

DEANS' COUNCIL MINUTES

Oct 27, 2014– 1:00-3:30 pm – Charles Hunter Room, HCC

Present: James Sage, Ty Redd (proxy for Robert Eves), Jim McDonald, AJ Cozzens, Shauna Mendini, Patrick Clarke, Richard Saunders, Christian Reiner, Grant Corser, Mark Atkinson, Stephen Allen, Carl Templin, Thom McFarland, Kevin Stein, Shawn Christiansen, Brad Cook, John Allred, Terri Day (guest), Julia Anderson, Bruce Tebbs

Excused: Robert Eves

Visitors/Guests Information & Discussion Items

Terri Day notified the Council that the Northwest Commission on Colleges and Universities will be on campus November 9th-11th for the Year Seven Ad Hoc visit. Two reviewers will come to campus, and will meet with various constituents, including faculty senate, members of the strategic enrollment management team, administrators, SUUSA, and faculty/staff. It is anticipated that the reviewers will seek information about how we assess general education, the transparency of our budget, and strategic planning. The Council received copies of the NWCCU visit schedule. The most current copy of the NWCCU report is available on Canvas. James Sage will provide an interim report about General Education that will outline what SUU has accomplished up to this point. Terri Day is invited to attend the November 9th Deans Council meeting to provide further information about the visit.

Provost Cook recommended that at least one hour of the November 9th Deans Council meeting be dedicated to preparing for the NWCCU visit.

Review of Minutes

Motion by Jim McDonald to approve the minutes from the Oct 6th Deans Council meeting, seconded by Patrick Clarke.

APPROVED

Changes in the Structure of Deans Council Meetings (Brad Cook)

Provost Cook clarified that the intent of proposing a new structure for Deans Council meetings was to economize everyone's time. Content discussed at meetings is not always relevant to all those in attendance. The proposed change would include a monthly meeting for Deans as well as a monthly meeting for the larger Academic Council. Any action items would be approved by the Academic Council. Provost asked the council to continue to consider this change.

This possible change of structure will be discussed in greater detail at a future Deans Council meeting.

Reports

Provost

Several SUU faculty and members of the GE Committee attended the Educated Persons Conference in Midway, UT. The conference discussed what the role of Educators is. Brad, on behalf of SUU, had the opportunity to present information about what SUU does to attract minority students. James Sage reported that the presentation by Pam Perlich, Director of Demographic Research at the University of Utah was particularly interesting. Attendees brainstormed about how data could be used to learn more about incoming students, and how age, gender, ethnicity, and the percentage of first generation college students could shift in the next 5-10 years.

James will write a summary of this presentation and how demography impact our institution, and present it to the Council.

Enrollment has increased by 16%, and is nearing levels that match three years ago, before the missionary age change went into effect. It is anticipated that SUU's enrollment strategy may focus towards sustainable growth, at around 4-5% increase in new students, including our retention initiative, per year.

Brad asked for feedback from those who are involved in the Strategic Planning Process. He reminded the Council that it would have an opportunity to review and provide feedback about the Strategic Plan.

Feedback included:

- Concern about the distinctiveness of SUU's liberal arts education principles being pushed aside
- Desire for High Impact Practices to be incorporated, and continued integration of things that may not be easy to measure, such as well-being and life-long learning.
- Request for increased transparency about the whole process, and updates about progress being communicated to campus, summary notes from the forums, etc. Specifically, it was recommended that a proactive form of distributing information be adopted, rather than asking people to search for it on the website. Perhaps this could be achieved by distributing a regular email from the committee, or perhaps a notification in the SUU Bulletin?
- Request for a summary of recurring themes/clusters from the public forums, and what is being done to address them.
- Existing processes in the plan that have already been vetted by enrollment management should be re-examined and explored.

James Sage directed the Council to suu.edu/future, where planning information is posted. A summary of analysis is available at: suu.edu/future/timeline/phase3.html

Associate Provost UCC/UGCC Minutes

James summarized University Undergraduate Curriculum Committee and University Graduate Curriculum Committee minutes (The minutes are attached at the end of this document.) and the Council expressed approval of the curriculum actions.

