

Academic Computer Users Committee (ACUC)
Minutes from Thursday, December 2nd, 2004
ELC Conference Room

IN ATTENDANCE:

Genell Harris, Scott Hansen, Chin Hu, Shyanne Burr, John Eye, Caleb Miller, Peggy Wittwer, Ean Harker, Hussein Samha, Greg Colf, Paul Husselbee, Zak Stevenson, Michelle Caldiero-Steineckert, Cadie Bull, Glen Pryor.

EXCUSED/ABSENCE:

David Tufte (excused), Dave Richardson, Pete Heilgeist, Rachel Powell and Emily Hyde

I. APPROVAL OF MINUTES FROM NOVEMBER 4TH

Motion to approve minutes (Caleb Miller)

Seconded (Peggy Wittwer)

Motion passed unanimously

II. OLD BUSINESS

1. Report from IT Survey Sub-Committee

- (1) Purpose of IT survey: IT Faculty survey is designed to gather information on computer usage and technology on campus from the perspective of faculty members and to assess the IT status of SUU as it compares to other peer institutions.
- (2) Web-based survey will reach most faculty members. Once survey is answered and submitted the name of the respondent will be taken off to keep the survey anonymous.
- (3) Offer incentives to faculty members who answer the survey.

2. Report from the Student Survey Sub-Committee

- (1) Student survey is undergoing.
- (2) There is a change in the setup to student's account. Once students took the survey they will not see the survey again.
- (3) Decreased number of response. About 959 students so far have answered the survey, much less than the response rate last year. Suggestions to increase the response rate:
 - a. Remind students that even if they filled out the survey last year, they still need to answer the survey this year.
 - b. Stripped off student's name once they answered the survey.
 - c. Avoid sending out Student Survey when other surveys were out around the same time.
 - d. Publicity of Student Survey, for example, advertising in the student paper.

3. USB flash drives: Students have picked up all 400 USB flash drives. These USB flash drives were purchased out of the student fees account. 50 more were purchased out of Glen's account for students who waited in line but did not get the flash drive. Currently, only 7 USB flash drives are left.

4. The waste of papers allocated to student's account continues to be a problem. Consider reducing the number of papers allocated to students and charge students 7 cents for each additional paper printing. It is suggested that \$5 should return to students in exchange of charging students for papers. The concern is that by reducing fees, there will not be enough budgets to support the current IT environment. Besides, student fees at SUU have been significant lower as compared to the peer institutions. It is recommended that the committee should review this year's Student Survey result before making any changes on paper allocation.

III. NEW BUSINESS

1. Report from Glen Pryor

- (1) Report based on the handout, "Campus Information Technology, Computer Lab Inventory and Growth/Replacement Outline." The handout highlights information including the number of new computers, replacement cost and number of computers cascaded between labs.
- (2) There is a transition moving from Mac to PC in response to the change in the large environment. Compared to PC, Mac is an expensive environment. In the field of Education, Iron County is the only county that still uses Mac. Educators elsewhere now use PC, especially in the secondary schools. There are also more PC users among new faculty members.
- (3) Report based on "Southern Utah University Fund: 008000 Academic Computer Support, Schedule of Receipts & Disbursements for the Year Ended June 30, 2004." (This table will be available to Committee members after Glen Pryor's report to the new Student Fees Review Committee.) The table highlights sources of fund and fund balance.

2. Meeting time

Motion to hold ACUC meetings for Spring 05 at the first Thursday of each month, except that the first meeting should be postponed to the second Thursday of the month (January).

Motion passed with 12 in favor, 1 opposed.