

Heading: CHILD HEALTH AND SAFETY	P.S.# 1304.22	Revised: 8/10/2004
Policy Name: Head Lice	Policy # CHS 5	Page 1 of 1

**Purpose:** SUU Head Start must temporarily exclude a child for the generally short period of time when keeping the child in care poses a significant risk to the health and safety of the child or anyone in contact with the child.

1. General information on head lice will be included in the parent handbook at the first of the school year with signs and symptoms and what to look for.
2. A Head Start child who displays symptoms and/or has visible head lice/nits **will be excluded from class until the first treatment is completed and no nits can be seen.** The second treatment will be done 7-10 days after the first treatment is completed. If head lice reappear during that time period, the child will be excluded until no nits are visible.
3. If 3 or more children are infected with lice in a single classroom setting, the classroom will shut down for 1 day to complete a thorough cleaning of the classroom.
4. **Notification:**
  - a. Parents/guardians will be notified immediately to come and pick up their child.
  - b. Parents/guardians will be given a head lice information packet.
  - c. An incident report will be faxed to the central office.
  - d. A uniform letter will be sent to all families in the center indicating that lice have been present in the classroom or on the bus.
  - e. The name(s) of the child with head lice will not be given to any person besides the child's parents/guardians.
  - f. If a parent/guardian or other emergency contact person cannot be contacted, the child will be placed away from the other children until the end of class or until the parent/guardian or emergency contact can be located.