

DEANS' COUNCIL MINUTES

Dec 4, 2017 - 2:00-4:30 pm – Charles Hunter Room, HCC

Present: Brad Cook, James Sage, Johnny MacLean, Earl Mulderink, Chris Proctor, Ethan Patrick, Katya Konkle, Patrick Clarke, Kirk Fitzpatrick, John Allred, Matt Zufelt, Mary Pearson, Shauna Mendini, Julia Anderson, Parker Hess, Bart Reynolds, Mark Atkinson, Richard Saunders, Eric Freden, Stephen Allen, Nathan Barker, Britt Mace, Aimee Uchman

Provost Brad Cook welcomed Mary Pearson as the new Dean of the School of Business.

I. Review of Minutes

Motion to approve minutes from 9/11/17 meeting by Mark Atkinson. Seconded by Shauna Mendini.

APPROVED

II. Visitors/Guests- Information & Discussion Items

LRT Policy Revision - Update on Definitions and Evaluative Criteria (Johnny MacLean)

The workgroup has met several times this semester, and has been revising LRT policy section by section. They are collecting feedback, via an online survey, for the preliminary draft of evaluative criteria and definitions. The workgroup has created a document including all the feedback received and the group's response to the feedback.

Our Strategic Plan says that SUU will align our LRT process with the mission and vision of the university. The workgroup was formed as a result. The group will meet with Faculty Senate on December 5 to discuss revisions to the purpose and value statements in the policy as well as the draft definitions and evaluative criteria. The "process" section will undergo revision next. The workgroup will hold a faculty forum in January to collect feedback on the policy and policy revision process. The workgroup is being transparent with the process, and wants to make sure faculty feel that their voices are being heard.

Nathan Barker noted that Faculty Senate has been very vocal, and appreciates that feedback is being responded to and addressed.

Richard Saunders suggested moving the sabbatical portion of the policy to a new policy, and giving the revised policy a different name, to provide a clean break from our old process and policy.

Community Engagement (Earl Mulderink)

Earl Mulderink has been the director of the Community Engagement Center since 2011. An estimated 40% of EDGE/Experiential Education students go through the community engagement pipeline for their project. Earl updated the Council on some of the Community Engagement Center's latest areas of focus.

SUU is transitioning from the phrase Service-Learning (SL) to Community Engaged Learning (CEL). Many of our peer institutions have made this transition. CEL is a more broad and vibrant concept and will capture more of the pedagogies we use on campus. Earl distributed a book to the deans by Marshall Welsh called "*Engaging Higher Education: Purpose, Platforms and Programs for Community Engagement*" which lays out why community engagement is important and the steps we need to take to more fully integrate it on our campus.

SUU drafted a Civic Action Plan in 2016-17, which was endorsed by President Wyatt and shared with the Utah Campus Compact. Earl would like the plan to obtain higher visibility. An executive summary of the plan was posted to Canvas.

In 2010, SUU received Carnegie Community Engagement Classification. Our classification was reaffirmed in 2015, and we'll reapply for the classification again in 2020. SUU is in the top 1% numerically of all colleges with this designation. The process is getting more competitive. We need to begin collecting

information this year to be reported in our upcoming application. We can view information about the application process now.

The first issues of ELTHE (Experiential Learning & Teaching in Higher Education), published by the SUU Press, is now available. Printed copies can be obtained from Patrick Clarke.

Earl would like to create a Community Engagement Coordinator Council involving various people across campus to plan for medium-term and long-term initiatives. The Council could help break down program silos and involve more people in community engagement initiatives.

Policy 6.31: Academic Standards (Chris Proctor) – ACTION

Chris Proctor presented changes to Policy 6.1 – Academic Standards, for approval. Language has been added to make the composition of the committee less specific, designate that meetings will be in closed session, and to specify that other people may be called in to the committee to consult as needed. Richard Saunders recommended adding a Scope and Applicability section to the policy.

Shauna Mendini motioned to approve the policy, as presented. Patrick Clarke seconded the motion.

APPROVED

Policy 13.1: Academic Standards and Admissions Committee (Chris Proctor) - ACTION

Chris Proctor presented modifications to Policy 13.1 – Academic Standards and Admissions Committee, for approval. Language was modified to be in accordance with changes to Policy 6.31 about the composition of the Academic Standards Committee.

Robert Eves motioned to approve the policy. The motion was seconded by Britt Mace.

APPROVED

Summer Guaranteed Courses & Introduction of new Summer Session Coordinator (Mark Atkinson)

Mark Atkinson introduced Ethan Patrick, the new Summer Session Coordinator. Ethan graduated from SUU with a degree in Marketing.

Ethan provided a quick overview of summer session 2017. According to a survey administered in January 2017 by Amanda Utzman, the former summer coordinator, students attend summer school because they want to graduate early and because they want more flexible class times. Students don't attend summer school because of cost. In response to this information, a marketing plan was created based on the tagline "accelerate your degree." Summer enrollment has increased by about 50 students. Pell grants will be available for summer 2018, and we anticipate an increase in enrollment because of this.

Ethan distributed a copy of proposed courses to guarantee for summer session for the next three years. The courses on the list had high enrollment in previous years. Courses could be added to the list as needed, through an application process. Focus for summer session should be on courses that have a strong enrollment history. Any general education courses that are offered should be coordinated across departments and colleges/schools. Ethan would like to assemble a committee to discuss the guaranteed course list for summer. He requested that Deans review the list and email any addition or removal requests to him.

James Sage recommended that Deans crosscheck the list of courses provided by Ethan against the list of courses Deans requested be placed on the guaranteed course list. Some requested courses may not have hit the enrollment mark minimum (10 students) to be included on the list.

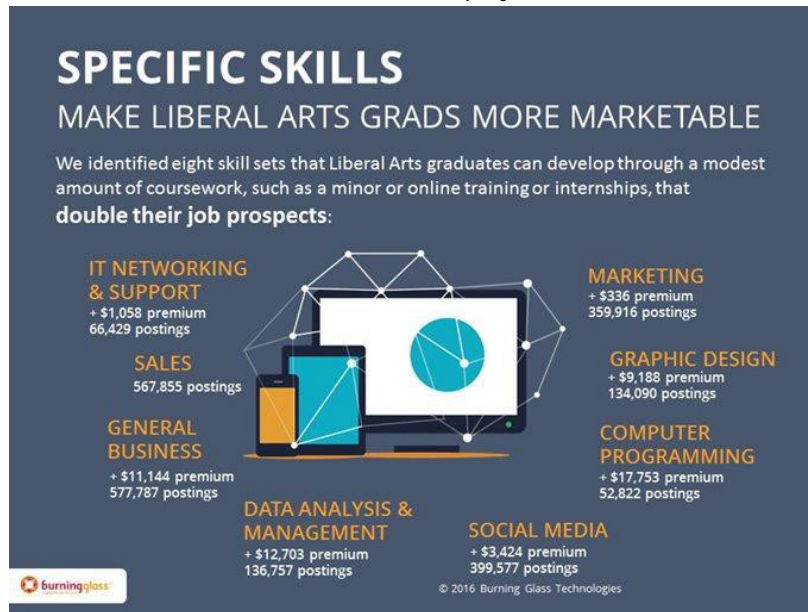
Richard Saunders suggested investigating OER options for summer session courses to help lower the overall cost for students.

