

**COMMITTEE CHARGE:**

**SCOPE:** GEC is responsible for providing quality and oversight of all of the General Education courses offered at SUU, and it is expected to ensure compliance with state-mandated policies on General Education and alignment with SUU's strategic and academic plans.

**GEC RESPONSIBILITIES\***

1. Work with faculty, staff, and students to ensure SUU offers and maintains a comprehensive, assessable, and dynamic general education program that meets the agreed upon institutional learning outcomes and goals.

2. Develop and coordinate the GEC's operation in cooperation with the University Undergraduate Curriculum Committee (UUC)
3. Provide oversight of the General Education courses offered at SUU.
4. Work with the Center of Excellence for Teaching and Learning (CETL) to help support faculty teaching effectiveness in general education courses.

*\*See SUU Policy 6.8.3 for additional details about the Committee*

**Committee Members 2014-15:** David Lunt (HSS), Todd Peterson (UC), Bill Heyborne (COSE), Steve Erving (LIB), Johnny MacLean (COSE), Josh Price (COB), John Taylor (Provost's Office), Camille Thomas (COEDHP), Jessica Tvordi (HSS), Adam Lambert (CPVA), Andrea Stiefvater (SCPS), Reko Hargrave (Advising), Michelle Orihel (HSS), James Sage (Assoc. Provost), John Allred (Registrar), Christian Reiner (IR&A)

**I. UPDATES**

- A. Report on Trainings: 56 Faculty formally trained. Many on 1-to-1.
- B. The ELO reports are very interesting:
  1. Multiple hits—averaged?
  2. Redundancy—Thoughts on how to address this.
  3. CSIS 1100, 1200, & 1300. Core or Integrated Knowledge Area?
- C. The Complete Package

**II. INFORMATION ITEMS**

- A. What's An Educated Person? Midway, UT October 30-31st. Jess and I will attend.
- B. AAC&U: Feb 19-21st. KC, Missouri

**III. DISCUSSION/ACTION ITEMS**

- A. Goals:
  1. FALL 2014
    - A. Get 1 ELO connected into all GE courses via Canvas.
    - B. Reporting: Figure out how these will work and be most beneficial to facilitate TracDat.
    - C. How will these reports look for Chairs, Deans, and Us.
    - D. How do we gauge successful incorporation of ELOs into the GE courses on Canvas? Is there a report that tells us how many classes have Learning Outcomes?
    - E. Materials
    - F. Camtasia, posters, brochures
    - G. How to get these out in the right places
    - H. FIGs
    - I. Arrange a handful temporally and spatially
    - J. Create Student Success Teams

- K. Change paperwork for CSIS stuff (by December)
- B. SPRING 2015
  - A. Get 2 ELOs incorporated into Canvas
  - B. Get GE syllabi onto Canvas to make the course review process easier
  - C. What information should be on a GE syllabus to make the review process easier?
  - D. Construct course review process (Acculog?)
  - E. Construct ELO review and Professional Development for the upcoming year.
    - A. A 7-year cycle?
    - B. 2015-2016: Communication (All forms), Creative Thinking, Critical Thinking
    - C. 2016-2017: Digital Literacy, Information Literacy, Inquiry/Analysis.
    - D. 2017-2018: Problem Solving, Quantitative Literacy, Teamwork
    - E. 2019-2020: Civic Engagement, Ethical Reasoning, Intercultural Knowledge
    - F. 2021-2022: Life Long Learning, Integrative Learning, OVERVIEW OF THE PROCESS (A Review)

#### **IV. MEETING SCHEDULE**

##### **1. Learning Outcomes (see NWCCU Standard 2.C.10):**

- A. The General Education components of SUU's baccalaureate degree programs and transfer associate degree programs have identifiable and assessable learning outcomes.
- B. The GE learning outcomes are stated in relation to the institution's mission and learning outcomes for SUU's baccalaureate degree programs and transfer associate degree programs.

