

# Administrative Theory

**PADM 6000**

**Fall 2009**

**F 4:00**

**Professor Randall Allen**

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**Office Hours:** Mon. 10-12, Thur. 10-12

*Anytime* you would like to chat, feel free to drop by my office, or email me at [allenr@suu.edu](mailto:allenr@suu.edu), or call or text me anytime (office 586-7949; cell 590-7760). I am here to help you in any way I can, and to be a friend and mentor.

**COURSE OBJECTIVES:** Students will increase their understanding of the theoretical and practical framework underlying the field of public administration. They will sharpen their ability to analyze policy, leadership, and politics. Students will become better equipped to perceive and understand the theoretical underpinnings of issues and challenges in public administration, with the ultimate goal of helping them to better serve their communities.

## **ASSIGNMENTS AND GRADING:**

- **Paper:** Each student will complete a 20+ page paper which will take an in-depth look at a present-day issue involving administrative theory and application. **The paper will be worth 200 points, 50 of which will be given for an initial draft packet.** More details will be given when the paper assignment is made.
- **Presentation:** Each student will give a presentation of their paper. **The paper will be worth 75 points.** More details will be given when the presentation assignment is made
- **Participation:** Students are required to be prepared, attend class, and participate in class discussions on an ongoing, regular basis. Students who do this will receive **25 points** for participation. Students who do not will receive a lesser number of points out of the 25 participation points.

- Students' grades will be computed using the standard scale:

A	93-100%	A-	90-92%		
B+	87-89%	B	83-86%	B-	80-82%
C+	77-79%	C	73-76%	C-	70-72%
D+	67-69%	D	63-66%	D-	60-62%
F	0-59%				

**READINGS:** Selected readings will be assigned throughout the semester and will be made available either electronically or handed out in class.

## **IMPORTANT INFORMATION FOR STUDENTS**

- ☞ To check whether your tuition has been paid in full, please go to <http://www.suu.edu/hss/pdf/balance.pdf> (you will need your T#). Do not assume because you have a scholarship, pell grant, or other funding that the money has been applied to your account. It is important to double check your account to make sure that you are not dropped from classes. It is also imperative that you check your mailing and e-mail address with the Registrar's office to make sure that you receive all notifications from SUU.
- ☞ To receive your T#, (which is used for crucial for registration and other venues), go to <https://secure.suu.edu/it/admin/secure/gettnumber.asp>
- ☞ To receive your SUU e-mail account, please call 586-5474.
- ☞ To receive your computer user ID and password to use in all computer labs across campus, go to the Library, first floor, look for the lab tech, they will provide you with the user ID and password.

## **STUDENT DISABILITY NOTICE**

Students with medical, psychological, learning or other disabilities desiring academic adjustments, accommodations or auxiliary aids will need to contact the Southern Utah University Coordinator of Services for Students with Disabilities (SSD), in Room 206F of the Sharwan Smith Center or phone (435) 865-8022. SSD determines eligibility for and authorizes the provision of services.

## **ACADEMIC INTEGRITY POLICY**

Scholastic dishonesty will not be tolerated and will be prosecuted to the fullest extent. You are expected to have read and understood the current issue of the student handbook (published by Student Services) regarding student responsibilities and rights, and the intellectual property policy, for information about procedures and about what constitutes acceptable on-campus behavior.

## **DISCLAIMER STATEMENT**

Information contained in this syllabus, other than the grading, late assignments, makeup work, and attendance policies, may be subject to change with advance notice, as deemed appropriate by the instructor.