

GRADUATE CURRICULUM COMMITTEE MEETING

December 5, 2014

3:00 pm, AD 304H

MINUTES

Present: John Allred, Mark Atkinson, Bruce Barker, Matt Barton, Rachel Bishop, David Christensen, Kim Craft, Mark Debeliso, Steven Irving, Ravi Roy, James Sage, MK Wollebo, Keith Bradshaw, and Bonny Rayburn.

CONSENT ITEMS

COSE

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
All MCIP courses			Change all courses with MCIP (Master's in critical infrastructure protection) prefix to CSIA (Cyber security and information assurance) prefix	Fall 2015	Approved

HSS

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
PADM 6700	Organization and Administration at the Criminal Justice Agency		Course sequencing is marked... S/B Course Description (to include independent study only) as per Pat Keehley	Fall 2015	Approved
PADM 6720	Criminal Justice Policy		Course sequencing is marked... S/B Course Description (to include independent study) as per Pat Keehley	Fall 2015	Approved
PADM 6900	MPA Thesis		Method of grading: Change to Letter Grade Course Description - as per Pat Keehley	Fall 2014 is marked... S/B FALL 2015	Approved

SUBSTANTIVE ITEMS

HSS

Prefix	Course Title	Credits	Change Requested		Notes/Action
PADM 6540	Higher Education Law & Policy	3	New Course	Spring 2015	Approved
PADM 6890	MPA Internship		Credit Hours: 1-6 Course description	Spring 2015	Approved
PADM 6950	Professional Project		Credit Hours: 1-6 Course description	Fall 2015	Approved

LIB

Prefix	Course Title	Credits	Change Requested		Notes/Action
LM 6210	Research for Information Professionals	3	New Course	Summer 2015	Approved

- **Budget** – Funding has been approved
 - Online, non-resident, out of state students
 - Average cost is \$353 per credit
- **Director of Graduate Admissions position** – Job will be posted in April.
- **Be prepared in January** – with next 3 entry points for next academic year.
- **SUU Graduate Studies Preliminary Site Map**
 - Faye will be working on the architecture and art design of the site.
 - Mark posted the page on Canvas and asked for suggestions on how to make it better. The point of this site is not to make it information heavy, but to make it a marketing site. The idea is to get prospective students to a recruiter.
 - Rachel stated that she didn't want to involve a recruiter at all. She wanted the link on this graduate studies site to just link to the MFA page.
 - Keith stated he would like that too. Recruiters are great for finding people but, when it comes to closing the deal, the people in his area are the ones prospective students need to be talking to.

- Mark stated that this site would have a different kind of recruiter. Ones that actually walk the student through the application process.
- There will be a protocol developed for recruiters before the new site is up and going.
- Remove the Admission column all together
- Change "Financial Support" column heading to "Get Money"?
- A lot of the sub-links are Banner self-service duplicates so, students are going to go here and click and then they're going to go to another Banner self-service link and have to click the same thing over again. Need to have them link directly or take them out all together
- Work study is not available for graduate students.
- There are no housing scholarships available for graduate students either.
- If there is going to be an application checklist it needs to be tied directly to the portal.
- Need to ensure students stay with the checklist instead of jumping out of it and contacting people directly to get information.

Adjourn – Meeting was adjourned at 4:10 p.m.