##### **2. Assessment of Student Learning (see NWCCU Standard 4.A.3):**

- A. SUU has an effective, regular, and comprehensive system of assessment of student achievement of the GE Learning outcomes.
- B. SUU demonstrates that students who complete the GE program wherever offered and however delivered achieve the identified GE learning outcomes.
- C. Faculty with teaching responsibilities are responsible for evaluating student achievement of clearly identified GE learning outcomes.

##### **3. Use of Assessment Results (see NWCCU Standard 4.B.2):**

- A. SUU uses the results of its assessment of student learning related to the GE learning outcomes to inform academic and learning-support planning and practices that lead to enhancement of student learning achievements of the GE learning outcomes.
- B. Results of student learning assessments related to the GE learning outcomes are made available to appropriate constituencies in a timely manner.

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Present:

Not Present:

**I. UPDATES**

- A. The ELO reports
- B. The Complete Package

**II. INFORMATION ITEMS**

- A. AAC&U: Feb 19-21st. KC, Missouri

**III. DISCUSSION/ACTION ITEMS**

- A. We need to clearly identify GE goals and outcomes.
  - 1. This will be the measuring stick to compare GE courses to.
  - 2. The mountain.
- B. Goals:
  - 1. FALL 2014
    - A. Get 1 ELO connected into all GE courses via Canvas.
    - B. Reporting: Figure out how these will work and be most beneficial to facilitate TracDat.
    - C. How will these reports look for Chairs, Deans, and Us.
    - D. How do we gauge successful incorporation of ELOs into the GE courses on Canvas? Is there a report that tells us how many classes have Learning Outcomes?
    - E. Materials
    - F. Camtasia, posters, brochures
    - G. How to get these out in the right places
    - H. FIGs
    - I. Arrange a handful temporally and spatially
    - J. Create Student Success Teams
    - K. Change paperwork for CSIS stuff (by December)
  - B. SPRING 2015
    - A. Get 2 ELOs incorporated into Canvas
    - B. Get GE syllabi onto Canvas to make the course review process easier
    - C. What information should be on a GE syllabus to make the review process easier?
    - D. Construct course review process

- E. Construct ELO review and Professional Development for the upcoming year.
  - A. A 7-year cycle?
  - B. 2015-2016: Communication (All forms), Creative Thinking, Critical Thinking
  - C. 2016-2017: Digital Literacy, Information Literacy, Inquiry/Analysis.
  - D. 2017-2018: Problem Solving, Quantitative Literacy, Teamwork
  - E. 2019-2020: Civic Engagement, Ethical Reasoning, Intercultural Knowledge
  - F. 2021-2022: Life Long Learning, Integrative Learning, OVERVIEW OF THE PROCESS (A Review)

#### **IV. MEETING SCHEDULE**

##### **1. Learning Outcomes (see NWCCU Standard 2.C.10):**

- A. The General Education components of SUU's baccalaureate degree programs and transfer associate degree programs have identifiable and assessable learning outcomes.
- B. The GE learning outcomes are stated in relation to the institution's mission and learning outcomes for SUU's baccalaureate degree programs and transfer associate degree programs.

##### **2. Assessment of Student Learning (see NWCCU Standard 4.A.3):**

- A. SUU has an effective, regular, and comprehensive system of assessment of student achievement of the GE Learning outcomes.
- B. SUU demonstrates that students who complete the GE program wherever offered and however delivered achieve the identified GE learning outcomes.
- C. Faculty with teaching responsibilities are responsible for evaluating student achievement of clearly identified GE learning outcomes.

##### **3. Use of Assessment Results (see NWCCU Standard 4.B.2):**

- A. SUU uses the results of its assessment of student learning related to the GE learning outcomes to inform academic and learning-support planning and practices that lead to enhancement of student learning achievements of the GE learning outcomes.
- B. Results of student learning assessments related to the GE learning outcomes are made available to appropriate constituencies in a timely manner.

# General Education Committee (GEC)

Agenda: Monday, Dec 1, 2014

4pm Provost's Conference Room

## COMMITTEE CHARGE:

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4. Work with the Center of Excellence for Teaching and Learning (CETL) to help support faculty teaching effectiveness in general education courses.

