

Academic Computer Users Committee (ACUC)
Minutes from Thursday, October 7th, 2004
Yankee Meadows Room, R. Haze Hunter Conference Center

ATTENDANCE:

David Tufte, Glen Pryor, Greg Colf, Scott Hansen, Ean Harker, Peggy Wittwer, Chin Hu, Hussein Samha, John Eye, Julie Simon, Rachel Powell, Caleb Miller, Shyenne Burr

EXCUSED/ABSENCE:

Paul Husselbee, Dave Richardson, Genell Harris, Zak Stevenson, Alan Pearson, Pete Heilgeist, Cadie Bull, Michelle Caldiero, and Emily Hyde

Approval of minutes for September, 2nd meeting

OLD BUSINESS

1. Election of the Committee Chair: David Tufte
2. IT survey
 - (1) Purpose: Poll faculty members about the future technological needs in their specialized field.
 - (2) Glen recommended that IT survey should solicit inputs and comments at the departmental level (one survey per department), rather than individual faculty surveys. The committee was urged to consider web-based questionnaires. Glen added that new projects should be enrollment driven. If faculty needs new computing support they ought to think about creating and allocating resources.
 - (3) Chin reported that the motive for the IT survey is to gather information, facilitate a thinking process in terms of the future IT needs for the department.
 - (4) David stated that enrollment is up for this semester and will matching funds be available for new projects?
 - (5) Glen stated that software for departmental needs should be purchased by the department.
 - (6) John stated that a software package used in the library (turnitin.com) does not allow departmental purchases anymore; it has to be purchased at the university level and the library cannot afford it. Julie stated a similar situation with professional ACROBAT. Some departments cannot afford the license fee.
3. ACUC website: Greg volunteered to keep ACUC website updated.

NEW BUSINESS

1. Revive IT subcommittee: members include Chin Hu, Scott Hansen, Peggy Wittwer, and Caleb Miller
2. Glen's report
 - (1) Budget: There might be small adjustment in budge due to enrollment, ranging from \$0 to \$5000/\$6000.

- (2) Faculty should consider addressing needs to the Provost. Provost is in the position to direct funds generated from course fees for faculty needs
 - (3) Glen explained a historical view of revenue generated from student fees. The document shows classified expenditure that should interest students. This chart will be posted on the ACUC website.
3. Student survey
 - (1) Subcommittee was formed to conduct student survey: members include John Eye, Hussein Samha, and all student members
 - (2) Glen stated that student feedback in the survey has been very valuable. For example, new printer was installed in the library and printing problems were solved. Certain software packages were installed in open access labs that are open during the weekend. Also, only small percentage of students from last year's survey requesting training. John stated that 46% of students actually showed interests in training courses. New questions should be designed to solicit information on training opportunities.
 - (3) Glen directed student survey subcommittee members to look at past surveys on the website (provost web page > institutional research > past student surveys)
4. ACUC will conduct future meetings at the first Thursday of each month.