

# General Education Committee (GEC)

Minutes: Monday, September 18, 2017, 4 pm

Old Main 106

## COMMITTEE CHARGE

**SCOPE:** GEC is responsible for providing quality and oversight of all of the General Education courses offered at SUU, and it is expected to ensure compliance with state-mandated policies on General Education and alignment with SUU's strategic and academic plans.

### GEC RESPONSIBILITIES\*

1. Work with faculty, staff, and students to ensure SUU offers and maintains a comprehensive, assessable, and dynamic general education program that meets the agreed upon institutional learning outcomes and goals.

2. Develop and coordinate the GEC's operation in cooperation with the University Undergraduate Curriculum Committee (UCC)
3. Provide oversight of the General Education courses offered at SUU.
4. Work with the Center of Excellence for Teaching and Learning (CETL) to help support faculty teaching effectiveness in general education courses.

\* See SUU Policy 6.8.3 for additional details about the GE Committee

- I. **Present:** John Allred, John Belk, Anne Diekema, Daniel Eves, Lindsay Fullerton, Jon Karpel, Cynthia Kimball Davis, Katya Konkle, Johnny MacLean, Krystal McCoy, Michael Ostrowsky, James Sage, and Bonny Rayburn.
- II. **Call to Order:** Meeting called to order at 4:00 pm
  - Introductions
- III. **Approval of Minutes**
  - Previous GE Committee meeting – April 17, 2017 (in Canvas)
  - Approved unanimously
- IV. **Announcements**
  - Johnny MacLean will be taking over as chair of the General Education Committee.
  - Johnny thanked committee members for being there. He set the stage for the work this year by saying:
    - The General Ed program is really complicated.
    - Students are required to take between 32 & 35 credits of GE courses.
    - Some of our majors require about 40 credits which means the GE program requires almost as many credits as some of our majors.
    - To make it more complicated, all students take GE courses and almost all of our faculty are participating in teaching the curriculum.
    - The decisions that need to be made ripple through the university.
    - Because of this, our decisions need careful thought.
    - General Education on a national scale is changing.
    - The decisions that are specific to SUU need to follow the general trend in the state, and they also need to be carefully considered as we roll them out.
    - This is an important committee, and the decisions we make are going to affect a lot of people.
    - Thank you for agreeing to help.
- V. **Discussion & Action Items**
  - **GE Curriculum Management work group.** Designed to manage curriculum and, more specifically, review existing GE courses. In addition, this committee reviews proposals for new GE designation. There is also a chance that this group can help Katya with Curriculog information.
  - **GE Assessment work group.** This group is in charge of assessing the GE program itself at various levels. We have decided that the GE program should be assessed on three different levels, 1) institutional level, 2) the GE program itself, and 3) the GE course level.
  - **GE Resource work group.** Meant to inform campus effectively and efficiently.

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| GE Curriculum Management  | GE Assessment   | GE Resource   |
|---|---|---|
| John Karpel, (Chair)<br>Michael Ostrowsky<br>Daniel Eves<br>John Allred | Lindsay Fullerton, (Chair)<br>John Belk<br>Emma Schafer | Krystal McCoy, (Chair)<br>Anne Diekema<br>Cynthia Kimball Davis |

- Johnny will contact the rest of the committee members to find out which group they'd like to be on.

### VI. On the horizon

- LRT policies and how faculty might be evaluated
- Looking at using portfolios to assess student learning
- American Institutions – Ravi Roy
  - Campus is growing.
  - We need to anticipate challenges before there are crises.
  - Is AI the new pinchpoint.
  - AI hits economic, and history, and political concepts.
  - Ravi Roy could create one 3-credit course that could hit all three. The course could house lots of students.
  - We should expect to see this new course proposal in the fall.
  - Regents might mandate two HIPs for every student.
  - AI could do it.
  - Provost has requested this AI course to use OERs.
- First Year Experience
  - SUU has a renewed effort to think about the FYE. Academic integration should be part of FYE.
  - FYS could include common reader, digital and information literacy skills, academic plan, resources, career, etc.
  - Many components of the current EDGE 1010 could be part of the FYS.
  - The Engagement Centers are bursting at the seams because of all of the students moving through the EDGE courses.
  - Perhaps we can remove EDGE 1010 and 3000-level, and we can redesign them within FYS. Perhaps we can also fold in LM 1010 and CSIS 1000 because they are also pinch points.
  - This will not decrease faculty lines in the library or in CSIS.
  - Patrick has asked to be on our agenda next month.
- Regents interested in High Impact Practices for Students (HIPS)

### VII. Adjourn: Meeting was adjourned at 5:38 p.m.

# General Education Committee (GEC)

## Minutes: Monday, October 16, 2017, 4 pm Old Main 106

**Present:** John Belk, Anne Diekema, Daniel Eves, Lindsay Fullerton, Jon Karpel, Vanessa Kirby, Katya Konkle, Johnny MacLean, Krystal McCoy, Michael Ostrowsky, Madalyn Swanson, and Bonny Rayburn.

Guests: Todd Petersen, Eric Kirby, and Patrick Clarke.

### I. Call to Order

### II. Approval of Minutes

- A. Approval of prior GE Committee meeting minutes (September 18, 2017, in Canvas)
- Approved unanimously (Anne Diekema mentioned that James used to send the minutes in an email before the following meeting for review. Johnny will be sure to do that in the future.)

### III. Announcements

- A. GE Committee membership: Welcome new members!
- B. “What’s an Educated Person?” conference (November 2-3, Midway, UT) – announcement of attendees
- People attending – James Sage, Matt Weeg, and Johnny MacLean will be attending some pre-conference sessions. Other attendees – Krystal McCoy, Dan Eves, Cynthia Kimball Davis, & Anne Diekema.
  - If you would like to attend future conferences, contact James Sage. It usually occurs in late October or early November.
- C. COSE GE labs may be changing
- Because SUU enrollment is growing and space is becoming short, the College of Science and Engineering is going to be changing their GE requirements by de-coupling the co-requisite labs from some of their courses.
  - Some labs will be de-coupled by Fall 2018
  - This may require the GE Committee to make some adjustments. We should keep these changes on our radar.
- D. GE/curriculum audits (Katya Konkle)
- Katya built a spreadsheet that compares GE courses across all USHE institutions.
  - SUU’s total GE credit hours are in the middle of all the institutions, but proposed changes to the Integrated Learning and the Physical Science Knowledge Areas may cause our minimum number of required GE credits to drop to 30.
  - GE programs need to have between 30 and 39 credits.
  - Katya would be glad to share this document with anyone who would like a copy.
- E. Other?