*\*See SUU Policy 6.8.3 for additional details about the Committee*

## I. UPDATES

A.

## II. INFORMATION ITEMS

A. AAC&U: Feb 19-21st. KC, Missouri

## III. DISCUSSION/ACTION ITEMS

A. The ELO reports: Christian Reiner presentations

B. Proposed change to R470: James Sage

C. Using the ELOs to guide the revision of the "Goals" of GE Knowledge Areas

D. SPRING 2015

A. Get 2 ELOs incorporated into Canvas

B. Get GE syllabi onto Canvas to make the course review process easier

C. What information should be on a GE syllabus to make the review process easier?

D. Construct course review process

E. Construct ELO review and Professional Development for the upcoming year.

A. A 5-year cycle

B. 2015-2016: Communication (All forms), Creative Thinking, Critical Thinking

C. 2016-2017: Digital Literacy, Information Literacy, Inquiry/Analysis.

D. 2017-2018: Problem Solving, Quantitative Literacy, Teamwork

E. 2018-2019: Civic Engagement, Ethical Reasoning, Intercultural Knowledge

F. 2019-2020: Life Long Learning, Integrative Learning, OVERVIEW OF THE

PROCESS (A Review)

## IV. MEETING SCHEDULE

Next Meeting:

Monday, January 12th at 4:00pm

**1. Learning Outcomes (see NWCCU Standard 2.C.10):**

- A. The General Education components of SUU's baccalaureate degree programs and transfer associate degree programs have identifiable and assessable learning outcomes.
- B. The GE learning outcomes are stated in relation to the institution's mission and learning outcomes for SUU's baccalaureate degree programs and transfer associate degree programs.

**2. Assessment of Student Learning (see NWCCU Standard 4.A.3):**

- A. SUU has an effective, regular, and comprehensive system of assessment of student achievement of the GE Learning outcomes.
- B. SUU demonstrates that students who complete the GE program wherever offered and however delivered achieve the identified GE learning outcomes.
- C. Faculty with teaching responsibilities are responsible for evaluating student achievement of clearly identified GE learning outcomes.

**3. Use of Assessment Results (see NWCCU Standard 4.B.2):**

- A. SUU uses the results of its assessment of student learning related to the GE learning outcomes to inform academic and learning-support planning and practices that lead to enhancement of student learning achievements of the GE learning outcomes.
- B. Results of student learning assessments related to the GE learning outcomes are made available to appropriate constituencies in a timely manner.

# General Education Committee (GEC)

Agenda: Monday, Jan 12, 2015

4pm Provost's Conference Room

## COMMITTEE CHARGE:

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## I. UPDATES

A.

## II. INFORMATION ITEMS

- A. AAC&U: Feb 19-21st. KC, Missouri
- B. Proposed change to R470 regarding Quantitative Reasoning
- C. Fall inclusion of ELOs. Thank you letter.
- D. Trainings for Spring: Feb: Creative Thinking, Mar: Digital Literacy, Apr: Critical Thinking

## III. DISCUSSION/ACTION ITEMS

- A. Using the ELOs to guide the revision of the "Goals" of GE Knowledge Areas
- B. Removing courses from GE designation (Physics as an example).
- C. A new Knowledge Area (Integrated Learning)
- D. SPRING 2015 Goals
  - A. Help faculty get 2 ELOs incorporated into Canvas
  - B. Get GE syllabi onto Canvas to make the future course review process easier
  - C. What information should be on a GE syllabus to make the review process easier?
  - D. Construct course review process
  - E. Construct ELO review and Professional Development for the upcoming year.
    - A. A 5-year cycle
    - B. 2015-2016: Communication (All forms), Creative Thinking, Critical Thinking
    - C. 2016-2017: Digital Literacy, Information Literacy, Inquiry/Analysis.
    - D. 2017-2018: Problem Solving, Quantitative Literacy, Teamwork
    - E. 2018-2019: Civic Engagement, Ethical Reasoning, Intercultural Knowledge
    - F. 2019-2020: Life Long Learning, Integrative Learning, OVERVIEW OF THE PROCESS (A Review)