Programs Under Development/Consideration

SUU submits a list of programs under development/consideration to the Commissioner's office every February. The document provides insight about programs SUU may pursue in the coming year. Anyone that wants to propose a program needs to speak with James and Brad to make sure they are using the correct form, to get it on this list, and to discuss budget and faculty implications. Any edits to the list should be submitted to James Sage.

Programs Under Development or Consideration Southern Utah University

Fall 2015 *(Programs in gray have been approved)*

Program Name	Degree Type	Current Status	Projected for Regents' Agenda
Anthropology	BA/BS	R401 completed and approved by UCC Approved by BOT December 2014 Submit to BOR by Feb. 18 for May 2015 meeting	<i>Approved: May 2015</i>
MS in Cyber Security & Information Assurance	MS (online)	R401 completed and approved by UGCC Submit to BOT for December 2014 Submit to BOR by Dec. 31 for March 2015 meeting	<i>Approved: July 2015</i>
Music Technology	MS (online)	Discussion phase Fall 2014, Spring 2015 R401 development Spring 2015	<i>Approved: September 2015</i>
Technical Writing	Certificate	Discussion phase Fall 2014 Proposal development Spring 2015	<i>Approved: September 2015</i>
General Education	Certificate	Work to begin Spring 2015; Proposal to BOT in August	<i>Approved: September 2015</i>
Hospitality Management	BA/BS	Discussion phase Fall 2014; R401 development Fall 2015	<i>Summer 2015</i>
Global Studies	Minor	Discussion phase Fall 2014 R401 development Fall 2015	<i>Fall 2015</i>

Program Name	Degree Type	Current Status	Projected for Regents' Agenda
Multimedia	MS (online)	Discussion phase Spring 2015 R401 development Fall 2015	Spring 2016
Dietetics	BS	Discussion phase Spring 2015	Spring 2016
Dance	BFA	Discussion phase Spring 2015	Spring 2016
Rural Health Nursing	MS (hybrid)	R401 work to start Spring 2015	Spring 2016
Innovation & Creativity	Minor	R401 work will start Spring 2015	Spring 2016

THE FOLLOWING TABLES NEED UPDATES

Degrees/Programs/Certificates/Emphases that are being developed but have not been discussed (formally) at Dean's Council and have not been submitted to the Commissioner's Office:

Program Name	Degree Type	Current Status	Projected for Regents' Agenda
Arts Administration	Graduate Certificate		
Athletic Training	MS		
Sports Communication	Certificate		
Unmanned Aircraft Systems (drones)	AAS emphasis		
Mobile Learning	Graduate Certificate		
Culinary Arts	AAS General Technology (specialty)		
Arts Administration Minor	Minor	Remove?	

Centers, Bureaus, Institutes that were recently approved or are being developed (these don't need to be submitted to OCHE; just listed here for tracking purposes):

Program Name	Degree Type	Current Status	Projected for Regents' Agenda
Confucius Institute	Institute	Approved at Sept 2015 Regents meeting	Approved: Sept. 2015
American Language and Culture Center	Center	Approved at Sept 2015 Regents meeting	Approved: Sept. 2015
Experiential Learning Leadership Institute	Institute	R401 completed; has been submitted to President's Council and Board of Trustees	January 2015

Shawn Christiansen and James Sage will meet to discuss a timeline for the Athletic Training M.S.

Academic Calendar

James Sage notified the Council that 2016 Commencement will take place on Saturday, April 30th. Earlier in the year, event planning and community relations had requested that commencement be moved to Friday, when campus is more active. The request was made after the 2014-17 calendar had been approved at all levels, and the change could not be accommodated this year. James will set up a meeting for the Academic Calendar committee to begin drafting the 2017-2020 calendar.

