

## Office of Sponsored Research & Grants 2007-08 Assessment Report

Mission Statement	Intended Outcomes	Assessment Criteria for Success	Data Collected	Use of Results
<p><b>Purpose:</b> Office of Sponsored Research &amp; Grants (OSRG) supports SUU and the community by endeavoring to increase externally funded work</p> <p><b>Mission:</b> To assist faculty, students &amp; staff in their pursuit of research, scholarship, creative, and other academic activities, including those projects related to contract and economic development. Providing access to agencies and organizations, assisting in the proposal preparation process and supporting the management of awarded funds.</p>	<p>The Office of Sponsored Research and Grants supports the instructional, research, and public services mission of SUU through access to funding information.</p> <p>Proposal Development instruction prepares the PI to conceptualize, plan and prepare the application narrative and project budget.</p>	<p>Level of interest in the Faculty Incentive Grant (FIG) program will indicate level of interest in proposing large externally funded projects.</p> <p>The type and number of inquiries about funding opportunities and the number of direct proposal teams created.</p> <p>Number of awards negotiated and accepted.</p> <p>Offer two campus workshops.</p> <p>-Assess interest level based on attendance numbers.</p> <p>-Assess quality of presentation and future training needs based on feedback from participants.</p> <p>-Assess effectiveness of training through number of new proposals (motivation) and number of new funded proposals (content).</p>	<p>Tracking: 5 projects proposed, 5 approved. Results: 2 are pending, 2 were declined and 1 has still not been submitted to agency.</p> <p>Informal feedback on Grants Office forms, training and tracking</p> <p>Attendance was high-mainly due to success of the 2 day workshop held in May '07</p> <p>Exceptional feedback for presenter. Many indicating it was better than expected.</p> <p>New proposals were still down for the next 3 months.</p> <p>Proposal rate increased dramatically during the last quarter of the fiscal year.</p>	<p>-OSRG needs to evaluate effectiveness of a program that produced no external funding for the fiscal year. -Clarify requirements and communicate them to FIG committee and PI's. -Repercussion of non performance needs to be established.</p> <p>-Numbers of inquiries, awards and submissions down dramatically. -Interim coordinator instituted public relations campaign without delay. Inquiries and submission increased dramatically in the last quarter of the year.</p> <p>-High attendance levels indicate that members of the institution are interested in grant writing instruction.</p> <p>-Attendees indicated an interest in monthly training and/or collaboration meetings.</p> <p>- Many said that there were customer service issues that needed to be addressed in OSRG.</p> <p>-Indication that public relations campaign of interim coordinator was effective.</p>

	<p>Provide high quality financial data, with adherence to GAAP and standard grant principles.</p> <p>Establish more comprehensive tracking system.</p> <p>Foster continuing research activities through education and support for recordkeeping and reporting processes.</p>	<p>Targeted college budget staff will be offered training in grant post award management.</p> <p>Tabulation and analysis of Grants Office tracking spreadsheets.</p> <p>Number of new Principal Investigators, Project Directors and associated project staff trained in the accounting process for grants and awards.</p>	<p>Formal data collection: # of proposals # of awards # receiving grants</p> <p>-Continue or increase education provided to PIs and staff.</p> <p>-Evaluate feedback from Departments for better accounting support/training for grant management.</p>	<p>-Training did not happen.</p> <p>-Data collection was not done by previous administrator and is no longer available. -Interim coordinator immediately began data collection and investigation on appropriate reporting parameters. System development is in process.</p> <p>-No additional training provided except for a few very poorly attended webinars.</p> <p>-No feedback to analyze.</p> <p>-Webinars immediately discontinued by interim coordinator due to lack of attendance/effectiveness.</p> <p>-Department presentations given to 19 departments in the first six weeks following departure of old director.</p>
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