John Allred emphasized the importance of helping students understand the use of Pell grants for summer session. Students must take at least six credits to get a partial Pell or twelve credits to get a full Pell.

Students are only eligible for a total of six Pells, regardless of which semester/session they are used for and whether they are full or partial.

Degree Plus/Badges (Kirk Fitzpatrick)

Kirk Fitzpatrick learned about a program at another USHE institution called Degree Plus that allows students pursuing liberal arts degrees to earn certificates in areas that could make their degree more marketable, such as technical writing. Provost Cook wants to create a similar program with Badges focused on skill sets that would be attractive to employers. He shared the following graphic with the Council.



Badges would be nine to fifteen credits, and might be able to integrate into the amount of credits required for graduation. Possible badges include Digital Forensics, Digital Communication, Technical Writing, Graphic Tools, and Social Media. Kirk is working with the registrar's office to get a designation for badges on transcripts. Badges will link to a permanent page at SUU entailing what goes into earning the badge and what it means. Badges will be open to every student at SUU. Johnny MacLean suggested SUU consider offering liberal arts focused badges to students in STEM majors. Robert Eves recommended reaching out to Success Academy to see if we could create something for the K-12 level. Julia Anderson emphasized the importance of getting input from technical schools and high schools on this endeavor.

II. Provost's Report

Brad Cook thanked Julia Anderson for the well-orchestrated SPARC luncheon and the publication distributed at the luncheon which contains a summary of grants received. The search committee for the Dean of Humanities and Social Sciences will meet on December 6th to move towards selecting a candidate. Brad has created a campus-wide committee, co-chaired by Briget Eastep, to explore how our University of the Parks designation can be more fully integrated into elements such as marketing, student recruitment, and internships with National Parks.

Presidents Cabinet held an open forum on November 20 to discuss growth at SUU. The forum was in response to a request from faculty senate to clarify how we would handle anticipated growth over the next 10 years. The President wanted to reassure campus that growth, handled correctly, can enhance the University. He discussed critical ratios and explained that as we continue to grow, we'll integrate greater economies of scale. Faculty and staff have communicated concern in the following areas: 1) Salary; 2) Workload; 3) Recognition/validation; 4) Communication. The following steps will be taken to address these concerns:

- A campus compensation study, currently being conducted by the Gallagher Group. SUU won't likely raise tuition, so anything beyond the 1-2% that we get from the state will need to come from other places.
- A Workload "Heat Map": Christian Reiner and Bruce Tebbs will generate a workload "heat map" to look at the annual ICH of each faculty. We'll need to examine how we are distributing workload and address how to intervene when there are high section numbers in courses.
- A recognition/acknowledgment study, to be conducted by the Gallagher Group. Brad would like to put together a faculty focus group to get a first-hand account of what it's like to be on the front line, what is working or not working, and what is valued. The focus group would look at our reward/acknowledgment systems and how we can make them more effective for our faculty.

The Council shared the following recommendations:

- Create a spreadsheet based on growth projections showing how growth would affect each college/school in terms of operating budget, workload, etc. This could help determine what resources are needed, and help alleviate faculty concerns.
- Determine at what point of growth each program will get new faculty lines, and share that information with faculty.
- Consider mental health counselors as part of the crucialratio.
- Make sure proposed new programs are attractive to newstudents.

III. Associate Provost's Report

Catalog Formatting Changes (James Sage, Katya Konkle)

James introduced Katya Konkle who is on a one-year contract with the Associate Provost's office to determine the consistency in how degrees appear in the catalog, implement Curriculog, and prepare the catalog to integrate with Curriculog. She is also evaluating listed degrees in the catalog to make sure that students know what is required for their major and to ensure that the way we present the degree in the catalog is in line with how we present other information to students in other programs such as DegreeWorks.

Katya summarized major changes that will appear in the 2018-19 catalog, to include:

- An updated design that includes the SUU Header and integrates with our current branding
- Rearranged, more intuitive side navigation with a few major headers and external links to other resources that will be helpful to students
- Updated language in BA/BS cores, with notes included in a single area at the top of degree requirements
- Updated college/school/department information summaries with more hyperlinks to pages outside the catalog and less text.

UUCC/UGCC Minutes & Approval

James reminded the Council that minutes for the last two UUCC and UGCC meetings have been posted to Canvas. The Council voted to approve the minutes. Approved curriculum items will be put into the online catalog. Two new R401's were approved by the UGCC - a Master of Science in Business Analytics and a Criminal Justice track in the Masters of Business Administration program. James asked for a formal motion to approve these. *Patrick Clarke motioned to approve the R401s. Mark Atkinson seconded the motion.*

APPROVED.

James has received six applications for Provost Faculty Fellow position. One of the new faculty fellows will focus on the academic substance of the University of the Parks initiative. James has received four applications for the Associate Director of CETL position.

General Education (Johnny MacLean)

Program Update

The General Education committee has three work groups: curriculum, assessment, and resources. The Curriculum work group has been reviewing Life Sciences course. For these courses, the rate of assessment is good and departments are having new conversations about GE offerings and if courses are meeting GE knowledge areas. A process has been mapped out to establish new GE courses. The work group will examine courses in the physical science knowledge areas during Spring Semester 2018. The Assessment work group sent out a survey to faculty about the current diagram that maps ELOs to knowledge areas. The work group is reviewing survey results, and may implement small changes about how ELO's are mapped to knowledge areas. The work group is also assessing dashboard data. The Resources work group is reviewing the SUU GE website. So far, it has determined that the sites for GE are informative, but could be streamlined. The Resources work group is in the process of revising those websites.

New Initiative: Idea for 6-Credit Integrated Courses

President Wyatt created charge to design a program that uses some of the components of Jumpstart but could be implemented in larger groups of students, as opposed to the 50-100 students that Jumpstart can accommodate.