### IV. Discussion Items

- A. **GE Assessment Workgroup** - Lindsay
1. Discuss faculty ELO/KLO survey
    - The main focus when looking at the survey was to make sure the faculty had a chance to give feedback.
    - The goal is to get the survey approved so we can get it sent out to faculty.

- Survey was approved unanimously.
- Lindsay will work with CETL to disseminate the survey, and the GE Assessment Workgroup will analyze the results and make recommendations to the rest of the GE Committee.
- Paul Schneider joined this work group. Members now include Lindsay, John Belk, Emma, and Christian.

**B. GE Resources Workgroup - Krystal**

**1. Discuss website**

- The group met and talked about the website status.
- Anne is going to look over the website to make sure all the links are working and see what needs to be updated.
- Cynthia is going to check out the website from the student's perspective and recommend changes to help students understand the GE Program.
- Krystal will be doing the same thing from the faculty's perspective.
- Vanessa Kirkby joined this work group. Members now include Krystal, Anne D., Cynthia, and John Meisner.

**C. GE Curriculum Management Workgroup - Jon**

**1. (Announcement) Life Sciences curriculum review process begins this week**

- Johnny just finished collecting responses from the Chairs.
- Jon will be sending out a doodle poll to see if there is a time that everyone can meet.
- Once the subcommittee meets Jon can put together a summary report with any other questions and concerns.
- Work group members now include Jon Karpel, Michael O., Dan Eves, John Allred, and Madalyn Swanson.

**2. Work group breakdown:**

Curriculum Management: Jon Karpel  
Michael Ostrowsky  
Dan Eves  
John Allred  
Madalyn Swanson

Assessment: Lindsay Fullerton  
John Belk  
Emma Schafer  
Christian Reiner  
Paul Schneider

Resources: Krystal McCoy  
Anne Diekema  
Cynthia Kimball Davis  
John Meisner  
Vanessa Kirby

**3. SUU 1000 (Guests Patrick Clarke, Todd Petersen, and Eric Kirby)**

- New 1<sup>st</sup> Year Experience course
- CSIS 1000 and LM 1010 are currently meeting the ELO needs of the university in digital literacy, integrated learning and information literacy.

- There is a question on whether we can meet those needs in a different way that also involves the 1<sup>st</sup> Year Experience.
- All of the other institutions in the state have a 1<sup>st</sup> year experience and SUU does not.
- Patrick, Todd, and Eric explained what they have in mind for SUU 1000, its advantages to students and the timeline for their proposal.
- They then had a question and answer session with the committee.
- Questions for the GE Committee include:
  - Are we comfortable with a minimum requirement of 30 credits? That is, are we comfortable trading the 4 current credits in the Integrated Learning Knowledge Area with the 3 credits proposed for FYE?
  - What would transfer students be required to complete? Would there be an alternative option that would still meet the GE requirement?
  - Likewise, what would students with Concurrent Enrollment credits be required to complete.

**V. Adjourn** – Meeting was adjourned at 5:26 p.m.

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*Information Items:*

**Essential Learning Outcomes: Five-Year Assessment Cycle**

- 2015-2016: Communication (All forms), Creative Thinking, Critical Thinking
- 2016-2017: Digital Literacy, Information Literacy, Inquiry/Analysis.
- 2017-2018: Problem Solving, Quantitative Literacy, Teamwork
- 2018-2019: Civic Engagement, Ethical Reasoning, Intercultural Knowledge
- 2019-2020: Life Long Learning, Integrative Learning, Comprehensive Review

**Fall 2017 Meeting Schedule:**

- Monday, September 18 from 4:00-5:30 pm in OM 106
- Monday, October 16 from 4:00-5:30 pm in OM 106
- Monday, November 13 from 4:00-5:30 pm in OM 106
- Monday, December 11 from 4:00-5:30 pm in OM 106
- Meetings of the subcommittee work groups to be determined by subcommittees.

**Shared Google Drive:**

- Root folder: <https://drive.google.com/open?id=0B0WaVpEGNXcnbDIMbU8zZE9GYkk>
- Sub-folders included for each GE workgroup, as well as other resource materials.
  - GE Curriculum Management:  
<https://drive.google.com/open?id=0B0WaVpEGNXcnaEJ6ajM2ZWfZd00>
  - GE Assessment:  
<https://drive.google.com/open?id=0B0WaVpEGNXcnTDhucl9Vb2RtM28>
  - GE Resources:  
<https://drive.google.com/open?id=0B0WaVpEGNXcnRkJKQnIBYVNIaHc>

*NWCCU Accreditation Standards Related to General Education and Assessment:*

- 1. Learning Outcomes (see NWCCU Standard 2.C.10):**
- A. The General Education components of SUU’s baccalaureate degree programs and transfer associate degree programs have identifiable and assessable learning outcomes.
  - B. The GE learning outcomes are stated in relation to the institution’s mission and learning outcomes for SUU’s baccalaureate degree programs and transfer associate degree programs.
- 2. Assessment of Student Learning (see NWCCU Standard 4.A.3):**
- A. SUU has an effective, regular, and comprehensive system of assessment of student achievement of the GE Learning outcomes.
  - B. SUU demonstrates that students who complete the GE program wherever offered and however delivered achieve the identified GE learning outcomes.
  - C. Faculty with teaching responsibilities are responsible for evaluating student achievement of clearly identified GE learning outcomes.
- 3. Use of Assessment Results (see NWCCU Standard 4.B.2):**
- A. SUU uses the results of its assessment of student learning related to the GE learning outcomes to inform academic and learning-support planning and practices that lead to enhancement of student learning achievements of the GE learning outcomes.
  - B. Results of student learning assessments related to the GE learning outcomes are made available to appropriate constituencies in a timely manner.

| <b>Task &amp; Discussion Items</b> |  |
|------------------------------------|--|
| September 18, 2017                 | <ul style="list-style-type: none"> <li>• Welcome</li> <li>• Committee expectations</li> <li>• Reviewing and constituting work groups</li> <li>• American Institutions pinch point</li> <li>• CSIS 1000, LM 1010, &amp; First Year Experience (FYE)</li> </ul>  |
|                                    | <p style="text-align: right;"><b>Work Group Meetings</b></p> <p>September-October</p> <ul style="list-style-type: none"> <li>• <b>Curriculum Management:</b> Meet with FYE before October GEC meeting to discuss CSIS/LM integration.</li> <li>• <b>Resources:</b> Focus on updating and improving website.</li> <li>• <b>Assessment:</b> Review and prepare faculty survey, and read current draft of assessment plan.</li> </ul> |
| October 16, 2017                   | <ul style="list-style-type: none"> <li>• <b>Curriculum:</b> Report to GEC regarding meeting with FYE group.</li> <li>• <b>Resources:</b> Present on website changes.</li> <li>• <b>Assessment:</b> Present on plan for survey distribution.</li> </ul>   |
|                                    | <p>October-November</p> <ul style="list-style-type: none"> <li>• <b>Curriculum:</b> Review Life Science courses survey results (due October 13) and prepare to discuss in November.</li> <li>• <b>Resources:</b> Become trained to help new</li> </ul>   |

