

UNIVERSITY GRADUATE CURRICULUM COMMITTEE & GRADUATE COUNCIL MEETING

November 30, 2018

3:00 PM, Charles Hunter Room

MINUTES

APPROVED 2/1/2019

Attendees: Matt Barton, Robin Boneck, Cody Bremner (for Nathan Slaughter), Kim Craft, Cynthia Kimball Davis, Mark DeBeliso, Ken Hall, Katya Konkle, Roger LaMarca, Selwyn Layton, India McDougle, Steve Meredith, Rachel Parker, Tony Pellegrini, Angela Pool-Funai, James Sage, Lisa Swanson, Kristin Wiggins (for John Allred)

Guests: Stephen Allen, Jennifer Hunter, Skip Jones, Robb McCollum, Schvalla Rivera

Not Present: CSIA Representative

00 Call to Order

- A. Approval of October 26, 2018 minutes by general consent
- B. Announcements
 - Schvalla Rivera is working on a strategic plan for diversity, equity, and inclusion. Part of this plan is to increase scholarship monies for students from traditionally underrepresented categories (e.g., first generation, students of color, students with disabilities, women, etc.). President Wyatt wants SUU to have 10% higher diverse student population than any other school in the Intermountain West. Focusing on recruiting and admitting diverse students does not mean skimping on quality, and graduate program directors are encouraged to think about how to strategically use tuition waivers to help increase SUU student diversity.

01 Course Modifications

- A. See table below for items.
- B. Voting:
 - Motion to approve: Mark DeBeliso, to approve all courses listed under COEHD
 - Second: Angela Pool-Funai

- **Approved unanimously**

COEHD

Course	Credits	Change(s) Requested	Implementation	Notes/Action
EDUC 6000 Issues in Psychology and Measurement	3	<ul style="list-style-type: none"> • Semesters Offered: Change to As Needed • Enrollment Considerations: Remove all but "Advisor permission required" 	2019-2020 General Catalog	Approved
EDUC 6010 21st Century Learning Spaces	3	<ul style="list-style-type: none"> • Semesters Offered: Change to As Needed • Enrollment Considerations: Remove all but "Advisor permission required" 	2019-2020 General Catalog	Approved
EDUC 6030 21st Century Research and Data	3	<ul style="list-style-type: none"> • Semesters Offered: Change to As Needed • Enrollment Considerations: Remove all but "Advisor permission required" 	2019-2020 General Catalog	Approved
EDUC 6036 Leadership with Technology	3	<ul style="list-style-type: none"> • Semesters Offered: Change to As Needed • Enrollment Considerations: Remove all but "Advisor permission required" 	2019-2020 General Catalog	Approved
EDUC 6080 Leadership and the School Principal	3	<ul style="list-style-type: none"> • Semesters Offered: Change to As Needed • Enrollment Considerations: Remove all but "Advisor permission required" 	2019-2020 General Catalog	Approved
EDUC 6100 Practices of Instructional Supervision	3	<ul style="list-style-type: none"> • Semesters Offered: Change to As Needed • Enrollment Considerations: Remove all but "Advisor permission required" 	2019-2020 General Catalog	Approved
EDUC 6380 Ethics and Decision Making for Educational Leaders	3	<ul style="list-style-type: none"> • Semesters Offered: Change to As Needed • Enrollment Considerations: Remove all but "Advisor permission required" 	2019-2020 General Catalog	Approved
EDUC 6410 Curriculum and Philosophical Foundations	3	<ul style="list-style-type: none"> • Semesters Offered: Change to As Needed • Enrollment Considerations: Remove all but "Advisor permission required" 	2019-2020 General Catalog	Approved
EDUC 6500 School Finance	3	<ul style="list-style-type: none"> • Semesters Offered: Change to As Needed • Enrollment Considerations: Remove all but "Advisor permission required" 	2019-2020 General Catalog	Approved
EDUC 6540 Organization of American Schools	3	<ul style="list-style-type: none"> • Semesters Offered: Change to As Needed 	2019-2020 General Catalog	Approved

