

EMPLOYMENT APPLICATION

DATE _____
Mo Day Yr

EMPLOYER: _____

APPLYING FOR _____ POSITION WORKSTUDY ELIGIBLE? YES NO
(Example: Cashier, Secretary)

PRINT CLEARLY

NAME _____		_____		_____		_____	
Last	First	Middle			SS# or T#		
ADDRESS _____		_____		_____		_____	
Number	Street	Apt #			Phone Number		
_____		_____		_____		_____	
City	State	Zip Code			Alternate Phone		
						E-Mail _____	

EMPLOYMENT SOUGHT	Morning	Afternoon	Night	Weekends
HOURS AVAILABLE: _____				
(Example: M W F 10:00 to 2:00, Sat. 8:00 to 5:00, etc.)				
DATE YOU CAN START _____				
ARE YOU EMPLOYED NOW? YES NO IF SO, MAY WE CONTACT YOUR PRESENT EMPLOYER? YES NO				

EDUCATION

College, Trade School Name and City Location	Major/Minor	Year in School Fr, So, Jr, Sr	When will you graduate? Mo./Yr.
Southern Utah University Cedar City, UT			

QUALIFICATIONS AND SKILLS: Computer (software) programs, Tools, Equipment, Related skills, Certificates, etc.

Continued on Other Side

WORK HISTORY

Begin with present or most recent, list your two most significant employers, if you wish to elaborate, a supplemental sheet or resume may be attached. Include military service if applicable.

FIRM NAME	DATES From:	To:
ADDRESS	REASON FOR LEAVING	
JOB TITLE:		
RESPONSIBILITIES AND DUTIES:		

FIRM NAME	DATES From:	To:
ADDRESS	REASON FOR LEAVING	
JOB TITLE:		
RESPONSIBILITIES AND DUTIES:		

Have you ever been convicted of a felony? YES / NO. If yes, please explain when, where, and final disposition:

Have you ever been convicted of a Class A misdemeanor? YES / NO. If yes, please explain when, where and final disposition: _____

REFERENCES

Name/Job Title	Business / Occupation	City and State	Telephone

CERTIFICATION OF APPLICANT

I CERTIFY THAT ALL STATEMENTS MADE IN THIS APPLICATION ARE TRUE AND CORRECT, AND THAT ANY MISSTATEMENT OF MATERIAL FACTS MAY SUBJECT ME TO DISQUALIFICATION OR DISMISSAL. ALSO, I AUTHORIZE INVESTIGATION OF ALL STATEMENTS MADE IN THIS APPLICATION.

Signature _____ Date _____