|                   |   |
|-------------------|---|
|                   | <p>faculty and produce faculty outreach plan.</p> <ul style="list-style-type: none"> <li>• <b>Assessment:</b> Distribute the survey and collect data. Produce formal process to assess ELOs and DFW rates at program level with Dashboard data.</li> </ul>  |
| November 13, 2017 | <ul style="list-style-type: none"> <li>• Meet with FYE group as large committee.</li> <li>• <b>Curriculum:</b> Report to GEC on Life Science survey results.</li> <li>• <b>Resources:</b> Present plan for outreach to faculty.</li> <li>• <b>Assessment:</b> Present faculty survey results and the formal program-level assessment plan.</li> </ul> |
|                   | <ul style="list-style-type: none"> <li>• <b>Curriculum:</b> TBD</li> <li>• <b>Resources:</b> Reach out to faculty.</li> <li>• <b>Assessment:</b> Implement the formal program-level assessment plan.</li> </ul> <p style="text-align: right;">November-December</p>   |
| December 11, 2017 | <ul style="list-style-type: none"> <li>• <b>Curriculum:</b> TBD</li> <li>• <b>Resources:</b> TBD</li> <li>• <b>Assessment:</b> Present results from the formal program-level assessment plan.</li> </ul>  |

# General Education Committee (GEC)

Minutes: Monday, November 13, 2017, 4 pm  
Old Main 106

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#### GEC RESPONSIBILITIES\*

1. Work with faculty, staff, and students to ensure SUU offers and maintains a comprehensive, assessable, and dynamic general education program that meets the agreed upon institutional learning outcomes and goals.

2. Develop and coordinate the GEC's operation in cooperation with the University Undergraduate Curriculum Committee (UUCC)

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4. Work with the Center of Excellence for Teaching and Learning (CETL) to help support faculty teaching effectiveness in general education courses.

*\*See SUU Policy 6.8.3 for additional details about the GE Committee*

**Call to Order:** 4:00 pm

**Present:** John Allred, John Belk, Anne Diekema, Daniel Eves, Lindsay Fullerton, Jon Karpel, Katya Konkle, Johnny MacLean, Krystal McCoy, James Sage, Paul Schneider, Madalyn Swanson, and Bonny Rayburn.

## I. Approval of Minutes

### A. Approval of prior GE Committee meeting minutes (October 16, 2017, in Canvas)

- Approved unanimously with the following changes
  - Correct spelling on Krystal's name
  - Change the word "Agenda" to "Minutes" in header

## II. Announcements

### A. Summary of "What's an Educated Person?" conference (November 2-3, Midway, UT)

- Great opportunity to hear about the state wide efforts to improve general education and to align general education with national trends.
- Committee members enjoyed the charrette activity. Perhaps this can be a good activity for the CETL.
- Anne brought back a document regarding different ways to look at GE, and they will be using it in the Resources Work Group.
- There are many different GE models and it was interesting to think about ways we can use different ideas to improve our model.
- This conference is really educational and inspirational.
- Johnny encouraged committee members to consider attending next year.

### B. First Year Seminar (SUU 1000) Update

- The recent discussion is full of twists and turns.
- Something is changing in our integrated learning knowledge area, but how that change will play out is up in the air right now.

## III. Discussion Items

### A. GE Curriculum Management Workgroup

1. HIST 2200 proposal for new GE designation (see attachments)
  - Approved unanimously.

2. Summary of Life Sciences curriculum review (see attachments)
  - Need short summary for Deans regarding this curriculum review process.
  - Very few issues arose.
  - We will recommend that syllabi can have links to ELOs to avoid incorrect information being listed.
  - Johnny will finalize the draft report and draft emails. Once this is done they will be sent out to the chairs. They will include guiding questions to prompt conversations about general education, and it will be up to the chairs to decide whether they will use them or not.

#### **B. GE Assessment Workgroup**

1. Discuss faculty ELO/KLO survey results (see attachments)
  - We sent the survey out, and we received 57 completed responses.
  - Some colleges were better represented than others, but the number of responses per college/school was somewhat representative of their respective sizes.
  - The committee engaged in a brief discussion of survey results.
  - The Assessment Work Group will continue the discussion to find appropriate action regarding the course-based assessment of ELOs.

#### **C. GE Resources Workgroup**

1. Discuss website plan and progress
  - The workgroup looked at the website and made some new work assignments.
  - Anne checked all of the links to ensure they are still live.
  - The work group continues to identify actions to make it a little more user friendly for faculty (inward-facing) and students (outward-facing).
  - Workgroup members are prepared to train faculty to properly load an ELO rubric into a Canvas assignment to fulfill the assessment requirement. We still need to come up with some kind of strategy to remind faculty to report their assessment data. James/Brad will send an email to campus, and Krystal/Johnny will work with Jen Hunter to include a message on every faculty member's Canvas homepage.

#### **D. Other**

1. Idea for a 6-credit integrated GE initiative (see attachment)
  - President has made it very clear that he sees a lot of value in components of the Jumpstart program.
  - One of those values being an increased retention rate for students who participate in Jumpstart.
  - He sees Jumpstart as being a faculty-driven retention tool.
  - Asked us to think about those components of Jumpstart and the GE program that could be utilized and scaled up to serve more students.
  - Right now Jumpstart reaches 80 – 100 students.
  - Would love to get feedback on the attached draft before meeting with the Provost and President.
  - The idea is to solicit course proposals from faculty that combine two knowledge areas in a six-credit course.
  - The six-credit course would be co-taught by two faculty members.
  - The Curriculum Management Work Group will discuss this in more detail.