## IV. MEETING SCHEDULE

Next Meeting:

Monday, Feb 9th at 4:00pm



**1. Learning Outcomes (see NWCCU Standard 2.C.10):**

- A. The General Education components of SUU's baccalaureate degree programs and transfer associate degree programs have identifiable and assessable learning outcomes.
- B. The GE learning outcomes are stated in relation to the institution's mission and learning outcomes for SUU's baccalaureate degree programs and transfer associate degree programs.

**2. Assessment of Student Learning (see NWCCU Standard 4.A.3):**

- A. SUU has an effective, regular, and comprehensive system of assessment of student achievement of the GE Learning outcomes.
- B. SUU demonstrates that students who complete the GE program wherever offered and however delivered achieve the identified GE learning outcomes.
- C. Faculty with teaching responsibilities are responsible for evaluating student achievement of clearly identified GE learning outcomes.

**3. Use of Assessment Results (see NWCCU Standard 4.B.2):**

- A. SUU uses the results of its assessment of student learning related to the GE learning outcomes to inform academic and learning-support planning and practices that lead to enhancement of student learning achievements of the GE learning outcomes.
- B. Results of student learning assessments related to the GE learning outcomes are made available to appropriate constituencies in a timely manner.

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## I. UPDATES

- A. The new CSIS courses have been approved by the UCC on 2/6/15 (CSIS 1100, 1200, 1300 series). This is our "Raiders of the Lost Ark" moment.
- B. Proposed wording change to ELO outcomes was created and shared with Dean's Council earlier today. If favorable, the new wording will be rolled out within the week.
- C. Thank You letters were well received. Stories?

## II. INFORMATION ITEMS

- A. AAC&U: Feb 19-21st. KC, Missouri
- B. The USHE General Education Taskforce agrees with SUU's call for more guidance regarding the R470. John Taylor has been asked to be the lead writer and to supply a draft to the other USHE institutions within the week.
- C. Trainings for Spring: Feb 12 @ 11:30-12:50pm: Creative Thinking, Mar: Digital Literacy, Apr: Critical Thinking

## III. DISCUSSION/ACTION ITEMS

- A. R470 Beat down
  - 1. We must remove our territory hats. It may very well be the case that decisions we make and forward on to the state will exclude CURRENT GE courses from FUTURE listings.
  - 2. Focus on WHY we are doing this—for the students to have a solid GE experience.
  - 3. Think big and think of the puzzle pieces. Are they distinct enough? Are we missing pieces?
  - 4. Is the language broad enough, yet exclusive enough?
- B. A new Knowledge Area (Integrated Learning)
  - 1. Reasons and ramifications
- C. Jessica Tvordi and ideas for changing composition of GE committee.
- D. SPRING 2015 Goals
  - A. Help faculty get 2 ELOs incorporated into Canvas.
  - B. Get GE syllabi onto Canvas to make the future course review process easier
  - C. What information should be on a GE syllabus to make the review process easier?
  - D. Construct course review process
  - E. Construct ELO review and Professional Development for the upcoming year.
    - A. A 5-year cycle

- B. 2015-2016: Communication (All forms), Creative Thinking, Critical Thinking
- C. 2016-2017: Digital Literacy, Information Literacy, Inquiry/Analysis.
- D. 2017-2018: Problem Solving, Quantitative Literacy, Teamwork
- E. 2018-2019: Civic Engagement, Ethical Reasoning, Intercultural Knowledge
- F. 2019-2020: Life Long Learning, Integrative Learning, OVERVIEW OF THE PROCESS (A Review)

#### **IV. MEETING SCHEDULE**

Next Meeting:

Monday, March 16th at 4:00pm

##### **1. Learning Outcomes (see NWCCU Standard 2.C.10):**

- A. The General Education components of SUU's baccalaureate degree programs and transfer associate degree programs have identifiable and assessable learning outcomes.
- B. The GE learning outcomes are stated in relation to the institution's mission and learning outcomes for SUU's baccalaureate degree programs and transfer associate degree programs.