		<ul style="list-style-type: none"> ● Enrollment Considerations: Remove all but “Advisor permission required” 		
EDUC 6560 Leadership of Student Services and Programs	3	<ul style="list-style-type: none"> ● Semesters Offered: Change to As Needed ● Enrollment Considerations: Remove all but “Advisor permission required” 	2019-2020 General Catalog	Approved
EDUC 6650 Practitioner Research Thesis Writing	3	<ul style="list-style-type: none"> ● Semesters Offered: Change to As Needed ● Enrollment Considerations: Remove all but “Advisor permission required” 	2019-2020 General Catalog	Approved
EDUC 6652 M.Ed. Portfolio Writing	3	<ul style="list-style-type: none"> ● Semesters Offered: Change to As Needed ● Enrollment Considerations: Remove all but “Advisor permission required” 	2019-2020 General Catalog	Approved
EDUC 6740 School Law	3	<ul style="list-style-type: none"> ● Semesters Offered: Change to As Needed ● Enrollment Considerations: Remove all but “Advisor permission required” 	2019-2020 General Catalog	Approved
EDUC 6850 Special Topics	1-6	<ul style="list-style-type: none"> ● Enrollment Considerations: Remove all but “Advisor permission required” 	2019-2020 General Catalog	Approved
EDUC 6896 Admin/Supervisory Internship III	3	<ul style="list-style-type: none"> ● Semesters Offered: Change to As Needed ● Enrollment Considerations: Remove all but “Advisor permission required” 	2019-2020 General Catalog	Approved
EDUC 6897 Admin/Supervisory Internship IV	3	<ul style="list-style-type: none"> ● Semesters Offered: Change to As Needed ● Enrollment Considerations: Remove all but “Advisor permission required” 	2019-2020 General Catalog	Approved
EDUC 6898 Admin/Supervisory Capstone - Elementary Internship	3	<ul style="list-style-type: none"> ● Semesters Offered: Change to As Needed ● Enrollment Considerations: Remove all but “Advisor permission required” 	2019-2020 General Catalog	Approved
EDUC 6899 Admin/Supervisory Capstone - Secondary Internship	3	<ul style="list-style-type: none"> ● Semesters Offered: Change to As Needed ● Enrollment Considerations: Keep “Advisor permission required” 	2019-2020 General Catalog	Approved
EDUC 6910 21st Century Master Teacher	3	<ul style="list-style-type: none"> ● Semesters Offered: Change to As Needed ● Enrollment Considerations: Remove all but “Advisor permission required” 	2019-2020 General Catalog	Approved
EDUC 6931 Capstone Master of Education Seminar	1	<ul style="list-style-type: none"> ● Semesters Offered: Change to As Needed ● Enrollment Considerations: Remove all but “Advisor permission required” 	2019-2020 General Catalog	Approved

EDUC 6931 Capstone Master of Education Portfolio	3	<ul style="list-style-type: none"> ● Semesters Offered: Change to As Needed ● Enrollment Considerations: Remove all but “Advisor permission required” 	2019-2020 General Catalog	Approved
EDUC 6933 Capstone Practitioner Research Thesis	3	<ul style="list-style-type: none"> ● Semesters Offered: Change to As Needed ● Enrollment Considerations: Remove all but “Advisor permission required” 	2019-2020 General Catalog	Approved
IELE 5300 Foundations of Bilingual/ESL Education	3	<ul style="list-style-type: none"> ● Department: Move to Graduate Studies in Education ● Prefix: Change to EESL 	2019-2020 General Catalog	Approved
IELE 5310 Understanding Language Acquisition and Cognition	3	<ul style="list-style-type: none"> ● Department: Move to Graduate Studies in Education ● Prefix: Change to EESL 	2019-2020 General Catalog	Approved
IELE 5320 Assessment for a Diverse Linguistic Population	3	<ul style="list-style-type: none"> ● Department: Move to Graduate Studies in Education ● Prefix: Change to EESL 	2019-2020 General Catalog	Approved
IELE 5330 Methods and Materials for the Bilingual/ESL Classroom	3	<ul style="list-style-type: none"> ● Department: Move to Graduate Studies in Education ● Prefix: Change to EESL 	2019-2020 General Catalog	Approved
IELE 5340 Integrating Language Acquisition into Content Instruction	3	<ul style="list-style-type: none"> ● Department: Move to Graduate Studies in Education ● Prefix: Change to EESL 	2019-2020 General Catalog	Approved
IELE 5350 Family/Parent Involvement in Education Programs	3	<ul style="list-style-type: none"> ● Department: Move to Graduate Studies in Education ● Prefix: Change to EESL 	2019-2020 General Catalog	Approved

C. See tables below for items.

D. Voting:

- Motion to approve: Mark DeBeliso, to approve all courses listed under SIEL and COSE
- Second: Robin Boneck
- **Approved unanimously**

SIEL

Course	Credits	Change(s) Requested	Implementation	Notes/Action
--------	---------	---------------------	----------------	--------------

