

Chairs' Meeting Minutes

February 26, 2013

Meeting Convened at 3:03

Present: James McDonald, Dean, David Admire, Terrie Bechdel, Kyle Bishop, Art Challis, Bryce Christensen, Pat Keehley, Elise Leahy, Mark Miller, Lynn White, Kristine Frost, administrative Assistant

1. Dean's Council—
 - a. There are no specifics on the budget at this point. HSS should be financially leveraged. SUU is recruiting populations that haven't been targeted before. Latino applications are up 35%.
 - b. The University is beginning in a consultant on grants and contracts which should help faculty who apply for grants.
 - c. Jim asked the Chairs to check with faculty who use Learning Outcomes on the syllabi. The Dean has been asked for samples. These need to be Gen. Ed. Courses.
 - d. Policy 6.3 which is the IRB policy could be revised. Grant Corser made a proposal that the IRB process should be at the University level rather than at the college level. This will make the process more efficient.
 - e. FYI—SUU was only down 2.1% (point in time) for Spring Semester. UVU and USU were down 6.9% The University of Utah was up 1%.
 - f. Summer Classes—Every summer class makes money. One third of the revenue goes to faculty compensation. If full-time faculty don't want to teach during the summer, departments can use adjuncts. It has been suggested that, as an incentive, the university return some revenue to the college and the departments.
2. Advertising for Emergency Hires—Lynne Shurtz told Jim that HSS had too many emergency hires. Communications needs to advertise Ellen Treanor's position in the Spectrum for 30 days. Foreign Language needs to advertise Ilano Portaro's position in the Spectrum for 15 days. Criminal Justice needs to advertise Tom Dempsey's position in the Spectrum for 15 days. HSS needs to advertise Gabriel Ferreyra's position in the Spectrum for 30 days.

3. Commencement—Kristine asked the Chairs' who will be awarding degrees for the HSS Commencement Program. She also asked them when they could get her a list of outstanding students. She handed out a list of the Outstanding Student Awards.
4. Other—Leadership Luncheon has sold out. HSS purchased a table and all Chairs are invited.

Meeting Adjourned at 3:54