

## HSS Department Chairs Meeting Minutes

February 17, 2010

1. No Dean's Council
  2. Dept. budgets—we can move wages into current expense in the Program fees
  3. IDEA—FIF's due today—The dean asked if there were any questions. It was decided that it would be best to have one essential objective and 1-2 important objectives. The use of generic codes are recommended.
  4. No Graduation and Commencement meeting
  5. Training—Thursday, February 18<sup>th</sup>—Grants—Getting to Know Your Bail Bondsman
  6. Left Over Items:
    - a. LRT Policy Revisions
  7. Department items:
    - a. Steve Barney wanted to know if the default of the 5 week reports could be set to satisfactory. He will need to talk to Lindsay Brown.
  8. Cameron Brooks discussed raising money.
  9. Reminders
    - Friday, March 5th - Last Day to withdraw from an individual class with a "W" on record
    - **Monday, March 15 - Friday, March 19th - Spring Recess**
    - **Friday, April 2nd - Good Friday - No Classes**
    - Tuesday, April 13th - Deadline for awarding Department and Endowed scholarships
    - Thursday, April 22nd - Spring Class Instruction ends
    - Friday, April 23rd - Study Day
    - Monday, April 26th - Thursday, April 29th - Final Exams
    - **Thursday, April 29<sup>th</sup>, HSS Academic Awards Ceremony**
    - Friday, April 30th - Commencement Ceremony
    - **Saturday, May 1st - College Commencements**
    - Monday, May 3rd - Three-Week Maymester begins
    - Friday, May 15<sup>th</sup> – FAAR reports due for Annual Report
    - Monday, May 30th -Memorial Day
    - Tuesday, June 1st - Summer School First Five-Week Session begins
    - **Monday, July 5, No school—Independence Day**
    - Wednesday, July 7 - Grades Due for first session
    - Tuesday, July 6, 2010 – Summer School Second Five-Week Session begins
    - **Friday, July 23 – Pioneer Day – No classes.**
    - Wednesday, August 13 – Grades due for second session
- Next Meeting: Wednesday, February 24 , 3:00 p.m. - CN 233