The proposed initiative would offer students a 6 credit GE course that combines two knowledge areas in a single class. Johnny and the committee will put out a call for proposals from faculty members. If faculty are currently teaching a GE course that isn't required for a major that could be paired with another GE course, they could propose a new course that will combine the two knowledge areas into a single 6 credit course that could be tag-taught or team-taught. These courses could help alleviate pinch points in GE courses and relieve some faculty load. This initiative would utilize the dedicated CETL grant funds. Faculty could propose a combined class in spring, go through the Curriculum Innovation Grant workshop in May, design the course over the summer, and potentially begin offering the course the following January.

Robert Eves noted that there may be an impact on workload at the beginning of the process, as faculty that are teaching traditional GE classes may need to offer this course in addition to their current load or instead of their current load. Mary Pearson recommended examining concurrent enrollment courses to find out if we can pair courses that aren't traditionally paired or that concurrent enrollment students don't usually take advantage of.

Faculty Senate

Faculty Senate will meet on December 5 and address several issues, including the revised proposal related to LRT.

SUUSA

SUUSA has distributed a petition to gather input about student support for a mandatory mid-term grade policy.

VI. Reports (2 minutes per report)

Matt Zufelt: Two computer labs will be replaced over winter break.

Shauna Mendini: The Department of Music will hold a Christmas concert on December 8 at the Heritage Center.

Richard Saunders: Please encourage your faculty to submit to the OER conference taking place in February.

Robert Eves: President Wyatt posted a video on Facebook with physics faculty assembling a Tesla Coil that sings the SUU fight song while shooting a 4-foot spark.

Mary Pearson motioned for an Executive Session. The motion was seconded by Richard Saunders.

APPROVED

Meeting adjourned at 5:20 pm

UNDERGRADUATE CURRICULUM COMMITTEE MEETING

October 19, 2017

3:00 pm, OM 106 Conference Room

MINUTES

Present: John Allred, Jeb Branin, Eric Freden, Kim Craft for Alan Hamlin, Aimee Kaiser, Brian Ludlow, Paula Mitchell, James Sage, Ben Sowards, Brian Swanson, and Bonny Rayburn.

Guests: Mark Atkinson, Karl Stevens, Patrick Clarke, Todd Petersen, and Anne Diekema.

CONSENT ITEMS

COSE

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
CSIS 1040	Intro to Programming with MatLab	3	Change prefix to CS	Fall 2018	Move to December meeting.
CSIS 1400	Fundamentals of Programming		Change prefix to CS	Fall 2018	Move to December meeting.
CSIS 1410	Object Oriented Programming		Change prefix to CS	Fall 2018	Move to December meeting.
CSIS 2300	Discrete Structures		Change prefix to CS	Fall 2018	Move to December meeting.
CSIS 2420	Introduction to Algorithms & Data Structures		Change prefix to CS	Fall 2018	Move to December meeting.
CSIS 2450	Software Engineering		Change prefix to CS	Fall 2018	Move to December meeting.
CSIS 2810	Computer Organization & Architecture		Change prefix to CS	Fall 2018	Move to December meeting.
CSIS 3000	Advanced Algorithms & Data Structures		Change prefix to CS	Fall 2018	Move to December meeting.
CSIS 3150	C and C++ Programming		Change prefix to CS	Fall 2018	Move to December meeting.
CSIS 3200	Database Design &		Change prefix to CS	Fall 2018	Move to December meeting.

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	Management				
CSIS 3300	Mobile Application Development for Android		Change prefix to CS	Fall 2018	Move to December meeting.
CSIS 3400	Graphics Programming		Change prefix to CS	Fall 2018	Move to December meeting.
CSIS 3500	Advanced Computer Architecture		Change prefix to CS	Fall 2018	Move to December meeting.
CSIS 3550	Foundations of Computation Theory		Change prefix to CS	Fall 2018	Move to December meeting.
CSIS 3600	Operating Systems		Change prefix to CS	Fall 2018	Move to December meeting.
CSIS 4300	Mobile Application Development for iOS		Change prefix to CS	Fall 2018	Move to December meeting.
CSIS 4350	Web Programming		Change prefix to CS	Fall 2018	Move to December meeting.
CSIS 4550	Programming Languages		Change prefix to CS	Fall 2018	Move to December meeting.
CSIS 4800	CS Capstone Project		Change prefix to CS	Fall 2018	Move to December meeting.
					Move to December meeting.
CSIS 2000	Web Development		Change prefix to IS	Fall 2018	Move to December meeting.
CSIS 2600	Data Communications & Networking		Change prefix to IS	Fall 2018	Move to December meeting.
CSIS 2620	Network Administration I		Change prefix to IS	Fall 2018	Move to December meeting.
CSIS 2670	Information Security & Assurance		Change prefix to IS	Fall 2018	Move to December meeting.
CSIS 3050	Environments of Information Systems		Change prefix to IS	Fall 2018	Move to December meeting.
CSIS 3100	Systems Analysis and Design		Change prefix to IS	Fall 2018	Move to December meeting.
CSIS 3620	Network Administration II		Change prefix to IS	Fall 2018	Move to December meeting.
CSIS 3650	Network Security		Change prefix to IS	Fall 2018	Move to December meeting.
CSIS 3660	Network Design & Implementation		Change prefix to IS	Fall 2018	Move to December meeting.
CSIS 4750	e-Business Systems		Change prefix to IS	Fall 2018	Move to December meeting.
CSIS 4810	IS Capstone Project		Change prefix to IS	Fall 2018	Move to December meeting.

COEHD

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
EDRG 3520	Foundations of Teaching Reading in Elementary Schools	3	Change title to: Foundations of Elementary Literacy Instruction Course Description Remove prerequisites	Spring 2018	Approved unanimously
EDRG 4120	Integrated Studies of Children's Literature	3	Remove Prerequisites	Spring 2018	Approved unanimously
PE 1057	Yoga All Levels	1	Course Description	Spring 2018	Approved unanimously
PE 1058	Intermediate Yoga	1	Course Description	Spring 2018	Approved unanimously
PE 4040	Exercise Testing & Prescription	3	Prerequisites: PE 1098, PE 3070	Fall 2018	Approved unanimously

HSS

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
COMM 1560	Broadcast Production (Audio)	3	Change title to: Audio Production Course description	Spring 2018	Approved unanimously
COMM 2200	Broadcast Production (TV)	3	Change title to: Video Production Course description	Spring 2018	Approved unanimously
COMM 3460	Media Management	3	Change title to: Social-Media Management Course Description	Spring 2018	Approved unanimously
COMM 4020	Applied Communication Ethics	3	Delete	Spring 2018	Approved unanimously
COMM 4440	Feature Writing	3	Change title to: Multimedia Storytelling Course Description	Spring 2018	Approved unanimously