Director of IR

Christian Reiner presented a three page document, approved by SUU's Data Council, mapping out reporting responsibilities for SUU, by data area, for internal/external and preliminary/official use. Christian requested that this information be passed along to faculty, department chairs, and administrative assistants. Christian explained that IT will shift to a supportive role for data reporting, and will help build automated reports. Eventually, IR hopes to implement a dashboard in the mySUU portal that would allow faculty to see information about enrollment and retention.

Brad asked the Council to consider having a retreat/day of reflection where faculty could examine the data that we collect and how it impacts space, curriculum, etc. He requested that Deans ask their faculty and return with feedback.

Faculty Senate

Kevin Stein thanked Provost Cook for providing support to bring Cathy Trower to campus, to discuss governance and LRT. Cathy will be on campus November 30th and December 1st, and will run a faculty forum as well as a campus open forum, and will also provide continued support to Kevin and James as they work on the LRT process. Faculty Senate continues to work on language for the Evaluation of Academic Officers policy.

Action Items

Policy 6.60 – Graduate Studies: Personnel and Curriculum (Mark Atkinson)

Mark presented edits to Policy 6.60. Proposed changes to the policy would allow Academic Deans or Chairs/Directors to designate faculty qualified to teach graduate courses within their discipline. Text has been added to allow consideration for Professional qualification as well as Academic. The policy has been approved by the Graduate Council.

Motion to approve the policy, as proposed, by Jim McDonald. Seconded by Shauna Mendini.

APPROVED

Information Items

Graduate Certificate in Mobile Teaching, Learning, and Design (Mark Atkinson)

Mark requested that a graduate certificate in mobile teaching, learning, and design be added to the Programs Under Development/Consideration list. The concept has approved from the Office of Education. It will be proposed to SUU committees in 2015. If approved, online admissions will recruit for this program.

Reserved Spaces in Classes for Online Learning (Mark Atkinson)

Online-only students are struggling to find online courses each semester- They are competing with students that utilize both face-to-face and online courses. Roger LaMarca has been working with Enrollment Management to create a list of online courses that he'd like to reserve spots for online-only students in. This will

apply only to fall and spring semesters. Mark requests that faculty reserve the listed number of seats in a course (across all sections) until a specified deadline, to allow online-only student to enroll. The courses would then be released for face-to-face/hybrid students.

Online Course Reserve List			Online Course Reserve List (cont'd)		
Course	CRN	Reserve #	Course	CRN	Reserve #
ACCT 2020	12132	10	GEO 1095	11009	10
BIOL 1010	11317	10	HIST 1100	11069	8
BIOL 1020	11318	5	HIST 1510	11072	8
COMM 1010	10919	8	HIST 1700	11072	8
COMM 4600	12173	15	HIST 3870	11130	15
CSIS 1000	10446	20	LM 1010	10718	20
CSIS 1010	10456	10	MATH 0950	11210	5
CSIS 2010	10457	8	MATH 0990	11211	5
CSIS 3100	10445	8	MATH 1010	10563	10
ENGL 1010	10619	10	MATH 1040	10574	10
ENGL 2010	11094	8	MATH 1050	10583	8
ENGL 2010	11095	8	MUSC 1010	11490	15
FLHD 2700	10032	10	GEOG 1000	12158	10
GEO 1050	11006	15	GEOG 1005	12159	10
GEO 1055	10007	15	SOC 1010	11148	10
GEO 1090	11008	10			

Experiential Learning Leadership Institute (Patrick Clarke)

SUU's first Experiential Learning Leadership Conference was highly success, and plans are underway for next year's institute. Over 1400 people have already inquired about next year's summer conference. Patrick proposes that SUU create an Experiential Learning Leadership Institute (ELLI). Currently initiatives are under different colleges, and the creation of an institute could help streamline experiential leadership learning under a single administrator. President's Cabinet has already approve the R401.

VI. Reports (2 minutes per report)

Shawn Christiansen: Education wrapped up the final part of its accreditation panel, and will not be reviewed for another seven years.

