

Chairs' Meeting

September 9, 2014

Convened: 3:16

Present: James H. McDonald, Dean, Dave Admire, Matt Barton, Kyle Bishop, Art Challis, Grant Corser, Elise Leahy, Mark Miller, Kristine Frost, Administrative Assistant

1. Elise will be part-time Associate Dean
2. Deans' Council:
 - a. Two Eccles scholars line up—money for a 3rd person--Gale Jackson from PVA and Neil Shuben biologist/paleontologist are coming. Jim suggested Don Johanson
 - b. Driggs Lecture—Mark will collaborate with Danielle on Western History.
 - c. Concerns on enrollment and budget—held 6% money back but we are up 3% from last year at this time so there may be extra budget for additional resources.
 - d. Anthropology needs to be to University Curriculum Committee in early October
 - e. James Sage--SUU moving into 21st—embracing e-portfolios—English already is doing e-portfolio. Jen Hunter can teach how to do PDF's—Adobe Portfolio
 - f. James Sage at Spring Faculty Forum to launch e-portfolios
 - g. Discussion about an experimental opt-out when doing an experimental pedagogy. You need to declare that you want to opt out at the beginning of the semester. Sign off by the chair then an info item to Dean and Provost—you would still evaluate the class, but it wouldn't count against FAAR.
 - h. James Sage wants to move forward with IDEA as a university wide survey. The concern was cost rather than problems with IDEA. University would pay for surveys.
 - i. Stephen Allen talked about student success. The mentoring process is starting slowly. Text messages are the best way to contact students. Provost is pushing SANS and SANS intervention. Revising criteria for scholarships. Downward movement on GPA.
 - j. COSE is big on FIGS. Academic Advisors have been extremely proactive in FIG. HSS needs to push FIGS more because our academic advisors aren't doing it. Faculty driven FIGS are needed. Faculty connecting with students outside of class. COSE FIGS working with comp students is working well, not so well with Education. There needs to be a centralized FIG unit to keep things working smoothly.
 - k. Academic Advising—proposal focus exclusively on Freshman and Sophomore's and leave Juniors and Seniors to faculty.
 - l. Gen. Ed. Proposal—Digital Literacy be packaged in 3 different one credit CSIS courses. Digital Work Flows that should be allocated to college or departments with different faculties and students could get technologies and humanities 101.
 - m. Mark Atkinson rewrite the Graduation policies for Graduate education
 - n. IRB problems—needed full review during summer when faculty are not on salary. Pay faculty a stipend to read each proposal when not on contact.
 - o. Julia Anderson is rewriting policies in SPARC office.
 - p. Summer classes—up 7% this summer—mostly undergraduate—10%
 - q. Review on-line courses

3. Junior Faculty lunch workshops on LRT, IDEA, etc. Ask them what else they would like to talk about.
4. Allie Perkins—library committee
5. Other
 - a. Major Meetings—Is Provost paying?
 - b. Technical writing certificate tied to English and Comm. If tied to degree program we don't have to do extra paperwork for Department of Education. Students from other majors can do the Technical writing certificate. Be developed as a 6 credit on-line program. International students would really like this certificate.
 - c. 7 year review—do we want another year—no more time
 - i. Department chair review—part of policy

Adjourned: 3:15