PVA

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
ART 1050	Intro to Photography	3	Course Descriptions	Spring 2018	Approved unanimously
ART 1130	3-D Design	3	Prerequisites/Co-requisites: Remove Prerequisites	Spring 2018	Approved unanimously
ART 4290	Special Problems	3	Title & Prefix: Change title to: Special Topics in Design	Spring 2018	Approved unanimously

GOS

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
GOSC 3920	Prior Learning Assessment	1-9, 10-15 in two sessions	Remove Enrollment Considerations	Spring 2018	Approved unanimously

SIEL

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
HONR 1010	Critical/Creative Thinking		Delete	Fall 2018	<i>Need Kyle's signature</i> Approved unanimously
HONR 3500	Honors Tutorial		Delete	Fall 2018	<i>Need Kyle's signature</i> Approved unanimously
HONR 3803	Service Learning Practicum		Delete	Fall 2018	<i>Need Kyle's signature</i> Approved unanimously

SUBSTANTIVE ITEMS

BUS

Prefix	Course Title	Credits	Change Requested		Notes/Action
ECON 3230	Gender Economics	3	New Course	Spring 2018	Needs measureable objectives. Course sequencing Approved unanimously
ECON 3700	Sports Economics	3	New Course	Spring 2018	Needs measureable objectives. Course sequencing Approved unanimously

PVA

Prefix	Course Title	Credits	Change Requested		Notes/Action
MUSC 1151	Class Piano I For Non-Music Majors	1	New Course	Fall 2018	Approved unanimously

GOS

Prefix	Course Title	Credits	Change Requested		Notes/Action
GOSC 3920	Prior Learning Assessment	1-9, 10-15 in two sessions	Change credit hours to: 1-15 in one session	Spring 2018	Approved unanimously

DEGREE/PROGRAM ITEMS

COSE

Degree/Program	Change Requested		Notes/Action
Computer Science Composite, B.S.	<p>The CSIS department would like to restructure the degree with the following changes:</p> <ul style="list-style-type: none"> • Add a sentence to the beginning of the degree telling students that they can get through the program faster if they take specific courses as part of the GE. • Restructure the CSIS common core so that CS students take courses more relevant to their major. Generally, if a course is removed from the Common Core, it will be placed into either the CS Core, or the IS Core, or added as an elective. These Common Core classes are currently experiencing a bit of stress in that we might have to offer multiple sections of them. To reduce that pressure, only requiring CS, or only requiring IS students to take the courses allows a few more years before we have to create multiple sections. This reduction in the common core also allows students to have more major specific courses in their degree. • Restructure the CS Core. Generally, courses added would come from the Common Core, and Courses removed would go to the CS Major 	Fall 2018	<p>Check with Registrar regarding the statement requiring a “C” or better to count as a pre-requisite.</p> <p>Move to December meeting.</p>

	<p>Electives. We are trying to follow the Association for Computing Machinery (ACM) guidelines in what material should be in the core, and these changes put us more in line with those guidelines.</p> <ul style="list-style-type: none"> • Add a section to the degree called CS Electives that would more prominently display Undergraduate Research and Internships. This section would also suggest that students couldn't take more than 3 credits of internship credit. • <i>Add in a sentence telling students that they need a C (2.0) or better for classes to count as a pre-req.</i> • Add in a sentence relating to the National Exit Exam. We have found students don't read about it being required in our other documentation and would like the sentence on the actual degree. • With the Edge program officially? having 3 credits instead of 1-3 credits, we have adjusted the Totals Credits to reflect that change. 		
Construction Management BA	Remove ACCT 3350 Business Law from the list of required courses and providing students the option to take either ACCT 3350 Business Law, MGMT 3050 International Business, or MGMT 3340 Employment Law.	Spring 2018	Approved unanimously
Construction Management BS	Remove ACCT 3350 Business Law from the list of required courses and providing students the option to take either ACCT 3350 Business Law, MGMT 3050 International Business, or MGMT 3340 Employment Law.	Spring 2018	Approved unanimously

HSS

Degree/Program	Change Requested		Notes/Action
Communication Major – Media	-COMM 1560 moved from elective to	Fall 2018	Approved unanimously

Studies Emphasis B.S and B.A.	required -Delete COMM 4020 -COMM 4440 & COMM 3460 renamed and included in list of electives		
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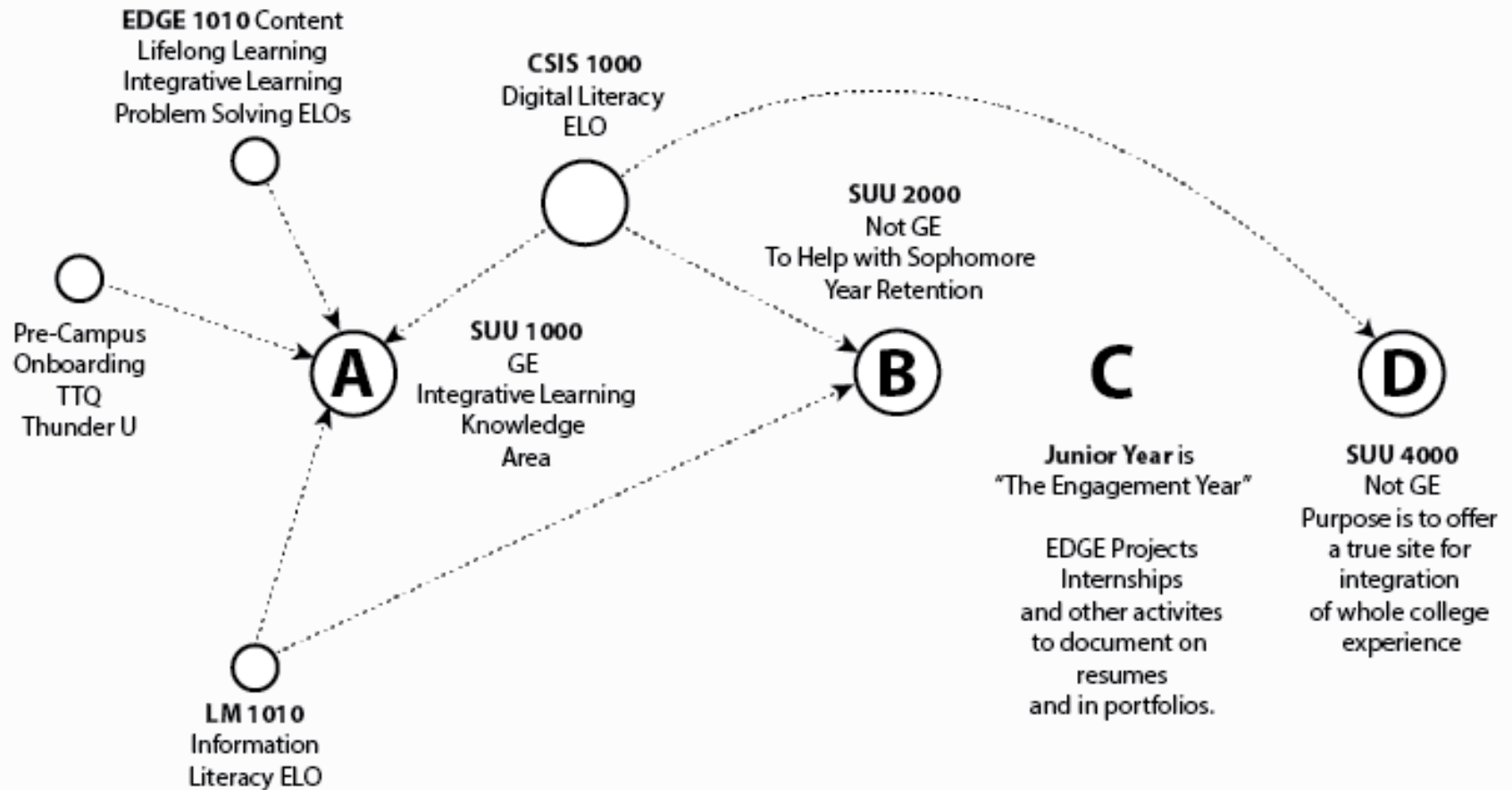
Discussion Items

