

December 7, 2012

GRADUATE COUNCIL AGENDA ITEMS

Chair Graduate Council: Mark Atkinson

Chair Graduate Curriculum Committee: Bill Byrnes

Present:

John Allred, Matt Barton, Terrie Bechdel, Christine Byrnes, Gerald Calvasina, James Marchant, Karl Stevens, Tom Cunningham, Pat Keehley, Mark Debeliso, Rick Lambson, David Christensen, Tony Pellegrini

Excused:

Yazeed Alhayyaf (student); Jeff Barnes, Nicole Funderburk

I. ANNOUNCEMENTS

Revised and update e-catalog copy DUE from Colleges/School **Friday, Feb 22 at noon.**

II. INFORMATION & DISCUSSION ITEMS

1. SUU web conferencing & synchronous interaction standard – Update (Mark)
 - Currently have around 5 people using Adobe Connect Pro. Mark Walton is upgrading our server to version 9.
 - Possibility of using Google Hangout in the future (David Lund has used this)
 - a. Can be used through SUU account
 - Canvas:
 - a. Ability to add group collaboration inside canvas- any student can use it- one student used it to imbed “Grade My Professors” to discredit professors. Does this need to be addressed? Policy 6.33 addresses student integrity. Do we need to update wording to include language as it relates to virtual environments.
2. **Online Instructor Certificate Course on Canvas**

This self-paced online course consists of six modules and covers critical components in online teaching. Each module includes several activities associated with the content. To receive the online instructor certificate, you must complete all activities and post your work on the Discussion Board. (Mark)

 - Faculty should complete course before the first semester that they teach an online/hybrid course.
 - Bill and Christian will work w/ Michiko Kobayashi (creator of the course) to make sure all language aligns w/our current goals.
 - Michiko will be course grader; Mark Atkinson will act as gatekeeper.
 - **Release will be January 7th.**
3. **Policy 6.27 Faculty Workload (see pages 4 and 5) – Policy change OKd by Deans’ Council and forward to Faculty Senate for review and amending (Bill)**
 - Discussed at last Dean’s Council. Changes proposed to remove delineation between undergrad & graduate
 - Removed reference to USHE standard because it’s an institution standard based on the classification of the Institution.

- New Language: “Faculty teaching graduate courses may receive a teaching reassignment up to ¼ of their teaching load...”
- Remove section G about contact hours for online-courses being calculated differently than face to face classes.
- On docket for Faculty Senate January meeting, and will come back to Dean’s Council in January.

4. Policy 6.36 - Course Syllabus – Was amended and approved at the Nov 29 Faculty Senate meeting (Bill)

- Faculty Senate approved changes in course syllabus policy
- Bill will leave this version up in canvas for Grad Council to look at their discretion
- Primary shift in focus is to clarify student learning outcomes and how they align with University learning outcomes and university policies.
- **Will return to Dean’s council, and if approved will go to Trustees at February 7th meeting.**
 - Add reference to SUU policy and Procedure 6.33 Academic Integrity
 - Add reference to Policy 6.33 into section M.
- Document will be released to department chairs after Dean’s Council, with disclaimer that it will be officially university policy once approved by the Trustees.

Discussion:

- Suggestions for improving syllabus will not be retroactive- Recommendations will be to be implemented from that point forward.

5. Graduate Enrollment Report – posted to Canvas

- Current information is indicated in green (Far Right Column) and reflect Fall and Spring numbers as of 12/5/12
- This information comes from Banner- If you have issues with numbers, make sure your students are classified correctly in the Banner System for Majors/Programs.

6. Waiver budget and YTD activity

- Report was distributed by Bryant Flake, and was updated as of 12/4/12
- Bryant Flake will attend February meeting to discuss program costs based on FTE.
- Don’t have any information about Budget and tuition increases for next year. Have to wait until Governor releases budget.