Shauna Mendini: It is a busy season for CPVA. There will be an orchestra performance at the Heritage Center on October 28th. Student-directed Next To Normal will have performances this week. On Friday, there will be a tribute to the 150th memorial of the Civil War, which will involve a wind symphony and choirs. President Wyatt will narrate the ceremony.

Richard Saunders: Richard just returned from a Copyright Conference at BYU. On October 16th, the Second Circuit ruled that Google Books project to scan and index copyrighted books without permission was legal under the fair-use doctrine.

Brad Cook: Concerning IDEA evaluations, Brad asked that each college/school order their own forms or licensing. Deans should contact Bruce Tebbs about funding. Jim McDonald has a Powerpoint about the IDEA process, and is willing to assist colleges/schools that have not used the system before. Thom McFarland requested that a list of best practices for using IDEA be established and distributed.

Julia Anderson: Suzette Bulloch is the new Post-award Facilitator for SPARC. As a result of the proposal bootcamp conducted by SPARC, 14 proposals have been submitted.

John Allred: Registration for Spring Semester will be open on October 28th.

Stephen Allen: The Confucius Institute will host an Autumn Festival on November 5th from 6-8pm in the Ballroom.

Carl Templin: Kevin Cahill from The Deming Institute will present a convocation on Tuesday, October 27, at 11:30 a.m. in the Great Hall. On November 4th, there will be an international business forum on campus in the Great Hall, and a student international business forum at 2pm in the Starlight Room. On November 5th, Cynthia Cooper will be the featured convocation speaker, at 11:30 a.m. in the Great Hall. She'll discuss ethics.

Thom McFarland: If you need assistance, please contact IT. Templates for Google Sites will soon be available. The SUU Student App in the beta phase of testing, and should be released in the next two weeks.

James Sage (On behalf of Grant Corser): The Faculty Center would like to distribute a survey to find out what kind of professional development opportunities faculty are looking for. The survey would ask faculty what they'd like to learn about, and what their preferred method of delivery is. The survey should be distributed in the next month.

Motion for Executive Session by Carl Templin. Seconded by Mark Atkinson.

APPROVED

Meeting Adjourned at 3:26pm.

UNDERGRADUATE CURRICULUM COMMITTEE MEETING

October 8, 2015
3:00 pm, AD 304H
Minutes

Present: David Berri, Nate Barker, Cynthia Kimball Davis, Brian Ludlow, Paula Mitchell, Michael Ostrowsky, James Sage, Brian Swanson, Matt Roberts, Gerald Calvasina, Jim McCoy, Ravi Roy, Brian Burton, Jennifer Sorensen, Christine Taylor, Chandler Olsen, John Holiman, and Bonny Rayburn

Not Present: John Allred, Jeb Branin, AJ Cozzens, David Lund & Kelly Stephens.

Minutes, April 16, 2015 – Approved unanimously

CONSENT ITEMS

BUS

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
MGMT 3340	Management		Prerequisites: Advanced standing or permission from Business advisor required	Changed to Spring 2016	Approved Unanimously Is the advisor the best person to approve? Registrar's office will be unable to enforce this. Advanced standing means - Junior standing or higher <u>Remove MGMT 3180 from Prerequisites</u> <u>Course sequencing should be checked – will be offered annually – fall, spring, and summer</u>

COSE

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
BIOL 2060	Introductory Microbiology		Course Descriptions	Spring 2016	Approved Unanimously
BIOL 3290	Embryology		Title: Change to Developmental Biology Prerequisites: BIOL 1610/1615, BIOL 1620/1625 and BIOL 3060/3065 Course Descriptions	Fall 2016	Approved Unanimously Implementation pushed to Fall 2016 because Pre-reqs cannot be added to a course mid-year
BIOL 3295	Embryology Lab		Title: Change title to Developmental Biology Lab Transcript title: Embryology Lab Course Descriptions	Fall 2016	Approved Unanimously Implementation pushed to Fall 2016. This change won't make sense until BIOL 3290 is also changed
BIOL 3350	Immunology		Prerequisites: Change to BIOL 3060	Fall 2017	Approved Unanimously
BIOL 4500	Capstone: Biology of Disease		Prerequisite: Change to BIOL 3060 Co-Requisites: Remove BIOL 4505	Fall 2016	Approved Unanimously
BIOL 4505	Capstone: Biology of Disease Lab		Delete	Fall 2016	Approved Unanimously Course listed in their major and they didn't submit a