- Development of an integrated course for new students (Patrick Clarke & Todd Petersen)
 - Proposing SUU 1000, SUU 2000, SUU 3000, and SUU 4000 in 2018 and hope for implementation in 2019.
 - 1st year experience will cover information in UNIV 1050, LM 1010, CSIS 1000, and EDGE 1010.
 - Should help alleviate problem with students putting off taking classes and not having learned concepts before they are needed for other classes.
 - Will cover both Experiential Learning and Integrated Learning ELOs.
 - Handout attached

Adjourn – Meeting was adjourned at 5:00 p.m.



SUU Experience *4-Year Concept*



GRADUATE CURRICULUM COMMITTEE MEETING

October 13, 2017

3:00 pm, Shooting Star Room

Minutes

Present: Alison Adams, Mark Atkinson, Matt Barton, Rachel Bishop, Robin Boneck, Kim Craft, Thomas Herb, Cynthia Kimball Davis, Tony Pellegrini, Whitney Pineiro, Ravi Roy for Angela Pool-Funai, Camille Thomas, Dezhi Wu, and Bonny Rayburn.

Guests: Katya Konkle, Karl Stevens, and Richard Saunders.

Minutes for April 21, 2017 meeting – Approved unanimously.

SUBSTANTIVE ITEMS

COEHD

Prefix	Course Title	Credits	Change Requested		Notes/Action
PE 6933	Thesis: Master of Science in Sport Conditioning and Sp	1-3	Title: Thesis: Sport Conditioning and Performance Credit Hours: Change to 1-4	Spring 2018	Approved unanimously

PVA

Prefix	Course Title	Credits	Change Requested		Notes/Action
MUSC 6980	Special Projects in Music Technology	2	New Course	Spring 2018	<ul style="list-style-type: none">• <i>Prerequisite is really a registration / enrollment restriction.</i>• <i>Implementation date left blank.</i>• <i>No corresponding degree/program change submitted; so this new “elective” will require case-</i>

					<p><i>by-case approval by Program Director.</i></p> <ul style="list-style-type: none"> • <i>This “Special Projects” course is listed as “No” for variable topics.</i> • <i>Enrollment Considerations: left blank (response requested).</i> • <i>Course Sequencing: left blank (response requested)</i> <p><i>Double-check (with Bruce Tebbs) on the “schedule type” (Is “Lecture” really the appropriate response for a Special Projects course?) (this will impact calculation of faculty ICH and compensation)</i></p> <p>Approved unanimously</p>
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GOS

Prefix	Course Title	Credits	Change Requested		Notes/Action
GOSC 6500	Foundations for Corporate Online Training	3	New Course	Spring 2018	Approved unanimously
GOSC 6501	Synchronous Delivery	3	New Course	Spring 2018	Approved unanimously
GOSC 6502	Asynchronous Delivery	3	New Course	Spring 2018	Approved unanimously

DEGREE/PROGRAM ITEMS

BUS

Degree/Program	Change Requested		Notes/Action
Master of Science in Business Analytics	R-401	Fall 2018	<p>Two small issues:</p> <ol style="list-style-type: none">1. The R401 states that the program is a face-to-face program. It might be wise to propose this as BOTH a face-to-face AND online delivery. Even if the intention is to begin with face-to-face delivery, getting it approved for BOTH will allow the program to migrate to online delivery without requiring additional NWCCU approval.2. The Program Curriculum lists several <i>undergraduate</i> courses as requirements. This might need to be explained more. <p>No vote taken.</p> <p>The Provost's Office has provided feedback and further consultation is needed.</p>

Discussion Items

UNDERGRADUATE CURRICULUM COMMITTEE MEETING

November 30, 2017

3:00 pm, OM 106 Conference Room

Minutes

Present: John Allred, Jeb Branin, Eric Freden, Brian Ludlow, Paula Mitchell, Ravi Roy, James Sage, Ben Sowards, Brian Swanson, David Lunt, and Bonny Rayburn. **Absent:** Kim Craft

CURRICULUM PROPOSALS FROM OCTOBER 2017

COSE (from October 2017)

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
CSIS (various)	See spreadsheet		Change prefix from CSIS to CS (19 courses) Change prefix from CSIS to IS (11 courses)	Fall 2018	Tabled

COSE (from October 2017)

Degree/Program	Change Requested		Notes/Action
BS Computer Science Composite	Changes to pre-requisites (32 courses) Changes from Common Core to CS Core / IS Core; Electives, add sentence regarding all pre-requisites require a minimum of a "C" (2.0) or better.	Fall 2018	See attached list of pre-requisite changes. See Catalog mark-up. Tabled

CONSENT ITEMS

COSE

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
CSIS 3100	Systems Analysis and Design	3	Prerequisites: Change to A Minimum grade of "C" (2.0 or above) in CSIS 2300 or instructor permission	Fall 2018	"Instructor Permission" to override pre-requisite is the Chair's authority, not the instructor. Approved unanimously
CM 3240	Estimating and Bidding	3	Course sequencing: Change to Fall Annually	Fall 2018	Approved unanimously

