

GRADUATE COUNCIL MEETING

February 25, 2010
10:00 a.m., AD 304H

MINUTES

Present: Matt Barton, Bill Byrnes, Christine Byrnes, Carl Franklin, Rick Lambson, David Lund, Tony Pelligrini, David Rees, Bart Reynolds, David Tufte, Dominic Yeager, and Bonny Rayburn.

Excused: Nicole Funderburk and Matt Neves.

Guests: Prent Klag, Lindsey Brown, and Bruce Tebbs.

INFORMATION ITEMS:

- Enrollment, FTE and BR FTE report as of Feb 23, 2010 (B. Byrnes) - Bill handed out copies of a graduate enrollment report made possible by Kristin Wiggins in the Registrar's Office. He asked committee members to look over the report and let him know if anything looked like it might be off. Bill's hoping to pull as much of a history as possible together to use as comparison information for our next meeting.
- Academic Roadmap update - Bill stated that the Provost is meeting with all of the colleges again to show them where the academic roadmap stands as of this point. As an academic entity, Bill thought that committee members needed to be briefed on what is going on. This document is still in draft form and Bill stated that he would welcome any input or questions anyone would like to offer.
- Update on online reference uploading - Bill stated that the web based recommendation form for perspective graduate students now has the capability to upload reference files online. Bill expressed appreciation to Mark Walton for adding this capability to the form.
- Academic Year - Bill stated that he and Lindsey Brown are co-chairing a campus wide calendaring committee that is trying to better coordinate calendars for the whole campus. A later academic year start date was proposed and accepted at the last Dean's Council meeting. A copy of the updated calendar for 2010-2011 and 2011-2012 was distributed.

DISCUSSION ITEMS

- Graduate Tuition (B. Byrnes) - Bill stated that the Legislature is still discussing how much of an increase there will be in tuition for next year. The fair tuition hearing will be March 11th. Committee members looked at the comparison charts Bill handed out to see how SUU's graduate tuition rates compared to other USHE institutions. Bill and Bruce Tebbs have been looking over the comparisons and feel that in some cases, some adjustments might be made. Committee members voiced their opinions and concerns. **Bill and Bruce will work on a cost benefit analysis and get back to the committee with their findings.**
- Better efficiencies for file management for graduate curriculum proposals (David Tufte) - Bill stated that he is working with Mark Walton and the IT department to set up the equivalency of an e-learning class website for the undergraduate and graduate curriculum committees. Files would be uploaded to that site by Bonny and committee members would then go to that site to look at meeting materials rather than having all of the information sent out via e-mail. In addition, they will be looking at setting up a discussion forum. Bill will keep us apprised of its progress.
- Capstone course credit questions (Matt Barton) - Lindsey explained how credit is tracked for capstone classes.
- Graduate course credit questions (Lindsey Brown) - **Lindsey developed a form for graduate capstones and requested input on changes in the form.**
- Differences between course types (Bruce Tebbs) - Bruce emphasized the importance of labeling courses correctly either as a thesis or project but not both. The reason for this is because the funding

model pays differently for each type. This is in accordance with Regent's policy. **Bill will bring a copy of the policy to the next meeting where this discussion will continue.**

- Northwest Commission on Colleges and Universities & Program Reviews (B. Byrnes) - Tabled due to time restraints. **Will be discussed at next meeting.**
- Next Meeting - Thursday, March 25th @ 10:00 a.m., Provost's Conference Room

ACTION ITEMS – Course proposals (see below)

GRADUATE CURRICULUM COMMITTEE MEETING

February 25, 2010
10:00 a.m., AD 304H

CONSENT ITEMS

BUS

| Prefix | Course Title | Credits | Change Requested | Action | BOR |
|--------|--------------|---------|------------------|--------|-----|
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CIET

| Prefix | Course Title | Credits | Change Requested | Action | BOR |
|--------|--------------|---------|------------------|--------|-----|
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EDU

| Prefix | Course Title | Credits | Change Requested | Action | BOR |
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HSS

| Prefix | Course Title | Credits | Change Requested | Action | BOR |
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LIB

| Prefix | Course Title | Credits | Change Requested | Action | BOR |
|---------|-------------------------|---------|---------------------------------------|----------------------|-----|
| LM 6890 | Library Media Practicum | 1-3 | Clarify course description in catalog | Approved Unanimously | |

PVA

| Prefix | Course Title | Credits | Change Requested | Action | BOR |
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SCI

| Prefix | Course Title | Credits | Change Requested | Action | BOR |
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SUBSTANTIVE ITEMS

BUS

| Prefix | Course Title | Credits | Change Requested | Action | BOR |
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CIET

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EDU

| Prefix | Course Title | Credits | Change Requested | Action | BOR |
|--|--|---------|--|---|-----|
| EDUC 6XXX # will be assigned by Registrar's Office | Intro to Emergency Management in Public Schools | 3 | New Course - Clark County School District and Center for Teaching Excellence - Emergency Management Course | Approved Unanimously with title embellishment | |
| EDUC 6XXX # will be assigned by Registrar's Office | Mitigation and Prevention | 3 | New Course - Clark County School District and Center for Teaching Excellence - Emergency Management Course | Approved Unanimously | |
| EDUC 6XXX # will be assigned by Registrar's Office | Preparedness | 3 | New Course - Clark County School District and Center for Teaching Excellence - Emergency Management Course | Approved Unanimously | |
| EDUC 6XXX # will be assigned by Registrar's Office | Response | 3 | New Course - Clark County School District and Center for Teaching Excellence - Emergency Management Course | Approved Unanimously | |
| EDUC 6XXX # will be | Functional & Assessment Needs | 3 | New Course - Clark County School District and Center for | Approved Unanimously | |

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| assigned by Registrar's Office | | | Teaching Excellence - Emergency Management Course | | |
| EDUC 6XXX # will be assigned by Registrar's Office | Recovery | 3 | New Course - Clark County School District and Center for Teaching Excellence - Emergency Management Course | Approved Unanimously | |

HSS

| Prefix | Course Title | Credits | Change Requested | Action | BOR |
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LIB

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