



SUBJECT: FACULTY RESIGNATIONS

PURPOSE: To describe the process for receiving and acting upon faculty resignations

POLICY:

1. Resignations for termination effective prior to the end of the current employment period will be accepted only upon recommendation of the President and approval of the Board of Trustees.
2. Decisions to resign at the end of the current employment period shall be submitted in writing to the appropriate dean or director. The appropriate dean or director will advise the Human Resource office, the Provost, and the President of such decision, and the President will make whatever announcements may be necessary and desirable.
3. Resignation results in termination of benefits, including rank