##### **2. Assessment of Student Learning (see NWCCU Standard 4.A.3):**

- A. SUU has an effective, regular, and comprehensive system of assessment of student achievement of the GE Learning outcomes.
- B. SUU demonstrates that students who complete the GE program wherever offered and however delivered achieve the identified GE learning outcomes.
- C. Faculty with teaching responsibilities are responsible for evaluating student achievement of clearly identified GE learning outcomes.

##### **3. Use of Assessment Results (see NWCCU Standard 4.B.2):**

- A. SUU uses the results of its assessment of student learning related to the GE learning outcomes to inform academic and learning-support planning and practices that lead to enhancement of student learning achievements of the GE learning outcomes.
- B. Results of student learning assessments related to the GE learning outcomes are made available to appropriate constituencies in a timely manner.

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**I. UPDATES**

- A. The new CSIS courses have been approved by the UCC on 2/6/15 (CSIS 1100, 1200, 1300 series).
  - 1. Vote to create a new Knowledge Area (Integrated Learning) 6 Yes, 3 No
  - 2. Vote to move CSIS 1000 and LM 1010 into this new Knowledge Area 7 yes, 1 no, 1 abstention.
  - 3. Vote to tie a required 4 credit hours (3 for Digital Literacy and 1 for Information Literacy. 7 yes, 0 No, 1 abstention.
- B. New wording change to ELO outcomes is up and running.

**II. INFORMATION ITEMS**

- A. USHE Faculty Collaborative effort.
- B. Trainings for Spring: Critical Thinking; Mar 26, 11:30-12:50, Digital Literacy: Apr. 16, 11:30-12:50.

**III. DISCUSSION/ACTION ITEMS**

- A. James Sage: Subcommittee work.
- B. R470 Beat down
  - 1. We must remove our territory hats. It may very well be the case that decisions we make and forward on to the state will exclude CURRENT GE courses from FUTURE listings.
  - 2. Focus on WHY we are doing this—for the students to have a solid GE experience.
  - 3. Think big and think of the puzzle pieces. Are they distinct enough? Are we missing pieces?
  - 4. Is the language broad enough, yet exclusive enough?
- C. Jessica Tvordi and ideas for changing composition of GE committee.
- D. The new Knowledge Area (Integrated Learning)
  - 1. Next steps
- E. SPRING 2015 Goals
  - A. Help faculty get 2 ELOs incorporated into Canvas.
  - B. Get GE syllabi onto Canvas to make the future course review process easier
  - C. What information should be on a GE syllabus to make the review process easier?
  - D. Construct course review process

- E. Construct ELO review and Professional Development for the upcoming year.
  - A. A 5-year cycle
  - B. 2015-2016: Communication (All forms), Creative Thinking, Critical Thinking
  - C. 2016-2017: Digital Literacy, Information Literacy, Inquiry/Analysis.
  - D. 2017-2018: Problem Solving, Quantitative Literacy, Teamwork
  - E. 2018-2019: Civic Engagement, Ethical Reasoning, Intercultural Knowledge
  - F. 2019-2020: Life Long Learning, Integrative Learning, OVERVIEW OF THE PROCESS (A Review)

#### **IV. MEETING SCHEDULE**

Next Meeting:

Monday, April 13th at 4:00pm

##### **1. Learning Outcomes (see NWCCU Standard 2.C.10):**

- A. The General Education components of SUU's baccalaureate degree programs and transfer associate degree programs have identifiable and assessable learning outcomes.
- B. The GE learning outcomes are stated in relation to the institution's mission and learning outcomes for SUU's baccalaureate degree programs and transfer associate degree programs.

##### **2. Assessment of Student Learning (see NWCCU Standard 4.A.3):**

- A. SUU has an effective, regular, and comprehensive system of assessment of student achievement of the GE Learning outcomes.
- B. SUU demonstrates that students who complete the GE program wherever offered and however delivered achieve the identified GE learning outcomes.
- C. Faculty with teaching responsibilities are responsible for evaluating student achievement of clearly identified GE learning outcomes.

