

Heading: Education and Early Development	P.S. # 1304.21 (a)(1)(v)	Rev.
Policy Name: HEAD START CHILDREN & TOILETING	Policy # EED 6	Page 1 of 1

SUU Head Start child toileting policy is based on the following principles:

1. Children are capable of learning self-management skills.
2. All discipline of a child will be constructive and will never be associated with food, rest, or toileting.
3. While children who attend Head Start will generally be toilet trained, accidents will occur.
4. Toileting accidents will be handled with consideration for a child's dignity.
5. Teachers and parent/guardians will work together learn of any medical reason, worry, stress or fear that may be causing the child to have toileting accidents.

Policy

- 1) Enrollment materials will notify parents that children who attend SUU Head Start will generally possess the following skills
 - a) They are able to use the toilet by themselves
 - b) They are toilet-trained
 - c) They are able to change clothes if they have a wetting accident
 - d) They are able to wash their hands after toileting.
- 2) Children who have special medical or developmental needs that affect their toileting will be accommodated as part of the IEP process if Head Start is otherwise found to be an appropriate placement for the child.
- 3) As part of the enrollment process, parents are notified that they are to provide a change of underwear and clothes for their Head Start child at school. Enrollment staff members will explain to parents that any serviceable clothing is fine; it will be used only if the child has a wetting accident.
- 4) If a change of underwear and clothing is available, teachers are required to collect it during the home visit or at classroom orientation. These will be placed in a plastic zipper bag provided by Head Start. If parents are unable to provide a change of clothes, teachers will work with family partnerships staff to obtain a change of clothing for the child in the classroom. As with all assistance, this will be done in a way that is respectful to the family.
- 5) If a child has a wetting accident, teachers will give the child the change of clothes and, if necessary, help them to change into dry clothes. The wet clothes will then be sent home with the child (in the bag) with a verbal or written request that dry clothes be sent the next day. If there are no dry clothes, it is at the teachers' discretion whether the child is changed into dry clothes from the class or that the parents are called to bring dry clothes for the child.
- 6) If the child has a bowel movement in his/her pants, parents or caregivers will be called to change the child into clean clothes.
- 7) An incident report is to be submitted to the Central Office following each toileting accident. Should these accidents persist, teachers will be encouraged to have the child 'staffed' through the Options program.