

DEANS' COUNCIL MINUTES

April 14th, 2014 1:00-3:30 pm – Charles Hunter Room, HCC

Present: Brad Cook, Bill Byrnes, Christian Reiner, Julia Anderson, Rick Brown, John Taylor, John Eye, John Allred, Bailey Bowthorpe, Carl Templin, Jim McDonald, Mark Atkinson, Deb Hill, John Taylor, Shauna Mendini, Patrick Clarke, Thom McFarland, Bruce Tebbs, Julie Anderson, Christian Reiner, Emily Dean, Robert Eves, Raymond Grant.

Excused: Grant Corser

I. Review of Minutes

Motion to approve minutes from 3/31/14 Deans Council

Motion to approve. Seconded. APPROVED

II. Visitors/Guests- Information & Discussion Items

Great Utah Shakeout (Chief Rick Brown)

The Great Shakeout takes place on Thursday, April 17th at 10:15 a.m. Everyone is asked to participate in the 1 minute Drop, Cover, and Hold On drill. The Administration building will be evacuated. If Departments have not turned into their Protocols for Emergency, please do so before April 17th. The IT staff will be implementing their level three emergency status, and will activate their generator.

III. Provost's Report

Northwest Debrief

Provost thanked Bill Byrnes for his assistance with the Northwest Accreditation Visit. SUU had 5 Commendations and 4 Recommendations. Commendations included: 1) The Mission Commitment of all Stakeholders at all Levels; 2) Commitment to Student Engagement (EDGE)- a model for integrative learning and a best practice; 3) Student Services, and how they've aligned student life with Student Learning (including University college, advising, FIGS, Learning Communities, SANS); 4) Facilities- Campus beauty and how well maintained the facilities are; 5) Campus dedication to the service of community. Recommendations included: 1) The need to create a threshold of outcomes for our campus themes and integrate them into the learning process; 2) Budget decisions need to be more transparent, and SUU needs a clearer understanding of how they relate to themes and our campus; 3) Our strategic planning process needs to be clearer, and we need forward progression on this. (This is largely an outcome of leadership transitioning- Trustees were hesitant to approve a strategic plan until our new President was hired.); 4) We need to demonstrate our ability to clearly assess General Education, and demonstrate how learning is taking place. SUU will receive an official write up from the evaluators by May 6.

Campus Events:

The Conference of Empowerment & Leadership took place April 9-11. Pushpa Basnet, CNN Hero of the year in 2012, was a key presenter.

For the 2014 Festival of Excellence, held on April 8th, there were more than 300 presentations. The Festival will take place on Tuesday, April 7th in 2015.

CPVA will have a combined orchestra and choir concert on April 16th.

Dr. C Bradley Thomas, executive director of the Clemson Institute for the Study of Capitalism, presented a convocation on April 11th entitled, "Is Greed Good?: Capitalism and Morality."

IV. Associate Provost's Report

Bill Byrnes thanked all who coordinated and participated in the Northwest Accreditation visit. He reminded the council that curriculum items for both Graduate and Undergraduate Committees are due on Friday, April 18th by noon.

Assistant Provost and Director of IR & Assessment

Leadership Principles: Organizational Change (Julia Anderson)

Julia Anderson gave a brief presentation about the Organizational Effectiveness cycle. Using the cycle helps us to holistically see an organization, and how all its elements are connect. The cycle is a methodology for diagnosing, designing, developing, and delivering an organization.

The Changing Face of SUU? (Christian Reiner)

Christian Reiner summarized his presentation from the Festival of Excellence, comparing enrollment information from fall 2005 through now, and tracking the percentage of change.



Based on headcount enrollment- proportionally, we're growing faster in 3rd week enrollment than in end-of-term enrollment. There is a Slight downward trend for end-of-term enrollment in Spring. Have a significant downward trend of enrollment in the Summer. Fall is growing faster than Spring in 3rd week.

