

# DEANS' COUNCIL MINUTES

September 23, 2013– 1:00-3:30 pm – Charles Hunter Room, HCC

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**Present:** Brad Cook, Bruce Tebbs, Aimee Uchman, John Allred, John Eye, Julie Taylor, Nichole Wangsgard, Thom McFarland, Shauna Mendini, Grant Corser, Raymond Grant, Karl Stevens, Robert Eves, Bailey Bowthorpe, Patrick Clarke, Christian Reiner, Kim Craft (proxy for Carl Templin) Carl Stephens (proxy for Mark Atkinson), Elise Leahy (proxy for Jim McDonald)

**Excused:** Bill Byrnes, Carl Templin, Mark Atkinson, Jim McDonald

## I. Review of Minutes

Motion to approve minutes- Seconded. **APPROVED.**

## II. Provost's Report

### Enrollment

Brad asked John Allred to speak to the Council about the latest enrollment report. An enrollment report was emailed out that compared last Fall again this Fall. We went from 6.5% down last fall to 5.5% down this fall. Self-support is up 35%- this rise is attributed to the fact that both ESL and concurrent enrollment enroll prior to the end of the semester.

Brad presented a report of the number of students in each major and graduate program from 2006 to 2013. Institutional Research will also run an SCH report, which will provide an additional perspective.

**SUCOM Update:** SUU, in partnership with Rocky Vista, is establishing a second medical school in the state that focuses on Osteopathic Medicine (Southern Utah College of Osteopathic Medicine.) The first incoming class is anticipated for Fall of 2016. There will be an estimated 125 students per year. Student will spend two years in Cedar and then two years doing rotations. Potential locations for a new building to host this program are being explored, including the block south of the Science Building. SUCOM will provide its own instructors.

### Board of Regents Report

At the last Board of Regents meeting, SUU pitched the proposal for the new business building. As proposed, the project would be a \$14 million, 40,000 square foot project, and would include repurposing the existing business building. The existing building could be used to consolidate our Student Success components and Engagement Centers. Advancement and the School of Business will undertake a 2 year capital campaign to raise additional private funds for this initiative.

Regents and Commissioners discussed the budget they will present to the legislature for this year, which includes an estimated \$120M in requests. Regents may also request a 3% increase in compensation across USHE institutions.

### Smart Growth Task Force:

The Smart Growth Task Force continues to create a strategy to better position SUU for growth in the right areas. The Task Force will meet again on September 26, and will present an outline to the President's Council on October 1<sup>st</sup>. The base count again which we measure our growth will begin this Fall. Throughout our growth, we will maintain our personalized education experience and high standards.

### Discussion

- We need to ensure that we have the infrastructure to support growth & new students. This includes a better understanding of how we are utilizing our current space. IT is working on a catalog of how and where decisions are made concerning space, scheduling, and capacity.
- Identifying our ideal mix of students will be essential
- The College Student Inventory/CSI could be a helpful tool to guide advisors. University College is working to train advisors in the use of this program.

- We will need to be innovative about finding sources outside of tuition.
- How will online programs factor in our growth?
- How do we define ourselves as a "residential" campus? Could we partner with property owners to build new housing and have the University operate it? How can we make more residential housing available for our students?

### III. Information/Discussion Items

#### a. **Policy 6.9: Supplemental and Overload Compensation (Bruce Tebbs)**

Brad has asked a group to examine this policy, including David McGuire, Travis Rosenberg, Bruce Tebbs, Gerry Calvasina, John Eye, and Julie Larmore, to see where we are in this ~~in~~-alignment with other institutions. If you have any comments, please contact Bruce Tebbs. Once the group has examined the policy and made any changes, it will go through the standard policy process with Deans Council and Faculty Senate.

#### b. **Merit Pay Submission & Payroll Dates (Bruce Tebbs)**

Last year we had a scheduling issue for the Merit pay process and FAAR Reviews. This year, Finance would like merit to be distributed on one paycheck, on the November 30<sup>th</sup> payroll. The FAAR deadline is the first Monday in November, and distributing Merit on the 30<sup>th</sup> would give Deans around a week to review FAARs. The Council agreed to this idea.