GOSC 6050 Online Teaching for Educators	3	<ul style="list-style-type: none"> ● Level: Clone to Continuing Education ● Prefix: Change to MIS ● Course Number: Clone to 5050 ● Enrollment Considerations: Remove 	2019-2020 General Catalog	– Keep GOSC 6050 Approved
GOSC 6051 Instructional Design for E-Learning	3	<ul style="list-style-type: none"> ● Level: Clone to Continuing Education ● Prefix: Change to MIS ● Course Number: Clone to 5051 ● Enrollment Considerations: Remove 	2019-2020 General Catalog	– Keep GOSC 6051 Approved
GOSC 6055 Assessment in E-Learning	3	<ul style="list-style-type: none"> ● Level: Clone to Continuing Education ● Prefix: Change to MIS ● Course Number: Clone to 5055 ● Enrollment Considerations: Remove 	2019-2020 General Catalog	– Keep GOSC 6055 Approved
GOSC 6500 Foundations for Corporate Online Training	3	<ul style="list-style-type: none"> ● Level: Clone to Continuing Education ● Prefix: Change to MIS ● Course Number: Clone to 5500 ● Enrollment Considerations: Remove 	2019-2020 General Catalog	– Keep GOSC 6500 Approved
GOSC 6501 Synchronous Delivery	3	<ul style="list-style-type: none"> ● Level: Clone to Continuing Education ● Prefix: Change to MIS ● Course Number: Clone to 5501 	2019-2020 General Catalog	– Keep GOSC 6501 Approved
GOSC 6502 Asynchronous Delivery	3	<ul style="list-style-type: none"> ● Level: Clone to Continuing Education ● Prefix: Change to MIS ● Course Number: Clone to 5502 	2019-2020 General Catalog	– Keep GOSC 6502 Approved
GOSC 6510 Leadership Essentials	3	<ul style="list-style-type: none"> ● Level: Clone to Continuing Education ● Prefix: Change to MIS ● Course Number: Clone to 5510 	2019-2020 General Catalog	– Keep GOSC 6510 Approved
GOSC 6511 Strategic Leadership	3	<ul style="list-style-type: none"> ● Level: Clone to Continuing Education ● Prefix: Change to MIS ● Course Number: Clone to 5511 	2019-2020 General Catalog	– Keep GOSC 6511 Approved
GOSC 6512 Leadership Coaching Strategies	3	<ul style="list-style-type: none"> ● Level: Clone to Continuing Education ● Prefix: Change to MIS ● Course Number: Clone to 5512 	2019-2020 General Catalog	– Keep GOSC 6512 Approved

COSE

Course	Credits	Change(s) Requested	Implementation	Notes/Action
CSIA 6240 Digital Forensics	3	<ul style="list-style-type: none"> Semesters Offered: Change to Summer 	2019-2020 General Catalog	Approved
CSIA 6310 Compliance and Cybersecurity	3	<ul style="list-style-type: none"> Semesters Offered: Change to Fall 	2019-2020 General Catalog	Approved
CSIA 6350 PCI/DSS/GLBA	3	<ul style="list-style-type: none"> Semesters Offered: Change to Spring 	2019-2020 General Catalog	Approved

02 Course Deletions

- n/a

03 New Prefix Proposals

- A. See table below for items.
- B. Voting:
- Motion to approve: Mark DeBeliso, to approve all new prefixes
 - Second: Angela Pool-Funai
 - Discussion:
 - The Registrar's Office has cautioned against having prefixes named for specific programs/degrees. There is already precedence for using an MIS prefix with the BIS prefix at the undergraduate level, but we may want to consider using a more generic prefix like "IDST" for all interdisciplinary studies courses that could be used across both the undergraduate and graduate level. Cynthia Kimball Davis and the Associate Provost's Office will discuss this further and let the UGCC know the outcome as an Information Item in the January 2019 agenda.
 - Approved unanimously**

College/School Requesting	Prefix	Descriptive Name	Current Courses to Switch	Notes/Action
SIEL	MIS	Master of Interdisciplinary Studies	<ul style="list-style-type: none"> GOSC 6050 Online Teaching for Educators 	Approved

