

## Chairs' Meeting

November 11, 2014

Convened: 3:17 p.m.

Present: James H. McDonald, David Admire, Matt Barton, Kyle Bishop, Art Challis, Pat Keehley, Elise Leahy, Brit Mace, Mark Miller, Ravi Roy, Kristine Frost, administrative admin. Mary Jo Anderson, guest

1. Budget Process—Because of accreditation, Chairs' can re-budget new on-going and one time funding.
2. Send copy to Jim and a copy to Budget Office- the form goes from Jim, to Provost, to President's council. Be sure to list priority. Jim will rank all requests in the college. Each cell has a description to help you walk through the process.

Adjourned: 3:05