

UNIVERSITY GRADUATE CURRICULUM COMMITTEE & GRADUATE COUNCIL MEETING

September 5, 2019
11:00 AM, Shooting Star

MINUTES

APPROVED 11/1/2019

Attendees: John Allred, Matt Barton (first to arrive; substituting for Kevin Stein), Kim Craft, Cynthia Kimball Davis, Mark DeBeliso, Thomas Herb, Katya Konkle, Roger LaMarca, Steve Meredith (for Daniel Anderegg), Rachel Parker, Tony Pellegrini, Angela Pool-Funai, James Sage, Nathan Slaughter, Lisa Swanson

Guests: Grant Corser, Phyllis Hauptfeld, Johnny MacLean

Not Present: Robin Boneck, Michael Kroff, Shalini Kesar, SUUSA Representative

UNIVERSITY GRADUATE CURRICULUM COMMITTEE

00 Call to Order

- A. Announcements
 - James Sage is now “Dean of Graduate Studies” (at least functionally). He is also over the Library.
 - This curriculum round is only considering changes as a part of the Academic Partnerships partnership as programs launch online with them in January 2020.
- B. Approval of April 26, 2019, minutes by general consent

01 Course Modifications

- A. See tables below for items.
- B. Voting
 - Motion to bundle and approve all course modifications: Mark DeBeliso

- Second: Tony Pellegrini
- Discussion:
 - MMMT program would like to keep MUSC 6180 as a potential survey course to use in the future, if needed. All other consolidated courses can be deleted.
 - MMMT courses are changed to end in “3” to differentiate them from older course offerings. These courses are also electives in Master of Music Education program, so three-credit courses help students in that program as well.
- **Approved unanimously**

BUS

Course	Credits	Change(s) Requested	Implementation	Notes/Action
BA 6000 Foundations of Quantitative Analysis	3	<ul style="list-style-type: none"> • Title & Transcript Title: Change to “Business Foundations” • Semesters Offered: Change to “Fall, Spring, Summer” • Course Description • Schedule Type: Change to “Other” • Grading: Change to “Pass/Fail” 	Spring 2020	Approved
MGMT 6100 Managing People and Organizations	3	<ul style="list-style-type: none"> • Course Description 	Spring 2020	Approved
MGMT 6150 Leadership	3	<ul style="list-style-type: none"> • Course Description 	Spring 2020	Approved
MGMT 6260 Effective Teams	3	<ul style="list-style-type: none"> • Course Description 	Spring 2020	Approved

HSS

Course	Credits	Change(s) Requested	Implementation	Notes/Action
INDS 6920 Workshops/Study Abroad	1-3	<ul style="list-style-type: none"> • Title & Transcript Title: Change to “Systems Workshops” • Course Description • Credits: Change to 3-9 • Contact Hours: Change to 3-9 	Spring 2020	Approved

PVA

Course	Credits	Change(s) Requested	Implementation	Notes/Action
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MUSC 6100 Introduction to Music Graduate Study	2	<ul style="list-style-type: none"> ● Semesters Offered: Change to “As Needed” ● Course Description ● Credits: Change to 3 ● Contact Hours: Change to 3 ● Course Consolidation: MUSC 6100 & MUSC 6180 	Spring 2020	- Keep 6180 Approved
MUSC 6300 Live Sound/Concert Production I	2	<ul style="list-style-type: none"> ● Course Number: Change to “6303” ● Credits: Change to 3 ● Contact Hours: Change to 3 	Spring 2020	Approved
MUSC 6310 Live Sound/Concert Production II	2	<ul style="list-style-type: none"> ● Course Number: Change to “6313” ● Credits: Change to 3 ● Contact Hours: Change to 3 	Spring 2020	Approved
MUSC 6320 Audio Recording I	2	<ul style="list-style-type: none"> ● Course Number: Change to “6323” ● Course Description ● Credits: Change to 3 ● Contact Hours: Change to 3 	Spring 2020	Approved
MUSC 6330 Audio Recording II	2	<ul style="list-style-type: none"> ● Course Number: Change to “6333” ● Credits: Change to 3 ● Contact Hours: Change to 3 	Spring 2020	Approved
MUSC 6340 Sequencing and Electronic Music	2	<ul style="list-style-type: none"> ● Course Number: Change to “6343” ● Title: Change to “Electronic Sequencing/Score for Picture” ● Transcript Title: Change to “Sequencing/Score for Picture” ● Course Description ● Credits: Change to 3 ● Contact Hours: Change to 3 ● Course Consolidation: MUSC 6340 & MUSC 6370 	Spring 2020	- Remove/delete MUSC 6340 & MUSC 6370 Approved
MUSC 6350 Music Technology and Business	2	<ul style="list-style-type: none"> ● Course Number: Change to “6353” ● Title: Change to “Music Business and Band Promotion” 	Spring 2020	- Remove/delete MUSC 6350 & MUSC 6360 Approved

