

DEANS' COUNCIL MINUTES

April 1, 2013 Charles Hunter Room, HCC

Present: Brad Cook, Bill Byrnes, John Allred, Mark Atkinson, Steve Barney, Kyle Bishop, Patrick Clarke, Donna Eddleman, Robert Eves, John Eye, Raymond Grant, Deb Hill, Jim McDonald, Thom McFarland, Shauna Mendini, Christian Reiner, Julie Taylor, Bruce Tebbs, Carl Templin, Walker Wood, Bailey Bowthorpe, Earl Mulderink.

I. Review of Minutes

Motion to approve minutes from 3/18/13 Meeting, with the amendment to Action Items- Policy 6.27:
Change text from "Dean Templin would reject" to "Dean Templin would oppose" Motion Seconded.

APPROVED

II. Provost

- Congratulations offered to John Allred for successfully defended his dissertation. Mark Atkinson will defend his dissertation in April.
- John Eye noted that Phil Dillard, interlibrary loan coordinator passed away unexpectedly in late March. Condolences were offered.
- CAO/BOR: Approved a 5% 1st tier tuition increase for all campuses. SUU will not to increase 2nd tier tuition for 2013-14.
- Fixed Wing/Rotor Wing AAS: Provost presented this proposal to the CAOs on 3/28/13. Provost and Associate Provost will meet Commissioners about this on Monday, to determine if we move ahead with one emphasis or two emphases.
- House Bill 139: Creates a STEM Action Center to create a best-practices network statewide. Deb Hill & Robert Eves volunteered to be a part of the STEM Action Center on behalf of SUU.
- Commencement: Ben Davidson will be our Marshal for this year- he is retiring this year.

III. Associate Provost

- Board of Regents 2013-2014 Programs under Development has been posted to Canvas. We will discuss this at the April 15, 2013 meeting. Deans need to review and prepare lists of new programs or discontinuances for discussion at the April 15 meeting
- SUU Program Planned/Under Consideration has also been posted to Canvas. We need to prioritize these, and be prepared to speak about them at the May CAO meeting.
- Adjustments to scholarship policies R604 and R609 are available on the Regents Agenda at: <http://www.higheredutah.org/sbr/Agendas/2013/RA-2013-03-29.pdf>

Assistant Provost and Director of IR & Assessment Report

Grade distribution, 2009 & 2012 (Christian Reiner)

- The % of A's has declined slightly
- More A's are awarded in upper division classes than in lower division.
- Students maintain the same overall GPA for courses taken outside their college as they do for courses inside their college.

IV. Action Items

Quantitative Intensive Courses (QIC) (Brad Cook, Steve Barney)

Deans Council asked Senate to investigate ways to reduce the imbalance between the BA and BS degrees. QIC was one of two proposals to address this. Council needs to choose between maintain the status quo, or agreeing with QIC in principal and creating an implementation team to further explore them.

Discussion:

- Can we be more deliberate about what we expect students to come in with as far as language goes- e.g. - high school students should have at least 1 year of language before they come to SUU?
- Need to determine which majors/program would be impacted if we added a QIC requirement

- What do we know about students that are interested in going to grad programs after a BA degree? Does the lack of language background set students back when they head to grad school?
- We want our students to make an intentional choice between a BA and BS, and know the difference between the two.
- We need to investigate if both degrees make sense for each discipline.
- Alternative Solution proposed by Dean Eves: Don't count GE towards BA/BS- Have students determine if they want a BA or a BS and then select their GE based on that.

Motion to create an implementation team for QIC to configure a workable solution. Team would be assigned with specific recommendations. Motion seconded. Vote: 7 yeas, 2 nays.

Motion CARRIES.

The following individuals volunteered to be part of the implementation team: Steve Barney, Shauna Mendini, Robert Eves, and Jim McDonald.

EDGE Workload Proposal, Item #1 (Steve Barney)

Item #2, which deals with Faculty workload, is being worked on. Item #1: Find ways in which EDGE Supervision could be factored into work-load. 1) Encourage students to seek credit-bearing activities for EDGE projects when feasible, 2) Identify faculty mentor or supervisor prior to completing the project, 3) Compensate faculty accordingly via existing policy.

- When Faculty mentor is used: Students would transfer to a specific section of UNIV 3925 and UNIV 4925 with the Faculty as instructor of record. Faculty would be given credit for their work according to (SUU Policy 6.27, 3,D,2,e) of one Instructional Credit Hour per every 20 Student Credit Hours attempted for both UNIV 3925 and UNIV 4925.
- Faculty who wish to supervise projects would have to certify with each EDGE center with which they desire to work.

Motion to approve EDGE Workload Proposal, Item #1 as written and presented: Motion died for lack of second.

Discussion after motion failed for lack of a second:

- If we opt to vote for this, we'd need to work quickly to prepare to implement this in Fall.
- Not all Faculty will certify as Mentors – will this place a burden on those that do?
- Could we set up senior students to act as Mentors for younger students? Could we set up Staff?
- Not all EDGE projects will require a Faculty Mentor. Many students are utilizing already established tracks and remain enrolled in the general UNIV 3925 and 4925.
- Department Chairs should be involved in the process.

