IN SUU COURSES

FACULTY NAME

MATERIAL PRODUCED

TITLE

COURSE IN WHICH MATERIAL WILL BE USED

APPROVAL OF DEPARTMENT CHAIR AND DEAN OF
COLLEGE/SCHOOL
FOR USE OF MATERIAL IN DESIGNATED COURSES

Department Chair

Dean of College

Cost of Producing Material \$

Faculty Profit on Material \$
(not to exceed 30% of retail cost)

Bookstore Handling Cost \$
(not to exceed 10% of retail cost)

Projected Retail Cost \$

APPROVAL OF BOOKSTORE MANAGER AND FACULTY AUTHOR

Bookstore Manager

Faculty Author