



Purchasing Office

November 12, 2009

Invitation to Bid
ITB # HSB09-1112
School Bus
S.U.U. Head Start

The Southern Utah University Purchasing Department is accepting bids from qualified sources to provide one (1) **Thirty (30) Passenger School Bus for the University's Head Start program.**

Southern Utah University is a comprehensive, state institution committed to undergraduate, professional graduate, and applied technology programs of excellent quality. The University enrolls approximately 8,000 students and employs approximately 600 faculty and staff. Founded in 1897, SUU is located on a main campus of 115 acres in Cedar City, Utah, about 2 ½ hours north of Las Vegas on Interstate 15, in the geographic area of Utah's National Parks.

Bids may be faxed, mailed, e-mailed or hand delivered, with the bid number stated on the document, and be received at the Purchasing Office no later than **2:00 PM, MST, Tuesday, November 24th, 2009** attn. Brad Brown. Bids received late will not be considered. Questions regarding this bid can be directed to Brad Brown, Purchasing Office. (435) 586-7871 Fax (435) 586-7948 brown@suu.edu

Any technical questions concerning this bid are directed to:

James Beatty
Transportation & Facilities Coordinator
SUU Head Start
(435) 586-6070 ext. 21

Specifications/Scope of Work

See Attached Specification Sheet

General Information

1. All bid information is to be held in strict confidence. SUU reserves the right to accept or reject any or all bids or waive any informalities or technicalities in any bid in the interest of the University.
2. Bids will include all charges (freight, etc.) – Any additional charges, fees, and costs not included in your bid will not be accepted.
3. Any Addenda issued during the proposal period shall become part of the contract documents made available to all contractors for the preparation of the proposal.
4. The procurement laws of the State of Utah and the University's Purchasing Policy govern this RFP. Policies and rules are available upon request.
5. Whereas bidders may have provided budgetary proposals to the University regarding this project, this Invitation to Bid **supersedes** all other requests. Bidders must respond to this request and any proposals, bids, or quotes provided prior to this bid will not be considered.

Send bids to: Southern Utah University
Attn: Brad Brown, Purchasing Office
351 West University Blvd.
Cedar City, Utah 84720

Fax (435) 586-7948
brown@suu.edu

**Southern Utah University
Head Start School Bus**

Specifications

One (1) 30 Passenger School Micro-Bus meeting Head Start National Standards
GMC Chassis Preferred (Equivalents Accepted)
V-8 Gasoline Engine
Automatic Transmission
Dual Rear Wheels
Five Point Child Restraint Systems (CE White, Durastraint or equivalent)
Back-up Alarm
Circuit Breakers in lieu of fuses
Insulated Walls and Ceiling
First Aid Kit
Fire Extinguisher
Air Conditioning
Rear Heater
Standard Upholstery

Must meet all Standard State and Federal School Bus Specifications

Specification or Technical Contact:

James Beatty
Transportation & Facilities Coordinator
SUU Head Start
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