

**Office of Sponsored Research & Grants
2004-05 Assessment Report**

Expanded Statement of Institutional Purpose	Intended Outcomes	Assessment Method/Criteria for Success	Summary of Data Collected	Use of Results / Administered by whom?
<p>10. How will SUU encourage and support research, scholarly, and other creative activities? (Correlated to Strategic Plan)</p> <p>Goal Statement: Office of Sponsored Research & Grants supports SUU and the community by working to increase the activity of externally funded work</p> <p>Mission: To assist faculty, students and staff in pursuit of research, scholarship, creative, other academic activities, providing access to</p>	<p>The Grants Office supports the instructional, research, and public services mission of SUU through access to funding information and by providing assistance in their use</p> <p>Funding information covers research, scholarly and creative activities, and external outreach activities of SUU</p> <p>Better quality of financial data, adherence to GAAP and audit principles, communication of above to grant recipients</p> <p>Establishment of</p>	<p>Level of interest in the Faculty Incentive Grant (FIG) program. Motivated faculty and staff will evaluate the effort involved and indicate their participation by proposing a project. The type and number of faculty and staff inquiries of funding opportunities and the number of direct proposal teams created.</p> <p>The number of proposal teams created for collaborations.</p> <p>Number of awards with indirect costs negotiated / secured.</p> <p>Offer two campus workshops; amount of coordination of potential projects with staff departments; level of interest in seeking sources of external funding. Number of proposals submitted (or for resubmission) and # of proposal teams created for collaborations.</p> <p>Number of meetings or number of in-depth contacts facilitated with external agencies and organizations.</p> <p>Amount of activity now directly managed in Post Award function (versus in originating dept. Some depts. will move their general finance activities to Grants Office.) Targeted college budget staff will be offered training.</p> <p>Tabulation and analysis of Grants Office tracking</p>	<p>FIG tracking: # of proposal teams formed and # of projects proposed. Informal feedback on Grants Office Proposals Filed and Post Award tracking sheets</p> <p>First year attendance averaged about 50% of those reserving – a fair response.</p> <p>Informal feedback on Grants Office Post Award tracking sheets</p> <p>Informal data collec-</p>	<p>Incorporated into overall Grants Office activities; communicated to FIG committee and to Deans/Dept. chairs. Discussion of IDC with Assoc. Provost</p> <p>Grants Office and Deans evaluate in relation to SUU's strategic plan; communicate participation to Deans and Dept. Chairs</p> <p>Effectiveness of Post Award tracking and services confirmed with PIs with the Controller, Budget, Advancement Offices</p> <p>Feedback from Deans'</p>

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agencies and organizations, and assisting in the proposal preparation process, including those projects related to contract and economic development	more formal tracking mechanisms	spreadsheets - mainly the post award tracking spreadsheet and an emerging tool –“Award Management Document”	tion:# of awards directly managed; # staff receiving grants training	Council meetings, PIs, and Student Services Dept.
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