

College of Humanities and Social Sciences  
Minutes of Chairs' Meeting  
October 12, 2011

Present: Dean McDonald, Chairs: Curtis Bostick, Art Challis, Bryce Christensen, Danielle Dubrasky, Elise Leahy, Michael Stathis, Lynn White. Guest: John Eye.

Dean McDonald will be out of town next week and asked for a volunteer to represent him and make a 20 minute presentation about our college at the Senior Expo. It will be next Thursday and Friday from 10:30 – 10:55am in the Starlight Room. There will be over 200 prospective students and parents at the Expo. Michael Stathis volunteered. Kristine will remind him of the dates and times.

Dean McDonald spoke with Ben Johnson and was informed that the Psychology Lab is nearing completion.

John Eye, Library Dean, asked if there were any questions or concerns regarding the Library. Discussion was held. Dean Eye mentioned that some money from the Provost's office was received and will be used to fund 3 year programs like Lexus Nexus. When the three years are up, some funding will come from student fees. The Library will be experiencing price increases and will request monies from ULAC which is funded by the Legislature to support data bases. The Library will be requesting \$750,000 for on-going funds and a \$250,000 one-time fund to bring back some of the cut data bases. Dean Eye is asking HSS for support via the Legislature and on campus. The Council Presidents at the state level supports the funds and the funds are state wide. Dean Eye also mentioned that no funding was received on filling Library faculty and staff positions.

Department learning outcomes:

The ESL program is going good with 70 students enrolled. A question was brought up about whether a pass/fail grade equals a grade of C or C-? Chairs are to disseminate this question.

Salary savings have come in as reported by Bruce Tebbs.

No role for HSS in UCAP.

November 2-3 is the Majors' Fair from 2-3 pm. It was discussed on how difficult it was to talk to students last year with the loud music blaring. Dean McDonald suggested e-mailing Jared Wilcken with a cc to Dean McDonald. It was suggested to have Faculty present and good majors.

GE Task Force members are Curtis Bostick and Elise Leahy. They reported that they were given promising models list to select from. Twenty-eight to twenty-nine credits are mandated by the State. Only nine credits are available to work with. The time frame for this committee's work goes to December 2012. Committee members are given

considerable homework. Curt mentioned that he is concerned that we may simply be repeating the same project done in 2005-6.

Dean McDonald is on the summer task force.

It was noted that for the academic year in 2011-12 the Tuesday and Thursday 11:30am – 1:00 pm time frame for Convocations is to be utilized. Also on Wednesdays from 3-4pm, time will be blocked out for new faculty to meet with Kyle Bishop. This will be for all new faculty.

Data was distributed on faculty resignations. Another report shows a significant downturn in student numbers, but the data about graduate students is misleading; that number has actually increased in connection to HSS graduate students.

New academic scheduling instructions were submitted.

Discussion held on learning outcome based education. Departments must submit learning outcomes by February 2012. Curt was asked to do a workshop about the “Tuning Project.” A detailed timeline was provided.

Assessment Tools: We have been asked to assess our courses. Annual assessment plan is in place. This will show the changes and evaluate courses. Dean McDonald has a draft of one he has done and will e-mail it to the Chairs.

Bring names of students for the Board of Trustees Scholarship for the next academic year to the November 2<sup>nd</sup> Chairs’ meeting. Submit students who are Juniors this year and are your strongest students and they must be able to interview well in front of the Board of Trustees. One student name per department.

Other:

Curt Bostick mentioned that the department’s student representative, Kasen Lambeth, has requested that there be a way for students enrolled together in a class communicate with one another about the same course. Dean McDonald mentioned that Canvas allows for chat rooms for academic purposes.

Lynn White motioned to adjourn. Bryce Christensen seconded motion. Meeting adjourned.

Submitted by,

Rudia Heddings, Administrative Assistant, History & Sociology Department in the absence of Kristine Frost, Administrative Assistant, HSS College.