**IV. Adjourn** – Meeting was adjourned at 5:30 p.m.

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*Information Items:*

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| GEC Meetings       | <b>Task &amp; Discussion Items</b>  |                            |
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| October 16, 2017   | <ul style="list-style-type: none"> <li>• <b>Curriculum:</b> Report to GEC regarding meeting with FYE group.</li> <li>• <b>Resources:</b> Present on website changes.</li> <li>• <b>Assessment:</b> Present on plan for survey distribution.</li> </ul>  |                            |
|                    | <ul style="list-style-type: none"> <li>• <b>Curriculum:</b> Review Life Science courses survey results (due October 13) and prepare to discuss in November.</li> <li>• <b>Resources:</b> Become trained to help new faculty and produce faculty outreach plan.</li> <li>• <b>Assessment:</b> Distribute the survey and collect data.</li> </ul>   | October-November           |
| November 13, 2017  | <ul style="list-style-type: none"> <li>• Meet with FYE group as large committee.</li> <li>• <b>Curriculum:</b> Report to GEC on Life Science survey results. Vote on HIST 2200.</li> <li>• <b>Resources:</b> Present plan for website updates. Discuss outreach plan regarding the Canvas-based ELO assessment strategy.</li> <li>• <b>Assessment:</b> Present and discuss faculty survey results.</li> </ul> |                            |
|                    | <ul style="list-style-type: none"> <li>• <b>Curriculum:</b> Discuss the 6-credit integrated GE initiative</li> <li>• <b>Resources:</b> Continue to update the website. Reach out to faculty.</li> <li>• <b>Assessment:</b> Discuss the formal program-level assessment plan. Discuss the faculty survey results</li> </ul>  | November-December          |
| December 11, 2017  | <ul style="list-style-type: none"> <li>• <b>Curriculum:</b> Present on the 6-credit integrated GE initiative</li> <li>• <b>Resources:</b> Update on website revision.</li> <li>• <b>Assessment:</b> Present results from the formal program-level assessment plan.</li> </ul>   |                            |

**General Education Committee (GEC)  
Agenda: Monday, December 11, 2017, 4 pm  
Old Main 106**

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4. Work with the Center of Excellence for Teaching and Learning (CETL) to help support faculty teaching effectiveness in general education courses.

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**I. Call to Order**

- a. Present: John Allred, John Belk, Anne Diekema, Dan Eves, Lindsay Fullerton, Jon Karpel, Katya Konkle, Johnny MacLean, Michael Ostrowsky, James Sage, Emma Schafer, Paul Schneider, Madalyn Swanson, and Bonny Rayburn

**II. Approval of Minutes**

- a. Approval of prior GE Committee meeting minutes (November 13, 2017, in Canvas)  
i. Approved unanimously.

**III. Announcements**

- a. Fall Semester Progress Report  
i. Survey on the jellybean diagram  
ii. (ongoing) Robust discussion on how to close the loop  
iii. New framework for a revised faculty-facing website  
iv. Plan to revise a student-facing website  
v. New GE designation for HIST 2200  
vi. Review of Life Sciences Knowledge Area (with the best results so far!)  
vii. New 6-credit GE idea to meet President Wyatt's charge  
viii. Ongoing collaboration with the FYS task force
- b. First Year Seminar (SUU 1000) Update  
i. The FYS Task Force has not met since the last GE Committee meeting. They will meet tomorrow, so we will have a more robust update in January.

**IV. Discussion Items**

**a. GE Assessment Workgroup – Lindsay**

- i. Discuss progress regarding GE assessment efforts  
ii. Goals for Spring Semester  
1. Complete a report about the data from the last 3 years, including how we'll close the loop.  
2. Complete a plan for the future that includes what we assess and how we utilize the jellybean diagram.

**b. GE Resources Workgroup – Anne**

- i. Discuss website plan and progress  
ii. Goals for Spring Semester  
1. Revise the faculty-facing website.  
a. Everything moved to one spot  
b. Going to restructure to incorporate the GE checklist  
c. We are fixing some documents that are named the same as others

- d. It's very text oriented right now but we will also be incorporating some tutorial videos
    - 2. Revise the student-facing website.
      - a. Hope to have some progress on this in the spring.
  - c. **GE Curriculum Management Workgroup – Jon**
    - i. Idea for a 6-credit integrated GE initiative
    - ii. Brainstorm faculty who might be candidates to teach 6-credit integrated GE courses
      - 1. John Belk
      - 2. Lindsey Roper
      - 3. Kyle Bishop
      - 4. Peter Sham
      - 5. Mark Miller
      - 6. Jim Aton
      - 7. Johnny MacLean
      - 8. Eric Freden
      - 9. Jessica Tvordi
      - 10. Angela Pool-Funai
      - 11. Peggy Wittwer
      - 12. Leilani Nautu
      - 13. Dave Berri
      - 14. Dave Lunt
      - 15. Michael Ostrowski
      - 16. If any others come to mind, please let Johnny know.
    - iii. Goals for Spring Semester
      - 1. Review the Physical Science Knowledge Area courses.
      - 2. Review any proposals for new GE designation.

**V. Dialogue**

- a. How can the three Workgroups collaborate with each other? What pieces of information would be valuable to share?
  - i. Post data from surveys on GE website
  - ii. Post formal process for new GE designation
  - iii. Collaboration with CETL

**VI. Adjourn – Meeting was adjourned at 5:06 pm.**

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*Information Items:*

**Spring 2018 Meeting Schedule:**

- Monday, January 22 from 4:00-5:30 pm in OM 106
- Monday, February 26 from 4:00-5:30 pm in OM 106
- Monday, March 26 from 4:00-5:30 pm in OM 106
- Monday, April 23 from 4:00-5:30 pm in OM 106
- Monday, May 14 from 4:00-5:30 pm in OM 106
- Meetings of the subcommittee work groups to be determined by subcommittees.

**Essential Learning Outcomes: Five-Year Assessment Cycle**

- 2015-2016: Communication (All forms), Creative Thinking, Critical Thinking
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- 2019-2020: Life Long Learning, Integrative Learning, Comprehensive Review

**Shared Google Drive:**

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- Sub-folders included for each GE workgroup, as well as other resource materials.
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  - GE Resources:  
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*NWCCU Accreditation Standards Related to General Education and Assessment:*

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**2. Assessment of Student Learning (see NWCCU Standard 4.A.3):**

- A. SUU has an effective, regular, and comprehensive system of assessment of student achievement of the GE Learning outcomes.
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- C. Faculty with teaching responsibilities are responsible for evaluating student achievement of clearly identified GE learning outcomes.

**3. Use of Assessment Results (see NWCCU Standard 4.B.2):**

- A. SUU uses the results of its assessment of student learning related to the GE learning outcomes to inform academic and learning-support planning and practices that lead to enhancement of student learning achievements of the GE learning outcomes.
- B. Results of student learning assessments related to the GE learning outcomes are made available to appropriate constituencies in a timely manner.

# General Education Committee

Minutes – January 22, 2018 – 4:00 P.M.

OM 106

**Present:** John Allred, John Belk, Anne Diekema, Daniel Eves, Jon Karpel, Cynthia Kimball Davis (via phone), Vanessa Kirby, Katya Konkle, Johnny MacLean, Krystal McCoy, Michael Ostrowsky, James Sage, Emma Schafer, and Bonny Rayburn.

