



SUBJECT: BUILDING SECURITY

I. PURPOSE: To establish policy for the security of the buildings at the University.

II. POLICY:

A. The following listing of buildings will be secured and locked by Public Safety at the listed times, and all non-authorized occupants will be removed at the listed times. Exceptions are: Scheduled functions, authorization from Supervisors or Heads of Departments and requests for specific exemptions and academic schedules.

6:00 p.m.	Administration Building
8:00 p.m.	Plant Administration/ Automotive Technology
10:00 p.m.	R.C. Braithwaite Liberal Arts Center Centrum/Special Events Arena Eccles Coliseum Electronic Learning Center General Classroom J.D. & Alice C. Harris Center R. Haze Hunter Conference Center Life Science Multipurpose Center Music Building Old Main Technology Building
11:00 p.m.	Auditorium Dixie Leavitt Business Building Gerald R. Sherratt Library J. L. Sorenson Physical Education Building Science Center Sharwan Smith Center South Hall

B. If no scheduled events are listed, some buildings will be locked at 6:00 p.m. and then secured at the listed time. The present key policy will stand as approved.



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- C. All buildings will remain secured on Saturdays, Sundays and holidays unless proper scheduling is completed. Anyone entering a building is totally responsible for re-securing the building when leaving. Faculty or staff remaining in a building after it has been locked and secured is totally responsible for the security of the building. Program security is the responsibility of the individual having the function once the building has been unlocked.