			<ul style="list-style-type: none"> ● GOSC 6051 Instructional Design for E-Learning ● GOSC 6055 Assessment in E-Learning ● GOSC 6500 Foundations of Corporate Online Training ● GOSC 6501 Synchronous Delivery ● GOSC 6502 Asynchronous Delivery ● GOSC 6510 Leadership Essentials ● GOSC 6511 Strategic Leadership ● GOSC 6512 Leadership Coaching Strategies ● GOSC 6900 MIS Capstone Project ● GOSC 6901 MIS Capstone Continuance 	
SIEL	SIEL	School of Integrative and Engaged Learning	<ul style="list-style-type: none"> ● GOSC 5200 Carnegie Basics Certificate ● GOSC 6200 Carnegie Basics Seminar 	Approved
SIEL	TESL	Teaching English to Speakers of Other Languages	<ul style="list-style-type: none"> ● n/a 	Approved

04 New Course Proposals

A. See table below for items.

B. Voting:

- Motion to approve: Mark DeBeliso, to approve all new courses under SIEL
- Second: Kim Craft
- Discussion:

1. The Confucius Institute at SUU brings in scholars from China to teach Americans about Chinese language and culture. They have been teaching at local public schools for a while, but due to Department of State requirements, the Chinese instructors need to show a tie to the University. These courses have been developed to allow Confucius Institute visiting scholars to continue to teach while meeting visa requirements.
2. The 0900-level Chinese courses are at the UGCC as they will be taught as non-university credit-bearing courses in the high schools. They are not intended as remedial courses for university students. All IELG courses proposed are being proposed under Continuing Education.
3. There will be a significant need for qualified pilots and mechanics in the next twenty years, as industry demand is exceeding trained professionals. The Department of Aviation is proposing the first graduate-level course in the U.S.

that incorporates flight training into its curriculum. They have looked at other methods, but there is not necessarily a way to make flight hours “harder,” so they are not able to simply clone an undergraduate flight lab to the graduate level. The PILT 6920 course will join another 3-credit course as a part of a learning block in the Master of Interdisciplinary Studies degree so students who wish to receive flight training who already have a bachelor’s degree can enroll. Part of the rationale to include flight training at the graduate level is so students who wish to focus on airport and aviation management have a greater understanding of the workings of aircraft and pilot needs.

- **Approved unanimously**

SIEL

Course	Credits	Implementation	Notes/Action
IELG 0920 Chinese I	3	2019-2020 General Catalog	Approved
IELG 0930 Chinese II	3	2019-2020 General Catalog	Approved
IELG 0940 Chinese I	3	2019-2020 General Catalog	Approved
IELG 0950 Chinese II	3	2019-2020 General Catalog	Approved
IELG 0620 Chinese A	0	2019-2020 General Catalog	Approved
IELG 0630 Chinese B	0	2019-2020 General Catalog	Approved
IELG 0640 Chinese A	0	2019-2020 General Catalog	Approved
IELG 0650 Chinese B	0	2019-2020 General Catalog	Approved
IELG 0401 Chinese, 1 st Grade	0	2019-2020 General Catalog	Approved
IELG 0402 Chinese, 1 st Grade	0	2019-2020 General Catalog	Approved
IELG 0403 Chinese, 2 nd Grade	0	2019-2020 General Catalog	Approved
IELG 0404 Chinese, 2 nd Grade	0	2019-2020 General Catalog	Approved

IELG 0410 Chinese, After School Program	0	2019-2020 General Catalog	Approved
IELG 0420 Chinese, After School Program	0	2019-2020 General Catalog	Approved
IELG 0430 Chinese, After School Program	0	2019-2020 General Catalog	Approved
IELG 0510 Introduction to Chinese	0	2019-2020 General Catalog	Approved
IELG 0511 Introduction to Chinese	0	2019-2020 General Catalog	Approved
IELG 0512 Introduction to Chinese	0	2019-2020 General Catalog	Approved
IELG 0513 Introduction to Chinese	0	2019-2020 General Catalog	Approved
IELG 0514 Introduction to Chinese	0	2019-2020 General Catalog	Approved
PILT 6920 Workshop: Aviation Standards and Practices	6	Spring 2019	Approved

A. See table below for items.

B. Voting:

- Motion to approve: Angela Pool-Funai, to approve all courses under PVA
- Second: Rachel Parker
- Discussion:
 1. The Registrar's Office has cautioned against having prefixes named for specific programs/degrees. There is already precedence for using an MIS prefix with the BIS prefix at the undergraduate level, but we may want to consider using a more generic prefix like "IDST" for all interdisciplinary studies courses that could be used across both the undergraduate and graduate level. Cynthia Kimball Davis and the Associate Provost's Office will discuss this further and let the UGCC know the outcome as an Information Item in the January 2019 agenda.
- **Approved unanimously**

