

**SOUTHERN UTAH UNIVERSITY STUDENT NURSES' ASSOCIATION
BY LAWS**

Amended: 10/2009;

Approved: _____;

**Article I
NAME**

The name of the organization shall be the Southern Utah University Student Nurses' Association, a constituent of Southern Utah University, the Utah Student Nurses' Association, Inc., and National Student Nurses' Association, Inc., hereafter referred to as SUUSNA, SUU, USNA and NSNA, respectively. SUUSNA is a chartered organization of Southern Utah University and is recognized as a separate entity from any department/club/organization affiliated with the University on the SUU campus.

**Article II
OFFICES**

Section 1. Principal Office

SUUSNA does not own or pay rent on any office space. Southern Utah University does, however, provide a mailing address for SUUSNA. Should Southern Utah University change their principal mailing office periodically, then the SUUSNA office shall change as well. When a change occurs, the location shall be noted by the Secretary, and communication will occur to inform appropriate persons.

**Article III
PURPOSE AND FUNCTION**

Section 1.

The purpose of the Southern Utah University Student Nurses' Association is:

1. To provide a professional organization on a campus level, to encourage participation in meetings and activities of the association.
2. To assist the student nurses in providing service-based activities dependent on the needs identified by the membership.
3. To participate as an active constituent of the Utah Student Nurses' Association, Inc., and National Student Nurses' Association, Inc. through duly elected representation.
4. To have direct input into standards of nursing education and influence the educational process.
5. To influence patient care, nursing education, and nursing practice through legislative activities as appropriate.
6. To promote and encourage participation in community affairs and activities

toward improved health care and the resolution of related social issues.

7. To represent nursing students to the consumer, to institutions, and to other organizations.
8. To promote and encourage student's participation in interdisciplinary activities.
9. To promote and encourage recruitment efforts, participating in student activities and education opportunities regardless of a person's race, color, creed, sex, life style, national origin, age, or economic status.
10. To promote and encourage collaborative relationships with other nursing and related health organizations.
11. To assume responsibility for contributing to nursing education in order to provide for the highest quality health care.
12. To provide programs representative of fundamental and current professional interests and concerns.

Article IV MEMBERS

Section 1. Constituent Associations

1. Campus Association: The campus association shall be composed of all nursing students enrolled in the nursing program of Southern Utah University, pre nursing students on the Southern Utah University campus, local high school students that wish to pursue nursing as a career, and any members of the community that wish to be involved. There shall only be one campus association at Southern Utah University, which shall be composed of SUUSNA, USNA and NSNA.
2. Any school chapter whose membership is composed of active or associate NSNA members and who have submitted the Official Application for NSNA Constituency Status containing the areas of conformity, and upon meeting such other policies as the Board of Directors may determine, shall be recognized as a constituent. This application shall be received by NSNA on a date eight weeks prior to the NSNA annual meeting.
3. A school chapter shall be composed of at least 15 members, or a total enrollment if less than 15. There shall be only one chapter on the SUU campus.
4. This school chapter shall belong to the state and national association when one exists.
5. School chapters, USNA and NSNA are separate entities and apart in their administration of activities, with SUUSNA, USNA, or NSNA exercising no supervision or control over the immediate daily and regular activities. SUUSNA, USNA, or NSNA has no liability for any loss, damages, or injuries sustained by third parties as a result of negligence or acts of the SUUSNA, USNA, or NSNA respectively, or the members thereof. In the event any legal proceeding is brought

against SUUSNA, USNA, or NSNA as a result of such acts of omission or commission by the SUUSNA chapter, the third party will indemnify and hold harmless the SUUSNA, USNA, and or NSNA from any liability.

Section 2. Categories of Constituent Membership

1. Active members
 - a. Students enrolled in the Southern Utah University nursing program leading to licensure as a registered nurse.
 - b. Registered nurses enrolled in programs leading to a baccalaureate degree with a major in nursing.
 - c. Active members shall have all the privileges of membership.
2. Associate members
 - a. Pre-nursing students including registered nurses enrolled in college or university programs designed as preparation for entrance into a program leading to a baccalaureate degree in nursing.
 - b. Associate members shall have all of the privileges of membership except the right to hold an office as President or Vice President at Campus, State, and National levels.
3. Individual Members

Individual membership shall be open at the Campus, State, and National level to any eligible student when membership in a constituent chapter is not available. Individual members shall be granted associate membership and have all the privileges of membership in SUUSNA, as described in Section 1.
4. Active, associate and individual membership shall be renewed every two years.

Section 3. Categories of Non-Constituent membership

1. Sustaining Members

Sustaining membership shall be open at the campus level to any individual or organization interested in furthering the development and growth of SUUSNA, upon the approval of the members of SUUSNA. The membership category is not open to those eligible for active and associate membership. Sustaining members shall receive literature and other information from the campus office.
2. Honorary Members

Honorary membership may be conferred by 2/3 vote of the members of SUUSNA upon persons who have rendered distinguished service or valuable assistance to SUUSNA. Honorary members have none of the obligations or privileges of membership.

Section 4. Active, associate and individual membership may be extended six months beyond completion of a student's program in nursing, provided membership was renewed while the student was enrolled in a nursing program. Sustaining membership shall be renewed annually.

Section 5. Every member in good standing of the SUUSNA is to be a member of USNA and NSNA.

Section 6. Out of area/state affiliating students shall be granted full membership provided they are not members of another campus or state student nursing association at the same time.

Section 7.