III. ACTION ITEMS:

1. Approval of the minutes of the Oct. 12 meeting
2. Curricular and Program Proposals (see separate agenda on Canvas)

APPROVED

IV. UPDATES FROM PROGRAM DIRECTORS

- MBA – Gerry Calvasina
 - Convinced faculty to put MBA courses online

- MFA Arts Admin – James Marchant
 - MA for online arts admin was just approved for Board of Trustees (James Marchant). Already getting applications for the program
- MA COMM – Matt Barton
 - Talking to undergrad students re: recruiting
 - Preparing to implement learning house
 - Redesigning website- site map, content, student photos to make more visually interesting.
- MPA – Pat Keehley
 - Michelle St. Germaine will be mentor for accreditation, based out of UC Long beach- Was former director of Assessment process.
 - Will be having a retreat on December 20th.
 - Will participate in a trip to china and maybe be recruiting graduate students.
 - Study abroad will go to London for Higher Ed student services- Partnership with Patrick Clarke.
 - Migrating three courses to learning house.
 - Target for Fall is 100 students- seem to be on point with that.
- MSFS – Terri Bechdel
 - Have 7 enrolled in first semester and 8 applications for students coming into spring. 8 students for next fall and 8 pending. Will have an estimated 30 students by the end of the year.
 - Program is growing quickly.
 - Offering a computer science course in the summer, will also be offered in Summer.
 - Dean and Chair are encouraging getting MFSF program online. Classes will be offered online in Fall 2014. Will need to create a virtual lab.
 - When recruiting- Faculty are generally very interested in teaching online courses.
 - SUU online will work with Terri to help her find the tools she needs
- MSSC&P – Mark DeBeliso
 - Student credit hours up 18 % from last year, anticipate continual rise
 - 2 students had Thesis published in international journals
 - Moving forward with Stars & Stripes for advertising. Have inserts twice a year: Education document & transition document.
- M Ed – Tom Cunningham:
 - Invited by UEA to exhibit at their conference. Had 20 students express interest in program. Did the same kind of display at other conferences (SUCOM) and will continue at other k-12 conferences.
 - Working towards having a faculty with statewide contracts to do recruiting. Regular load is summer and fall, and he would be available to do recruiting in Spring, to help organize professional learning communities, teachers who want to get a Master’s degree or Administrative Licenses.
 - Anticipate a rise in recruitment levels by Fall.

V. NEXT MEETING

February 8, 2013 @ 3pm – Curriculum proposal items Friday, Feb 1, 2013 @ Noon

GRADUATE CURRICULUM COMMITTEE MEETING

October 8, 2012
3:00 pm, AD 304H

AGENDA

CONSENT ITEMS

EDU

Prefix	Course Title	Credits	Change Requested	Notes/Action
SPED 6890 SPED 6980	ELED/SPED Student Teaching	9	Title	Change title to “SPED Student Teaching” Imp: Spring 2013 Approved <i>Per email from David Lund, course number on proposal is supposed to be SPED 6980</i>

SUBSTANTIVE ITEMS

EDU

Prefix	Course Title	Credits	Change Requested	Notes/Action
EDUC 5445/6445	Leadership of Gifted and Talented Programs: Capstone Practicum	3	NEW COURSE	Would be an elective option taught through cont’ed. Imp: Spring 2013 <i>New class that would match new state endorsement. Probably won’t teach at 6000 level on campus. Will be taught through districts. Will figure out which courses no longer fit and drop them out completely. Replaces one of the old course. Will be dual numbered. State may allow us to teach these as independent study on the 6000 level.</i> Approved
SPED 6981	SCED/SPED Student Teaching	9	Credits	Change from 9 credits to 3 credits <i>Shorter teaching experience that adds to what the student already has, without having to do the full student teaching program over again specifically for SPED. Classes are already being taught- but haven’t been articulated about</i> Imp: Spring 2013 Approved

DEGREE/PROGRAM ITEMS

EDU

Degree/Program	Change Requested	Notes/Action
<p>Summer Special Education Hybrid Licensure Program</p>		<p>The license was previously available as part of the old Graduate Education Licensing Program. EDUC resurrected the classes that existed and formalized them into a more robust (required a couple of course that were electives) license in line with the state requirements and other institutions. The changes in the credit hours for student teaching were to match other state institutions and meet the state requirement for at least a modified student teaching experience. EDUC actually started offering the courses again a couple summers ago to meet a specific need in the area, and decided to formalize it all so it can be in the catalog, instead of word of mouth.</p> <p>EDUC could always recommend students for licensure in SPED as long as they took all of the required courses. It is primarily designed for currently licensed teachers who want to add Special Education to their license, although EDUC designed it so anyone with expertise in a content area of need could get a full SPED license. The only disadvantage to doings so through this program, is that it is not a dual license and only SPED could be taught.</p> <p>Imp: Fall 2013</p> <p>Approved- Remove “Summer” from program title.</p>