		<ul style="list-style-type: none"> ● Transcript Title: Change to “Music Business & Band Promo” ● Course Description ● Credits: Change to 3 ● Contact Hours: Change to 3 ● Course Consolidation: MUSC 6350 & MUSC 6360 		
MUSC 6550 Digital Music Notation I	2	<ul style="list-style-type: none"> ● Course Number: Change to “6553” ● Title & Transcript Title: Change to “Digital Music Notation” ● Course Description ● Credits: Change to 3 ● Contact Hours: Change to 3 ● Course Consolidation: MUSC 6550 & MUSC 6560 	Spring 2020	- Remove/delete MUSC 6550 & MUSC 6560 Approved
MUSC 6570 Audio/Video Post Production	2	<ul style="list-style-type: none"> ● Course Number: Change to “6573” ● Credits: Change to 3 ● Contact Hours: Change to 3 ● Prerequisites: Remove “MUSC 6320” ● Course Consolidation: MUSC 6570 & MUSC 6580 	Spring 2020	- Remove/delete MUSC 6570 & MUSC 6580 Approved
MUSC 6600 MIDI Orchestration	2	<ul style="list-style-type: none"> ● Course Number: Change to “6603” ● Credits: Change to 3 ● Contact Hours: Change to 3 	Spring 2020	Approved
MUSC 6610 Audio for Interactive Entertainment	2	<ul style="list-style-type: none"> ● Course Number: Change to “6613” ● Credits: Change to 3 ● Contact Hours: Change to 3 	Spring 2020	Approved
MUSC 6630 Music for Interactive Entertainment	2	<ul style="list-style-type: none"> ● Course Number: Change to “6633” ● Semesters Offered: Change to “As Needed” ● Credits: Change to 3 ● Contact Hours: Change to 3 	Spring 2020	Approved

MUSC 6930 Studies in Music Theory	3	<ul style="list-style-type: none"> ● Course Number: Change to “6933” ● Title & Transcript Title: Change to “Popular Music History/Theory” ● Course Description ● Credits: Change to 3 ● Contact Hours: Change to 3 ● Course Consolidation: MUSC 6930 & MUSC 6940 	Spring 2020	- Remove/delete MUSC 6930 & MUSC 6940 Approved
MUSC 6950 Special Topics: Music Studio Technology	2	<ul style="list-style-type: none"> ● Course Number: Change to “6953” ● Credits: Change to 3 ● Contact Hours: Change to 3 ● Co-requisites: Remove all 	Spring 2020	Approved
MUSC 6960 Special Topics: Music Performance Technology	2	<ul style="list-style-type: none"> ● Course Number: Change to “6963” ● Credits: Change to 3 ● Contact Hours: Change to 3 ● Co-requisites: Remove all 	Spring 2020	Approved
MUSC 6970 Capstone Project	1-3	<ul style="list-style-type: none"> ● Course Number: Change to “6973” ● Title: Change to “Capstone Project Presentation” ● Transcript Title: Change to “Capstone Presentation” ● Credits: Change to 3 ● Contact Hours: Change to 3 	Spring 2020	Approved