## I. Approval of Minutes

### A. Approval of prior GE Committee meeting minutes (December 11, 2017, in Canvas)

- IV section C – Remove the words (see attachment)
- Approved unanimously

## II. Announcements

### A. 6-credit Integrated GE Initiative Update

- CETL is putting out a curriculum innovation grant workshop call for proposals in the next few weeks.
- One of the options will be this 6-credit integrated GE initiative.
- This will be an opt-in process. In other words, it will not be mandated.

## III. Discussion Items

### A. Physical and Life Science Labs – De-coupling and Decreasing the Credits

- James gave an overview of a conversation between Dean Eves, COSE, and the Provost.
- Physical lab space is experiencing a big crunch.
- One way to alleviate such a high demand for lab space is to decouple labs from lectures.
- The question would become...can labs and lectures be decoupled and still have the 3 credit lecture course meet the Gen Ed learning outcomes?
- Faculty will have the option to say that the course cannot be taught without the lab.
- If the lab and lecture need to stay together, maybe they should not be Gen Ed courses.
- It is not that common for Gen Ed to have a lab requirement in the USHE system.
- The Gen Ed Committee needs to think about what adjustments need to be made to the Gen Ed requirements.
- We also need to think about what constraints we have at the state level.
- What we are considering is removing the 1 credit lab Gen Ed requirement from the Physical Science Knowledge Area.
- We will vote on this at our next meeting.
- If we vote to make this change, we will have to make 2 small changes to the SUU General Catalog. 1) \*\*\*\*Labs in ~~all~~ **some** Physical Science courses are required to be taken concurrently with the lecture. 2) Physical Sciences (at least one 3 credit course ~~and 1 credit lab~~)

### B. First Year Seminar (SUU 1000) – 2-Credit FYS and 1-Credit SYS

- What they are looking for from this committee is a charge to say that, if they're going to make any changes, make "this type of change" because, "this type of change" is consistent with the GE Program's mission.
- They've created a draft syllabus.

- They are looking at creating a 2 credit first year seminar and a 1 credit second year seminar.
- What does the first and second year seminar need to include to be a viable part of the Gen Ed program?
- At this point, does this first year, 2 credit course cover Digital Literacy, Information Literacy, Integrative Learning? If not, the FYS Task Force needs suggestions.
- What would we suggest we do to bring the GE credits back up to the minimum of 30 credits?
  - The GE Committee noticed a lack of sufficient academic focus, particularly with information literacy and digital literacy. Many of the committee members are uncomfortable with including the course in the GE Program as it is currently written. We would likely be more comfortable with an increased focus on information literacy and digital literacy.
  - The GE Committee wasn't necessarily opposed to the idea of a 2-credit First Year Seminar, followed by a 1-credit Second Year Seminar, but we felt that a simpler model would be to add one credit to the current draft syllabus for the First Year Seminar that would incorporate an increased focus on information literacy and digital literacy.
  - Some committee members had questions about the course delivery, especially regarding the significant responsibility of student peers (ACES, etc.) to help deliver the academic portion of the course. This goes against the principle of giving first-year students lots of face-time with an engaging faculty member.
  - The GE Committee noticed some similarity between the content in the proposed draft syllabus and the content that probationary students in College Connections see. The committee members wondered how the duplication of content would be handled.
  - The GE Committee needs more time to come up with an official charge for the FYE Task Force, but the charge will likely involve a request to change the First Year Seminar to (1) include three credits; (2) include a greater focus on information literacy and digital literacy; and (3) ensure faculty (not students) deliver the majority of the course.

### **C. GE Assessment Workgroup**

Goals for Spring Semester

- Complete a report about the data from the last 3 years, including how we'll close the loop.
  - Complete a plan for the future that includes what we assess and how we utilize the jellybean diagram.
1. 3-Year Assessment Report
    - a. Minutes: This item was pushed to the next GE Committee meeting due to time.
  2. Discuss progress regarding GE assessment efforts
    - a. Minutes: This item was pushed to the next GE Committee meeting due to time.
  3. Discuss our 15 ELOs and the Jellybean Diagram
    - a. Minutes: This item was pushed to the next GE Committee meeting due to time.

### **D. GE Resources Workgroup**

Goals for Spring Semester

- Revise the faculty-facing website.
  - Revise the student-facing website.
1. Discuss website plan and progress

- a. Minutes: This item was pushed to the next GE Committee meeting due to time.
2. Discuss potential resource videos for faculty (what info is paramount?)
  - a. Minutes: This item was pushed to the next GE Committee meeting due to time.
3. Discuss a new idea about Canvas modules for each ELO
  - a. Minutes: This item was pushed to the next GE Committee meeting due to time.

**E. GE Curriculum Management Workgroup**

Goals for Spring Semester

- Review the Physical Science Knowledge Area courses.
  - Review any proposals for new GE designation.
1. Nothing new to report.

**IV. Adjourn** – Meeting was adjourned at 5:31 p.m.

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**3. Use of Assessment Results (see NWCCU Standard 4.B.2):**

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- B. Results of student learning assessments related to the GE learning outcomes are made available to appropriate constituencies in a timely manner.

# General Education Committee (GEC)

Minutes: Monday, February 26, 2018, 4 pm  
Old Main 106

**SCOPE:** GEC is responsible for providing quality and oversight of all of the General Education courses offered at SUU, and it is expected to ensure compliance with state-mandated policies on General Education and alignment with SUU's strategic and academic plans.

#### GEC RESPONSIBILITIES\*

1. Work with faculty, staff, and students to ensure SUU offers and maintains a comprehensive, assessable, and dynamic general education program that meets the agreed upon institutional learning outcomes and goals.

2. Develop and coordinate the GEC's operation in cooperation with the University Undergraduate Curriculum Committee (UUCC)

3. Provide oversight of the General Education courses offered at SUU.

4. Work with the Center of Excellence for Teaching and Learning (CETL) to help support faculty teaching effectiveness in general education courses.

*\*See SUU Policy 6.8.3 for additional details about the GE Committee*

**Present:** John Allred, John Belk, Anne Diekema, Daniel Eves, Lindsay Fullerton, Jon Karpel, Cynthia Kimball Davis, Vanessa Kirby, Katya Konkle, Johnny MacLean, Krystal McCoy, Michael Ostrowsky, Emma Schafer, Paul Schneider, Madalyn Swanson, and Bonny Rayburn.

## I. Approval of Minutes

- A. Approval of prior GE Committee meeting minutes (January 22, 2018, in Canvas)
- Approved unanimously.