1. The dues for active, associate, and individual members joining SUUSNA for two years shall be \$15.00, payable for the appropriate dues year. These dues for these members shall be a period of twenty-four consecutive months.
2. National and State dues shall be payable directly to NSNA. NSNA shall remit to each state constituent the dues received in behalf of the constituent.
3. The SUUSNA Board of Directors shall have the authority to change membership dues as deemed necessary. Any changes to membership dues must be voted on by current SUUSNA members.
4. The annual dues for sustaining members shall be established by the Board of Directors and shall be paid directly to the SUUSNA board.
5. Any member who fails to pay current dues shall forfeit all privileges of membership.

**Article V
MEETINGS**

Section 1. Meetings of SUUSNA shall be held as desired or needed by the members of SUUSNA.

Section 2. All meetings of the association shall be open to SUUSNA members, guests of the association, and to the advisors of the school chapter, unless discussion of matters relating to the personnel necessitates a closed meeting.

**Article VI
DELEGATES**

Section 1. A delegate or an alternate decided on by the Board of Directors shall represent SUUSNA at the USNA and NSNA annual conventions.

**Article VII
OFFICERS AND DIRECTORS**

Section 1. The Board of Directors of SUUSNA shall consist of the following:

Past President

Acting President

President-elect

Secretary/Treasurer

Fundraising Chair

Level Representatives

Class Presidencies

Section 2. Eligibility

1. To be a member of the Board of Directors, the student must belong to the SUUSNA, USNA and NSNA.
2. Active members who shall be nursing students until at least four months prior to the SUUSNA meetings and have the privilege of active membership shall be eligible for the office of president or vice-president.
3. A member of this association shall be eligible to be candidate for office of secretary, treasurer, or fundraising chair provided he/she is an active member.

Section 3. Term of Office

The term of office shall be the remainder of the duration of the student's nursing program.

Section 4. Elections

The officer shall be elected in the level specific to which they represent, or by the Board of Directors. Elections shall be held as needed, and

Section 5. Removal from Office

1. Any member of the Board of Directors elected by the membership not present for two regularly scheduled meetings without showing just cause, or acts in a manner unbecoming a representative of SUUSNA, may be removed from office by a majority vote from the Board of Directors.
2. Any member of the Board of Directors elected by the membership who does not fulfill his/her obligation as **described in Article VIII** may be removed from office by a majority vote from the Board of Directors.

Section 6. Vacancies

1. A vacancy on the Board of Directors shall be filled, if deemed essential by the Board of Directors, in any case an explanation must be provided to all members at the next scheduled SUUSNA meeting as soon as the Board of Directors has reached a decision.
2. The candidates for a vacant office must meet all eligibility requirements
3. Providing a vacancy shall be filled, it shall require a 2/3 vote of the Board of Directors.
4. Any resignation from a position of the Board of Directors shall be in writing and shall be effective immediately upon receipt of the same by the SUUSNA.

Section 7. Except as otherwise set forth in these bylaws, a vacancy in any other office because of death, resignation, removal, disqualification, or any other cause shall be filled

only in the manner prescribed in these bylaws for regular appointments to that office.

Article VIII

DUTIES OF OFFICERS

Section 1. The Acting President shall:

1. Preside at all business meetings of the Board of Directors.
2. Can serve as the SUUSNA delegate at the USNA and NSNA annual convention.
3. Perform all other duties pertaining to the office and represent this association in all matters relating to SUUSA, USNA, NSNA, the Utah Nurses Association, and other official relationships.
4. Report monthly to the appointed SUUSA Professional Development delegate on the activities of the association at the regularly scheduled first meeting of the month.

Section 2. The President-elect shall:

1. Assume the duties of the President in the event of his/her absence.
2. Assist the President as necessary in any other function of the association.

Section 4. The Secretary/Treasurer shall:

1. Record the minutes of all meetings of this association and keep on file as a permanent record, all reports, documents, rules, regulations and policies of the association.
2. Keep on file an accurate list of the names and addresses of all officers, school representatives to SUUSNA.
3. Notify all members of the Board of Directors of the time and place of the meeting of the association.
4. Conduct the general correspondence and keep records of all organization correspondence.
5. Organize budgets for presentation to SUUSA.

Section 7. The Fundraising Chair shall:

1. Present fundraising options to the Board of Directors and oversee fundraising events for SUUSNA.
2. Present the fundraising options to the SUUSNA membership at the second scheduled meeting.
3. Oversee fundraising activities, donation solicitation, and maintain accurate records of events and costs involved.

Section 8. All SUUSNA Officers, at the end of their term of office shall deliver to the newly elected officer, all records, papers and other property belonging to this association during the two month post-election interim.

Article IX

ADVISORS

Section 1. There shall be one advisor appointed by the Southern Utah University Nursing Program with the approval of the SUUSNA Board of Directors. The advisor shall be responsible for providing an interchange of information between the SUUSNA and the Southern Utah University Nursing department faculty. The SUUSNA shall not be bound by the recommendations of the SUU Nursing Department faculty, nor shall SUUSNA be bound by the recommendations of the advisor.

Section 2. The advisor shall:

1. Serve as a resource person by counseling and advising officers and members.
2. Be removed from office by Nursing department faculty if he/she is not present for two regularly scheduled meetings without showing just cause, or acts in a manner unbecoming a representative of SUUSNA.

Article X

OFFICIAL COMMUNICATION

Official communications from the SUUSNA will occur at the regularly scheduled meetings as well as via the web pages: <http://www.suu.edu/sci/nursing/>. USNA communications can be found at <http://www.utahstudentnurses.org/> and the UNA Utah Nurse quarterly publication.

Article XI

SYMBOL

Section 1. The association shall have its symbol a maltese crest bearing a circle with the words "Southern Utah University Student Nurses' Association." Within the circle shall be a lamp imposed over a stretch of the Rocky Mountains.

Section 2. The association shall have as its logo a solid colored black lettering SUUSNA.

Section 3. This symbol may only be used by members of the SUUSNA for official communications of the organization or as the association may deem prudent.