Subcategories: Fall 3rd week: Grad students have experience the most growth, following by Undergrad, with a downward trend in continuing Ed.

In Spring, similar pattern.

In Summer; Grad Students are going slightly down in headcount, Undergrad enrollment is slightly up. Biggest drop in enrollment is continuing education students.

Gender Breakout:

Fall 3rd week: Male student are growing faster than female student in headcount.

Ethnic groups:A large growth in Asian Student head counts, and minor growth with American Indian. African American- Large growth. Hispanic group and grown slightly more than the african american. Fasting growing minorities: Asian, Hispanic, then African American.

Growth in headcount by colleges:

Business had grown by about 15% over 2009. Education has gone slightly down. Humanities had had a significant decrease in the number of majors. Performing and Visual arts in the fastest growing college on campus. Second fastest growth is Science and Engineering majors.

Some of the growth in COSE may be due to students pushing into the STEM initiatives.

Gender by College:

Business; males growing faster than females. Education: Male growing faster than females.

Out of state residents growing faster than in-state.

Feeder States: Fastest growing feeder state in California, followed by Nevada.

Feeder Counties: Beaver county is lower, davis county is fastest growing in our student population in the last 9 years. Millard has decreased slightly. Salt Lake is going up a bit. We've experienced consistent loss in WASHINGTON County over the past 9-years.

We have grown faster in full time than part time in Undergraduate, and faster in part time than full time in Graduate.

Growth in new Freshmen has been about 15% over the past 9 years. Have experienced continual loss in new transfer undergraduate students.

Degree Growth: Since 2005-6, number of bachelors degrees has remained the same- Have grown over 300% in Associate degrees.

We can use this information to determine what kind of resources we need, and where they should be allocated moving forward. These are trends that have been established over the past 9 years.

Discussion:

How do our absolute number compare to downward trends in Washington County Students in general? Could they be linked?

Provost's Faculty Fellow

Focused Interest Groups (FIG)- Updates & Issues (John Taylor)

John Taylor provided a quick update of enrollment in Focused Interest Groups for fall 2014. COSE is about 37% full, EDU is 40% full, BUS is 40% full, and there are about 14 students enrolled in Honors FIG. Thematic FIGS are enrolling at a steady rate. John recommended the Deans be cautious about incorporating courses into FIGS that may be at a level too advanced for high school students. If courses are incorporated into FIGS that require an advanced level of knowledge, students may refrain from registering for a FIG because they don't yet know if they'll meet the academic requirements. The council recommended that outreach concerning our FIG program be increased toward faculty, students, and high school counselors.

Essential Learning Outcomes

John is working with Jennifer Hunter and Ean Harker to get ELOs put into Canvas, with an anticipated rollout in May. John hopes to attend faculty and department meeting to help create rubrics to assess the

VI. Information/Discussion Items

Eccles Visiting Scholars & Eccles Scholarships (Raymond Grant)

Once again, SUU received a total of \$65,000 from the Eccles Program. Of this amount, \$40,000 is for student scholarships, and \$25,000 is to bringing visiting scholars to campus. The scholarship funds will be distributed as follows: Education: One \$5000 scholarship; HSS: Two \$5000 scholarships; COSE: Two \$5000 scholarships; BUS: One \$5000 scholarship; PVA: One \$5000 scholarship; Honors: One \$5000 scholarship. These scholarships are to be awarded to students that are resident and in-state. Ray Grant recommended that that \$25,000 for visiting scholars be divided into \$8000 increments, to allow us to bring 3 scholars to campus.

This will be further discussed at the Dean Council summer retreat.

Faculty Senate- Policies for Feedback: 6.33 & 6.19 (Julie Taylor)

6.19& 6.33- There was a loophole in 6.33 that allowed a student to appeal an academic integrity issue with student services. Faculty senate thought that it would be a good idea to keep decisions pertaining to academics in the colleges/schools.

