

Chairs' Meeting Minutes

March 3, 2015

Meeting convened: 3:04

Present: James H. McDonald, David Admire, Kyle Bishop, Art Challis, Pat Keehley, Elise Leahy, Britt Mace, Mark Miller, Ravi Roy, Kristine Frost, Administrative Assistant

1. Concurrent Enrollment—Elise will be point person on Current Enrollment—Brad would like to have a department chair training for concurrent enrollment for faculty members out in the high schools at the beginning to the semester—ELO's, curriculum, syllabi, IDEA evaluation—on-line version and make them do it. Chairs meet with their people for syllabus, curriculum; Jim to do IDEA. Learn who these teachers are and make a better relationship with these teachers
2. Seven Year Review—Jim handed out a 'cheat sheet'. Chairs check out sheet and let Jim know what they think about it. Jim will make additions and will send the sheet out electronically. Reviewers will be here March 31st and April 1st. So faculty will have a chance to read this over and become up to speed for when the reviewers are here. Jim wrote up an executive summary of what we have been doing as a college.
3. Drones—Jim, Dan, Carl, Sean meet about the drones. ULA would like to have something for veterans and CJ will possibly be for veterans. Find a way around R401 for an AA degree.
4. Sustainability minor—USHE requested a response on how the college would be better able to market the minor—Britt will be point person—Interdisciplinary minors need to be more visible.
5. Leadership Lunch—we made \$7-8,000 plus \$2,000 pledges toward scholarships.

Meeting adjourned: 3:26