## II. Announcements

- A. Update from AAC&U Conference on General Education and Assessment (Lindsay, Anne, Jon, James, Johnny)

Observations from those who attended:

- Would recommend attending.
- Nice to hear other people talking about the same kind of ideas that we do.
- Integrative learning is a big thing nationwide.
- Many of the attendees were working on complete redo's of their GE programs.
- We are hamstrung by the statewide policy.
- There is a lot of interdisciplinary teamwork.
- GE is no longer only about content but also emotional support and deep experiential and interdisciplinary learning.
- People are actually connecting their assignments...not just within their courses but, across courses.
- Need to include students more in our discussions of planning, strategy, pedagogy, etc.
- We don't tell students what we find when GE is assessed (nor do we do a good job of telling faculty).
- Our GE Program is on pace with national trends.
- Reminded of how important careful communication is with faculty.
- We've collected a lot of data and now it's time to figure out how best to disseminate the data and make some improvements.

**B. 6-credit Integrated GE Initiative Update**

- One of four possible Curriculum Innovation Grant categories
- Having an open question session on Thursday, March 1<sup>st</sup> @ 4:00 in ED 203

**C. GE Audit Introduction and Update**

- What majors require GE courses?
- Some majors are hiding required credits.
- Sometimes those hidden credits are GE credits.
- Johnny is bringing to attention of Chairs and asking them to discuss issues with their departments.

**III. Discussion Items**

**A. Physical and Life Science Labs – De-coupling and Decreasing the Credits – A vote would be good.**

- Katya put together a hand out with the changes made to it that we discussed last meeting.
- Vote taken. Voted unanimously to recommend these changes.

**B. First Year Seminar (SUU 1000) – Updated Draft Syllabus – No vote is necessary.**

- In general, committee members are quite pleased with the progress made since we saw the last version. The emphasis on digital literacy skills is much clearer now, and everyone appreciated the honest, descriptive memo.
- The committee did, however, have some concerns and questions, summarized below.
  - Nontraditional students will likely need a tailored option. Would it be possible to create two versions of the pilot--one for traditional students and one for nontraditional students?
  - The course doesn't cover some important on-campus resources (e.g., CAPS) until Week 8, but other less essential topics (e.g., cyber security) are covered earlier. Some committee member suggested altering the order so students were better informed. (I do realize, though, that Week 8 is when students might need CAPS the most, so this might be a wonderfully intentional decision.)
  - A couple of the tasks might overwhelm particular on-campus entities. For example, the Testing Center and the Library might not be able to accommodate 1200 student visits in one week.
  - The Acuplacer assignment refers to students visiting with their advisor. One committee member suggested that this might need to be the student's ACES mentor or instructor. Also, what happens if a student scores poorly?
  - One committee member suggested adding a module about the literature that indicates how technology, and cell phones in particular, are causing mental health issues.
  - One committee member feels that the course is still light on digital literacy because it is attempting to replace a 3-credit course (CSIS 1000) with a 2-credit course (SUU 1000), and a large part of the 2-credit course focuses on Student Affairs concepts and EDGE concepts.
  - A couple of committee members wondered how the on boarding process will occur for return missionaries, rural students, and others who might not have access to online resources before they arrive on campus.

**C. GE Curriculum Management Workgroup**

*Goals for Spring Semester*

- *Review the Physical Science Knowledge Area courses.*

- *Review any proposals for new GE designation.*
1. Existing Curriculum Review – Physical Sciences Update
    - We have received the surveys and syllabi for the Physical Sciences classes. Jon will convene the CR Work Group to review the materials and write a report.
    - Johnny will bring this report and the DFW rates and ELO achievement data from the Dashboards to the Physical Science Department. The department will be responsible for considering the information and making appropriate changes for improvement.
  2. Proposals for New GE Designation
    - a. EDUC 2000 – The Teacher Education and Family Development Department would like to change the GE designation and course number of EDUC ~~1010~~ 2000 (Social/Behavioral Sciences) to EDUC ~~2000~~ 1010(Humanities).
      - Vote taken...approved unanimously
    - b. CHIN 2010/2020 – The Languages and Philosophy Department would like to propose GE designation in the Humanities for these new courses, but they have not yet completed the GE paperwork. The department chair has the forms, so we're waiting on the department. When we receive them, we will review the proposals. No vote is necessary yet. (Johnny has sent another reminder to Elise Leahy, the chair of the department.)
    - c. SUU 1776 – Ravi Roy is leading a multidisciplinary group to propose a new GE course in the American Institutions Knowledge Area. They've provided all of the forms except for the syllabus. When we receive it, we will review the proposal. No vote is necessary yet. (Johnny has sent another reminder to Ravi.)
    - d. THEA 1033 – Proposal for GE removal. See this [draft form](#). The GE Committee approved the form. Johnny has sent the form to Kay Andersen, chair of the Theatre & Dance Department.

#### **D. GE Assessment Workgroup**

##### *Goals for Spring Semester*

- *Complete a report about the data from the last 3 years, including how we'll close the loop.*
  - *Complete a plan for the future that includes what we assess and how we utilize the jellybean diagram.*
1. 3-Year Assessment Report – Submitted to Christian and James.
  2. Discuss progress regarding GE assessment efforts – There is a new Dashboard. Christian would like us to use it for our TracDat targets.
  3. Discuss our 15 ELOs and the Jellybean Diagram – We are still considering how to improve the diagram. Michael suggested asking departments. We already disseminated a survey, so we will likely use its results to come up with a draft improvement, which we will then take to the departments before implementation.

#### **E. GE Resources Workgroup**

##### *Goals for Spring Semester*

- *Revise the faculty-facing website.*
- *Revise the student-facing website.*

## 1. Update on website plan and progress

### 1. Look at other GE websites

We looked at a few GE websites (Weber, USU, Syracuse, Dixie) and we really liked the Dixie website. It is very clear, clean and short, and has tabs at the top that would mostly fit us very well (except for the foreign languages tab).

Interestingly, all GE webpages are part of these schools' course catalogs and not separate like our pages. The Dixie URL: <http://catalog.dixie.edu/programs/generaleducation/#text>

### 2. Student website

Ideas for a student GE website from Vanessa are still forthcoming. We might consider a single GE website however (see item #1). We still are interested in hearing however what Vanessa has to say to incorporate it into our website.

### 3. Short videos regarding GE

We need short videos and should work on only two for now. Johnny is going to write scripts for these (one for faculty, and one for students). To create our videos we need to work with Shane Flanigan ([flanigan\\_s@suu.edu](mailto:flanigan_s@suu.edu)). He is in charge of studio97 (an instructional video studio).