					change form; Jackie Grant followed-up with a memo to remove from major listings (okay).
CSIS 3100	Systems Analysis and Design		Prerequisites: Change to A minimum grade of "C" (2.0 or above) in CSIS 2300 Discrete Structures	Fall 2016	Approved Unanimously Implementation pushed to Fall 2016 because pre-reqs can't be changed/added mid-year
ENGR 2010	Statics		Prerequisites: Remove PHYS 2210 & PHYS 2215	Spring 2016	Approved Unanimously
ENGR 3045	Engineering Design Lab I		Prerequisites: Change to Grade "C" (2.0) or better in: ENGR 2250, CHEM 1210, either 1030 or CCET 1040, and junior level status. Course Descriptions	Fall 2016	Approved Unanimously
ENGR 3095	Engineering Design Lab II		Prerequisites: Change to ENGR 3045 with a grade of C (2.0) or higher Course Descriptions	Spring 2016	Approved Unanimously
ENGR 4050	Structural Analysis		Course Descriptions	Fall 2016	Approved Unanimously
ENGR 4085	Integrated Engineering Design Lab II		Title: Change to Engineering Capstone Design Lab II Prerequisites: ENGR 4025 with a grade of C (2.0) or higher Course Descriptions	Spring 2016	Approved Unanimously

HSS

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
CJ 2110	Introduction to Private Security		Delete	Spring 2016	Approved Unanimously
CJ 2200	History of Criminal Justice		Delete	Spring 2016	Approved Unanimously
CJ 4720 & CJ 4730	Understanding Terrorism, Homeland Security		Title & Prefix: Change to CJ 4740 – Terrorism and Homeland Security Course Descriptions Consolidations	Spring 2016	Approved Unanimously Delete CJ 4720 & CJ 4730
CJ 4990	Criminal Justice Seminar		Change Title to: Criminal Justice Capstone Course Description Prerequisite: Change from Junior or Senior class standing to Senior.	Fall 2016	Approved Unanimously Implementation pushed to Fall 2016- Cannot change a pre-req (including class standing) mid-year
COMM 3504	Practicum TV Lab		Course Description	Spring 2016	Approved Unanimously Clarification on course description. Box checked on top of form but "No Change" typed in the course description box. Also need to mention credit hour change in the course description.
POLS 2200	Introduction to Comparative Politics		Course Description	Spring 2016	Approved Unanimously
POLS 4100	Special Topics in American Politics		Change Title to: Special Topics in American Politics & Policy Course Sequencing: As Needed	Fall 2016	Approved Unanimously Implementation pushed to Fall 2016- can't change sequencing mid-year unless

					you are offering the course more often.
POLS 4300	Special Topics in World Affairs		Course Sequencing: As Needed	Fall 2016	Approved Unanimously Implementation pushed to Fall 2016- can't change sequencing mid-year unless you are offering the course more often.
POLS 4510	Politics and Religion		Course Description	Spring 2016	Approved Unanimously
POLS 4990	Seminar in Political Science		Change Title to: Capstone Seminar in Political Science	Spring 2016	Approved Unanimously
PSY 4940	Senior Project: Independent Research II		Enrollment considerations: None	Spring 2015	Approved Unanimously May need to submit a degree or program change form because of the credit change.

