

DEANS' COUNCIL MINUTES

March 17, 2014– 1:00-3:30 pm – Charles Hunter Room, HCC

Present: Julie Taylor, John Eye, John Allred, Patrick Clarke, Carl Templin, Ray Grant, Jim McDonald, Mark Atkinson, Bill Byrnes, Grant Corser, Deb Hill, Robert Eves, Shauna Mendini, Christian Reiner, Julia Anderson, Bruce Tebbs, David McGuire, McKennan Hansen, Brad Cook, Aaron Templin, Sharon Brown, Brittany Hernandez, Heather Ogden, Reko Hargrave, Jared Wilcken.

I. Review of Minutes

*Motion to approve minutes from 2/24 Deans' Council. Seconded. **APPROVED.***

II. Visitors/Guests- Information & Discussion Items

Welcome: Julia Anderson- New Director of SPARC

The council welcomes Julia Anderson, the new Director of Sponsored Programs, Agreements, Research and Contracts.

Festival of Excellence (McKenna Hansen)

McKenna Hansen presented information about the upcoming Festival of Excellence. College of Science & Engineering (35%) College of Humanities & Social Sciences (26%), and College of Education & Human Development (17%) have the largest number of presentations. There will be a total of 299 presentations, 198 of which will be concurrent presentations, 9 of which will be display, 13 of which will be performance, and 79 of which will be poster. Festival still needs room and building monitors. It is requested that, if possible, some administrative assistants from each college/school be permitted to help the day of the event. The schedule of events will be online by March 28th. The Festival, on April 8th, 2014, will open with a plenary session at 9am in the Centrum.

Action Item: Policy 5.32: Part-Time and Temporary Employment (David McGuire)

David McGuire presented proposed language to be inserted into Policy 5.32 – *Part-time and Temporary Employment*. The language limits adjunct faculty to less than 75% of a lecturer ICH workload (depending on the department where the adjunct teaches) per semester. Language has also been added that requires justification of hiring or maintaining an hourly non-student and approval by HR, and noting that HR will track hours to determine compliance with policy.

Discussion:

- The definition of seasonal employees affects PVA students that want to work with the Utah Shakespeare Festival. Representatives from PVA, Finance, USF and HR need to meet and see if there is a way to resolve this.
- This policy has a significant impact on the English department. The English department would like to work with HR to see if language could be crafted that would not negatively impact the department's ability to hire adjuncts.
- Would we consider create a separate designation for

*The item was **DEFERRED** until March 27th. No vote was taken.*

Principals for Leadership: Motivation (Grant Corser)

Grant Corser presented an overview of motivation as it relates to Leadership. He explained that situations are powerful determinants of motivated human behavior. Leaders can create situations to motivate how people think, feel and act. There are two motivational landscapes: Extrinsic and Intrinsic. The situation you create will determine the type of motivated behavior that those who you lead will engage in.

Focused Interest Groups (Patrick Clarke, Jared Wilcken)

Jared Wilcken presented a brief overview of Focused Interest Groups (FIGS). The program began last year (2013) in the College of Science and Engineering, called "cohort" groups. In 2014, the name was

changed to Focused Interest Groups (FIGS), and the program expanded. There are now 23 program-of-study based on FIGS. Students are being intentionally placed in a series of courses to get them on the path towards graduation. There are also theme-based FIGS, which are a series of General Education classes that focus on a theme. Students can self-select FIGs through the MySUU portal, and will be contacted by an advisor for follow-up. There are currently no FIGs available for Performing and Visual Arts. The program, thus far, only arranges courses for the first semester of classes, but Student Services is hoping to expand the program to a second semester, and then a second year.

III. Associate Provost's Report

AAC&U Associates Membership (Bill Byrnes)

Bill Byrnes presented information about an additional type of membership for Association of American Colleges and Universities, called the Associates Program. This level of membership would connect colleagues at member institutions, and enable them to write for AAC&U journals, lead workshops and meeting sessions, and service on the Network for Academic Renewal Regional Planning Committees. Associates dues are \$60 per person, per year.

SUU Accreditation Team Schedule Draft

The Northwest Accreditation visit will take place April 9-11, 2013. Bill Byrnes posted a draft schedule of planned activities and appointments to Canvas.

Assistant Provost and Director of IR & Assessment Report

The response rate for the Faculty survey is currently at about 37%. An estimated 50 faculty-members have logged into the survey but have not completed. Christian requested that the deans continue to encourage faculty to complete the survey.

IV. Action Items

Policy 6.31- Academic Standing (John Allred/Carl Templin)

Changes to this policy include updates to center names. Language has been added pertaining to a new status, Academic Warning. Students who fail to maintain a semester GPA of at least 2.0 will be placed on 'Academic Warning.' If the student obtains a GPA above 2.0 at the end of a semester, they'll return to 'Good Standing.' If the student's semester GPA is less than 2.0 but their cumulative is higher than 2.0, they remain at 'Academic Warning.' If a student's semester GPA is below 2.0 for two consecutive semesters, they'll be placed on 'Probation.'