02 Course Deletions

n/a

03 New Prefix Proposals

n/a

04 New Course Proposals & 05 Program Modifications

- A. See tables below for items.
- B. Voting
 - Motion to bundle and approve all remaining curriculum: Ken Hall
 - Second: Angela Pool-Funai
 - Discussion:
 - MIS program would like to add a statement to the “School Library” learning block to mirror the one in the Public Administration block, with that students must take a foundation course before enrolling in other courses.
 - MBA will have three “tracks” in their accelerated online program; they are not official emphases. Students will be advised of these tracks and nothing official will appear in the Catalog. The three tracks are Leadership, Marketing, and Finance, and the purpose is to help attract students to the program and let them differentiate themselves in the job market after graduation.
 - Q: Will an advising track show up on a diploma? (A: Only the name of the degree will show on a diploma, but an emphasis will show on the transcript.)
 - Q: Will the students need to declare the track? If so, we would need to update their degree audit with the requirements as well. (A: The MBA program would like to do that if they can. They didn’t think it was possible with just two courses.) The Registrar’s Office can do that, but the student will need to know which track to declare.
 - Q: Can students declare their track on their application or do they need to do it later? (A: Declaring on the application will get to the Registrar’s Office.)
 - Q: If students can declare these tracks and have them listed on their transcript, will the MBA eventually need to turn them into official emphases or is this sufficient? (A: For now it’s sufficient, but they would love to have three courses in each track eventually. Once they get three courses in each track, they could present it as an official emphasis.)
 - **Approved unanimously**

BUS

Course	Credits	Implementation	Notes/Action
FIN 6850 Valuation Techniques and Theory	3	Spring 2020	Approved
MGMT 6250 Authentic Leadership	3	Spring 2020	Approved
MKTG 6300 Marketing Analytics	3	Spring 2020	Approved
MKTG 6930 Integrated Marketing	3	Spring 2020	Approved

HSS

Course	Credits	Implementation	Notes/Action
INDS 6922 Systems Study Abroad	3-9	Spring 2020	Approved

BUS

Program	Change(s) Requested	Implementation	Notes/Action
Master of Business Administration (MBA)	<ul style="list-style-type: none"> ● Add BA 6000 as required course (waiver possible) ● Increase required courses from 24 to 27 credits, lower elective credits from 12 to 9 ● Add FIN 6850, MGMT 6250, MKTG 6250, & MKTG 6930 to elective options ● Reduce total credits needed for graduates of AACSB programs to 33 	Spring 2020	Approved

HSS

Program	Change(s) Requested	Implementation	Notes/Action
Master of Interdisciplinary Studies (MIS)	<ul style="list-style-type: none"> ● Update application requirements ● Remove SIEL 6200 from “Leadership Course” requirement; add INDS 6641, INDS 6642, INDS 6920, and MGMT 6150 to options ● Restructure “Business Administration” block ● Add MGMT 6150 to “Leadership Studies” block; allow students to select one course from QLM block ● Change course options in “Music Technology” block ● Rename “Library Media” block to “School Library”; allow students to select either 9 or 18 credits from block ● Rename “Deming Quality Management” block to “Systems Quality Leadership & Management”; add INDS 6922 as option 	Spring 2020	Approved

PVA

Program	Change(s) Requested	Implementation	Notes/Action
Master of Music in Music Technology (MM)	<ul style="list-style-type: none">● Rewrite program learning outcomes● Remove “Preliminary Course”● Revamp requirements (lots of changes)	Spring 2020	Approved

06 R401s / New Program Proposals

n/a

07 Curriculum Action Items

- COEHD: Creation of EDPD 5000-5999 - **Approved**
 - Leilani Nautu needs a range of course numbers in order to create new professional development courses for educators in different districts at short notice. The Associate Provost is requesting authorization for a blanket course creation for EDPD 5000-5999 (minus courses already created), but the courses will not actually be created in Banner until they are scheduled. The courses will all be added to the Catalog.
 - The Registrar’s Office is put in a bind when they are asked to create courses that don’t exist in the Catalog. This will give them the backing they need to create and schedule them. James would still like to talk to COEHD Dean’s Office to discuss how to potentially better manage the program so 1,000 courses aren’t needed.
- COEHD: Update of coding of EDRG 5000s, EDUC 5000s, EESL 5000s, & SPED 5000s - **Approved**
- Voting
 - Motion to bundle and approve all remaining curriculum: Ken Hall
 - Second: Angela Pool-Funai
 - Discussion: **Unanimous**