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
CM 3880	Scheduling & Ethics	3	Course Descriptions	Spring 2018	Approved unanimously
ENGR 1000	Engineering Success Skills	1	Prerequisites/Co-requisites: Remove prerequisites	Fall 2018	Approved unanimously
MATH 3140	History of Mathematics	3	Title & Prefix: Change to MATH 3040 Course Description	Fall 2018	Approved unanimously
NURS 3120	Introduction of Health Assessment	3	Course Description	Fall 2018	Approved unanimously
NURS 3121	Health Assessment for the RN and BSN	3	Course Description	Spring 2018	Approved unanimously
NURS 3135	Level One Nursing Lab	4	Title & Prefix: Change to Fundamentals of Nursing Lab	Fall 2018	Approved unanimously
NURS 3140	Foundations of Professional Nursing	3	Course Description	Fall 2018	Need Donna's signature Approved unanimously
NURS 3141	Foundations of Professional Nursing for the RN to BSN	3	Course Description	Fall 2018	Approved unanimously
NURS 3160	Essentials of Evidence Based Practice	2	Course Descriptions	Fall 2018	Approved unanimously
NURS 3220	Pharmacology & Therapeutic Interventions	4	Course Descriptions	Fall 2018	Approved unanimously
NURS 3230	Care of Adults	4	Course Descriptions	Fall 2018	Approved unanimously
NURS 3235	Level Two Nursing Lab	4	Title: Change to Care of Adults Lab Course Descriptions	Fall 2018	Approved unanimously
NURS 3240	Concepts in Mental Health Nursing	2	Title: Change to Mental Health Nursing Course Descriptions	Fall 2018	Approved unanimously
NURS 3261	Health Promotion & Education for the Rn to BSN	3	Course Descriptions	Fall 2018	Approved unanimously
NURS 4320	Care of the Family: Maternal Newborn	2	Co-requisite: Change to 4335 Course Descriptions	Fall 2018	Approved unanimously
NURS 4330	Care of the Family- Pediatrics	2	Course Descriptions	Fall 2018	Approved unanimously

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
NURS 4335	Care of the Family in Nursing Lab	3	Co-requisites: Change to NURS 4320 and NURS 4330 Course Descriptions	Fall 2018	Approved unanimously
NURS 4340	Concepts in Geriatrics Nursing	2	Title: Change to Nursing for Wellness in Older Adults Course Descriptions	Spring 2018	Approved unanimously
NURS 4341	Concepts in Geriatric Nursing for the RN to BSN	2	Title: Change to Nursing for Wellness in Older Adults for the RN to BSN Course Descriptions	Spring 2018	Approved unanimously
NURS 4350	Population Care	4	Course Description	Fall 2018	Approved unanimously
NURS 4351	Community Health Nursing for the RN to BSN	3	Course Description	Fall 2018	Approved unanimously
NURS 4430	High Acuity Nursing	3	Course Description	Spring 2018	Approved unanimously
NURS 4431	High Acuity Nursing for the RN to BSN	3	Course Description	Spring 2018	Approved unanimously
NURS 4435	High Acuity Nursing Lab	2	Course Description	Spring 2018	Approved unanimously
NURS 4436	High Acuity Nursing Lab for the RN to BSN	1	Course Descriptions	Spring 2018	Approved unanimously
NURS 4440	Contemporary Issues in Nursing	3	Course Descriptions	Fall 2018	Approved unanimously
NURS 4441	Contemporary Issues in Nursing for the RN to BSN	3	Course Description	Fall 2018	Approved unanimously
NURS 4550	Leadership & Management in Nursing	3	Course Description	Spring 2018	Approved unanimously
NURS 4551	Leadership & Management in Nursing for the RN to BSN	4	Course Description	Spring 2018	Approved unanimously

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
NURS 4555	Leadership & Management in Nursing Lab	4	Title: Change to Leadership & Management in Nursing Lab / Capstone Course Description	Spring 2018	Approved unanimously
NURS 4556	Leadership & Management Lab for the RN to BSN	1	Course Description	Fall 2018	Approved unanimously

COEHD

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
PE 4010	Methods of Sport Conditioning Nutrition	3	Title for Transcripts: Change to Methods of Sport Cond & Nutr Course Sequencing: Change to Fall Annually & Spring Annually	Spring 2018	Approved unanimously
PE 4020	Research Methods & Statistics for Exercise Science	3	Title for Transcripts: Change to Res Methods & Stat for Ex Sci Course Sequencing: Change to Fall Annually and Spring Annually	Spring 2018	Approved unanimously
PE 4030	Clinical Applications of Exercise Science	3	Title for Transcripts: Change to Clin Appl of Ex Sci Course Sequencing: Change to Fall Annually and Spring Annually	Spring 2018	Approved unanimously
PE 4040	Exercise Testing & Prescription	3	Course Sequencing: Change to Fall Annually and Spring Annually	Spring 2018	Approved unanimously

HSS

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
CJ 4710	Comparative Criminal Justice Systems	3	Course Sequencing: Change to Spring Odd Years	Spring 2018	Approved unanimously
SPAN 3100	Conversation through Film	3	Prerequisites: Change to SPAN 2020 or SPAN 3000 or SPAN 3210 or equivalent	Fall 2018	Approved unanimously
SPAN	Introduction to the	3	Title: Change to Introduction to	Fall 2018	Approved unanimously

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
3300	Study of Hispanic Literature		Literary Studies Prerequisites: Change to SPAN 2020 or SPAN 3000 or SPAN 3210 or instructor permission Course Sequencing: Chang to Fall Annually and Spring Annually Course Descriptions		
SPAN 4210	Spanish Peninsular Literature 12 th – 18 th Century	3	Prerequisites: Change to SPAN 3300	Fall 2018	Approved unanimously
SPAN 4212	Spanish Peninsular Literature 19 th – 21 st Century	3	Prerequisites: Change to SPAN 3300	Fall 2018	Approved unanimously
SPAN 4310	Spanish American Literature 15 th – 19 th Century	3	Prerequisites: Change to SPAN 3300	Fall 2018	Approved unanimously
SPAN 4312	Spanish American Literature 19 th – 21 st Cent	3	Title: Change to Spanish American Literature 19th – 21st Century Prerequisites: Change to SPAN 3300	Fall 2018	Need Britt's signature Approved unanimously
SPAN 4314	Latin American Women: Literature, Film, and Culture	3	Prerequisites: Change to SPAN 3300	Fall 2018	Approved unanimously
SPAN 4316	U.S. Latina/o Literature and Culture	3	Prerequisites: Change to SPAN 3300	Fall 2018	Approved unanimously
SPAN 4610	Special Topics in Culture, Linguistics or Literature	3	Title: Change to Special Topics in Hispanic Studies Prerequisites: Change to SPAN 3210 and SPAN 3300	Fall 2018	Need Britt's signature Approved unanimously