PVA

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
ART 4900	Secondary Art Teaching Methods		Prerequisites: ART 1110 and ART 1130, EDUC 3000, EDUC 3180, and EDUC 3200. Admission to the College of Education Course Sequencing: Fall – Odd years	Fall 2016	Approved Unanimously Can "Admission to the College of Education" be enforced by the Registrar's office? Will check with Registrar.
PVA 2150	Ballroom Dance Backup Ensemble		Course Title – Change to Ballroom Dance Intermediate Ensemble Course Descriptions	Spring 2016	Approved Unanimously

PVA 2160	Ballroom Dance Touring Ensemble		Title & Course Number: Change to PVA 3150	Spring 2016	Approved Unanimously Delete PVA 2160
-------------	------------------------------------	--	---	-------------	--

SUBSTANTIVE ITEMS

COSE

Prefix	Course Title	Credits	Change Requested		Notes/Action
CSIS 2300	Discrete Structures	3	New Course	Spring 2016	Approved Unanimously ELOS not measurable. Look at goals & objectives.

HSS

Prefix	Course Title	Credits	Change Requested		Notes/Action
CJ 2500	Research Methods in Criminal Justice	3	New Course	Fall 2016	Approved Unanimously ELOs not measurable No electronic CV or syllabus
CJ 3500 (course number changed to: 3510)	White-Collar Crime	3	New Course	Fall 2016	Approved Unanimously Contact hours s/b 3 per week Not Gen Ed ELOs not measurable Check on number choice No electronic CV or syllabus
POLS 3620	National Security Policy	3	New Course	Fall 2016	Approved Unanimously ELOs not measurable If it's a new course, there shouldn't be any other boxes checked on top of form.

					No electronic CV or syllabus
POLS 4330	Special Topics in Comparative Politics	3	New Course	Fall 2016	Approved Unanimously ELOs not measurable If it's a new course, there shouldn't be any other boxes checked on top of form. No electronic CV or syllabus

DEGREE/PROGRAM ITEMS

BUS

Degree/Program	Change Requested		Notes/Action
BA / BS of Accounting	The Department of Accounting within the School of Business is requesting a change to the Accounting Core by removing Tax Research & Advanced Topics (ACCT 4200) from the list of required courses and moving it to an elective option. This change is in response to a change in faculty and to align our undergraduate accounting program with undergraduate accounting programs around the state. As our enrollments within the Masters of Accountancy (M.Acc.) program have continued to increase and include a significant number of students with undergraduate degrees from other institutions across the state, eliminating this course will reduce administrative requirements associated with non-SUU undergraduates; transition to SUU. This	Spring 2016	Approved Unanimously. Credit counts on original paperwork were inaccurate; updated paperwork received morning of UUCC meeting.

	change will not have an impact on faculty, staff, facilities, equipment or library holdings.		
--	--	--	--

COSE

Degree/Program	Change Requested		Notes/Action
Computer Science Composite BS	<p>Proposal: The CSIS Department Curriculum Committee would like to replace MATH 1630 with CSIS 2300 in the Computer Science Composite, B.S. degree.</p> <p>Justification: CSIS 2300 Discrete Structures was created as a replacement for Math 1630 Discrete Math. We would like to incorporate that change into our degrees.</p> <p>CSIS 2300 would be similar to the CS 2300 Discrete Structures I (one) course taught at UVU and the CS 2100 Discrete Structures course taught at the University of Utah. Having this course would allow better articulation with those Universities. We anticipate that during the next Majors meeting, all the schools in the state will be asked to pick the same number for this course. We selected 2300 to match with UVU, as UVU is also ABET accredited.</p>	Fall 2016	Approved Unanimously

<p>Information Systems Composite BS</p>	<p>Proposal: The CSIS Department Curriculum Committee would like to replace MATH 1630 with CSIS 2300 in the Information Systems Composite, B.S. degree.</p> <p>Justification: CSIS 2300 Discrete Structures was created as a replacement for Math 1630 Discrete Math. We would like to incorporate that change into our degrees.</p> <p>CSIS 2300 would be similar to the CS 2300 Discrete Structures I (one) course taught at UVU and the CS 2100 Discrete Structures course taught at the University of Utah. Having this course would allow better articulation with those Universities. We anticipate that during the next Majors meeting, all the schools in the state will be asked to pick the same number for this course. We selected 2300 to match with UVU, as UVU is also ABET accredited.</p>	<p>Fall 2016</p>	<p>Approved Unanimously</p>
<p>Mathematics Education, BS</p>	<p>Proposal: We propose that Math 3140 History of Mathematics or Math 3160 Number Theory be required for Mathematics Education majors. Both courses are 3 credits, so we also propose reducing the upper division mathematics electives required for that degree from 9 to 6. This leaves the total credit hours for the degree unchanged.</p>	<p>Fall 2016</p>	<p>Approved Unanimously</p>