08 Curriculum Discussion Items

- n/a

09 Curriculum Information Items

- BUS: Joint MBA-MS in Business Analytics
 - Graduate policies allow students to earn a second master's degree at SUU with a minimum of 15 additional credits. This will be similar in process to the joint MBA-MAcc where the core requirements are being met for each degree.
 - The degree will be 57-60 credits with the two program cores.
 - In reporting, students are split as "half" between each program.
 - MBA will be the secondary degree, so CIP code will be same as MSBA CIP.
 - Q: Will curriculum still be handled by this group or will it be the colleges? (A: The colleges will always get the curriculum proposals before the UGCC. We are still deciding if/how the Associate Deans' Council should take over curriculum approvals at the University level.)
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GRADUATE COUNCIL

10 Graduate Council Discussion Items

- Online graduate tuition changes
 - On August 1, 2019, a new tuition rate went through for all online-only students. This is part of SUU's partnership with Academic Partnerships (AP).
 - Rate is a linear pricing model per credit. It allows part-time students to have more affordable tuition and also helps programs partnering with AP.
 - Distributed chart includes non-online programs. This was done more to run it through for all programs in case they do ever move online in the future.
 - Q: How will this tuition change impact graduate waivers?
 - We calculate tuition waivers on gross tuition (before any discounts) and change is going to affect all programs at the same time. The volume is likely to stay even with everyone else.
 - Q: How will this change impact gross tuition? (A: If online-only student, SUU will be charging less gross tuition. There is no discount to the tuition. Example: They previously might have been charged \$1,000, but now would only be charged \$600.)

- Face-to-face (F2F) students will be charged what they are now. This could be catastrophic for F2F programs, as part-time F2F students will have strong incentive to go online.
- New tuition table also only charges tuition and doesn't include fees. Program directors/departments should make sure to put their hand up through the budgeting process because they are losing revenue. The commitment from the President's Office is to keep programs whole but there is not yet a plan in place.
- No one was getting differential tuition or tuition revenue sharing previously. The new pricing model will affect moving forward with these proposals.
- Online students will not have access to F2F classes, which may incentivize students back in the other direction. It may also change which classes are offered.
 - Registration restrictions will be placed on every course section based on the type of students allowed to enroll. Registrar's Office is still working out section coding.
 - There will be two "campuses": F2F campus students will be able to take any course, and online-only campus will be restricted to online.
 - SUU still needs to figure out a policy on "modality" changes (i.e. switching from F2F to online-only and vice versa).
 - Q: If a student is currently taking a class on-campus, they can take a class online in the next semester, but if I have a student taking a class online this semester, they can't take an on-campus course next semester? (A: It will depend on how the student is coded. When they enter the program, if they indicate they are an online-only student, then they pay online pricing and will only have access to online classes. If they say they're a traditional student, they'll pay traditional pricing and have access to all courses. If they start as an online-only student, they'll pay online pricing for that semester, but if they then say they want a traditional class, they would need to switch to the traditional campus and pay the traditional pricing to have access to that class.) What does "traditional" mean? (A: When they apply, they will indicate if they want 100% of their classes online or not. If they will take 99% or less of their classes online, they would be considered a traditional student.)
 - Q: How do we ensure that our online classes are in that pricing model? (A: It would be done in how they are requested in the scheduling process by indicating the online-only or traditional campus.)
- Is the tuition waiver model approved last Spring still in place? (A: Yes; each program should have access to Google folder with real-time information on how much is left to use.)
- Ultimate goal may be to move F2F tuition to a similar linear model, but not sure of when. If that happens, it will likely help alleviate potential issues of students switching between campuses.
- A lot of decisions were forecast on anticipated revenue, and the new tuition model will change everything; it has undermined our ability to plan.
- Students recruited through Academic Partnerships are excluded from graduate waivers. If Academic Partnership's search engine optimization works, students will not be able to find regular graduate application through searching. Students would need to apply directly through suu.edu/apply in order to be eligible.

Meeting adjourned at 12:26 PM