##### **3. Use of Assessment Results (see NWCCU Standard 4.B.2):**

- A. SUU uses the results of its assessment of student learning related to the GE learning outcomes to inform academic and learning-support planning and practices that lead to enhancement of student learning achievements of the GE learning outcomes.
- B. Results of student learning assessments related to the GE learning outcomes are made available to appropriate constituencies in a timely manner.

# General Education Committee (GEC)

Agenda: Monday, April 13, 2015

4pm Provost's Conference Room

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## I. UPDATES

- A. Current status on R470.
- B. What is going on around the state as far as GE is concerned.

## II. INFORMATION ITEMS

- A. USHE Faculty Collaborative effort.
- B. Change in training for ELO's. (Johnny MacLean)

## III. DISCUSSION/ACTION ITEMS

- A. James Sage: Subcommittee work.
- B. R470 Beat down
  - 1. This is our final look at this before it goes to CAO's
- C. Replacements for Committee members. Jessica, Steve, & Camille
- D. The new Knowledge Area (Integrated Learning)
  - 1. Next steps
- E. SPRING 2015 Goals
  - A. Help faculty get 2 ELOs incorporated into Canvas.
  - B. Get GE syllabi onto Canvas to make the future course review process easier
  - C. What information should be on a GE syllabus to make the review process easier?
  - D. Construct course review process
  - E. Construct ELO review and Professional Development for the upcoming year.
    - A. A 5-year cycle
    - B. 2015-2016: Digital Literacy, Creative Thinking, Critical Thinking
    - C. 2016-2017: Communication (All forms), Information Literacy, Inquiry/Analysis.
    - D. 2017-2018: Problem Solving, Quantitative Literacy, Teamwork
    - E. 2018-2019: Civic Engagement, Ethical Reasoning, Intercultural Knowledge
    - F. 2019-2020: Life Long Learning, Integrative Learning, OVERVIEW OF THE PROCESS (A Review)

## IV. MEETING SCHEDULE

Next Meeting: May 11th, 2015. Same time and place.

**1. Learning Outcomes (see NWCCU Standard 2.C.10):**

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**2. Assessment of Student Learning (see NWCCU Standard 4.A.3):**

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- C. Faculty with teaching responsibilities are responsible for evaluating student achievement of clearly identified GE learning outcomes.

**3. Use of Assessment Results (see NWCCU Standard 4.B.2):**

- A. SUU uses the results of its assessment of student learning related to the GE learning outcomes to inform academic and learning-support planning and practices that lead to enhancement of student learning achievements of the GE learning outcomes.
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# General Education Committee (GEC)

Agenda: Monday, May 11, 2015

4pm Provost's Conference Room

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## I. UPDATES

A. R470 Updates

## II. INFORMATION ITEMS

A. New Committee Members for Fall. Tenure Dates

## III. DISCUSSION/ACTION ITEMS

A. James Sage: Subcommittee work.

B. Assessment: Christian Reiner

1. Paint our goals with a broad brush.

C. SPRING 2015 Goals

A. Help faculty get 2 ELOs incorporated into Canvas.

B. Get GE syllabi onto Canvas to make the future course review process easier

C. What information should be on a GE syllabus to make the review process easier?

D. Construct course review process

E. Construct ELO review and Professional Development for the upcoming year.

A. A 5-year cycle

B. 2015-2016: Communication (All forms), Creative Thinking, Critical Thinking

C. 2016-2017: Digital Literacy, Information Literacy, Inquiry/Analysis.

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## IV. MEETING SCHEDULE

Next Meeting:

TBD



**1. Learning Outcomes (see NWCCU Standard 2.C.10):**

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**2. Assessment of Student Learning (see NWCCU Standard 4.A.3):**

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**3. Use of Assessment Results (see NWCCU Standard 4.B.2):**

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