

SOUTHERN UTAH UNIVERSITY
VETERANS OR VETERANS' DEPENDENTS INFORMATION SHEET

The following information is published for the guidance of all veterans or veterans' dependants attending school under the G.I. Bill or the Veterans' Dependents Education Assistance Program. To qualify for benefits under the above programs or to be permitted to continue receiving benefits under those programs, all veterans or veterans' dependents must comply with the following rules established by the Veterans Administration and the State Approving Agency for Utah:

1. The veteran or veteran's dependent must be a matriculated student duly admitted to SUU to train in a BS, BA, or AAS degree program. Terminal programs are not accepted from SUU by the VA.
2. The student must be progressing satisfactorily toward his or her goal, completing the program specified for that goal as outlined in the general catalog of the university and departmental guidelines. A student will only be paid for classes that fulfill program requirements.
3. The student may not repeat courses he or she has successfully completed unless such repetition is required for that student to achieve graduation. Such a repetition must be explained in writing to the Veterans Administration through the Veterans Coordinator of the University.
4. A record of the student's progress toward his or her goal is required to be maintained by the Registrar's Office so that these records may be inspected by Veterans Administration or State Approving Agency personnel assigned to audit records and check for compliance with regulations.
5. Each veteran or veterans dependent must fill out a graduation requirement worksheet to be filed with the Veterans Coordinator. The student is responsible for updating the worksheet each term. These records must also be maintained for inspection by VA personnel.
6. A student may not withdraw from a course or add a course to his or her program without the Veterans Coordinator's approval. Upon receipt of this approval, the student should notify the VA Coordinator of any change that would affect his or her Veterans Administration pay status; i.e., if he or she drops below 12 credit hours or changes from part-time to full-time status.
7. A student may not withdraw from school without properly completing withdrawal forms furnished by the Registrar's Office of the university. Should the student withdraw, he or she should make that fact known immediately to the Veterans Coordinator to prevent an overpayment of VA Benefits requiring refund of part or all benefits.
8. **ALL VETERANS AND VETERANS' DEPENDENTS RECEIVING OVERPAYMENT ARE PRIMARILY RESPONSIBLE FOR REPAYMENT OF SUCH OVERPAYMENT TO THE VETERANS ADMINISTRATION. ACCEPTANCE OF FUNDS TO WHICH THEY ARE NOT ENTITLED MAKES THOSE PERSONS LIABLE UNDER THE LAW.**
9. Veterans should be aware that all "Incomplete" grades of one year old or older will be changed to "Failing" grades.
10. With a copy of his/her DD-214 showing at least two years of active duty, a veteran may receive 3 elective credits toward graduation. Military persons may only register for PE courses above the 12 credit hour minimum.

Signature _____

Date _____