*Motion to approve the policy, as amended. Second. **APPROVED.***

Thunderbird Awards: Scholar of the Year Nominations (Aimee Uchman)

Beth Snarr, the SUU Thunderbird Awards committee chair, requested that Deans Council submit a student nominee from each college/school for the Scholar of the Year Award. The finalists are selected based on their cumulative GPA, and must be eligible for graduation during the 2013-14 year. Deans' council voted to submit the valedictorian for each college/school as nominee for this award.

V. Information/Discussion Items

Information Literacy (John Eye)

This document was distributed to the deans this morning- After Sharon Weiner's visit to SUU, and the resulting report, SUU is pursuing a blended-model approach to integrate information literacy across campus. The initial step in this approach is to integrate the content from LM 1010 into ENGL 2010, and then build information literacy into the curriculum of key upper-level courses. LM 1010 will continue to be offered this year, and will eventually be phased out.

Discussion:

- Deans like the concept of embedding this into curriculum, and making it deliberate
- How will we assess this?
- Before we can assess digital literacy, we need to define what it means in each area.

This topic will be further addressed at the summer Deans Council retreat.

Fall Graduation & Convocations (Carl Templin)

This topic was discussed at the February 24th Deans' Council meeting. Dean Templin motioned that the following language be added to the 2014-15 General Catalog:

"Students who will complete degree requirements in the Fall term can elect to attend college/school convocations in the preceding May, if desired. They will have to apply for graduation and pay for the cap and gown. However, their names will only be in the commencement/convocation program in the following May."

*Motion seconded. **APPROVED***

Welcome Week & Adjunct Training (Mark Atkinson)

On August 18th, during fall welcome week, SUU will hold an adjunct training session from 9am to 2pm. The day will include a welcome session and concurrent sessions on FERPA, Canvas, ADA, Sexual Harassment training, Online security, SANS, Banner, etc. All sessions will be lecture-captured and posted on the web.

Draft Faculty Senate Resolution to increase adjunct/overload pay (Julie Taylor)

Julie Taylor presented a resolution drafted by Faculty Senate to increase adjunct/overload remuneration for fall and spring semester courses to \$850/ICH for undergraduate courses and \$1000 for graduate courses. The resolution also proposes evaluation of pay scales every 5 years. Payment has not been adjusted for cost-of-living since 2005. The resolution will be presented to the President. Faculty senate seeks feedback/comments from Deans Council.

Discussion:

- We need to determine how much cost this change would accrue, and how it would be paid for.
- SUU needs to be competitive- it's hard to recruit adjuncts in Utah at \$700 per ICH.
- Would we consider adjusting overload and adjunct rates the way we adjust salaries?
- There need to be greater incentives to entice faculty to teach overloads.

VI. Reports (2 minutes per report)

John Eye: Several changes are occurring with Library personnel. Janet Seegmiller and Vik Brown are retiring, and John has accepted a position with University of Mississippi.

Patrick Clarke: There were five applicants for the UGRASP Director position. The search committee will be on March 20th to begin the screening process.

Carl Templin: On March 20 at 11:30 a.m. in the Starlight Room, Fred Dickson, the Chief Investment Strategist for D.A. Davidson will be speaking on the 2014 Economic Market Outlook.

Raymond Grant: Senator Robert Bennet will be the Driggs Lecturer on Tuesday, March 25th at 11:30 a.m. in the Great Hall. - Conflict resolution.

Bailey Bowthorpe: The SUUSA Education Senator created an info graphic to help students that are not in the College of Education learn how to apply for teaching Licensure.

Jim McDonald: SUU's Hispanic Center successfully hosted *Latinos in Action* over spring break, and hopes to repeat the event next year. The Hispanic Center is reaching out in new directions across the university, and is partnering with the school of business to conduct small business seminars. The center will be working to launch a Spanish language GED. Jim was recently recognized as the Latinos in Action Administrator of the Year.

Bill Byrnes: As of June 30th, 2014, Bill Byrnes will be stepping down as an Associate Provost of SUU. He will continue as a faculty member and teach in the Arts Administration program.

Deb Hill: Stan Lockhart was on campus the morning of 3/17/14. He is working with the College of Education to determine how they can get access to the \$20M in STEM funds.

Shauna Mendini: The groundbreaking for the Beverly Taylor Sorenson Center for the Arts will take place on March 27th at 3pm on the lawn of the Randall Jones Theatre. The groundbreaking will be followed by a dinner and celebration.

*Motion for executive session. Seconded. **APPROVED.**
Meeting adjourned at 3:08 pm.*