6.19- Process

Faculty Senate will be voting on these this coming week. Any feedback by Deans

6.33- There are specific grade indications for when a student is failed because of an academic integrity.

**Will the grade appeal committee have to determine if it is an issue of academic integrity?
Need to keep control of the grade process within Academics.**

Discussion:

Robert Eves gave a lot of feedback- In the new policy, the lines are clearly drawn- first step toward ensuring that anything that has to do with grades will be decided to academics.

There will still be a central record of repeat offenders- will be a central database location.

Is our issue the fact that the Dean of Students plays a role in determining Academic Integrity?

If you are going to end up with an Academic Grade appeal based on an issue of Academic Integrity, how are we going to give the Grade appeal committee access to the information? Would students have to put the appeal to both committees.

These policies still have to go to the Academic Affairs committee.

BA/BS Degree in Anthropology (Jim McDonald)

SUU plans to present the BA/BS degree in Anthropology to the Board of Trustees at the June 12 meeting. If approved by the Trustees, it will be presented to the Board of Regents at their September 26th meeting, with the possibility of launching the program in spring or fall of 2015. There will be one tenure-track, Ph.D hire for this program.

Online Course Development Priority (Mark Atkinson)

Because SUU has more requesting to fund online course migrations that we currently have funds for, Mark Atkinson established the follow list of priorities:

- Graduate courses required for a degree, our principal institutional focus for online learning.
- Undergraduate courses required for a degree with emphasis on *Management, *Accounting, and limited upper division courses of other disciplines in support of general studies.
- Undergraduate courses required for general education.
- Graduate courses which are electives for a degree.

Deans Council informally approved the list of online course priorities. (non-voting item)

Canvas Usage: Spring Semester 2014 (Mark Atkinson)

Mark Atkinson reminded the council that all courses at SUU are now pulled into an online, and shared the following statistics, from Spring Semester 2014, with the council:

- 2551 course shells of which 939 were published
- 37% SUU courses using Canvas

Canvas shells are currently published a few weeks before the semester begins, but they could be published earlier to give Faculty a chance to 'sandbox.' Thom McFarland said that IT would be willing to put together an extensive help center, and have workers to key in information and physically show Faculty how to use Canvas.

Discussion:

- Some performance-based/PVA courses may not work well with Canvas. Shauna Mendini will work with Mark Atkinson to better designate which courses and forms of instruction should be in Canvas, and which should not.
- Students would like to be able to view at least a syllabus for each course in Canvas.
- Should we require all GE courses to have an active Canvas shell?
- School districts throughout Utah are adopting the Canvas system.

Summer Dean's Retreat: Information Literacy & Digital Literacy

The proposed date for the summer Deans' retreat is June 3. A location has not yet been determined. More information will be forthcoming.

VI. Reports (2 minutes per report)

Julie Taylor: Contact Julie for any questions regarding policies 6.9 or 6.33. Julie introduced Emily Dean as the incoming faculty senate president.

John Allred: John is reaching out to deans to better structure educational pathways for students.

Thom McFarland: Thom updated the council in regard to a recent Google security team analysis of SUU's servers - there is no evidence that SUU's cyber security network has been breached. Thom recommends updating personal computer passwords.

Carl Templin: An HRHM professor has been hired. The National Advisory Board meeting is occurring this Friday.

Robert Eves: An engineering chair has given SUU a verbal commitment of employment. Robert was thanked by Brad for chairing the UGRASP search committee. The new UGRASP director is Betsy Bancroft.

Mark Atkinson: Monday, August 18th at 9:00am is the adjunct faculty training day. Should adjuncts be invited to the Faculty Convocation?

Brad Cook: The Venture graduation is on April 17th in the Great Hall. On April 24th, the advisors celebration is happening. Honors graduation is happening on April 25th. The CETL is having a tenure event/dinner on April 29th in the Great Hall at 6:00pm.

Motion for Executive Session. Seconded. Approved.

Meeting adjourned at 3:45 pm