

General Education Committee (GEC)

Minutes: Monday, October 16, 2017, 4 pm Old Main 106

Present: John Belk, Anne Diekema, Daniel Eves, Lindsay Fullerton, Jon Karpel, Vanessa Kirby, Katya Konkle, Johnny MacLean, Krystal McCoy, Michael Ostrowsky, Madalyn Swanson, and Bonny Rayburn.

Guests: Todd Petersen, Eric Kirby, and Patrick Clarke.

I. Call to Order

II. Approval of Minutes

- A. Approval of prior GE Committee meeting minutes (September 18, 2017, in Canvas)
- Approved unanimously (Anne Diekema mentioned that James used to send the minutes in an email before the following meeting for review. Johnny will be sure to do that in the future.)

III. Announcements

- A. GE Committee membership: Welcome new members!
- B. “What’s an Educated Person?” conference (November 2-3, Midway, UT) – announcement of attendees
- People attending – James Sage, Matt Weeg, and Johnny MacLean will be attending some pre-conference sessions. Other attendees – Krystal McCoy, Dan Eves, Cynthia Kimball Davis, & Anne Diekema.
 - If you would like to attend future conferences, contact James Sage. It usually occurs in late October or early November.
- C. COSE GE labs may be changing
- Because SUU enrollment is growing and space is becoming short, the College of Science and Engineering is going to be changing their GE requirements by de-coupling the co-requisite labs from some of their courses.
 - Some labs will be de-coupled by Fall 2018
 - This may require the GE Committee to make some adjustments. We should keep these changes on our radar.
- D. GE/curriculum audits (Katya Konkle)
- Katya built a spreadsheet that compares GE courses across all USHE institutions.
 - SUU’s total GE credit hours are in the middle of all the institutions, but proposed changes to the Integrated Learning and the Physical Science Knowledge Areas may cause our minimum number of required GE credits to drop to 30.
 - GE programs need to have between 30 and 39 credits.
 - Katya would be glad to share this document with anyone who would like a copy.
- E. Other?

IV. Discussion Items

- A. **GE Assessment Workgroup** - Lindsay
1. Discuss faculty ELO/KLO survey
 - The main focus when looking at the survey was to make sure the faculty had a chance to give feedback.
 - The goal is to get the survey approved so we can get it sent out to faculty.

- Survey was approved unanimously.
- Lindsay will work with CETL to disseminate the survey, and the GE Assessment Workgroup will analyze the results and make recommendations to the rest of the GE Committee.
- Paul Schneider joined this work group. Members now include Lindsay, John Belk, Emma, and Christian.

B. GE Resources Workgroup - Krystal

1. Discuss website

- The group met and talked about the website status.
- Anne is going to look over the website to make sure all the links are working and see what needs to be updated.
- Cynthia is going to check out the website from the student's perspective and recommend changes to help students understand the GE Program.
- Krystal will be doing the same thing from the faculty's perspective.
- Vanessa Kirkby joined this work group. Members now include Krystal, Anne D., Cynthia, and John Meisner.

C. GE Curriculum Management Workgroup - Jon

1. (Announcement) Life Sciences curriculum review process begins this week

- Johnny just finished collecting responses from the Chairs.
- Jon will be sending out a doodle poll to see if there is a time that everyone can meet.
- Once the subcommittee meets Jon can put together a summary report with any other questions and concerns.
- Work group members now include Jon Karpel, Michael O., Dan Eves, John Allred, and Madalyn Swanson.

2. Work group breakdown:

Curriculum Management: Jon Karpel
Michael Ostrowsky
Dan Eves
John Allred
Madalyn Swanson

Assessment: Lindsay Fullerton
John Belk
Emma Schafer
Christian Reiner
Paul Schneider

Resources: Krystal McCoy
Anne Diekema
Cynthia Kimball Davis
John Meisner
Vanessa Kirby

3. SUU 1000 (Guests Patrick Clarke, Todd Petersen, and Eric Kirby)

- New 1st Year Experience course
- CSIS 1000 and LM 1010 are currently meeting the ELO needs of the university in digital literacy, integrated learning and information literacy.

- There is a question on whether we can meet those needs in a different way that also involves the 1st Year Experience.
- All of the other institutions in the state have a 1st year experience and SUU does not.
- Patrick, Todd, and Eric explained what they have in mind for SUU 1000, its advantages to students and the timeline for their proposal.
- They then had a question and answer session with the committee.
- Questions for the GE Committee include:
 - Are we comfortable with a minimum requirement of 30 credits? That is, are we comfortable trading the 4 current credits in the Integrated Learning Knowledge Area with the 3 credits proposed for FYE?
 - What would transfer students be required to complete? Would there be an alternative option that would still meet the GE requirement?
 - Likewise, what would students with Concurrent Enrollment credits be required to complete.