PVA

Course	Credits	Implementation	Notes/Action
MUED 6620 MUED Technology Projects	1-3	2019-2020 General Catalog	– 1-3 contact hours Approved

MUED 6970 Capstone Project	1-3	2019-2020 General Catalog	– 1-3 contact hours Approved
MUED 6971 Capstone Project Continuation	1	2019-2020 General Catalog	– 1 contact hour – 99 repeat limit Approved

05 Program Modifications

- A. See tables below for items.
- B. Voting:
- Motion to approve: Mark DeBeliso, to approve all program modifications
 - Second: Robin Boneck
 - **Approved unanimously**

BUS

Program	Change(s) Requested	Implementation	Notes/Action
Master of Accountancy – All Emphases (M.Acc.)	<ul style="list-style-type: none"> ● Require ACCT 6260 ● Move ACCT 6360 to electives ● Require ACCT 6210 in Taxation Emphasis 	2019-2020 General Catalog	Approved

SIEL

Program	Change(s) Requested	Implementation	Notes/Action
Master of Interdisciplinary Studies (M.I.S.)	<ul style="list-style-type: none"> ● Delete CSIA 6010 & CSIA 6020 from Cybersecurity & Information Assurance learning block ● Replace GOSC 6052 with GOSC 6055 in Online Teaching learning block ● Add a Special Education learning block 	2019-2020 General Catalog	Approved

06 R401s / New Program Proposals

- A. See table below for items.
- B. Voting:
- Motion to approve: Mark DeBeliso, to approve the Special Education emphasis in the Master of Education
 - Second: Cynthia Kimball Davis
 - Discussion:
 1. USHE Policy R401 limits non-specialized master's degrees to a maximum of 36 credits. COEHD will revise curriculum to ensure the degree emphasis does not exceed 36 credits and work with the Associate Provost's Office to revise the proposal. The updated degree total will be included as an Information Item in the January 2019 UGCC agenda.
 2. The accompanying memo lists the name of the College of Education and Human Development incorrectly.
 - **Approved unanimously**

College/School Requesting	Program Type	Program Name	Total Credits	Notes/Action
COEHD	Emphasis	Master of Education – Special Education Emphasis	37	Approved, pending revision of program to meet maximum 36 credits

07 Action Items

- n/a

08 Discussion Items

- Ad-hoc committee formation (Finance; Policy Review; Student Retention & Success)
 - The Associate Provost would like to propose the formation of three ad-hoc committees to operate under the Graduate Council. The three committees would address the following topics: best practices for financing and budgeting of master's programs, a review of the policies governing graduate curriculum and graduate programs, and retention and overall success of graduate students. UGCC/Graduate Council members who are interested in serving on one of these committees should email James Sage (jmessage@suu.edu) or Katya Konkle (katyakonkle@suu.edu) with their preference. There will also be a shared document showing who is on each ad-hoc committee for full transparency.
- Graduate student recognition/celebration/community-building

- India McDougle has talked to many graduate students who feel that their needs are not being met by Student Programming Board-sponsored events. They would like separate events to signify that they are at a different point in their life than undergraduate students. India proposed having a social event each semester (too late for one in Fall 2018) that would not quite be the same as the traditional Graduate Studies Banquet. The new event would focus more on graduate student recognition and would have students involved in planning to a much greater degree.
 - Several SUU colleges/schools have their own end-of-year events that recognize graduate student achievement in addition to undergraduate achievement. Having an event spotlighting student recognition may not be the best focus, but it is still a good idea to bring graduate students together.
 - The new Student Retention & Success ad-hoc committee could look at options, but the Graduate Council will also return to this idea in January 2019.
- Tuition Waivers in 2019-20
 - Approximately 25 years ago, graduate tuition waiver money was designated in an arbitrary manner. No one is sure how it was originally calculated, but the amount of monies available has generally increased in pace with Tier 1 and Tier 2 tuition raises.
 - The Budget Office is open to the idea of a new funding and/or distribution model, as well as increasing the total amount available, but would need to see a proposal for how it would operate. They are also open to advancing an amount of the total tuition waiver pot to allow graduate programs to better recruit, but will need to see a proposal on that as well.
 - The new Finance ad-hoc committee can look at alternative funding/distribution models for graduate tuition waiver monies but they likely will not have an optimized model quickly. James Sage suggested to plan on previous practice for the 2019-2020 Academic Year and coming up with a better plan to implement for 2020-2021.

09 Information Items

- n/a

Meeting adjourned at 4:01 PM