### 4. Website forms update

Out of the nine documents we identified as needing attention three have been completed, two have been deleted (one duplicate document and one no longer relevant). This leaves four documents that need work. Out of these four documents two need to be merged and dated, one document needs "author" and date, and one needs an additional section with questions for instructors to ask about their GE courses. Katya has moved these documents to [www.suu.edu/academics/provost/pdf/<document name>](http://www.suu.edu/academics/provost/pdf/<document name>) but we don't appear to have access to these files to work on them. Anne will ask Katya for access to these documents. We also need an archive for the older versions.

### 5. Canvas modules to teach certain ELOs

Aspirational at this point. We talked about how it would be nice for faculty to be able to go to Canvas and download a signature assignment for their ELO to incorporate in their courses.

## IV. Adjourn – Meeting was adjourned at 5:24 pm

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# General Education Committee (GEC)

Minutes: Monday, March 26, 2018, 4 pm Old  
Main 106

**SCOPE:** GEC is responsible for providing quality and oversight of all of the General Education courses offered at SUU, and it is expected to ensure compliance with state-mandated policies on General Education and alignment with SUU's strategic and academic plans.

**GEC RESPONSIBILITIES\***

1. Work with faculty, staff, and students to ensure SUU offers and maintains a comprehensive, assessable, and dynamic general education program that meets the agreed upon institutional learning outcomes and goals.

2. Develop and coordinate the GEC's operation in cooperation with the University Undergraduate Curriculum Committee (UUC)

3. Provide oversight of the General Education courses offered at SUU.

4. Work with the Center of Excellence for Teaching and Learning (CETL) to help support faculty teaching effectiveness in general education courses.

*\*See SUU Policy 6.8.3 for additional details about the GE Committee*

**Present:** John Allred, John Belk, Anne Diekema, Lindsay Fullerton, Jon Karpel, Cynthia Kimball Davis, Katya Konkle, Johnny MacLean, Michael Ostrowsky, Emma Schafer, Paul Schneider, Madalyn Swanson, John Taylor, and Bonny Rayburn.

**I. Approval of Minutes**

- A. Approval of prior GE Committee meeting minutes (February 26, 2018, in Canvas)
- Approved unanimously

**II. Announcements**

- A. Update on 6-credit Integrated GE Initiative
- There are 6 proposals
- B. Update on First Year Seminar (SUU 1000)
- Will be considered at upcoming UUC meeting and likely the April 23 GE Committee meeting.
- C. Update on Required Minimum Grades in the GE Program
- This is a USHE decision
- D. Math 1060 GE Status
- Math 1060 has been serving as a GE course for many years, even though it has not officially had GE status. It will be listed as a General Education course in the new catalog, in alignment with existing practice.

**III. Discussion Items**

- A. Retroactive Removal of Physical Science Lab Requirement (Katya and James)
- After a long discussion about whether existing students can remain on their current catalog while incorporating the new change to the Physical Science Knowledge Area, the committee voted unanimously to require students to remain on their current catalog or to adopt the new catalog. Students will not be allowed to retroactively remove the Physical Science lab requirement. To have the 3-credit requirement (instead of the 4-credit requirement), students must change to the 2018-2019 (or later) catalog.
  - Anne Diekema made the motion. John Belk seconded.
- B. INTG 1000 in Jumpstart GE
- John Taylor updated the committee regarding the current and future status of INTG 1000.

- As a reminder, INTG 1000 was proposed for GE designation in April 2017, and the GE Committee rejected it with multiple lines of reasoning. John Taylor advertised the course as an Integrated Learning Knowledge Area GE course for Jumpstart students, subverting shared governance and undermining the GE Committee's authority. He never brought the proposal back to the GE Committee. According to John Taylor, Patrick Clarke instructed him to not resubmit the proposal because SUU 1000 was being developed.
- Due to John Taylor's promises, the Provost's Office is now forced to substitute CSIS 1000 and LM 1010 credit for INTG 1000 for approximately 80 students, which represents many more substitutions than average. Historically, the Registrar's Office and the Provost's Office allow substitutions like these to occur for approximately one student per year. Also, his mismanagement of the Jumpstart program has damaged relationships with the Iron County School District through the Concurrent Enrollment program.
- Jumpstart will use SUU 1000 instead of INTG 1000 in 2018-2019.
- John Taylor has not decided whether to incorporate LM 1010 in the 2018-2019 Jumpstart sections.
- After these clear failures, the GE Committee will continue to discuss how to most appropriately collaborate with initiatives involving the GE Program such as Jumpstart, Semester in the Parks, and the 6-credit GE initiative.

### C. GE Curriculum Management Workgroup

#### *Goals for Spring Semester*

- Met goal
  - Finished review of Physical Science
  - ~~Review the Physical Science Knowledge Area courses.~~
  - *Review any proposals for new GE designation.*
1. Existing Curriculum Review – Physical Sciences Update
  2. Proposals for New GE Designation
    - a. SUU 1776 – Ravi Roy is leading a multidisciplinary group to propose a new GE course in the American Institutions Knowledge Area. The Curriculum Management Workgroup has reviewed all of the forms (see attachments). We should have a vote.
      - SIEL has some reservations
      - Document might change
      - No vote taken
    - b. CHIN 2010/2020 – The Languages and Philosophy Department would like to propose GE designation in the Humanities for these new courses (and GE designation for CHIN 1010/1020), but they have not yet completed the GE paperwork. The department chair has the forms, so we're waiting on the department. When we receive them, we will review the proposals. No vote is necessary yet.
      - Still no forms
      - Johnny will follow up again
    - c. THEA 1033 – We are waiting to receive a completed removal form.

### D. GE Assessment Workgroup

#### *Goals for Spring Semester*

- ~~Complete a report about the data from the last 3 years, including how we'll close the loop.~~

- *Complete a plan for the future that includes what we assess and how we utilize the jellybean diagram.*
1. Discuss plan for an open faculty forum (or more) on the Jellybean Diagram
    - Planning faculty forum at the end of April

#### **E. GE Resources Workgroup**

##### *Goals for Spring Semester*

- Have thought about General Education Website
  - Met with Jacob & he made most of the requested changes
  - ~~Revise the faculty facing website.~~
  - ~~Revise the student facing website.~~
1. Show new website design
  2. Still pending: informative/instructional videos; ELO modules

#### **IV. Adjourn** – Meeting was adjourned at 5:29 PM

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**2. Assessment of Student Learning (see NWCCU Standard 4.A.3):**

- A. SUU has an effective, regular, and comprehensive system of assessment of student achievement of the GE Learning outcomes.
- B. SUU demonstrates that students who complete the GE program wherever offered and however delivered achieve the identified GE learning outcomes.
- C. Faculty with teaching responsibilities are responsible for evaluating student achievement of clearly identified GE learning outcomes.