	<p>Resources: The proposed changes require no additional resources. Math 3140 and Math 3160 are offered every other year and have had sufficient student interest/numbers.</p> <p>Justification: The checklist for a Level 4 Mathematics Endorsement from the Utah State Office of Education indicates that students must complete a course in the History of Mathematics or a course in Number Theory. USOE only uses this checklist in reviewing the credentials of prospective teachers that do not possess B.S. in Mathematics Education from a USHE institution. However, requiring one of these two courses brings our degree requirements into alignment with the USOE checklist. Currently, almost all of our mathematics education majors take one of these two courses as one of their upper division mathematics electives. Listing them as a requirement communicates the usefulness of both courses in mathematics teacher preparation.</p>		
--	--	--	--

Additional Degree/Program Change: As a continuation of the DELETION of BIOL 4505 (lab course), there are corresponding changes required in the Biology (BA/BS) and Biology-Education (BA/BS) degrees. The removal of BIOL 4505 should be fairly simple. Jackie Grant (Department of Biology Curriculum Committee Chair) has provided a brief memo endorsing these small changes. This was noted by the Associate Provost and Jackie provided a memo documenting the request. This additional change will be processed and reported to the UUCC in December.

--

HSS

Degree/Program	Change Requested		Notes/Action
Certificate in Sports Communication	The SUU Department of Communication, with support from the SUU Athletics Department, proposes that the university allows implementation of an undergraduate certificate in sports communication	Fall 2016	<p><u>Not approved; referred back to department.</u> Prior consultation with Associate Provost required. No memo. Not submitted as MS Word file. Says interdisciplinary but only 2 courses outside of Comm. <u>Digital copy different than hard copy submitted.</u> Electronic copy includes PE 6070... but is this allowed or even a good idea? Why not call this a minor?</p>
Criminal Justice	Delete CJ 2200 – History of Criminal Justice & CJ 2110 Introduction to Private Security. Will be replaced by other classes that are more pertinent and interesting for students. Add CJ 3500 – White-Collar Crime and CJ 2500 Research Methods. Add diversity to electives and allows us to stay competitive with other CJ programs as well as prepare our students for upper	Fall 2016	Approved Unanimously

	<p>division courses and further education. This will increase the core requirements for the BA and BS Forensic Science Emphasis from 18 to 21.</p> <p>We are moving CJ 1300 – Introduction to Corrections from our core requirements to electives.</p> <p>CJ 4720 – Understanding Terrorism and CJ 4370 – Homeland Security Organization are being combined and changing the course and title to CJ 4740 Terrorism and Homeland Security.</p>		
History Teaching Minor	Suu's requirements for the minor need to conform to the State Office of Education's revised requirement for the History Endorsement.	Spring 2016	Approved Unanimously 3810 typo? 4990 typo? <u>Print copy submitted is different than electronic copy submitted</u>
Legal Studies Minor	To better reflect the minor's mission with regard to students who wish to attend law school.	Fall 2016	Implementation pushed to Fall 2016- can't make changes to program requirements mid-year that may extend a student's time to graduation. Approved Unanimously
BA and BS in Political Science	The Political Science program is requesting a few curriculum changes that will impact degree requirements. None of these changes require additional faculty, staff, facilities, equipment or library holdings; thus, resource requirements remain unchanged.	Fall 2016	Approved Unanimously

Adjourn: 4:30 pm

RADUATE CURRICULUM COMMITTEE MEETING

October 9, 2015
3:00 pm, AD 304H
MINUTES

Present: John Allred, Mark Atkinson, Josh Stavros for Rachel Bishop, David Christensen, Kim Craft, Cynthia Kimball Davis, James McCoy, Rob Robertson, Emily Ronquillo, Ravi Roy, James Sage, Nathan Slaughter, Roger LaMarca, Jennifer Sorenson, and Bonny Rayburn.

