

Institutional Effectiveness and Assessment Committee
Meeting Minutes
April 22, 2008

The meeting began at 3:00 p.m. in the Provost's Conference Room in the administration building.

Present: Said Bahi, Bryce Christensen, Patrick Clarke, Deb Hill, David McGuire, Lee Montgomery, Harold Ornes and Bonny Rayburn.

Excused: Steve Barney

- I. **Approval of Minutes** – The minutes for the March 25, 2008 meeting were unanimously approved.

- II. **Measure of Academic Proficiency and Progress (MAPP) Testing** – Lee handed out copies of the summary of the MAPP test results for incoming freshmen 2007-08. The students scored in the fifty percentile in terms of critical thinking, math skills and reading & writing skills. The summary will be posted on the SUU Institutional Research web page.

- III. **General Education Capstone** – Lee stated that, at the last meeting, there was a lengthy discussion on trying to develop some sort of general education course that would be taken near the completion of the general education requirement. This course would give the institution an opportunity to do a follow-up assessment once the students reached 50 to 60 credits. Lee met with Patrick Clarke, Lynn White, and Shauna Mendini to discuss how we might go about developing a capstone course in general education. The focus over the next year or so will be to develop a course, finding adequate resources, faculty to teach it and getting it in place by fall 2009.

Lee asked for input from committee members as to what the nature of this course should be. He stated that when he, Patrick, Lynn & Shauna met, they thought that in addition to being a course that would provide a place to administer the follow-up MAPP test, the course might involve civic engagement and/or undergraduate research. This might be a way of connecting the general education skills to the majors. This course would have to be a one credit class. If it were any more than that, it would cause us to exceed the Regent's mandate.

The following ideas were brought up by committee members.

- Course should probably be a seminar style course.
- Course would have to start out as a pilot project.
- Maybe the course could give students the option of being involved in undergraduate research or civic engagement.

Undergraduate Research

- Could assign students to help faculty who are already doing undergraduate research. That way they'd already have IRB approval.
- Might not have enough need for the number of students who would like to be involved.
- Structure the course around a research question or issue that the University needs to have answered.

Civic Engagement

- Much easier to do in a one credit course.
- Could involve tutoring.

- IV. Noel-Levitz Student Satisfaction Inventory** – Lee stated that we administer this survey in capstone courses every other year. The purpose of this survey is to assess the satisfaction level of students on a variety of curricular and non-curricular aspects of student life. We have just collected the completed instruments and sent them off to Noel-Levitz. This year, 416 surveys were completed. Noel-Levitz will tabulate the results and send us a report. Lee will write a summary on the results and report back to the committee on the findings.
- V. Survey Participation Inventory** – Lee passed out copies of an inventory that Bonny has made up listing the different surveys used by the Office of Institutional Research to collect raw data to use for assessment purposes on campus. This document lists the surveys, a brief definition of what the survey assesses, and a timeline of when surveys are administered.
- VI. Accreditation Update** – Lee handed out copies of the Fall 2003 Evaluation Committee Report Recommendations for SUU. Northwest will be making their interim or 5 year visit in October 2008. A two man team will be on campus for this visit. They will basically be here to monitor SUU’s progress relative to these six recommendations. Lee will be writing an interim report to be submitted to the Commission this summer.
- VII. Next Meeting** – The next meeting will be fall semester 2008.
- VIII. Adjourn** – The meeting was adjourned at 3:45 p.m.