

# STAFF ASSOCIATION EXECUTIVE BOARD MEETING MINUTES

Multipurpose Center 211  
January 25, 2007  
2:30 p.m.

Attending: Kay Andersen, Mary Jo Anderson, Casey Bowns, Jeb Branin, Suzanne Brinkerhoff, Bruce Tebbs,

1. **Approval of Minutes**

Bruce moved the minutes be approved, seconded by Casey. The motion passed.

2. **Executive Board Meeting Schedule for Spring Semester 2007**

Meetings will be held on the third Thursday at 2:30 p.m. in MC 211.

3. **Classified/Professional Distinguished Service Awards and Outstanding Staff**

Casey will chair the committee. An emeritus staff member and two past winners should be chosen to serve on the committee. Outstanding staff winners will receive \$1,000. Nominations close on February 24.

4. **Report on Meeting with President Benson - Jeb**

Jeb gave President Benson the paid time off spreadsheet compiled by Bruce comparing the state universities policies. Discussed paid time off including the week between Christmas and New Years. President Benson stated he values staff and does not distinguish between faculty and staff. The President's Office will pay for the vans for staff to travel to visit with the legislature. Discussed salaries and insurance issues. Jeb reported the meeting with President Benson was very beneficial and the President would like to meet with the Executive Council.

*Sal & Inst. Gov. Committee.*

5. **UHESA Day at the Legislature**

February 6 is UHESA Day at the Legislature. Plan to take two vans - one will leave after work and one midday on Monday. Staff members making the trip to the Legislature must take a vacation day. Jeb, Barb, Casey and Stephen are planning to attend.

6. **Salaries and Institutional Governance Committee**

Bruce reported the committee has met twice. The committee would like to attach a web page to the Staff Association website. Julie will add the information but she will need access. Discussed information that could be on website - quick facts, Southern Utah Legislature's email addresses, historical information on salaries, percent of state funding, number of students supervised by staff, etc.

7. **Executive Session** - Paid Time Off.

Casey moved to adjourn, seconded by Bruce, the motion carried.

Adjourned: 3:30 p.m.