

University Graduate Curriculum Committee & Graduate Council

MINUTES | November 22, 2019 | 3:00 PM

APPROVED January 31, 2020

Attendees: John Allred, Dan Anderegg, Robin Boneck, Mark DeBeliso, Thomas Herb, Skip Jones, Shalini Kesar, Cynthia Kimball Davis, Katya Konkle, Lynne Kvamme (for Roger LaMarca), Rachel Parker, Tony Pellegrini, Angela Pool-Funai, James Sage, Nathan Slaughter, Lisa Swanson

Not Present: Kim Craft, Kenneth Hall, Caitlin Gerrity Kime, Michael Kroff, Emily Reed, Kevin Stein

- I. Prior meeting minutes for November 1, 2019
 - A. Accepted by consensus
- II. University Graduate Curriculum Committee
 - A. Curriculum Proposals
 1. Voting
 - a) Motion to bundle and approve all curriculum proposals: Mark DeBeliso
 - (1) PE 6030 Athletic Training and Sport Medicine (modify)
 - (2) PE 6070 Psychological Aspects of Sport Performance and Conditioning (modify)
 - (3) KIN - Kinesiology (new prefix)
 - b) Second: Angela Pool-Funai
 - c) **Approved unanimously**
- III. Graduate Council
 - A. The IRB Chair has asked how much graduate research might be taking place in the summer semesters that need to go through IRB.
 1. The ramped-up summer semester is more part of the three-year degree initiative and may not affect graduate degrees that much.
 2. Many graduate programs are already year-round, but there are some that will need summer IRB functions when at capacity.
 3. James suggests talking to program directors' department chairs about their needs and have those forwarded to their deans for consideration.
 - B. Working Groups
 1. Budget & Finance work group
 - a) James would like to convene the work group in December to review the budget for tuition waivers and look at the distribution

model. The group could then either send out the plan for electronic consent among the Graduate Council and disperse the funding early, or they could wait until the next meeting in January 2020 to formally vote on the plan in person.

- b) Overall the plan would include keeping the slush fund and move any programs below \$10,000 in waivers up to that minimum.
 - c) Q: With AP taking some tuition dollars, will that lower available dollars for waivers? (A: The waivers are calculated based on gross tuition dollars that would have been billed, but the flat rate tuition for online-only students will be impacted starting in January 2020. However, waivers are calculated using last year's numbers so it will not affect this round of distribution.)
 - d) Q: Are there any tuition waiver dollars left for Spring 2020? (A: There are some but not a lot that hasn't been already allocated. If you have new students that could use it, let James and Lisa know. If you are planning on using the money on existing students, use it to retain them.)
 - e) The group will also tackle a revenue sharing model later in the academic year after waivers are determined. It will require coordination and lobbying with people outside of Graduate Council to be approved.
2. Student Success & Retention work group
- a) At the previous meeting, Graduate Council discussed how we might use the funds in the graduate research account. The Provost and Budget Office asked for a spending plan.
 - b) James proposed an increase in base level funding (now \$400 for conference attendance and \$800 for conference presentation) that was enough to justify a spending plan for the Provost & Budget Office that gives the Graduate Council a stopgap to continue to explore other ideas.
 - (1) Any funding policy changes should "do no harm" but still open up the aperture for different types of activities.
 - (2) Revenue sharing could also give programs their own funding and could potentially start doing fund matching with the main pot.
 - c) James met with Emily Reed, the graduate SUUSA representative, who has some ideas and would like input on how to better the graduate student and SUUSA representative experience:
 - (1) Create procedures for onboarding new SUUSA reps.
 - (2) Identify/create specialized financial aid counselor for graduate loans.
 - (a) Suggested contact is Malinda Rhodes.
 - (3) Distribution email list for all graduate students or Canvas shell.

(a) Initial graduate director feedback indicates that students will not look at or access Canvas shell.

3. Policy work group

- a) Work group hasn't yet met since last spring.
- b) Rachel Parker and Shalini Kesar will serve on work group.
- c) James would like the group to tackle the results of the director survey, analyze it, and develop recommendations for supporting graduate directors with appropriate resources that the Grad Council can then lobby to chairs and deans.

C. The next UGCC/GC meeting is January 31, 2020.

IV. Meeting adjourned at 3:55 PM.