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| JOB/TASK NAME: Edging Sidewalks | | | | PAGE 1 OF 1 | | DATE: 11/4/14 | NEW REVISED |
| EMPLOYEE(S)/POSITION(S) PERFORMING THE JOB: Grounds | | | | SUPERVISOR(S): | | ANALYSIS BY: | |
| PLANT/LOCATION: Campus | | DEPARTMENT(S): Grounds | | SHIFT (if applicable): | | APPROVED BY: Chris Gale | |
| PERSONAL PROTECTIVE EQUIPMENT: Eye and Ear Protection | | | | | | | |
| TRAINING REQUIREMENTS: CANVAS Training and Hands on Training | | | | | | | |
| JOB STEPS | | | POTENTIAL HAZARDS | | ACTION/PROCEDURE TO CONTROL OR ELIMINATE | | |
| 1 | Make sure fuel cap is secure | | Fire | | Tighten cap and make sure it seals so no fuel leaks out | | |
| 2 | Check blade to make sure it is tight | | Bodily Harm | | Use wrench to make sure bolt is tight | | |
| 3 | Adjust safety shield and rubber flap | | Particles hitting the body | | As the blade wears down keep adjusting the shield and flap  Make sure blade isn’t bent | | |
| 4 |  | |  | |  | | |
| 5 |  | |  | |  | | |



Job Safety Analysis Form