

**SUU Staff Association Minutes**  
**January 4, 2011, 11:00 am**  
**Registrar's Office Conference Room**

Present: Bruce Barclay, Sheri Butler, Travis Rosenberg, Meaghan Cottam, Lindsay Fullerton, James Loveland, Paula Mitchell, Ron Cardon, Emily Dean and Mary Jo Anderson

**Items of Business**

**Approval of November Minutes**

- Paula motioned to approve the minutes. Travis seconded the motion. All approved unanimously.

**Budget: (Lindsay)**

- Our current budget is \$2,969.89. We still have eight pre-paid plants. Upcoming expenses with UHESA.

**T-Fit: (Sheri and Mary Jo)**

- The competition will end midnight on the 14<sup>th</sup> of May. The prizes will be awarded on the 3<sup>rd</sup> of June at the opening social. They will contact Nate about getting the website updated. Travis will contact Dean O'Driscoll about the wellness survey. Meaghan will add a link from the staff association website to the T-Fit website.

**Staff Professional Development: (Travis)**

- There is a lot of excitement concerning this new funding. To be eligible the staff member must be paid from appropriated funds. Mary Jo will speak to Dorian concerning this and will report back next meeting. Travis will be the chair and Bruce, Meaghan and Lindsay will serve on this committee. Two applications have already been submitted. The applications will be reviewed once every three months.

**Training Committee: (Paula)**

- January's schedule is already set and there is no training on the 13<sup>th</sup>. Fidelity funded \$7000.00 for this committee. A kick off lunch will be held in February.

The possibility of purchasing one time Adobe software is an idea for the training room.

**Academic Calendar: (Bruce)**

- The board of trustees approved the two float days that staff currently receive to be changed to one float day and one day off during fall break.

**UHESA: (Bruce and Travis)**

- There are two current objectives of UHESA: Number one: The higher education 2020 plan: [www.higheredutah2020.org](http://www.higheredutah2020.org). This states that they want 66% of Utahns to have a postsecondary degree or certificate by the year 2020. They want us to become familiar and present this plan to colleagues. This will lead to an increase of students and an increase of faculty. Number two: They would like to have a cost of living increase. This year we will see a 2% increase due to a decrease of the social security tax. Bruce and Travis also recommended that a retreat be held for new staff members.

**Legislation: (Bruce)**

- Day at the capital set for Thursday, February 3<sup>rd</sup>. On this upcoming Thursday we will hold our legislative form at 4:00 in the theater.

**Distinguished Service Awards: (Sheri)**

- Committee will meet next week and decisions will be made by January 14<sup>th</sup>.

**Web Update/ Pictures (Meaghan)**

**Miscellaneous**

- An increase in board members to be made from 4 to 6 members. There will be a vote during the closing social and they would be elected for the next fiscal year if approved.

The next meeting will be February 8<sup>th</sup> at 3:00 p.m. in the Registrar's Office conference room.