

2011-2012 Request for Cost of Attendance Budget Review Southern Utah University

351 W. University Blvd • Cedar City, UT 84720 • (435) 586-7735 – (435) 586-7736 (fax) • www.suu.edu/ss/financial/

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Phone																			
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Last Name	
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First Name	
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Email Address	
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A Cost of Attendance budget (COA) for school and personal expenses has been established based on average yearly costs. The COA budget is broken down into broad categories. Please select from one of the categories below if you have expenses that are of an extraordinary nature. Please submit the requested information for our review.

Note: COA budget adjustments typically only results in increased loan eligibility.

STEP 1: Attach a letter of explanation providing details supporting your request along with your signature certifying the information.

STEP 2: Check the reason(s) you are requesting a cost of attendance adjustment, and attach the additional required documentation for each applicable situation.

MORTGAGE/RENT EXPENSES:

Submit a copy of your monthly mortgage payment or rental lease agreement. Adjustments will be made only if the payment exceeds what is already allotted in the current cost of attendance budget (maximum amount considered is \$850/month).

CHILD CARE EXPENSES:

Submit a copy of tuition agreement from your daycare provider (Statement from daycare provider must include the name of child(ren), age, cost per child, and dates verifying current enrollment).

COMPUTER PURCHASE:

Provide a copy of a receipt of purchase for the computer. Increase cannot exceed \$2,100 (Only one request can be submitted during the period of undergraduate and graduate studies combined).

TRANSPORTATION (Repairs, or round trip mileage expenses):

This does not include insurance premiums or regular maintenance such as oil changes, routine repairs, or cosmetic repairs, as this has already been accounted for in your COA Budget. Attach photocopies of paid receipts for bills incurred for auto repairs not covered by insurance. If you travel over 150 miles round trip to school per week, please include round trip mileage, number of trips per week, and the reason for traveling over 150 miles in the letter of explanation. You must attach a supporting mileage map available through any online mileage indicators (Mapquest, MSN, etc.) to show mileage from your home to SUU.

UNUSUAL DEBTS:

Only non-discretionary expenses can be considered for a COA adjustment and are considered unusual only if they exceed 12% of the family's income. Unusual debts can include but are not limited to expenses from failed businesses, education loans, non-discretionally personal debts, credit card debts for living expenses due to unemployment (does not include credit card debts used for recreational purposes), and legal fees for divorce or adoption. Include photocopies of receipts of bills incurred, with as explanation of the bill.