PROV

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
PILT 1100	Private Pilot Ground School	3	Co-requisites: None Course Description	Spring 2018	Approved unanimously

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
PILT 1250	Instrument Ground School	3	Prerequisites: Change to PILT 1140 or PILT 2100 Course Description	Spring 2018	Approved unanimously
PILT 1420	Aircraft Systems	3	Course Description	Spring 2018	Approved unanimously
PILT 1740	Aviation Safety and Security	2	Course Description	Spring 2018	Approved unanimously
PILT 2050	Aviation Meteorology	3	Prerequisites: Change to PILT 1040 or PILT 1100	Spring 2018	Approved unanimously
PILT 2100	Commercial Ground School	3	Prerequisites: Change to PILT 1155 or PILT 1250 Course Description	Spring 2018	Approved unanimously
PILT 2160	Aviation Law	3	Course Description	Spring 2018	Approved unanimously
PILT 2250	Aerodynamics	3	Course Description	Spring 2018	Approved unanimously
PILT 2310	Human Factors and Safety	3	Prerequisites: Change to PILT 1100 or PILT 1740	Spring 2018	Approved unanimously

SUBSTANTIVE ITEMS

COSE

Prefix	Course Title	Credits	Change Requested		Notes/Action
ENGR 3700	Machine Design	3	New Course	Fall 2018	Approved unanimously
ENGR 4600	Electromagnetics	3	New Course	Fall 2018	Approved unanimously
ENGR 4710	Instrumentation and Measurements	3	New Course	Fall 2018	Shorten transcript title to 30 characters or less. Approved unanimously
MATH 3010	Math for Secondary Ed I	3	New Course	Fall 2018	Approved unanimously
MATH 3020	Math for Secondary Ed II	3	New Course	Fall 2018	Approved unanimously

EDU

Prefix	Course Title	Credits	Change Requested		Notes/Action
EDUC 4310/5310	Energy in STEM for Elementary Teachers	3	New Course	Fall 2018	Tabled
EDUC 4320/5320	Force & Motion in STEM for Elementary Teachers	3	New Course	Fall 2018	Tabled
EDUC 4330/5330	Integrated Mathematics: Data Analysis & Problem Solving	3	New Course	Fall 2018	Tabled
EDUC 4340/5340	Nature of Science and Engineering	3	New Course	Fall 2018	Tabled
EDUC 4350/5350	Matter in STEM for Elementary Teachers	3	New Course	Fall 2018	Tabled
EDUC 4360/5360	Technology and Problem-Based Learning	3	New Course	Fall 2018	Tabled
PE 4070	Advanced Exercise Physiology	3	New Course	Fall 2018	Approved unanimously

HSS

Prefix	Course Title	Credits	Change Requested		Notes/Action
CHIN 2010	Intermediate Chinese I	4	New Course	Fall 2018	Form only (no syllabus or CV) Revise and resubmit
CHIN 2020	Intermediate Chinese II	4	New Course	Fall 2018	Form only (no syllabus or CV) Revise and resubmit
HIST 4765 -4780	The History of Gender in America Since 1865	3	New Course	Fall 2018	Change course number to 4780 Need better learning outcomes Approved unanimously
PSY 4300	Clinical Child Psychology	3	New Course	Fall 2018	Need better learning outcomes Approved unanimously
PSY 4400	Positive Psychology	3	New Course	Fall 2018	Updated paperwork provided. GE status sought but is not

Prefix	Course Title	Credits	Change Requested		Notes/Action
					appropriate for 4000-level courses. Approved unanimously

DEGREE/PROGRAM ITEMS

BUS

Degree/Program	Change Requested		Notes/Action
BS/BA – Marketing	See memo	Fall 2018	Approved unanimously

COSE

Degree/Program	Change Requested		Notes/Action
BS in Engineering	See memo	Fall 2018	Approved unanimously
BS in Mathematics Education	See memo	Fall 2018	Approved unanimously
BS in Mathematics – Emphasis in Actuarial Science	See memo	Fall 2018	Approved unanimously
BS in Mathematics with Emphasis in Applied Mathematics	See memo / R401 (abbreviated)	Fall 2018	Approved unanimously
BS in Mathematics with Emphasis in Pure Mathematics	See memo	Fall 2018	Approved unanimously

EDU

Degree/Program	Change Requested		Notes/Action
Exercise Science	See memo	Fall 2018	Approved unanimously

HSS

Degree/Program	Change Requested		Notes/Action
BA and BS in Anthropology	See memo	Spring Fall 2018	Approved unanimously
Bachelor of Arts/Science in Psychology	See memo	Fall 2018	Form only (no electronic Catalog mark-up provided) Revise & resubmit

Degree/Program	Change Requested		Notes/Action
Human Services Specialization	See memo	Fall 2018	Tabled (will consider with re-submission of Psychology major (above) Tabled.
Spanish major, Spanish teaching major, and Spanish minor	See memo	Fall 2018	Electronic copy contains form only (no electronic Catalog mark-up provided) Revise and resubmit

PROV / AVIATION

Degree/Program	Change Requested		Notes/Action
Certificate of Completion – Aviation Sciences	See R401	Spring 2018	Approved unanimously
Certificate of Proficiency – Aviation Sciences	See R401	Spring 2018	Approved unanimously

Discussion Items

GRADUATE CURRICULUM COMMITTEE MEETING

December 1, 2017
3:00 pm, Shooting Star Room

MINUTES

Present: Alison Adams, Mark Atkinson, Matt Barton, Rachel Bishop, Kim Craft, Thomas Herb, Cynthia Kimball Davis, Tony Pellegrini, Whitney Pineiro, Angela Pool-Funai, James Sage, Nathan Slaughter, Camille Thomas, Dezhi Wu, Ethan Patrick, Katya Konkle, Roger LaMarca, and Bonny Rayburn.