#### c. **Regents Completion Agenda Resolution (Brad Cook)**

Board of Regents Completion agenda resolution goal is to have 66% of Utahn's with a post-secondary degree or certificate by the year 2020. Methods to encourage this could include making 15 credits hours normal full-time load, setting the tuition plateau to focus on 12-15 credits, and focusing on getting students to take their math courses early in their college career. Brad will put together a group to discuss ~~ion~~ this Initiative. President Kendell will report on our progress to the Regents in January.

Discussion:

- Reverse transfer of Credits: Is there a way that students can get credit for prior learning? What are Northwest's standards for the limit on how many credits can be granted for life-experience/credit by exam?
- Is there anything preventing students that currently meet the requirements for an AA from moving to another institution in order to earn an Associate's degree?
- Would we consider building an Associate's degree for General Studies?
- How can we get students to better utilize DegreeWorks, so they can plan out their degree?

#### d. **STEM-Rural Initiative (Brad Cook)**

In the Regent's budget request to legislature, there were 5 categories, called "State Initiatives" that focused on goals specific to each institution. In examining what might qualify as a "State Initiative" for SUU, focus on a STEM-Rural Initiative seemed a natural match. Robert Eves is seeking out feedback from his college about rural initiatives that we could request funding for. Examples include a Master's degree in Rural Nursing, creation of a STEM Center, etc. Funding request is estimated at \$1M-\$1.2M. Please send any ideas you have to Brad.

Discussion:

- Could we do something similar to what University of Utah does with their access program? They transition rural women into higher education by bringing them to campus the summer before classes begin and provide them with a full-immersion research project experience. This makes the transition from high school to college smoother.
- How can we appeal to adult learners in rural communities?
- Could we follow a Trio model (Education Talent Search, Head Start) to bring more rural students to Campus, and introduce them to university life?

#### e. **Policy 5.52: Intellectual Property (Brad Cook)**

Provost Cook reminded the Council that we have a policy relating to Intellectual Property- Policy 5.52. This Policy has not been updated since 2000. Provost Cook asked the Council if some of its members would be willing to form a committee to examine this policy. Robert Eves, John Eye, and Karl Stevens volunteered to participate in the Committee. Julie Taylor will try to find a faculty representative at the next Faculty Senate meeting.

#### **IV. Reports (2 minutes per report)**

**John Eye:** Library will partner with SUUSA and Grant Corser in the Faculty Center to launch the Alternate Textbook program. The program would provide stipends to faculty members to work over the summer and build courses based on open-access materials and materials that could be linked on the web. Faculty can submit proposals beginning in Spring, and if selected, will have the summer to put together a course plan than uses open-access material instead of a text book.

**Julie Taylor:** Faculty Senate will meet on Thursday, September 26<sup>th</sup>.

**Nichole Wangsgard:** There will be a Grad Fair on September 26<sup>th</sup> from 10am to 2pm

**Grant Corser:** Grant, Mark Atkinson and Nichole Wangsgard got together to discuss training for Adjuncts. Grant will report when he has further information.

**Ray Grant:** PVA Eccles Scholar, Patrick Tucker, will present on September 24<sup>th</sup> at 11:30 am about "Stories from the British Stage and Screen." On September 26<sup>th</sup>, in partnership with the Creative Writing/Creative Teaching Conference, award-winning poet Jane Hirschfield will present. On October 3<sup>rd</sup>, Eric Lieu, an author and former policy advisor for President Clinton, will present.

**Patrick Clarke:** 91 grad programs will be at the Graduate Fair. A list of all programs that will be present has been emailed to the Deans. Another way to reach out to students could be a career/college fair that would bring high school juniors & senior to campus to meet with local employers and representatives of each College/School.

**Bruce Tebbs:** At the September 9<sup>th</sup> Deans Council meeting, as part of the presentation about Capital Improvements, Facilities talked about electronic access controls for buildings. Funds requested for 2015, if granted, would cover the cost of some exterior doors. It is likely that the contractor will give a better rate to install a larger quantity of doors. If Deans would like to make any changes to their one time budget requests, they need to contact Bruce.

**Meeting adjourned at 2:45pm.**