V. Adjourn – Meeting was adjourned at 5:26 p.m.

Information Items:

Essential Learning Outcomes: Five-Year Assessment Cycle

- 2015-2016: Communication (All forms), Creative Thinking, Critical Thinking
- 2016-2017: Digital Literacy, Information Literacy, Inquiry/Analysis.
- 2017-2018: Problem Solving, Quantitative Literacy, Teamwork
- 2018-2019: Civic Engagement, Ethical Reasoning, Intercultural Knowledge
- 2019-2020: Life Long Learning, Integrative Learning, Comprehensive Review

Fall 2017 Meeting Schedule:

- Monday, September 18 from 4:00-5:30 pm in OM 106
- Monday, October 16 from 4:00-5:30 pm in OM 106
- Monday, November 13 from 4:00-5:30 pm in OM 106
- Monday, December 11 from 4:00-5:30 pm in OM 106
- Meetings of the subcommittee work groups to be determined by subcommittees.

Shared Google Drive:

- Root folder: <https://drive.google.com/open?id=0B0WaVpEGNXcnbDIMbU8zZE9GYkk>
- Sub-folders included for each GE workgroup, as well as other resource materials.
 - GE Curriculum Management:
<https://drive.google.com/open?id=0B0WaVpEGNXcnaEJ6ajM2ZWfZd00>
 - GE Assessment:
<https://drive.google.com/open?id=0B0WaVpEGNXcnTDhucl9Vb2RtM28>
 - GE Resources:
<https://drive.google.com/open?id=0B0WaVpEGNXcnRkJKQnIBYVNIaHc>

NWCCU Accreditation Standards Related to General Education and Assessment:

- 1. Learning Outcomes (see NWCCU Standard 2.C.10):**
- A. The General Education components of SUU’s baccalaureate degree programs and transfer associate degree programs have identifiable and assessable learning outcomes.
 - B. The GE learning outcomes are stated in relation to the institution’s mission and learning outcomes for SUU’s baccalaureate degree programs and transfer associate degree programs.
- 2. Assessment of Student Learning (see NWCCU Standard 4.A.3):**
- A. SUU has an effective, regular, and comprehensive system of assessment of student achievement of the GE Learning outcomes.
 - B. SUU demonstrates that students who complete the GE program wherever offered and however delivered achieve the identified GE learning outcomes.
 - C. Faculty with teaching responsibilities are responsible for evaluating student achievement of clearly identified GE learning outcomes.
- 3. Use of Assessment Results (see NWCCU Standard 4.B.2):**
- A. SUU uses the results of its assessment of student learning related to the GE learning outcomes to inform academic and learning-support planning and practices that lead to enhancement of student learning achievements of the GE learning outcomes.
 - B. Results of student learning assessments related to the GE learning outcomes are made available to appropriate constituencies in a timely manner.

Task & Discussion Items	
September 18, 2017	<ul style="list-style-type: none"> • Welcome • Committee expectations • Reviewing and constituting work groups • American Institutions pinch point • CSIS 1000, LM 1010, & First Year Experience (FYE)
	<p style="text-align: right;">Work Group Meetings</p> <p>September-October</p> <ul style="list-style-type: none"> • Curriculum Management: Meet with FYE before October GEC meeting to discuss CSIS/LM integration. • Resources: Focus on updating and improving website. • Assessment: Review and prepare faculty survey, and read current draft of assessment plan.
October 16, 2017	<ul style="list-style-type: none"> • Curriculum: Report to GEC regarding meeting with FYE group. • Resources: Present on website changes. • Assessment: Present on plan for survey distribution.
	<p>October-November</p> <ul style="list-style-type: none"> • Curriculum: Review Life Science courses survey results (due October 13) and prepare to discuss in November. • Resources: Become trained to help new

	<p>faculty and produce faculty outreach plan.</p> <ul style="list-style-type: none"> • Assessment: Distribute the survey and collect data. Produce formal process to assess ELOs and DFW rates at program level with Dashboard data.
November 13, 2017	<ul style="list-style-type: none"> • Meet with FYE group as large committee. • Curriculum: Report to GEC on Life Science survey results. • Resources: Present plan for outreach to faculty. • Assessment: Present faculty survey results and the formal program-level assessment plan.
	<ul style="list-style-type: none"> • Curriculum: TBD • Resources: Reach out to faculty. • Assessment: Implement the formal program-level assessment plan. <p style="text-align: right;">November-December</p>
December 11, 2017	<ul style="list-style-type: none"> • Curriculum: TBD • Resources: TBD • Assessment: Present results from the formal program-level assessment plan.