CONSENT ITEMS

COSE

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
CSIA 6010	Comu., Critical Thinking, Problem Solving and Decision Making	3	Delete	Fall 2018	Approved unanimously
CSIA 6020	IT Policy Compliance & Disaster Recovery	3	Delete	Fall 2018	Approved unanimously
CSIA 6040	IT Project Management		Course Descriptions	Spring 2018	Approved unanimously
CSIA 6200	Hacking and Security Vulnerability Management	3	Title: Change to Cyber Operations Course Sequencing: Change to Spring Annually Course Descriptions Consolidations	Fall 2018	Justification refers to a change to pre-requisites, but there's no change to pre-requisites indicated on the form. Approved unanimously
CSIA 6210	Penetration Testing	3	Delete	Fall 2018	Approved unanimously
CSIA 6220	Cloud Security	3	Title: Change to Security DevOps Prerequisites: Change to CSIA 6000 Course Description Consolidations	Fall 2018	Approved unanimously
CSIA 6250	Network & Internet Forensics	3	Prerequisites: Change to CSIA 6030 Course Sequencing: Change to Spring Annually Course Description	Fall 2018	Approved unanimously
CSIA 6260	Mobile Security	3	Delete	Fall 2018	Approved unanimously
CSIA	Security Frameworks	3	Prerequisites: Remove	Fall 2018	Approved unanimously

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
6320			Course Sequencing: Change to Spring Annually Course Descriptions		
CSIA 6340	Cyber Legislation and Litigation	3	Delete	Fall 2018	Approved unanimously
CSIA 6500	Capstone Experience	3	Prerequisites: Change to PADM 6440 Course Sequencing: Change to As Needed Course Descriptions	Fall 2018	Approved unanimously

COEHD

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
EDUC 6633	Capstone Master of Education Thesis	3	Title & Prefix: Change to EDUC 6933 Capstone Practitioner Research Thesis	Fall 2018	Note: the change to prerequisites box is checked, but there's no actual change to prerequisites. Approved unanimously
EDUC 6650	Master of Education Thesis Proposal Writing	3	Title & Prefix: Change to Practitioner Research Thesis Writing Enrollment Considerations: None		Also appears to be changing course from Pass/Fail to Graded. Clarification needed. Approved unanimously

HSS

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
COMM 6010	Communication Theory	3	Title & Prefix: Change to Applied Communication Theory Prerequisites: Change to Admission to program or Graduate Director permission. Course Description	Fall 2018	Paperwork for this course was submitted twice (and they were different). Using the most recent version received (11/28/2017) Change to Title not indicated on form. Approved unanimously

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
COMM 6020	Qualitative Communication Research	3	Prerequisites: Change to Admission to program or Graduate Director Permission Course Descriptions	Fall 2018	Approved unanimously
COMM 6030	Quantitative Communication Research	3	Course Descriptions	Fall 2018	Approved unanimously
COMM 6040	Professional Writing & Presentations	3	Prerequisites: Change to Admission to program or Graduate Director permission Course Descriptions	Fall 2018	Approved unanimously
COMM 6050	Applied Communication Ethics	3	Delete	Fall 2018	Approved unanimously
COMM 6110	Interpersonal Communication	3	Title: Change to Mediated Communication in Relationships Prerequisites: Change to Admission to program or Graduate Director permission Course Sequencing: Change to Fall Even Years Course Descriptions	Fall 2018	Approved unanimously
COMM 6120	Organization Communication	3	Title: Change to Organizational Communication Strategies Course Descriptions	Spring 2018	New course title entered in course number location. Approved unanimously
COMM 6210	Strategic Communication Practices	3	Title: Change to Advertising & Public Relations Strategies Prerequisites: Change to Admission to program or Graduate Director permission Course Sequencing: Change to Fall Odd Years	Fall 2018	Change to Prerequisites not indicated on top of form. Approved unanimously

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
COMM 6230	Social Media	3	Title: Change to Professional Social Media Prerequisites: Change to Admission to program or Graduate Director permission Course Description	Spring 2018	Change to Prerequisites not indicated on top of form. Approved unanimously

GOS

Prefix	Course Title	Credits	Change Requested	Implementation Date	Notes/Action
GOSC 5660	Nevada School Law	1	Delete	Fall 2018	Approved unanimously
GOSC 5661	Nevada Constitution	1	Delete	Fall 2018	Approved unanimously
GOSC 5662	U.S. Constitution	1	Delete	Fall 2018	Approved unanimously
GOSC 6660	Nevada School Law	1	Delete	Fall 2018	Approved unanimously
GOSC 6661	Nevada Constitution	1	Delete	Fall 2018	Approved unanimously
GOSC 6662	US Constitution	1	Delete	Fall 2018	Approved unanimously

SUBSTANTIVE ITEMS

COSE

Prefix	Course Title	Credits	Change Requested		Notes/Action
CSIA 6000	Network Security	2	Credit Hours: Change to 3 Contact Hours: Change to 3	Fall 2018	Approved unanimously
CSIA 6030	Advanced Persistent Threats	2	Credit Hours: Chang to 3 Contact Hours: Change to 3	Fall 2018	Approved unanimously
CSIA 6060	IT Risk Management	2	Credit Hours: Chang to 3 Contact Hours: Change to 3	Fall 2018	Approved unanimously
CSIA	e-Business Security	3	Title: Change to Cyber Law and	Fall 2018	Approved unanimously

Prefix	Course Title	Credits	Change Requested		Notes/Action
6300	and Cyber Investigations		Investigations Significant Content Changes		
CSIA 6310	Introduction to Government, Regulation, & Compliance	3	Title: Change to Compliance & Cybersecurity Significant Content Change	Fall 2018	Approved unanimously

HSS

Prefix	Course Title	Credits	Change Requested		Notes/Action
COMM 6150	Visual Literacy and Application	3	New Course	Fall 2020	<p>New Course proposal indicates that there is a change to (existing) credit hours and (existing) contact hours – this is impossible because a new course has no previously-existing course information.</p> <p>2 of 3 learning outcomes are “understand” (a very elementary level of learning for a graduate course)</p> <p>If approved at the December 2017 meeting, this course will be added to the 2018-2019 Catalog (we will NOT hold on to paper work for 2+ years and then add it to the Catalog). So, if the department really doesn’t want this course added until Fall 2020, then bring the course back in Fall 2019.</p> <p>Approved unanimously</p>

GOS

Prefix	Course Title	Credits	Change Requested		Notes/Action
GOSC 6510	Leadership Essentials	3	New Course	Spring 2018	Approved unanimously
GOSC 6511	Strategic Leadership	3	New Course	Spring 2018	Approved unanimously
GOSC 6512	Leadership Coaching Strategies	3	New Course	Spring 2018	Approved unanimously
GOSC 6900	MIS Capstone	3	New Course	Spring 2018	Approved unanimously
GOSC 6901	MIS Capstone Continuation	1	New Course	Spring 2018	Approved unanimously

DEGREE/PROGRAM ITEMS**COSE**

Degree/Program	Change Requested		Notes/Action
MS – Cyber Security and Information Assurance (Online)	See memo	Fall 2018	Approved unanimously

HSS

Degree/Program	Change Requested		Notes/Action
R401 – Abbreviated Template – Criminal Justice track in the MPA Program	See form	Fall 2018	Approved unanimously

BUS

Degree/Program	Change Requested		Notes/Action
R401 – MS in Business Analytics	Kim will provide verbal update of any revisions since October 2017	Fall 2018	Returning for an official vote from UGCC (required for NWCCU approval) Approved unanimously