

Graduate Council & Curriculum Committee

MINUTES – April 22, 2010

Present: Bill Byrnes, Christine Byrnes, Nicole Funderburk, Rick Lambson, David Lund, Matt Neves, Tony Pelligrini, David Rees, Bart Reynolds, David Tufte, Dominic Yeager - Graduate Student Association, and Bonny Rayburn.

I. Agenda Review

II. Curriculum Committee Items – Posted to e-learning website

III. Information & Discussion Items

- Dominic Yeager graduate student survey (Dominic) - Dominic passed out the results of his SUU Graduate Student Survey. The results have been posted on the e-learning website for anyone who was not present at the meeting to review.
- Graduate School Fair – Friday, Sept. 17, 2010 (Bill) - Bill encouraged representatives to try to have more visibility at the fair this year. It will run from 10 a.m. - 2 p.m. and it's a great opportunity to set up some display materials, lists of frequently asked questions, and other information, along with having people there from our graduate programs to answer questions and try to recruit from within. Bill also suggested that SUU should claim "real estate" next to the door, so people have to go by our tables before they can get to anyone else's tables. **Nicole will contact representatives from SUU's graduate programs and encourage them to participate. Bill stated that the Associate Provost's office would pay the registration fees to encourage participation.**
- AAC&U – The Quality Imperative – handout (Bill) - Bill passed out a copy of a handout from the Association of American Colleges and Universities. He stated that SUU is a member of this organization. There was a session held in Salt Lake City on the 14th of April which was a cooperative event coordinated between the AAC&U, the Salt Lake Chamber of Commerce, and the Commissioner's office. This is helping to focus a lot of what has driven what is going on with the academic roadmap this year. This also contains a list of what employers are looking for in terms of learning outcomes.
- Associate Provost/Dean of Graduate Studies position details - Bill handed out a copy of his official job description so committee members would be aware of what is on his plate. He stated that an institutional research director position was also being added to the provost's office which will have a positive impact on the graduate programs here at SUU.
- Tuition Waiver Update (Bill) - Bill passed out a spreadsheet containing a four year history of graduate tuition waiver information. Bill took the average of budget related FTEs for fall and spring this year, looked at what the projected waiver budget would be and noticed that the average amount per FTE varied widely from program to program. Committee members agreed that the formula for calculating the amount of these waivers needs to be revisited. Bill also stated that he still has \$52,000 in waiver money that has not been assigned. **Bill**

asked that representatives contact him if they have a need for some of that additional money to help strengthen their programs. Nicole also asked that committee members let the people in their areas know that the money is now in the Associate Provost's area so they will know to contact him if they want to request some of it.

- Update on revised R401 Policy – Handout (Bill) - Bill passed out a copy of the revised, Board of Regents R401 policy. It has been reviewed by the Deans' Council and has been distributed to the Deans and their assistants. There are a few changes, and the area that is the most interesting is that we are now going to have much more SUU Board of Trustee involvement when it comes to program reviews, etc. Bill stated that he is going to try to find a way to cut down on the duplication of efforts in regard to gathering information for program reviews, Board of Regents, accrediting agencies, etc.
- Deans' Council Retreat on Distance Education - Bill stated that there will be a Deans' Council retreat on May 3rd to discuss some of the structural, philosophical, and program issues having to do with distance education. The goal is to make sure that before they leave, they've answered the questions that will help drive the decisions that will be made over the next few years on how resources are allocated and the best utilization of technology.
- Graduate Student Probation notation (Lindsey Brown) - Lindsey shared the differences between what was stated in policy 6.51 - Graduate Study, the beginning of the general catalog, and in each of the graduate program sections of the catalog in regards to students maintaining a 3.0 GPA. Some programs stated that if the student dropped below a 3.0 GPA they would be placed on probation where others state they would be dropped from the program. **It was suggested that each of the graduate programs review the statement made at the beginning of their respective sections to make sure it is consistent with what is stated in policy 6.51 and the beginning of the general catalog. Lindsey will do some wordsmithing on the introduction wording and will e-mail it to committee members for their input.**
- Mission Alignment? – See below (Bill) - Bill stated that the Graduate School Mission Statement is now up on the website. Bill is hoping to change the graduate school page so when you open it up, the mission statement will be there as well as a message from him welcoming students. Bill wants to make sure that there is an alignment between the graduate mission statement and the academic roadmap. **He will be emailing committee members with some thoughts regarding the mission statement relative to the current academic roadmap.**

Graduate School Mission Statement

The Southern Utah University graduate school provides accessible and affordable professional education within a private institution atmosphere. The School offers unique and rigorous graduate education in a dynamic and personalized environment. Our programs enhance career opportunities and increase critical thinking, communication, and leadership skills while promoting integrity and empathy.