Amended motion (new text in red)

- ". . . recommend that, for those projects where a faculty mentor would best enrich the experience, students, **under the advisement of the EDGE Center Director**, identify and recruit a faculty during their UNIV 3925 Class."
- Implementation: Faculty:
 - o **Get approval from their chair to be a faculty mentor in the EDGE program**
 - o Successfully complete training and certification process
 - o Guide and mentor students in the proposal and reflection/dissemination portion of the EDGE Project
 - o Decide whether to bank earned credit hours, or accept overload contracts"

Motion to approve, with amendment. Motion seconded. APPROVED

V. Information/Discussion Items

Community Engaged Learning Proposal (Earl Mulderink)

Transition from Service Learning to Community Engaged Learning, to broaden our vision. Community Engaged Learning could include serve learning and other experience based learning. We are following the lead of other universities in the state- need to broaden our vision.

Rename committee, undergrad scholarly program, service-learning courses,

- Rename oversight committee to Community Engaged Committee.
- Create new course designation of Community Engaged Learning (CEL) to replace Service Learning (SL)
- Rename ongoing programs (Faculty Service-Learning Fellow and Service-Learning Scholars) as Community Engaged Fellows and Community Engaged Scholars.

Motion to approve; Seconded. APPROVED

Policy 6.22- Due Process (Steve Barney)

- A work in progress- Mike Carter looked at the policy. Will discuss this at the April 15, 2013 meeting.

State authorizations for offering online classes (Mark Atkinson)

If we are offering course to out of state students, for some states we have to pay an "exemption" fee. For some states, this could be as much as \$3000 per student per semester. Some states do not require and exemption fee. Do we want to list states that we won't do business with (because of the large fee) on our SUU online website, or gate keep as students apply?

Discussion:

- We need to more carefully screen online students because of this requirement.
- Is there a way to make this part of the application form- the cost would go to students?
- Could we collect data for a year to find out how many students from each state are applying?
- Consensus was that we should continue to gate keep as students apply.

Summer Semester (Bruce Tebbs, Donna Eddleman, Patrick Clark)

We have made revisions to messaging statements, and are formulating marketing towards specific demographics. Trustees recommended tapping into potential missionaries for the summer before they go on their mission.

- Would like to offer packaged classes that will help provide them with skills useful on a mission- e.g. communication, diversity, public speaking, intercultural communications, foreign languages, personal finance, human development, marriage and family. Each package would have a specific tagline.
- Offered courses should be easily transferrable and count for college credit.
- Courses need to be face-to-face. Students would benefit from physically being on campus.
- We will need to educate potential students about financial aid and reduced Pell grants for 6 credits.
- Could we put course and financial information together in a packet to be distributed to future missionaries?
- Challenges: We want the selected courses to be available for both sessions

Coding of Courses (Shauna Mendini)

- According to how USHE determines instructional categories, Student teaching should be categorized as SUP (supervision courses) - but most of them are coded at LEC. Could we make a fix across the board?
- Registrar's office puts in what comes through curriculum committee.
- Bill Byrnes will follow up with John Allred

Eccles Visiting Scholar (Ray Grant)

- Won't hear until 1st part of August about Funding for 2013-2014 funding year.

- Ask was for \$30K in scholarships to bring 3 scholars here for a multi-day residency.
- \$5000 in scholarship- need to make sure it goes to a Utah Resident.
- We want faculty to be able to incorporate these lectures into their curriculum.
- May have more impact if we have faculty involved in selecting these speakers
- Should we make it mandatory that Eccles Scholar is incorporated into curriculum?

General Studies Degree – Online (Mark Atkinson, Brad Cook)

Having a General Studies degree online could help us increase our appeal, especially for former SUU students for which "life got in the way" of degree completion. General Studies degree would still be available on campus as well. A student can't declare this major unless they have at least 90 credits, and they need to have more than 12 hours remaining towards a particular degree. Student can't declare general studies if they are within 15 credits of completing a traditional degree

Discussion:

- How would we deal with EDGE? Could we establish a specific pathway for student to complete EDGE online?
- Would we be willing to market this to other students beyond alumni?
- We would need to increase our tech assistance hours if we use Canvas for this degree. Current tech hours are from 8am-5pm.

Student Job Description (Donna Eddleman)

In alignment with Academics, Student Services created a Student Job Description (for undergraduates) to help students understand what expectations are for them inside the classroom. The job description is also aligned with learning outcomes. Once finalized, the document will become a part of orientation and flight school, and will be a baseline for the expectations that we set forward to students.

VI. Reports (2 minutes per report)

Julie Taylor: Looking for nominations for Faculty Senate President-Elect. Please send suggestions to Julie Taylor.

Jim McDonald: Recently published a book- some chapters were contributed by undergraduates. Guatemala book

Kyle Bishop: Asked for an estimate number for new faculty hires: EDU 2, COSE 2, and HSS 6. Requested new faculty not teach from 3-4pm on Wednesday. SUU held its first TedX event, run by students with oversight from the Honors Program & Creativity Center. Four faculty and two students spoke.

Walker Wood/Bailey Bowthorpe: Bailey will take office on April 12th. This is the last Deans Council meeting that Walker Wood will attend. The Council thanked him for her service, and welcome Bailey Bowthorpe.

Mark Atkinson: SCPS is bringing on a Masters Level director: Will reach out to school districts in Southern Utah and across the state.

Carl Templin: Wells Fargo Speakers on Thursday- Trent & Janelle Brown

John Allred: Registration for Fall begins Monday

John Eye: Finalizing the Electronic databases- Deans should have seen a list over the past month about what they are looking at cutting. Cuts will be implemented starting in early April.

Motion for Executive session. Seconded. **Motion approved.**

Meeting adjourned at 4:15pm