

Chairs' Meeting Minutes

September 3, 2013

Started at 3:03

Present: James H. McDonald, Dean, David Admire, Matt Barton, Terrie Bechdel, Kyle Bishop, Art Challis, Pat Keehley, Elise Leahy, Mark Miller, Lynn White, Kristine Frost, administrative assistant

1. Launching Writing Fellows Program----The Provost is funding the Pilot Project—If you are interested, and it needs to be a long term paper rather than several short projects, then contact Julia Combs for Spring. Fall is filled. Camille Thomas, Grant Corser, and Jonny McClain will be using the Writing Fellows project for Fall.
2. LRT deadlines—The LRT deadline is Tuesday, September 3, 2013. Any professor who is requesting merit pay must go to the dean.
3. Enrollment is holding at a 6.5% decrease.
4. Para-professionals—There is money for para-professionals. Contact Brandon Street in Career and Professional Development
5. College LRT committee only has one member, Julie Simon. We need nominees. Faculty must be tenured. Matt Barton will take Kevin Stein's place while he is in China so only 3 members are needed.
6. FSSF requests are due September 6, 2013.
7. College Curriculum Committee meeting is September 6th at noon.
8. Dean must approve new on-line courses before funding.

Meeting adjourned at 3:35