**3. Use of Assessment Results (see NWCCU Standard 4.B.2):**

- A. SUU uses the results of its assessment of student learning related to the GE learning outcomes to inform academic and learning-support planning and practices that lead to enhancement of student learning achievements of the GE learning outcomes.
- B. Results of student learning assessments related to the GE learning outcomes are made available to appropriate constituencies in a timely manner.



## General Education Committee (GEC)

Minutes: Monday, March 26, 2018, 4 pm

Old Main 106

**Present:** John Allred, John Belk, Anne Diekema, Daniel Eves, Lindsay Fullerton, Jon Karpel, Katya Konkle, Johnny MacLean, Krystal McCoy, Michael Ostrowsky, James Sage, Emma Schafer, Paul Schneider, Madalyn Swanson, Todd Petersen, Patrick Clarke, and Bonny Rayburn.

### I. Approval of Minutes

- A. Approval of prior GE Committee meeting minutes (March 26, 2018, in Canvas)
- Approved unanimously

### II. Announcements

- A. Update on 6-credit Integrated GE Initiative – Six course proposals for the CIG workshops!
- This initiative is part of the curriculum innovation grant
  - We had six course proposals
  - Will be working on those the week after commencement
  - Part of that workshop will include familiarizing faculty with the curriculum change forms and GE designation forms. CurricuLog has not yet been finalized, so these faculty will likely wait until fall semester to officially propose their courses.
- B. Update on Regents Policy R470 Section 3.5.1 – Substitution of Courses in Pre-Major Area for General Education Requirements
- Discussion in the state GE Task Force meeting about a clause in the policy that has to do with how a major could potentially waive a knowledge area requirement if a student was taking upper level courses in that area.
  - The clause has some confusing language that says it is up to the department.
  - Their response was not clear so we are going to approach them again.

### III. Discussion Items

#### A. GE Curriculum Management Workgroup

*Goals for Spring Semester*

- ~~Review the Physical Science Knowledge Area courses.~~
  - ~~Review any proposals for new GE designation.~~
1. Existing Curriculum Review – Physical Sciences Update – Meeting with Physical Science Department on Tuesday, April 24, 2018 in SC 214
  2. Proposals for New GE Designation (materials are in Canvas)
    - a. SUU 1000
      - Approved unanimously
    - b. CHIN 1010/1020/2010/2020
      - Approved unanimously
    - c. THEA 1033 – GE designation removal
      - Approved unanimously
    - d. HIST 1700 – The History, Sociology, and Anthropology Department wishes to remove the Social/Behavioral Sciences GE designation from

HIST 1700. It will retain the American Institutions designation. The CM Workgroup has reviewed the completed removal form (in Canvas). We should have a vote.

- Approved unanimously
- e. SUU 1776 – This course proposal has been changed, and the GE Committee will not review it this semester.

## B. GE Assessment Workgroup

*Goals for Spring Semester*

- ~~Complete a report about the data from the last 3 years, including how we'll close the loop.~~
  - ~~Complete a plan for the future that includes what we assess and how we utilize the jellybean diagram.~~
1. Discuss plan for two open faculty forums on the Jellybean Diagram
    - a. April 26, noon, Escalante Room (SSC)
    - b. April 27, 9am, Escalante Room (SSC)
  2. Lindsay brought committee members through the faculty survey and had them all participate.
    - Committee members made several suggestions.
    - Lindsay and Johnny were surprised by the committee member's answers to some of the questions.

## C. GE Resources Workgroup

*Goals for Spring Semester*

- ~~Revise the faculty-facing website.~~
  - ~~Revise the student-facing website.~~
1. Video initiative with Ellen Treanor's office
    - Will discuss in fall
    - There will be a cost involved if we go ahead with this
  2. Still pending: informative/instructional videos; ELO modules
  3. Johnny thanked everyone for their hard work this year.
    - Decisions made in these meetings have big implications on campus and the committee has stepped up and taken things seriously.
  4. **List of accomplishments:**
    - Reviewed Life Science and Physical Science knowledge areas
    - Approved HIST 2200, CHIN 1010/1020/2010/2020
    - Approved change from EDUC 2000 to EDUC 1010 with a change in category
    - Approved MATH 1060 for GE status
    - We removed GE status for THEA 1033 and HIST 1700
    - Put out faculty survey that was difficult to construct and we got a great response
    - We have faculty forums coming up this week
    - Katya put together some GE audits and Johnny has been talking to department chairs about various curriculum and catalog issues
    - Completed 3 year assessment report
    - Corrected links and forms and created a new website for GE
    - Attended the What Is An Educated Person conference in Salt Lake
    - Attended the AAC&U GE and Assessment Conference in Philadelphia.
    - Decreased the Physical Science lab requirement and decided not to make the

change retroactive

- Worked closely with the First Year Experience Task Force and passed SUU 1000
- Created a new 6-credit Integrated GE Initiative
- Had a difficult conversation regarding INTG 1000

**IV. Adjourn** – Meeting was adjourned at 5:30 pm

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*Information Items:*

**Spring 2018 Meeting Schedule:**

- Monday, January 22 from 4:00-5:30 pm in OM 106
- Monday, February 26 from 4:00-5:30 pm in OM 106
- Monday, March 26 from 4:00-5:30 pm in OM 106
- Monday, April 23 from 4:00-5:30 pm in OM 106
- Monday, May 14 from 4:00-5:30 pm in OM 106
- Meetings of the subcommittee work groups to be determined by subcommittees.

**Essential Learning Outcomes: Five-Year Assessment Cycle**

- 2015-2016: Communication (All forms), Creative Thinking, Critical Thinking
- 2016-2017: Digital Literacy, Information Literacy, Inquiry/Analysis.
- 2017-2018: Problem Solving, Quantitative Literacy, Teamwork
- 2018-2019: Civic Engagement, Ethical Reasoning, Intercultural Knowledge
- 2019-2020: Life Long Learning, Integrative Learning, Comprehensive Review

**Shared Google Drive:**

- Root folder: <https://drive.google.com/open?id=0B0WaVpEGNXcnbDIMbU8zZE9GYkk>
- Sub-folders included for each GE workgroup, as well as other resource materials.
  - GE Curriculum Management:  
<https://drive.google.com/open?id=0B0WaVpEGNXcnaEJ6ajM2ZWFZd00>
  - GE Assessment:  
<https://drive.google.com/open?id=0B0WaVpEGNXcnTDhucl9Vb2RtM28>
  - GE Resources:  
<https://drive.google.com/open?id=0B0WaVpEGNXcnRkJKQnIBYVNIaHc>

*NWCCU Accreditation Standards Related to General Education and Assessment:*

**1. Learning Outcomes (see NWCCU Standard 2.C.10):**

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