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|---------------------------------------------------|--|
| Faculty Name:                                     |  |
| T Number:                                         |  |
| Course Number:<br>(i.e. UNIV 1010)                |  |
| Course Name:                                      |  |
| Ready for Delivery:<br>(Summer/Fall/Spring, Year) |  |

**Proposed Compensation for Course Developer:**

\_\_\_ \$1,000 per course credit. This signifies the course developer is qualified to build the course in the Learning Management System (Canvas), requires minimal assistance from SCPS staff, and is duly diligent in having the course ready for the expected delivery date.

\_\_\_ \$333 per course credit. The course developer supplies course materials to SCPS staff. The majority of the production work is accomplished by SCPS staff.

**Additional Information:**

SUU has limited course development funds. Preference will be given to courses that have a history of strong enrollment, fill gaps in online degree programs, or serve an unmet need. Evidence to support this proposal is encouraged.

The course developer is to obtain permission to use copyrighted materials for online delivery and keep permission documentation on file in compliance with copyright law and university policy.

Online courses are to meet the same academic standard as campus courses, as determined by the academic department, and are to be structured to permit any qualified instructor to teach the course.

“E-packs” are supplemental materials provided by text book publishers and can provide useful learning tools to students. E-packs are welcome, but are not considered SUU’s intellectual property, and cannot constitute the substance of an online course. There must be sufficient course content within the Learning Management System (Canvas), to allow the course to be delivered effectively without an e-pack.

\_\_\_\_\_  
Faculty Signature / Date

\_\_\_\_\_  
Dean or Chair Signature / Date

\_\_\_\_\_  
SCPS Representative Signature / Date