Not Present: Matt Barton, Keith Bradshaw, Mark DeBeliso, Steven Irving, and Steve Meredith.

CONSENT ITEMS

HSS

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
CJ 6110	Crime Scene Techniques		Delete	Fall 2016	Approved unanimously
CJ 6220	Serial & Mass Murder Investigations		Delete	Fall 2016	Approved unanimously
CJ 6320	Surveillance & Intelligence in the Criminal Investigations		Delete	Fall 2016	Approved unanimously
PADM	Capstone in Public Administration		Change Prerequisites to: PADM 6440 – Research Methods with a grade of "B-" or better	Fall 2016	Approved unanimously Pre-requisition cannot be added mid-year. Will be implemented in Fall 2016 and put in the 16-17 catalog.

PVA

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
AA 6080	Intro to Art Gallery & Museum Studies		Title: Change to Visual & Performing Arts Studies Course Description	Summer 2016	Approved unanimously
AA 6890	Professional Arts Internship		Course Descriptions	Summer 2016	Approved unanimously

SUBSTANTIVE ITEMS**EDU**

Prefix	Course Title	Credits	Change Requested		Notes/Action
ELPP 6050	Administration and Organization of a School	3	New Course	Summer 2016	Approved unanimously (paperwork needs updating)
ELPP 6150	Educational Research	3	New Course	Spring 2016	Approved unanimously (paperwork needs updating)
ELPP 6250	Development of Personnel	3	New Course	Spring 2016	Approved unanimously (paperwork needs updating)
ELPP 6350	Curriculum	3	New Course	Spring 2016	Approved unanimously (paperwork needs updating)
ELPP 6450	The Laws that Apply to Schools	3	New Course	Summer 2016	Approved unanimously (paperwork needs updating)

DEGREE/PROGRAM ITEMS

BUS

Degree/Program	Change Requested		Notes/Action
Master of Accountancy – Managerial Accounting Emphasis	Remove: ACCT 4200 from Undergraduate Accounting Foundation Courses	Fall 2016	Approved unanimously pending submission of official paperwork

HSS

Degree/Program	Change Requested		Notes/Action
Master of Public Administration	The MPA is requesting for three items that will have changes to the degree requirements. All changes allow for availability of resources to remain the same. No change was necessary to faculty, staff, facilities, equipment and library holdings because no tracks were eliminated or added, only changed. The changes and justification are as follows: • In 2015, it was discussed and decided that “Student Services” may not be the best title for the track. The MPA core nucleus is proposing to change to the title to “Higher Education Administration”. The combination of an MPA degree with an emphasis in Student Services has created a market for individuals who are already working full time in the field of Higher Education. These individuals are seeking a graduate degree so that they may advance in their current area. By changing the title,	Fall 2016	Approved unanimously

	the track will give a more accurate representation of the track		
--	---	--	--

--	--	--	--

Discussion/Action Items

1. Discussion of revised SUU Policy #6.60 (Graduate Studies: Personnel and Curriculum). Mark Atkinson presented a revised version of 6.60 which aims to remove reference to a special classification of faculty as "graduate faculty". Replacing this are clear guidelines regarding the qualification required to teach graduate-level courses. After some discussion, and recommended editorial changes, a motion was passed unanimously to accept the revisions to 6.60 (with editorial changes noted during the discussion). (Motion: Craft. Seconded: Robertson. Vote: unanimous in favor.)
2. Discussion of possible "3+2" or "4+1" arrangements to create pathways from undergraduate to graduate programs. Various considerations were raised and possibilities explored. Generally agreed to continue exploring these options and come back to Graduate Council for additional conversation and deliberation.