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Academic Roadmap 2010-13

The academic mission of Southern Utah University is to provide a personalized, integrative, and experiential learning environment designed to prepare students to become fully engaged and productive members of society. In order to fulfill its mission SUU will:

- Emphasize excellence in learning designed to foster critical thinking, effective communication, lifelong intellectual curiosity, global awareness, personal responsibility, and integrity
- Offer educational experiences typical of private universities with the affordability of public higher education
- Provide outstanding programs of study in the arts and sciences, selected pre-professional, professional, and graduate programs
- Contribute to state, regional, and community needs as a social, cultural, and economic catalyst
- Harness and integrate our unique geographic location in the SUU educational experience



IV. Adjournment - Meeting was adjourned at 11:35 a.m.

GRADUATE CURRICULUM COMMITTEE MEETING

April 22, 2010

10:00 a.m., AD 304H

MINUTES

Present: Bill Byrnes, Christine Byrnes, Nicole Funderburk, Rick Lambson, David Lund, Matt Neves, Tony Pelligrini, David Rees, Bart Reynolds, David Tuft, Dominic Yeager - Graduate Student Association, and Bonny Rayburn.

CONSENT ITEMS

BUS

Prefix	Course Title	Credits	Change Requested	Action	BOR

CIET

Prefix	Course Title	Credits	Change Requested	Action	BOR

EDU

Prefix	Course Title	Credits	Change Requested	Action	BOR
SPED 4100/6100	Programming & Management for Students with Mild/Moderate Disabilities	3	Change name to Programming and Management	Approved unanimously	
SPED 4110/6110	Principles of Special Education Law	3	Change name to Special Education Law	Approved unanimously	
SPED 4120/6120	Applied Behavior Analysis and Management	3	Change name to Appl Behav Analysis & Manag	Approved unanimously	
SPED 4130/6130	Curriculum Strategies & Procedures in Reading, Writing, & Math for Students with Mild/Moderate Disabilities	3	Change name to Curriculum Strategies	Approved unanimously	
SPED 4145/6145	Collaboration & Transition Planning	3	Change name to Collaboration & Transition	Approved unanimously	
SPED 4160/6160	Concepts of Measurement, Assessment &	3	Change name to Report Writing	Approved unanimously	

	Report Writing for Students with Mild/Moderate Disabilities				
SPED 4170/6170	Advanced Cognitive Strategies for Students' w/Learning & Behavior Problems	3	Change name to Issues in Special Education	Approved unanimously	
SPED 4185/6185	Elementary & Secondary Practicum	3	Change name to Practicum/Induction Seminar	Approved unanimously	
SPED 4980/6980 (Sec 1)	Special Education Clinical Practice (section 1)	6	Change name to Student Teaching	Approved unanimously	
SPED 4980/6980 (Sec 2)	Special Education Clinical Practice (section 2)	6	Change to SPED 4981/6981 - SCED/SPED Student Teaching	Approved unanimously	

HSS

Prefix	Course Title	Credits	Change Requested	Action	BOR

LIB

Prefix	Course Title	Credits	Change Requested	Action	BOR

PVA

Prefix	Course Title	Credits	Change Requested	Action	BOR

SCI

Prefix	Course Title	Credits	Change Requested	Action	BOR

SUBSTANTIVE ITEMS

BUS

Prefix	Course Title	Credits	Change	Action	BOR
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			Requested		

CIET

Prefix	Course Title	Credits	Change Requested	Action	BOR

EDU

Prefix	Course Title	Credits	Change Requested	Action	BOR
SPED 4980/6980	Student Teaching	6	Change from 6 credits to 9 credits	Approved unanimously	
SPED 4981/6981	SCED/SPED Student Teaching	6	Change from 6 credits to 9 credits	Approved unanimously	

HSS

Prefix	Course Title	Credits	Change Requested	Action	BOR

LIB

Prefix	Course Title	Credits	Change Requested	Action	BOR

PVA

Prefix	Course Title	Credits	Change Requested	Action	BOR

SCI

Prefix	Course Title	Credits	Change Requested	Action	BOR